

Alice Tram

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Education

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| 2016 – 2017 | RMIT Associate Degree in Fashion and Textile Merchandising
Graduated with Distinction GPA 3.4 <ul style="list-style-type: none">• Participant in 2017 Retail Initiatives – Assistant Team Leader• 2017 recipient of RMIT Study Support Scholarship• 2016 recipient of RMIT Study Support Scholarship |
| 2010 – 2015 | Secondary Education/VCE
Taylors Lakes Secondary College <ul style="list-style-type: none">• Part of the Top 10 VCE student of the cohort• VCE English Award - Student of 2015 |

Professional Award

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| 2022 | The Reject Shop Limited <ul style="list-style-type: none">• Step-Up Award |
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Employment History

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| June 2022– Present | Stock Flow & Planning Analyst
Spotlight Pty Ltd, South Melbourne <ul style="list-style-type: none">• Utilizing automated tools for data extraction.• Rectifying coding errors, eliminating corrupt data.• Creating, maintaining, and reformatting databases and data systems for enhanced readability.• Conducting thorough analysis to evaluate data quality and significance.• Generating management reports outlining patterns, and forecasts.• Engaging collaboratively with diverse teams and departments to craft customized reports aligned with their specific requirements. |
| Mar 2021– June 2022 | International Supply Chain Coordinator
The Reject Shop Limited, Kensington |
| Mar 2019 – March 2021 | Buyer Supply Co-ordinator - Women's Bottoms & Jackets
Just Group Pty Ltd, St Kilda Rd |
| Nov 2017 – Mar 2019 | Buyer Assistant – Quilting, Licenced and Seasonal Fabrics
Spotlight Pty Ltd, South Melbourne |