

# Alice Zheng

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## EXPERIENCE

### **The City of Mississauga- Skating Instructor**

January 2019 - Present

- Developed lesson plans
- Taught kids how to skate on the ice
- Completed attendance and testing sheets

### **The City of Mississauga- Camp Counsellor**

February 2019 - Present

- March Break Camp Counsellor (Seasonal)
- Summer Camp Counselor (Full-Time Seasonal)
  - Conducted games
  - Planned lesson plans
  - Completing attendance sheets
  - Supervised kids aged 4-14

### **The City of Mississauga- Drop-In Leader**

September 2019 - Present

- Supervised youths (Basketball)
- Engaged with the youths and formed positive relationships

### **Skyzone Mississauga - Events Assistant**

February 2018 - August 2018

- Conducted cold calls
- Booked parties; in person and through the phone
- Created party room schedules
- Trained staff

## OTHER EXPERIENCE

### **Teacher's Assistant- Queenston Public School**

September 2019 - January 2020

- Assisted the teacher in a grade four classroom setting
- Worked with students 1:1 - Math, English and ESL

### **Membership Chair - Ryerson Campus Lions Club**

September 2020 - April 2021

- Helped develop fundraisers and events
- Overlooked certain volunteers and staff in specific events
- Created a positive environment for members/volunteers
- Tracked meeting minutes

## SKILLS

- Hard Worker
- Interpersonal Skills
- Energetic
- Leadership and Motivation Skills
- Creative
- Public Speaking
- Organized
- Excel, iMovie and Lightroom
- Google Suite and Adobe Suite

## QUALIFICATIONS

- Standard First Aid and CPR C
- HIGH FIVE Certification
- WHMIS

## EDUCATION

### **Woodlands Secondary School - Ontario Secondary School Diploma**

September 2016 - June 2020

### **Ryerson University - Bachelors of Fine Arts (BFA) - Performance: Acting**

September 2020 - April 2024