

Lisa Dania

T: [+6285717816387](tel:+6285717816387) | E: lisadania21@gmail.com | L: [linkedin.com/in/lisa-dania-1541531ba/](https://www.linkedin.com/in/lisa-dania-1541531ba/) | D: Kab. Bekasi



Associate Degree of Communication Major from Sekolah Vokasi Institut Pertanian Bogor. Had an intern experience at PT Dian Televisi Putra Pertama (MGSTV) Bogor, West Java in Editorial Staff, with a duty collect and editing Dinamika News and Beja Kiwari's scripts, make the program *rundown* also *prompter* for the broadcast needs and recap the result of reporters' news coverages.

With excellence in Data Arrange and Reporting, supported with ability in Writing and Design, Lisa successfully completed her study with title *cum laude* and use her experience during the intern for a professional job.

Lisa can work effectively as individu and as a part of team. With *Attention-to-Detail* and *Growth Mindset* which she have, Lisa always want to learn and motivated to doing the new things included in the job.

Formal Education

Sekolah Vokasi Institut Pertanian Bogor <i>D3, Associate Degree of Communication</i> GPA: 3.68 / 4.00 Final Project: " <i>Proses Pembuatan Naskah Program Beja Kiwari Di MGSTV</i> "	Sep '17 – Aug '20
SMAN 1 SETU Science Of Language and Culture	Jul '14 – Mei '17

Work Experience

PT Dian Televisi Putra Pertama (MGSTV) Bogor <i>Editorial Staff (Intern)</i> <ul style="list-style-type: none">Collecting scripts by email that sent by reporter, contain the scripts that will be broadcast into one Ms. Word document, tidying/editing scripts before being translated into Sundanese.Make a rundown of the news appropriate with the scripts, using a arranging technique which has been set.Make a prompter for broadcast needs which is will being raed by news anchor.Recap the reporters' news coverages result every month on 20th.	Feb '20 – Mar '20
--	-------------------

Organization Experience

SMADAF (SMART DALAM FOTOGRAFI) <i>Final Project Event Organizer subject</i> <i>PDD Team</i> <ul style="list-style-type: none">Make a designs for SMADAF ticket, backdrop photobooth and crew/team t-shirts.Decorate the room for event with PDD team.On the event day have a duty as multimedia operator.	Sep '18 – Nov '18
Setu English Club (SEC) <i>Extracurricular SMAN 1 SETU</i> <i>Member</i>	2014 – 2016
Paskibra SMAN 1 SETU	2014 – 2016

Extracurricular SMAN 1 Setu
Member

Professional Skills

Professional

- *Content/Script writer*
- *Data Arrange & Reporting*
- *Design*
- *Human Relations*

Software

- Adobe (Photoshop, Premiere pro)
- Canva
- Corel draw
- Microsoft office (excel, word, powerpoint)

Language

- *Bahasa Indonesia (Native)*
- *English (Intermediate)*