

2023 REDCap Chargeback and Tracking

Please fill out this information for your new or existing REDCap project.

If you have previously submitted this survey for a project, you were emailed a custom survey link with a return code. To later enter or update the fund number or other information for that project, you must use the custom survey link with the return code.

Please do not take this survey again for the same project to avoid duplicate billing. Please search the keywords '2023 REDCap Chargeback' in your email. If you have any questions, contact REDCap Support

Date Time Stamp

09-11-2023 14:18

Project ID

IMPORTANT NOTE:

Enter project ID only for existing projects, project ID is located to the right of the project title Leave blank for creating/copying new projects

(Please enter only numbers)

Please select the option that best describes the purpose of your project.

- ☒ Research
☐ Hospital Operations (Projects that provide operational support for Mount Sinai Hospital)
☐ Faculty Practice Associates (FPA) Operations (Projects that provide operational support for FPA)
☐ Quality Improvement (NO RESEARCH PUBLICATIONS)
☐ Medical Student Project
☐ Other

Mount Sinai Department or Office

Neuroscience

Project Title

Subjective Well-being Online Task

Is this a cancer-related project?

☐ Yes ☒ No

Please include the email addresses and relevant contact information for individuals involved with this project:
(One email per line)

ignacio.saez@mssm.edu
alexandra.fink@icahn.mssm.edu
xiaosi.gu@mssm.edu
lizbeth.nunez@mssm.edu

Research Purpose and Principal Investigator (P.I.) Information

Please specify the type of research being conducted for this project. (check all that apply)

- ☐ Basic or bench research
- ☐ Clinical research study or trial
- ☐ Translational research 1 (applying discoveries to the development of trials and studies in humans)
- ☐ Translational research 2 (enhancing adoption of research findings and best practices into the community)
- ☒ Behavioral or psychosocial research study
- ☐ Epidemiology
- ☐ Repository (developing a data or specimen repository for future use by investigators)
- ☐ Other

P.I. First Name

Ignacio

P.I. Last Name

Saez

P.I. Email Address

ignacio.saez@mssm.edu

Project Lead or Primary Contact

Project Lead
First Name

Alexandra

Project Lead
Last Name

Fink

Project Lead
Email Address

alexandra.fink@icahn.mssm.edu

Project Funding

Would you like to provide a funding number for this project? No

Rate: \$100 per project per calendar year for all projects older than 90 days

All long-term projects (>90 days), regardless of their status (development, production, analysis, or completed/archived) are subject to the chargeback fee. With this change, you will benefit from scheduled 1:1 support and increased data protection when projects are moved to "production" mode. Paid projects will also be automatically backed up. Finance and Compliance approved this rate. If you intend to keep your project more than 90 days, you must provide a fund number, we will provide the link to do this on the REDCap page and our website.

Not all projects will need a fund number:

54% of all projects are used for less than 90 days (for example, one-time or short-term surveys), so none of these projects will incur a chargeback fee. Student, hospital QI and operations projects will be paid directly by MSHS. To provide you with sufficient time to account for the chargeback rate in your 2024 budget, payment for long-term projects is not due until January 31, 2024.

Unpaid projects will be deleted one year after the initial date of creation. All unpaid projects (older than 1 year) will be deleted on July 1, 2024. Instructions on how to download your project data are available at this link.

Project Status PAID = 1 UNPAID = 0

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