**CITS3200\_9**

**CITS3200 PROFESSIONAL COMPUTING**

## MEETING # AGENDA: 1

Time: 2:50 PM – 3:20 PM

Date: 4th August 2022

Venue: Microsoft Teams

|  |  |
| --- | --- |
| Tasks | Sub-tasks |
| Reports | * First client meeting and announced the overall idea on how the project works and how it looks like. * Members Involved: Alian Haidar, Matt Dai, Jakob Kuriata |
| Discussions/Clarifications | * Technical Aspects on how the project works: * Focus on web security and environmental friendliness * Reuse, Recycle, Reduce |
| To Do | * Secure Payment portal within web application * Contact Information to be captured: Name, email, telephone, emergency contacts, dietary requirements |
| Next Meeting | * TBA – Date to Be announced for meeting next week |