eDocPro **Office Add-On** ™

Version 3.0

Bringing the power of Microsoft Office to ECM

MIA *Solutions*

ECM Solution

for Successful Enterprise

Microsoft Office is famous office application on over the world with advantage features and user friendly with office staff as well as the storage enterprise content, report… With the purpose of supporting enterprise reach ECM Solution but do not need to transfer existing content from Microsoft Office to standard ECM, we provide the set of Microsoft Office Add on with Archive system. With this system your enterprise can use existing Microsoft Office content and ECM system synchronization with totally power of Microsoft Office and ECM Solution.

Newest Technologies

- Microsoft Office Add in latest version.

- Support Microsoft Office version 2007 and 2010.

- Latest version of Microsoft .NET frame work.

- High integration with external system by API web service and open module.

- Security with SSL and user management system.

- Working with ECM solution on friendly Microsoft Office Application.

Advance Features

Bringing the power of ECM solution to Microsoft Office.

- **Support MS Excel, MS Word and MS Power Point.**
  - ◊ Synchrony document with Archive system.
  - ◊ Review and update MS Office document online.
  - ◊ Search and manage MS Office document.
  - ◊ Auditing and versioning document.
- **Support MS Outlook.**
  - ◊ Translate outlook mail to ECM content.
  - ◊ Support indexing and classify content.
  - ◊ Support lookup.
  - ◊ Support manipulating content with advantage features.
  - ◊ Submit outlook mail to Archive system.

Excel Add-On

Word Add-On

Archive Server

Outlook Add-On

Power Point Add-On

- Microsoft Office Add- in newest version
- Support MS Office vrsion 2007 & 2010
- Connect with Archive server by API Web Service
- Working on ECM system with local S Office

- Import MS Office to Archive server
- Modify and update MS Office document to Archive server from local

Search document by Archive advance search with many options

eDocPro - Outlook Add-On

Outlook Add-On help your enterprise manage your email to the central server. You can index, classify and manipulate with your email in Email Capture environment. User can submit emails from local machine to Archive server and search them from Archive product with large search method.

With the integration Microsoft Office to Archive product, we help your enterprise bring the fully power of Microsoft Office to ECM. Using Office Add-On product user can work with their Microsoft Office document (MS Excel, MS Word and MS Power Point) on ECM environment with fully supporting of Archive. Enterprise can transfer Microsoft Office document to standard ECM that don't need to convert your existing content to standard ECM content. Flexibility, easy to upgrade, save time and save cost.
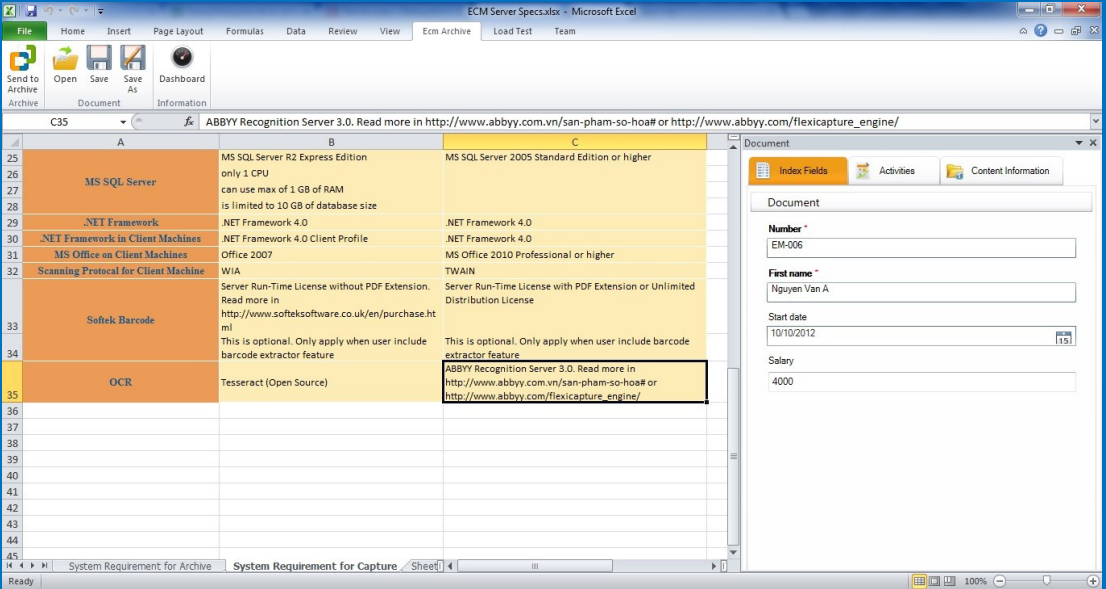
MS Outlook Add-On

* Integrate ECM to email item menu and ribbon.

* Connect with Archive server to API Web Service.

* Display email item with attachments to the email capture viewer.

* Support indexing, classifying and submitting emails to Archive server.

* Support fully search submitted email with Archive product.

Email capture viewer.

MS Excel Add-On

* Integrate ECM to email item menu and ribbon.

* Connect with Archive server to API Web Service.

* Search document from server on excel application.

* Submit the updated document from excel application.

* Save document as another content type from Archive server.

* Tracking user activity in opened document.

* Tracking document version.

* Security with Built-in permissions and SSL.

Excel Add-On main view

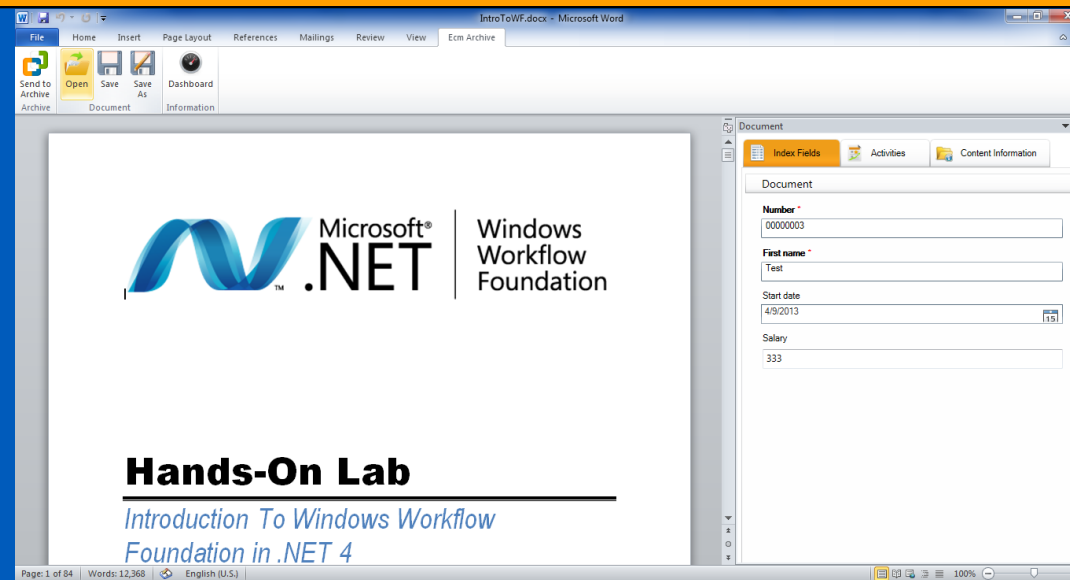# eDocPro-Office Add-On Advantage

MS Word Add-On

◊ Integrate ECM to email item menu and ribbon.

◊ Connect with Archive server to API Web Service.

◊ Search document from server on MS Word application.

◊ Submit the updated document from MS Word application.

◊ Save document as another content type from Archive server.

◊ Tracking user activity in opened document.

◊ Tracking document version.
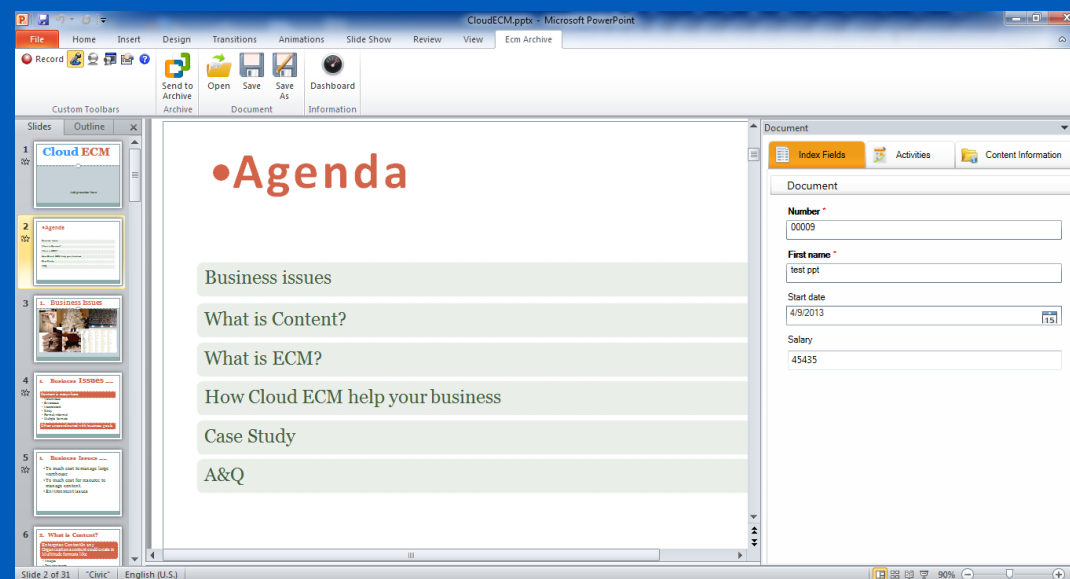
◊ Security with Built-in permissions and SSL.

Word main view

MS Power Point Add-On

⇒ Integrate ECM to email item menu and ribbon.

⇒ Connect with Archive server to API Web Service.

⇒ Search document from server on MS Power Point application.

⇒ Submit the updated document from MS Power Point application.

⇒ Save document as another content type from Archive server.

⇒ Tracking user activity in opened document.

⇒ Tracking document version.

⇒ Security with Built-in permissions and SSL.

Power Point main view

eDocPro– Office Add-On is designed to help organization work on Microsoft Office content inside ECM solution. The powers of Microsoft Office are bring to ECM fully that provide user ECM environment with more powerful and flexibility solution.

• With the power of Archive server, it supports user using Microsoft Office with ECM solution.

• Friendly working environment.

• Easy to configure with Archive Administration tool support.

• Ease to deploy and upgrade to new version.

• Work well on Microsoft Office 2007 and 2010 version.

About ECM Solutions

Founded in 2009, ECM Solutions create simple Enterprise Content Management solution and software for Vietnam, United Kingdom, Australia and United State markets with fully ECM solution. Our criteria that provide your organization the simple ECM solution and software with lowest cost, we will help your business success.

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