

User Manual



Setup application

Trouble installing the application? Follow the installation instructions, and check if your error has already been reported.



Account creation

Need help with account creation and information? Each part of creating your account is listed below.



Features

Discover all the features available on the application.



Setup application

The "Adopt a Candidate" app is available on mobile platforms (iOS and Android) for candidates, and browser-based for companies wishing to participate in modern candidate recruitment.

I download the candidate application:



Available for Android 19 and aboveAvailable for iOS 12 and above

Link does not work. 🙄

Once the application is installed, you can launch it from your phone's home screen.

The application doesn't require any authorization on your device, and once installed it's ready to use on your phone. If you encounter any installation errors, please check your device version.

If you're a company, you won't need to install any applications - everything will be done on the browser at the following link:

<https://www.adoptacandidate.com/company>

This document will be updated directly if a version is no longer supported.



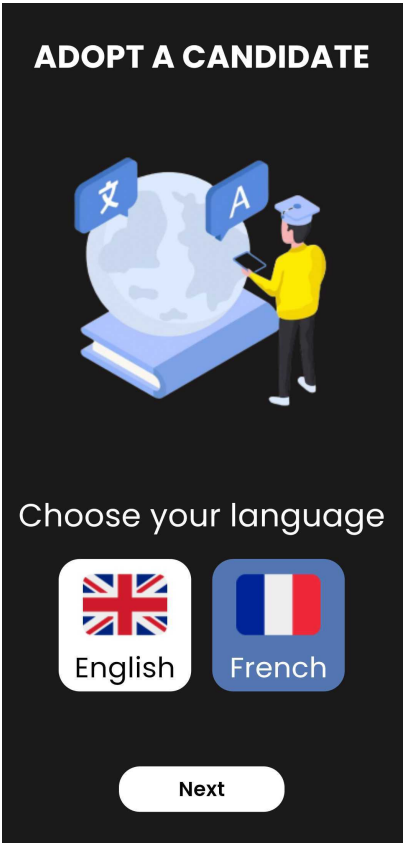
Account creation

You are a company ? ➡ [Create a company account](#)

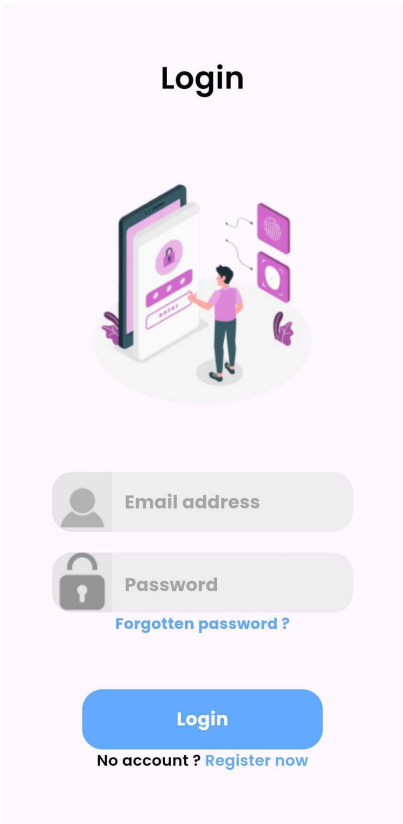
If you are a candidate, your account will be created in 2 steps. The information collected will be anonymous to companies until you and the company decide to meet, at which point your information will be shared.

When you launch the application, you'll be asked to choose your language: English or French. *More languages will be implemented in the future*

1. Select your language



2. Press "Register Now"



3. Read and accept the terms of use


Register

Before starting your registration,
please read:
[General Conditions of Use](#)
of Adopt a Candidate

☒ I have read and accept the GCU

Your data is used to put you
in touch with companies

☒ I agree that my data be used to
help me find a job



Next

Already register? [Login](#)

4. Enter your first personal information

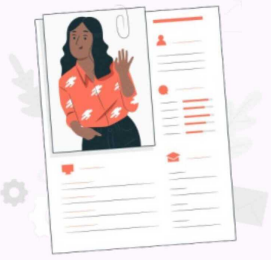
First name

Last name

Date of birthday

City of birth - (Enter the first letters and the application will find the city)

Register



At "Adopt a Candidate", we prefer to keep candidates anonymous to avoid any kind of discrimination.

However, we will use your information to complete the administrative paperwork if you are successful in being matched and recruited by a company.

My information

First name

Family name

Register

At "Adopt a Candidate", we prefer to keep candidates anonymous to avoid any kind of discrimination.

However, we will use your information to complete the administrative paperwork if you are successful in being matched and recruited by a company.

My information

First name

Family name

Birthday

City of birth

Next

5. Enter your personal information

City of residence - (Enter the first letters and the application will find the city)

Your current job

Your expexted job

Your soft skills

Your email - (This email will be used to create your account)

Your password

Register

My professionnall information

City of residence

Current job

Expected job

Soft skills

Private information

Email address

Password

Next

Congratulations, you've successfully created your account! 🎉

⚠️ Having trouble creating your account? An unexpected error? Try again a few minutes later, or contact customer support.

🔧 Account creation for companies

You are a candidate ? 👉 [Create a candidate account](#)

Are you a company looking to join the "Adopt a Candidate" experience to recruit your new profiles? You've come to the right place.

To create your company account, you'll need to provide some information about your company. This information will be used to create your company profile, which will be visible to candidates.

1. Go to the website, and it will be translated directly for your region.
2. Once on the registration page, you will be taken to the form to confirm that you accept the terms of use, that your account will not be active for the first 24 hours for verification purposes and that the data we use is RGPD friendly.



ADOPT A CANDIDATE

Company Space

Join Adopt a Candidate

By joining "Adopt a Candidate", you accept the Terms and Conditions for the use of our application. We remind you that it is formally prohibited by law to usurp the identity of a natural person or company. By accepting the terms of use, you agree to agree to complete the form for your company/ corporation which you.

☐ I have read and accept the Terms & Conditions

By filling in this form, you do not have direct access to the platform. We will verify that you are a representative of the company and/or its Human Resources department within 24 hours.

☐ I have taken note that by registering, I will receive within 24H an email validating or not my registration

"Adopt a Candidate" is RGPD compliant. Data shared with "We Are Evolution" can be accessed directly [here](#). You have the right to full access to the information used and collected by "We Are Evolution".

☐ I agree that the data provided in this form may be used by "We Are Evolution" in order to propose me potential candidates more easily.

Next

Adopt a Candidate® - 2024 All Right Reserved

GCU Terms of Use

3. Enter your company information

Company name

Contact method

Mail address of the DHR

Website URL

How do you find us ?



ADOPTER UN CANDIDAT

Company Space

Required Information

Company name*

Contact methods

How can we contact you? *

Email address (DHR) *

Website*

How did you find out about Adopt a Candidate?

Next

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CGU Terms of Use

Once you have filled in this information, we will contact you within the next 24 hours to find out more about the company (which also allows us to verify that you are the company).

⚠ If you have not received a reply from us within 24 hours, please allow us a further 24 hours. If you haven't heard from us in 48 hours, please contact our company service department.

Features

Swiping to Match with Companies

Our app uses a simple, intuitive swiping interface to connect candidates with potential employers. This feature is designed to streamline the process of finding the right company that matches your career aspirations and skills. Here's how it works:

How to Swipe

Swipe Right: When you're interested in a company, swipe right on their profile. This indicates your interest in the opportunity they offer. If the company also shows interest in your profile, it's a match! **Swipe Left:** If you feel that a company isn't the right fit for you, simply swipe left on their profile. This removes them from your current pool of potential matches, allowing you to focus on better-suited opportunities.

Match Notification

It's a Match: When both you and the company have swiped right on each other, it's a match! You'll receive a notification and the company will appear in your 'Matches' tab. From here, you can initiate contact directly through the app, allowing for a seamless communication process.

Communicating with Companies via Chat

Once you have matched with a company, you can begin communicating directly with them using our built-in chat feature. This facilitates a seamless and efficient dialogue without the need for external communication tools. Here's how you can use the chat feature:

Starting a Conversation

Access the Chat: After a match is made, you can access the chat with a company by going to your 'Matches' tab and selecting the company you wish to speak with.

Initiate the Chat: Simply tap on the chat window to open it and begin typing your message. Press 'Send' when you are ready to transmit your message to the company.

Receiving Messages

Notifications: You will receive notifications for new messages. Ensure that app notifications are enabled on your device so that you don't miss any important communications from interested companies.

Message Alerts: Inside the app, any new messages will be indicated with a visual notification (such as a badge) on the 'Chat' or 'Matches' tab, making it easy to see when there's something new.

Chat Features

Real-Time Communication: Enjoy real-time communication with companies, allowing for quick and efficient dialogue.

Message History: All your chats will be saved, so you can scroll back through your conversations at any time. This is useful for recalling past discussions before going into an interview.

Emojis and Attachments: Enhance your conversations by using emojis or attaching files like your resume or portfolio directly in the chat. This helps you better express yourself and share relevant documents instantly.