

Objet : Factory Display Project Meeting - Minutes of 06/12/2022

Hello everyone,

You will find below the minutes of our project meeting of 06/12/22 made by e-mail.

participants : Mr Usman SAEED, Mr Grégory PAGNOUX

answer to the questions :

**- all employees have a Jacobi email address ?**

No, not all employees have Jacobi email address because the production technicians for example, are working exclusively on the shop floor without any computers. The power-users of the tool who I named in the debrief of the project, of course have email addresses.

**- what type of information do you want to share (e.g. internal to the company like data or standard like regional news) ?**

Both! We would like to share some updates from the Factory like Production volumes, events inside the factory, general visitor updates and yet at the same time, some widgets like News, weather etc. would be great!

**- Do you rather change the password yourself or do a request to change it (safer) ?**

Password for your proposed tool you mean? I would say we need to have the tool handed over to us completely from Algosup and give us the means to change the password without you ever being able to access it.

**- Should we change the colors of the screen according to the time of day ?**

Yes sure, this can be possible to change the color scheme. No issue.

**- Do you have a password keeper (like dashlane) ? Or you prefer "smaller" passwords ?**

We don't have a password keeper for now. It is something we are considering with our IT contractor.

**- Can we put a battery on the tv ?**

What do you mean by battery? What is the function of this battery? The TV is connected by mains AC supply for power...

Have a nice day.

Objet : Factory Display Project Meeting - Minutes of 09/12/2022

Hello everyone,

You will find below the minutes of our project meeting of 09/12/22 made by e-mail.

Participants : Mr Usman SAEED, Mr Grégory PAGNOUX

Answer to the questions :

e-mail of the administrator of the site :

- Usman Saeed [usman.saeed@jacobi.net](mailto:usman.saeed@jacobi.net) Director
- Nicolas Yvelin [nicolas.yvelin@jacobi.net](mailto:nicolas.yvelin@jacobi.net) Plant Manager (Content Approver but also Creator)
- Pierre Page [pierre.page@jacobi.net](mailto:pierre.page@jacobi.net) HR Manager (Content Creator)
- Karen Blanque [karen.blanque@jacobi.net](mailto:karen.blanque@jacobi.net) HR Assistant (Power user of the tool & Content Creator)

Have a nice day.