Adopte un candidat

A1C

USER MANUAL

A step-by-step user guide to getting started on the *Adopte un candidat* application

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we are evolution.
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Last Update on
06/14/2024

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Presentation

What's Adopte un Candidat?

Adopte un Candidat is an application that connects job seekers and recruiters via a 'match' system similar to the Tinder application.

The 'match' between a candidate and a recruiter is based solely on 'soft skills'. Soft skills are all the personal skills relating to the person themselves (qualities, whether professional or not, hobbies and passions) and not their assets (diploma, professional experience).

In fact, if a candidate has a certain number of soft skills in common with those desired for the post offered by a recruiter, each will appear in the other's feed.

The aim is to give jobseekers who have not yet had the chance to prove themselves in the world of work a chance, as well as access to jobs that are not in great demand because they are little known or even unique to a company.

Personal information such as age, name or appearance is not accessible to recruiters, in order to establish equal opportunities.

Installation

Mobile application

The mobile application is necessary for candidates and sufficient for recruiters. Any action can be carried out from the mobile application, although a desktop version is available for recruiters.

Android	**IOS**
Playstore access	**Applestore access**

Desk application

The desktop application is only available for recruiters' accounts, to ensure clarity in the management of descriptions of the various jobs on offer and the company.

Install for **Windows**

Install for **MacOS**

Utilisation

First start

1 - Before using the site, you must indicate whether you are looking for a job or employees.

2 - Next, you need to create an account.

3 - Finally, fill in your profile to finalise the configuration and receive the first job offers in the feed.

Login

In order to save your information on the platform, we ask you to associate a telephone number, an Apple account or a Linkedin account.

If you choose to connect via Linkedin or Apple, you will be redirected to the account's login page.

If you choose to associate a telephone number with the account, verification will be carried out via a security SMS.
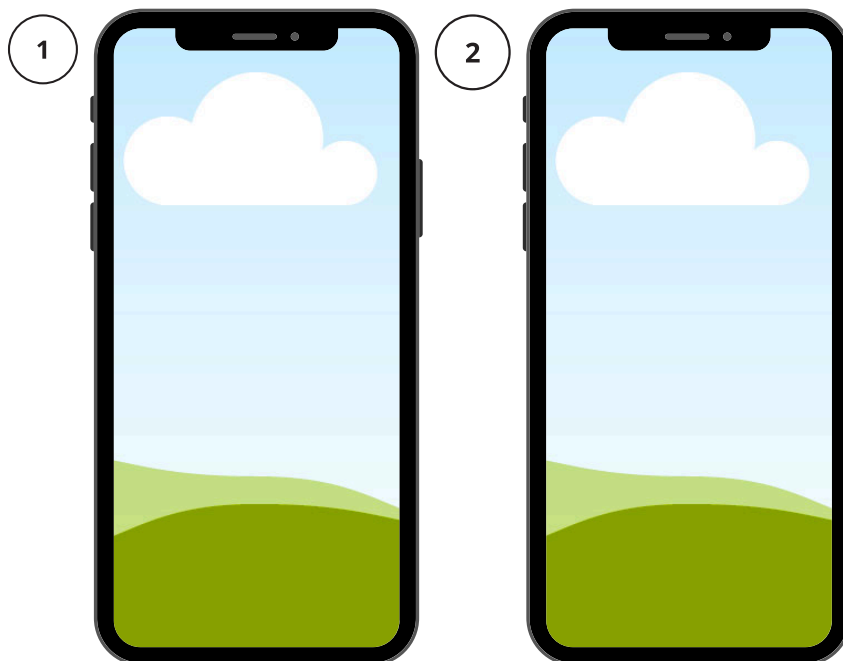
Mon numéro est...

FR +33 ▾ 612345678

Nous vous enverrons un SMS pour pouvoir vous connecter. Des tarifs peuvent s'appliquer. Découvrir ce qu'il se passe lors d'un changement de numéro.

CONTINUER

Mon code est...

7 7 7 7 7 7

CONTINUER

Contact a match

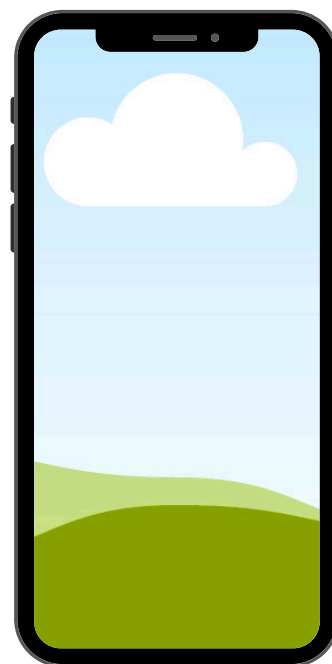Click on the messaging tab and the candidate/recruiter profile to start the conversation.
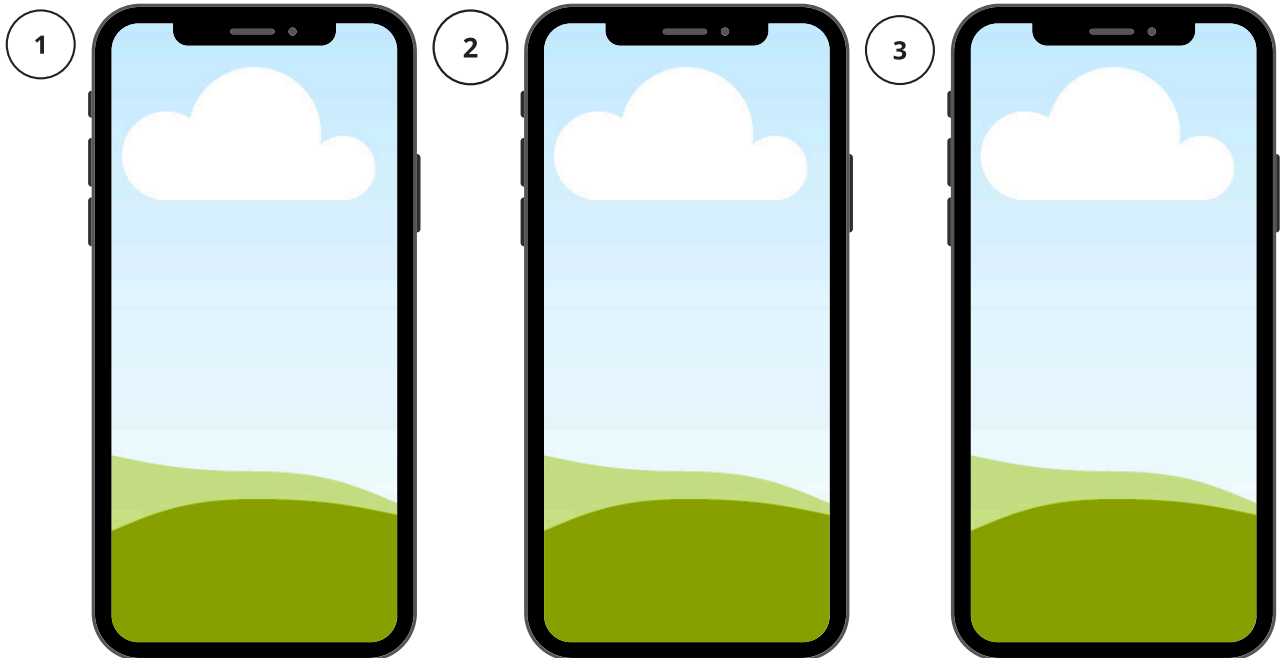
Ressources

Click on the "resources" tab and choose the content that interests you to improve your soft skills or learn new ones.

Settings

Theme

     To access your application's theme, go to the profile tab and then click on the settings wheel. You can activate or deactivate the application's dark mode.

Disconnect

To log out of your application, go to the profile tab and then click on the settings wheel.
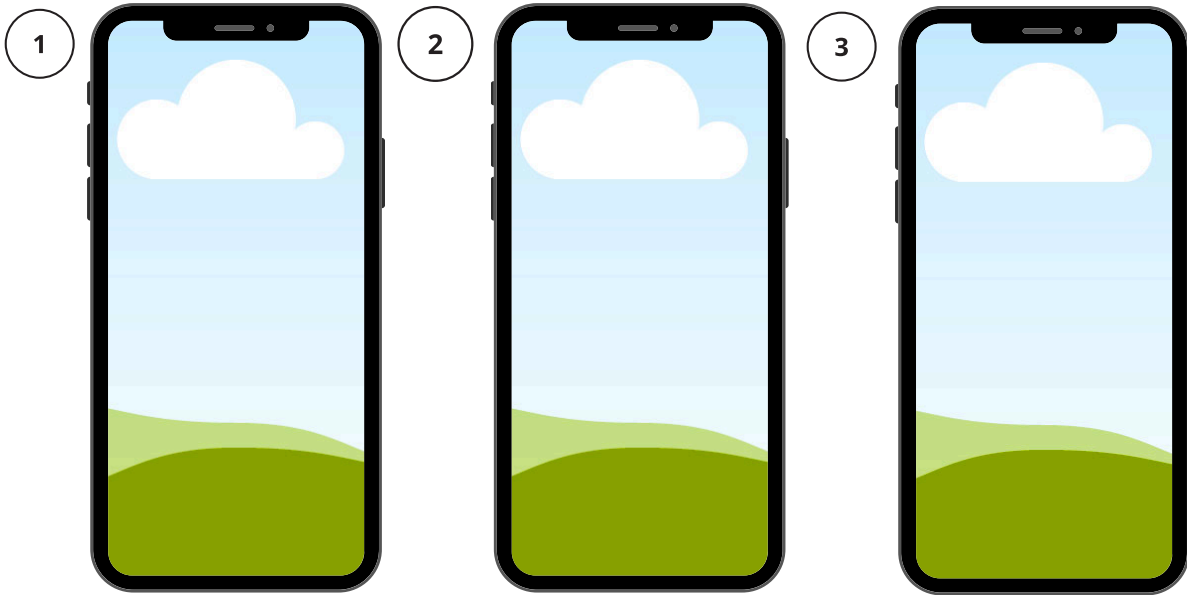
Account management

To manage your account, go to the profile tab and then click on the settings wheel. This will take you to "Account management", where you can change your e-mail address and telephone number or activate additional options in the application.
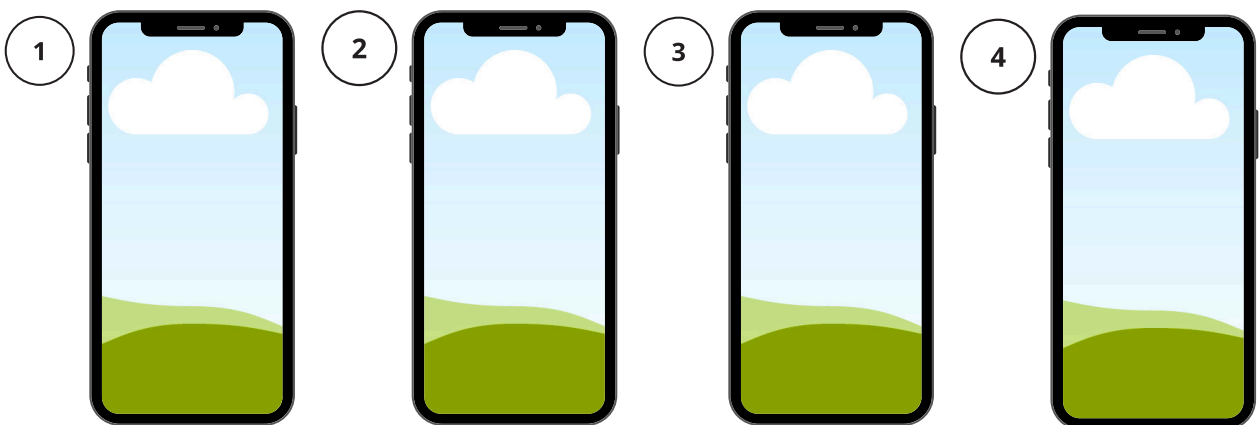
Notifications management

To manage notifications for your account, go to the profile tab and then click on the settings wheel. You can then go to "Notifications management" and choose to activate or deactivate notifications, as well as the means of communication (e-mail, telephone, etc.).
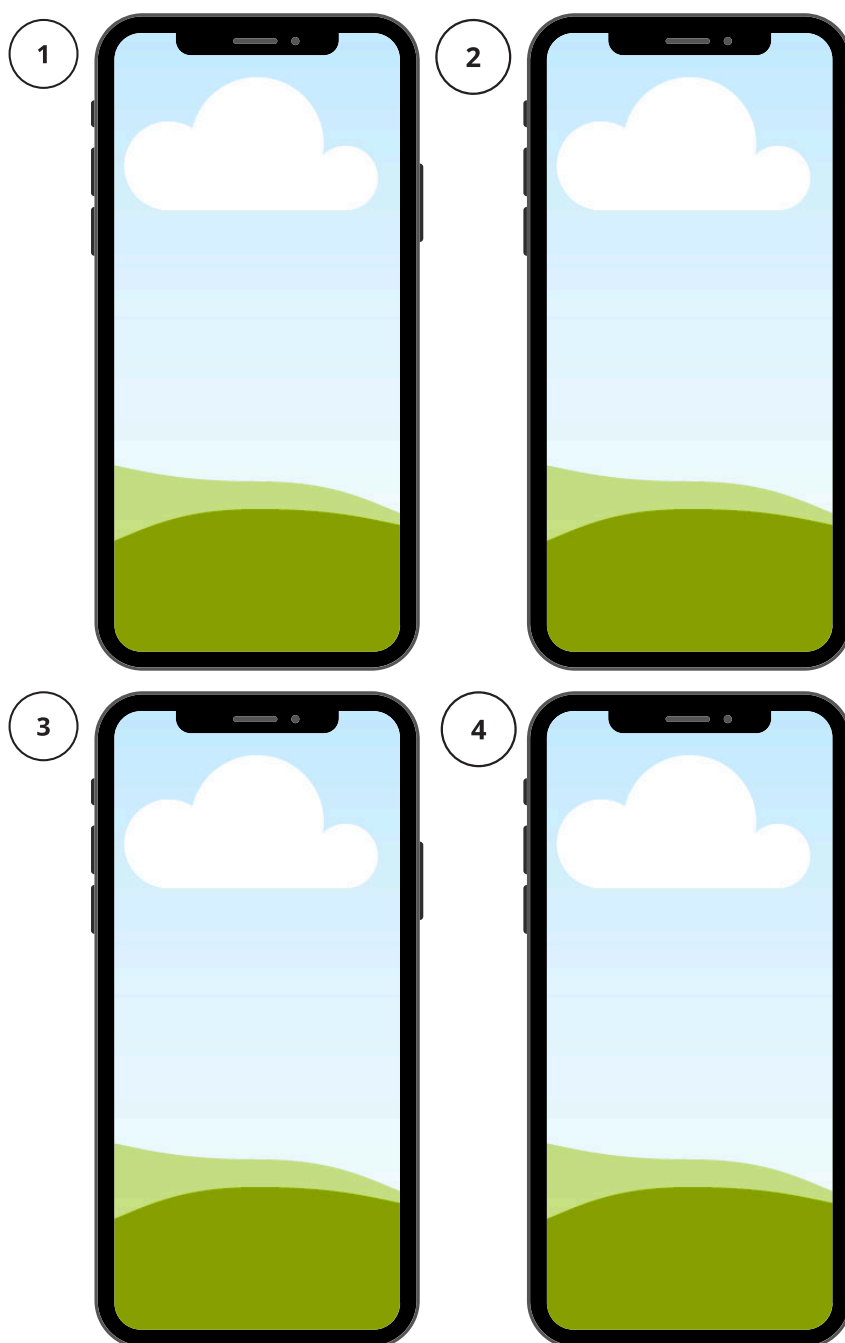
Further informations

General Terms and Conditions of Use (GTCU)

Introduction

Welcome to Adopte un Candidat! These General Terms and Conditions of Use (GTCU) govern the use of our job matching application, which is based on soft skills. By accessing and using our application, you agree to be bound by these terms and conditions. Please read them carefully.

1. Acceptance of the Terms

By creating an account and using Adopte un Candidat, you agree to be bound by these Terms and Conditions. If you do not accept these Terms, you must not use our application.

2. Registration and User Account

2.1 Creating an Account

To use our application, you must create an account by providing accurate, complete and up-to-date information. You are responsible for the confidentiality of your login details and all activities carried out on your account.

2.2 Eligibility

You must be 18 years of age or older to create an account and use our application. By using our application, you represent and warrant that you are at least 18 years of age.

3. Use of the Application

3.1 Services offered

Adopte un Candidat allows you to create a profile based on your soft skills, consult job offers and correspond with potential employers.

3.2 User behaviour

You undertake to use the application in a lawful and respectful manner. You must not :
Use the application for fraudulent or illegal purposes.
Distribute false or misleading information.
Infringe the rights of others, including privacy and intellectual property rights.

3.3 User Content

You are responsible for the content that you publish on the application. By posting content, you grant Adopte un Candidat a non-exclusive, worldwide, royalty-free, transferable license to use, modify, and distribute such content in connection with the operation of the Application.

4. Data protection

Your privacy is important to us. Please read our Privacy Policy to understand how we collect, use and protect your personal information.

5. Intellectual Property Rights

All elements of the Application, including but not limited to text, graphics, logos and software, are the property of Adopte un Candidat or its licensors and are protected by intellectual property laws. You must not reproduce, distribute or create derivative works without our prior permission.

6. Limitation of Liability

Adopte un Candidat is provided "as is" without warranty of any kind. We do not warrant that the application will be uninterrupted or error-free. To the fullest extent permitted by law, Adopt a Candidate shall not be liable for any indirect, incidental, special or consequential damages arising out of the use or inability to use the application.

7. Changes to the GTCU

We reserve the right to modify these GTCU at any time. We will notify you of any changes by posting the new GTCU on this page and updating the revision date. Your continued use of the application after the changes have been published constitutes your acceptance of the new GTCU.

8. Termination

We reserve the right to suspend or terminate your access to the application at any time, without notice, in the event of a breach of these GTCU or for any other legal reason.

9. Applicable law

These GTCU are governed by the laws of France. Any dispute relating to the application will be subject to the exclusive jurisdiction of the courts of Cher.

10. Contacting us

If you have any questions about these GTCU, please contact us at :
[Contact email address]
[Postal address]
[Telephone number]

Last update: 06/13/2024

Privacy Policy

Introduction

Welcome to Adopte un Candidat, an innovative job matching application designed to help you find career opportunities based on your soft skills. The protection of your personal information is our priority. This privacy policy describes the types of data we collect, how we use it and the measures we take to protect it.

1. Collection of information

1.1 Personal information

When you create an account on our app, we collect personal information, including but not limited to:

- Name
- E-mail address
- Telephone number
- postal address
- Professional profile information (experience, skills, etc.)

1.2 Soft Skills

Nous recueillons également des informations sur vos compétences comportementales par le biais de questionnaires, tests et autres évaluations afin de mieux comprendre vos aptitudes et préférences professionnelles.

1.3 Utilisation de l'Application

Nous recueillons des informations sur la manière dont vous utilisez l'application, y compris les offres d'emploi que vous consultez, les correspondances que vous acceptez, et les interactions avec d'autres utilisateurs.

2. Utilisation des Informations

Nous utilisons les informations collectées pour :
- Créer et gérer votre compte utilisateur.
- Faciliter le processus de mise en relation avec des employeurs ou des recruteurs.
- Personnaliser votre expérience en fonction de vos compétences et préférences.

- Improve our services and develop new features.
- Communicate with you about updates, offers and new opportunities.
- Ensure security and prevent fraud.

3. Sharing Information

We only share your personal information with the following parties:
- Employers and potential recruiters for job matching purposes.
- Third party service providers who help us operate our application (hosting, analytics, marketing).
- Legal authorities, if required by law or to protect our rights.

4. Data security

We implement technical and organisational security measures to protect your personal information against unauthorised access, disclosure, alteration or destruction.

However, no method of transmission over the Internet or of electronic storage is totally secure, and we cannot therefore guarantee absolute security.

5. Your rights

You have the right to:
- Access your personal information and request copies.
- Correct inaccurate or incomplete information.
- Delete your personal information, subject to certain conditions.
- Restrict or object to the processing of your personal data.
- Withdraw your consent at any time, without affecting the lawfulness of the processing based on consent prior to its withdrawal.

6. Changes to this Policy

We may update this Privacy Policy from time to time. We will inform you of any changes by publishing the new policy on this page and changing the date of the update.

We encourage you to review this policy regularly to stay informed about how we are protecting your information.

7. Contacting us

If you have any questions or concerns about this privacy policy, please contact us at :
[Contact email address]
[Postal address]
[Telephone number]

Last update: 06/13/2024