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International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

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In reply please refer to: **EVT1906039**

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **International Training Course on Practical Operation of Physical Protection Systems at Nuclear Facilities** (hereinafter referred to as "event"), which had to be postponed owing to the COVID-19 outbreak and will now be held in Obninsk, Russian Federation, from **28 September to 6 October 2020**.

The purpose of the event is to provide the participants with hands-on training in practical operations related to the physical protection system (PPS) and to make them aware of the principles of a performance-based methodology in relation to the design and evaluation of PPSs.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are informed that designations already received for this event will remain valid. Should Member States not have submitted any designations or wish to change their designation, they are invited to designate one or more participants to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participants using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **14 August 2020** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Mr Robert Larsen, Division of Nuclear Security, Department of Nuclear Safety and Security (Email: R.Larsen@iaea.org), and to the Administrative Secretary, Mr Artemy Konstantinov (Email: A.Konstantinov@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once official designations have been received.

Should Governments wish, in addition, to appoint one or more observers to assist and advise the designated participants, they are kindly requested to inform the IAEA of the names and contact details of any such observers by the above date. In accordance with the established rules, Governments are expected to bear the cost of attendance of any observers they may send to IAEA events. Compensation is not payable by the IAEA for any damage to or loss of observers' personal property or for illness, injury or death occurring while travelling to or in connection with their attendance at IAEA events.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2020-07-10

Enclosures: Information Sheet

Participation Form (Form A)

Grant Application Form (Form C)



International Training Course on Practical Operation of Physical Protection Systems at Nuclear Facilities

Hosted by the

Government of the Russian Federation

through the

Rosatom Technical Academy

Obninsk, Russian Federation

28 September–6 October 2020

Ref. No.: EVT1906039

Information Sheet

Introduction

The International Training Course on Practical Operation of Physical Protection System at Nuclear Facilities will focus on basic elements of a physical protection system (PPS) and the practical operation of these elements in detail, and as a system to protect nuclear facilities. The training strategy will introduce trainees to the role of international instruments and IAEA recommendations in the development of a national nuclear security regime; legal and regulatory framework of the State nuclear security regime for the physical protection of nuclear facilities; national threat assessment and Design Basis Threat (DBT) and the technical basics of PPS. The trainees will also have practical exercises in the field and in the classroom.

Objectives

The purpose of the event is to provide the participants with hands-on training in practical operations related to the physical protection system (PPS) and to make them aware of the principles of a performance-based methodology in relation to the design and evaluation of PPSs.

Target Audience

The course is intended for line managers responsible for day to day operations, site inspectors, operators responsible for day to day operation, technical support organizations responsible for maintenance, and commanders guard force. Designated participants should occupy a position in their country where they are responsible for, or closely involved in, operation of physical protection systems. They should have a background and related experience in practical operation of physical protection systems. Familiarity with IAEA nuclear security series guidance documents and the nuclear security e-learning training modules of the IAEA would be an asset. As the course will be conducted in English, participants should have sufficient proficiency to follow presentations and discussions, to take part in practical exercises and to express themselves without difficulty.

Working Language(s)

English

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **14 August 2020**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Please note that the IAEA is in a transition phase to manage the entire registration process for all regular programme events electronically through the new InTouch+ (<https://intouchplus.iaea.org>) facility, which is the improved and expanded successor to the InTouch platform that has been used

in recent years for the IAEA's technical cooperation events. Through InTouch+, prospective participants will be able to apply for events and submit all required documents online. National authorities will be able to use InTouch+ to review and approve these applications. Interested parties that would like to use this new facility should write to: InTouchPlus.Contact-Point@iaea.org.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **14 August 2020**.

Visas

Participants who require a visa to enter Russian Federation should submit the necessary application as soon as possible to the nearest diplomatic or consular representative of Russian Federation.

Organization

Scientific Secretary

Mr Robert Larsen

Division of Nuclear Security
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
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1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 21148

Fax: +43 1 26007

Email: R.Larsen@iaea.org

Administrative Secretary

Mr Artemy Konstantinov

Division of Nuclear Security
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 24886

Fax: +43 1 26007

Email: A.Konstantinov@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.

Participation Form

International Training Course on Practical Operation of Physical Protection Systems at Nuclear Facilities

Obninsk, Russian Federation

28 September–6 October 2020

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary R.Larsen@iaea.org and to the Administrative Secretary A.Konstantinov@iaea.org.

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 14 August 2020

Representing following Member-State/ non-Member State/entity or invited organization:		
Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Institute Name:		
Institute Address:		
Tel. (Fax) Office/Mobile:		
Email:		
Date of birth (YYYY-MM-DD):	Place of birth:	
Nationality:	Passport number:	
Date/Place of issue:	Valid until:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended from to	

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked from to	

3. Description of work performed over the last three years:

4. Relevance of the course:

How do you envisage applying the knowledge and/or experience gained from the course to your current work role?

5. Language ability:

The designating authority confirms that the participant is proficient in the language in which the course is to be held.

☐ Yes

6. Medical Status

Both the designating authority and the applicant acknowledge that the applicant shall be solely responsible for his or her fitness to travel, as well as for any medical requirements or precautions in connection with traveling to the course, including vaccinations or immunizations.

☐ Yes

Date: **Signature of applicant:** _____

Date: **Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority** _____

Grant Application Form

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To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary R.Larsen@iaea.org and to the Administrative Secretary A.Konstantinov@iaea.org.

Deadline for receipt by IAEA through official channels: 14 August 2020

Family name: (e.g. Smith)	First name(s): (e.g. John)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yyyy/mm/dd):	Nationality:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended from	to

2. Recent employment record (starting with your present post):

Name and place of employer/organization	Title of your position	Type of work	Years worked from	to

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date: _____ **Signature of applicant:** _____

Date: _____ **Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority**
