

# IGP

PICA Supplier

## Web Portal *IGP*

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*PT. Inti Ganda Perdana*

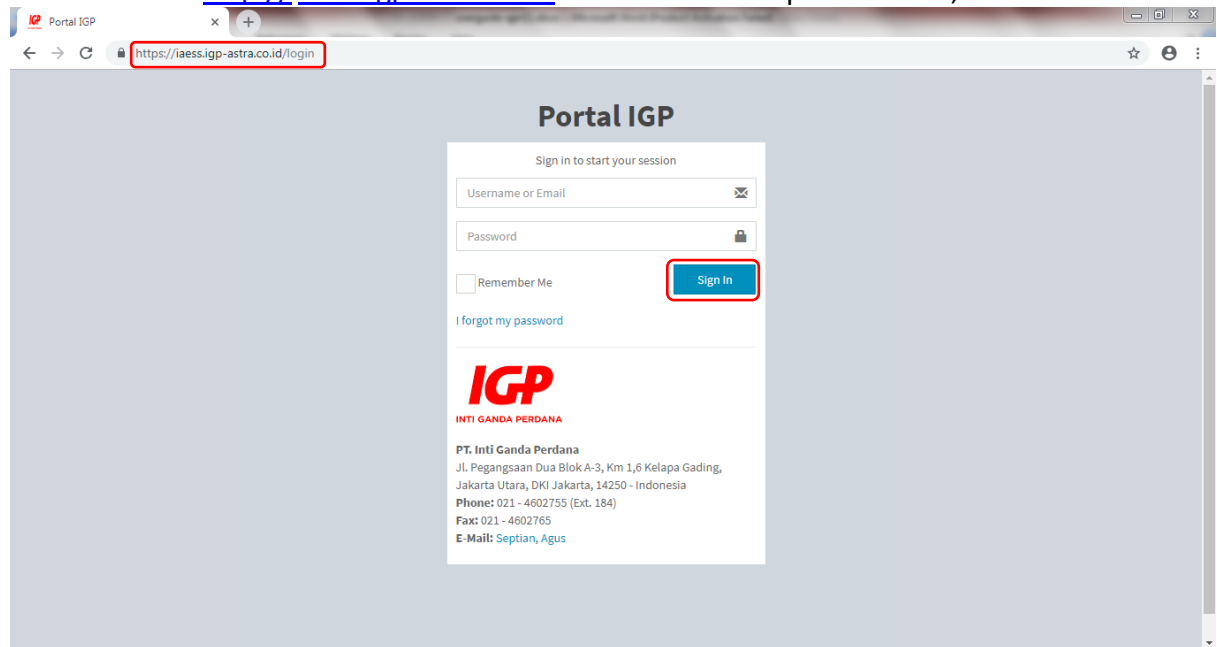
# QPR & PICA SUPPLIER

## 1. Sign In

Form ini digunakan sebagai syarat keamanan untuk mulai menggunakan aplikasi web portal IGP ini dengan memasukkan username dan password.

Buka browser (Mozilla firefox / Google Chrome / Internet Explorer),

Lalu ketik Url : <http://iaess.igp-astra.co.id> akan muncul tampilan berikut,



**Portal IGP**

Sign in to start your session

Username or Email

Password

☐ Remember Me

[Sign In](#)

[I forgot my password](#)

**IGP**  
INTI GANDA PERDANA

PT. Inti Ganda Perdana  
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Jakarta Utara, DKI Jakarta, 14250 - Indonesia  
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1. Masukkan username dan password lalu klik 'Sign in'
2. Kita akan diarahkan ke dashboard

## 2. QPR

### 1. Pilih menu QPR → Daftar QPR


The screenshot shows the 'Portal IGP TRIAL' interface. On the left is a sidebar with navigation menus: MAIN NAVIGATION (Dashboard), E-FINANCE NAVIGATION (Invoice), E-QUALITY CONTROL NAVIGATION (QPR, Daftar QPR, PICA), and SETTING NAVIGATION (Settings). The 'Daftar QPR' menu is highlighted. The main content area is titled 'QPR Daftar QPR' and displays a table with 6 entries. The table has columns: No., No. QPR, Tgl, Part No, Part Name, Problem, and Action. The first entry is highlighted with a red box. The 'Action' column contains icons for approve, reject, and download.

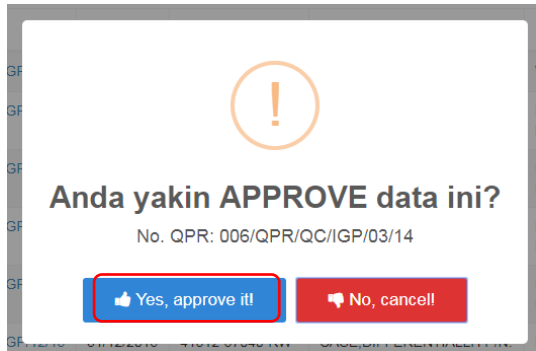
No.	No. QPR	Tgl	Part No	Part Name	Problem	Action
1	006/QPR/QC/IGP/03/14	04/03/2014				[Approve] [Reject] [Download]
2	030/QPR/QC/IGP/12/15	31/12/2015				[Approve] [Download]
3	031/QPR/QC/IGP/12/15	31/12/2015				[Approve] [Download]
4	038/QPR/QC/IGP/12/15	31/12/2015				[Approve] [Download]
5	039/QPR/QC/IGP/12/15	31/12/2015				[Approve] [Download]
6	040/QPR/QC/IGP/12/15	31/12/2015				[Approve] [Reject] [Download]


### 2. Lalu Pada Daftar QPR kita dapat memilih action “Approve”, “Reject” atau “Download File”

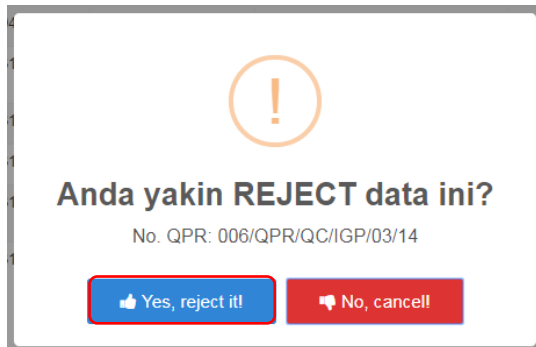
The screenshot shows the 'Daftar QPR' table. A red arrow points to the first row's 'Action' column, with the text 'Klik disini untuk melihat detail QPR' (Click here to see QPR details). The first row's 'No. QPR' is also highlighted with a red box. The 'Action' column contains icons for approve, reject, and download.

No.	No. QPR	Tgl	Part No	Part Name	Problem	Action
1	006/QPR/QC/IGP/03/14	04/03/2014				[Approve] [Reject] [Download]
2	030/QPR/QC/IGP/12/15	31/12/2015				[Approve] [Download]
3	031/QPR/QC/IGP/12/15	31/12/2015				[Approve] [Download]
4	038/QPR/QC/IGP/12/15	31/12/2015				[Approve] [Download]
5	039/QPR/QC/IGP/12/15	31/12/2015				[Approve] [Download]
6	040/QPR/QC/IGP/12/15	31/12/2015				[Approve] [Reject] [Download]


3. Jika data sudah benar silahkan langsung klik tanda “Approve” QPR   
Maka akan muncul pesan berikut, klik Yes untuk approve



4. Jika data tidak sesuai maka klik tanda “Reject” QPR   
Maka akan muncul pesan berikut, klik Yes jika ingin reject QPR



Lalu isi keterangan alasan anda me-reject QPR tersebut, lalu klik “OK”

5. Dan jika ingin melihat data QPR, klik pada No QPR nya, atau download pdf QPR   
6. Jika data QPR sudah di-approve maka baru dapat dibuatkan PICA nya

### 3. CREATE PICA

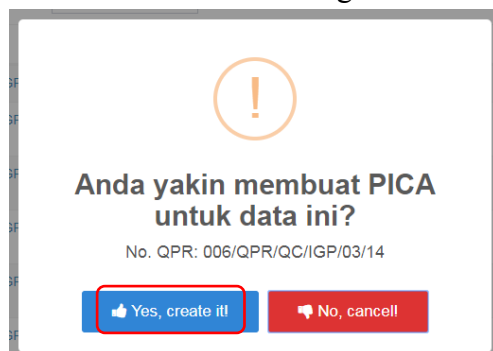
Create PICA hanya dapat dilakukan jika QPR sudah di-approve

1. Setelah QPR di-approve maka status akan berubah & muncul tombol “Create PICA”

The screenshot shows the 'QPR Daftar QPR' page. At the top right, there is a red 'Create PICA' button. Below it is a table with 6 entries. The first entry is highlighted, and a red box is drawn around the 'Action' column for that entry, which contains a 'Create PICA' icon (a document with a plus sign).

No.	No. QPR	Tgl	Part No	Part Name	Problem	Action
1	006/QPR/QC/IGP/03/14	04/03/2014	MB000926C	YOKE, FLANGE	WIDTH LUAR OVER SPEC	
2	030/QPR/QC/IGP/12/15	31/12/2015	13451-BZ070RW	-	PART POROUS & UNDERFILL AFTER MACHINING PROCESS	
3	031/QPR/QC/IGP/12/15	31/12/2015	12621-77M00-C	FLYWHEEL	PART POROUS AFTER MACHINING PROCESS	
4	038/QPR/QC/IGP/12/15	31/12/2015	MB290264CA	CASE DIFF	PART POROUS AFTER MACHINING PROCESS	
5	039/QPR/QC/IGP/12/15	31/12/2015	41311-37030RW	CASE DIFF RH P/N: 41311-37030 -	PART POROUS AFTER MACHINING PROCESS	
6	040/QPR/QC/IGP/12/15	31/12/2015	41312-37040-RW	CASE, DIFFERENTIAL LH P/N: 41312-37040 -	PART POROUS AFTER MACHINING PROCESS	

2. Lalu akan muncul warning berikut setelah klik tombol “Create PICA”



3. Lalu akan muncul halaman seperti berikut, isi sesuai step by step

- Step 4.Flow Process

The screenshot shows the 'PICA Add PICA' page. The '4. Flow Process' tab is selected. There are three input fields: 'No. PICA (\*)' with the value '12345', 'Tanggal PICA (\*)' with the value '05/24/2018', and 'No. QPR (\*)' with the value '006/QPR/QC/IGP/03/14'. Below these are two sections: 'General Flow Process' and 'Detail Flow Process', each with a 'Choose File' button. Red arrows point to the 'No. PICA' field with the annotation 'Isi No PICA, ex : 12345'. Red arrows point to the 'Choose File' buttons with the annotation 'Attach image jika ada'. A red note at the bottom right says '(\*) tidak boleh kosong'.

- Step 5. Supplier Action  
Isi sesuai step by step dari 5A sampai 5C

Portal IGP TRIAL

PICA Add PICA

Home > 006/QPR/QC/IGP/03/14 > Add PICA

Add PICA

4. Flow Process 5. Supplier Action 6. Rootcause Analyze 7. COP 8. FP After Improvement 9. Evaluation 10. Standardization

Supplier Action 5.A. Investigasi Of Problem 5.B. Interview & Observasi 5.C. Henkaten Process / Changing Point Process

File Image (jpeg.png.jpg)

Choose File No file chosen

Attach image jika ada

Save as Draft Submit PICA Cancel

(\*) tidak boleh kosong

- Step 6. Rootcause Analyze

Portal IGP TRIAL

PICA Add PICA

Home > 006/QPR/QC/IGP/03/14 > Add PICA

Add PICA

4. Flow Process 5. Supplier Action 6. Rootcause Analyze 7. COP 8. FP After Improvement 9. Evaluation 10. Standardization

Why Occured

Why Out Flow

Illustration Occured (jpeg.png.jpg)

Choose File No file chosen

Illustration Out Flow (jpeg.png.jpg)

Choose File No file chosen

Root/Primary Causes of Problem (1)

Root/Primary Causes of Problem (2)

Save as Draft Submit PICA Cancel

(\*) tidak boleh kosong

- Step 7.COP  
Isi data yang dibutuhkan pada 7A.Temporary Action dan 7B.Fix Countermeasure

- Step 8.FP After Improvement

- Step 9.Evaluation

- Step 10. Standardization

**Portal IGP TRIAL**

**PICA Add PICA**

4. Flow Process 5. Supplier Action 6. Rootcause Analyze 7. COP 8. FP After Improvement 9. Evaluation **10. Standardization** 11. Yokotenkai

☐ SOP ☐ Point Penting

☐ WI ☐ Warning

☐ QCPC ☐ Check Sheet

☐ FMEA ☐ Others

**Pilih jenis Standardization**

Save as Draft Submit PICA Cancel

(\*) tidak boleh kosong

- Step 11. Yokotenkai

**Portal IGP TRIAL**

**PICA Add PICA**

4. Flow Process 5. Supplier Action 6. Rootcause Analyze 7. COP 8. FP After Improvement 9. Evaluation 10. Standardization **11. Yokotenkai**

**Yokotenkai**

Isi hasil Yokotenkai

Save as Draft Submit PICA Cancel

(\*) tidak boleh kosong

4. Jika Data sudah diisi semua terdapat 2 pilihan untuk menyimpan

- Tombol “Save as Draft” **Save as Draft** untuk menyimpan data sebagai draft yang masih bisa diedit
- Tombol “Submit PICA” **Submit PICA** untuk menyimpan dan submit PICA ke pihak IGP dan data yang sudah disubmit tidak dapat diubah kembali

5. Jika data PICA sudah disimpan, kita dapat melihatnya di menu list PICA QPR → PICA, maka akan muncul tampilan berikut,

**Portal IGP TRIAL**

**PICA Daftar PICA**

Show 10 entries Status ALL

**Lihat detail PICA**

**Lihat detail QPR**

No.	No. PICA	No. Revisi	Tanggal	No. QPR	Status	Action
1	12345	0	25/05/2018	006/QPR/QC/IGP/03/14	DRAFT	
2	123456	1	23/05/2018	039/QPR/QC/IGP/12/15	APPROVE	
3	12356	0	05/05/2018	038/QPR/QC/IGP/12/15	APPROVE	
4	ABCDE	1	05/05/2018	030/QPR/QC/IGP/12/15	APPROVE	
5	FI-QLT-PC-327	0	09/04/2018	031/QPR/QC/IGP/12/15	APPROVE	

Showing 1 to 5 of 5 entries

Previous 1 Next

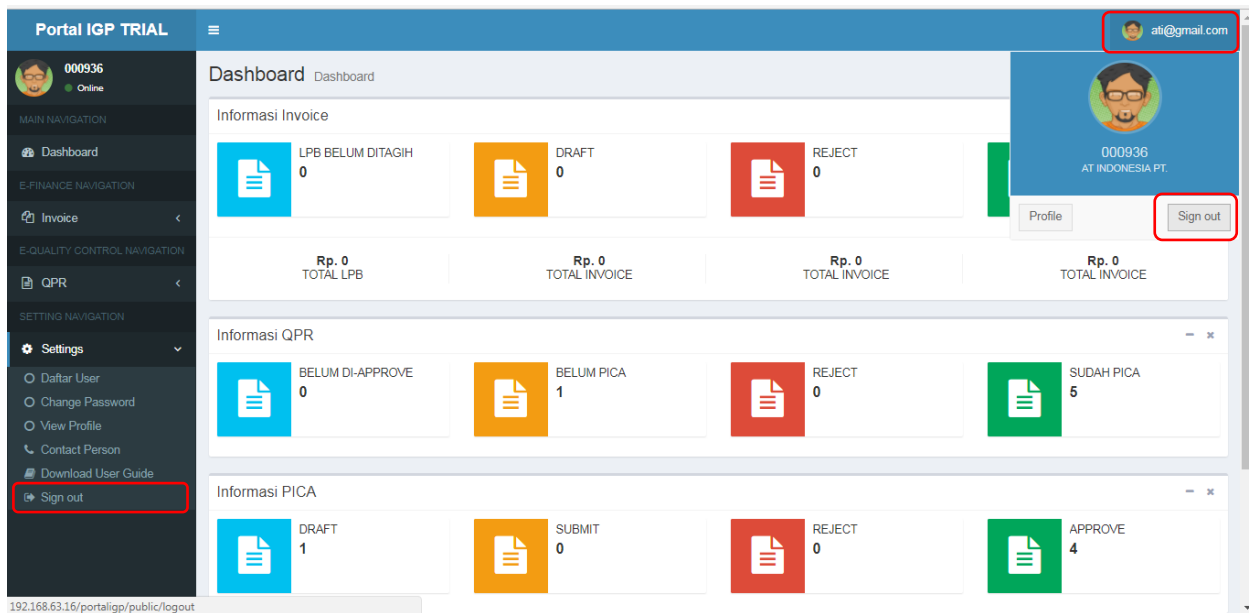


6. Status PICA dapat berubah sesuai progresnya
- Draft : PICA masih berbentuk draft & belum di submit sehingga masih bisa diedit
  - Submit : PICA sudah di submit ke IGP dan sudah tidak dapat diedit
  - APPROVE : PICA sudah di approve oleh pihak IGP
  - REJECT : PICA ditolak oleh pihak IGP dan data dapat diedit kembali

#### 4. Sign Out

Jika web portal sudah selesai digunakan, silahkan sign out.

1. Klik pada email ujung kanan atau klik menu setting
2. Lalu pilih 'Sign Out'



\_\_\_\_\_ Selamat Mencoba \_\_\_\_\_