



Abdullah Al Alif

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Personal Profile

- Frankly speaking, I wasn't so called talented to write creative or innovative things in the school's wall magazine or in any daily's. But overtime, I noticed that I enjoy writing something, or, to say, my writings get appreciated. This is how I was inspired to read more to produce better writings both academically and professionally. I really am very much passionate and interested for learning and writing new things. Most importantly, I am gathering more and more knowledge and experiences towards my passion. And I believe, passion is what never lacks interest.

Professionally I did not write any Bangla content, but I am from Bangla medium. And I believe I can write flawlessly in Bengali too. Oh yes, I am more of a tech-guy. Any technological contents are always welcomed.

Education

BACHELOR IN COMPUTER SCIENCE | MATRICULATED IN MAY, 2014 | AMERICAN INTERNATIONAL UNIVERSITY- BANGLADESH (AIUB)

- **Related coursework:** Business communication and writing, Software documentation writings.
- **CGPA:** 3.80 on a scale of 4.00 (approx. grad. Date- August 2017)]

HIGHER SECONDARY CERTIFICATION | 2011 | NOTRE DAME COLLEGE, DHAKA

- **Major Discipline:** Science
- **CGPA:** 5.00 on a scale of 5.00

SECONDARY SCHOOL CERTIFICATION | 2009 | RAJUK UTTARA MODEL SCHOOL AND COLLEGE

- **Major Discipline:** Science
- **CGPA:** 5.00 on a scale of 5.00

Skills & Abilities

MANAGEMENT

- Organizational skills gathered from club level experiences, i.e. Notre Dame Science Club (NDSC) and AIUB Computer Club (ACC). I also experienced some Military discipline and skills.

COMPUTER

- Microsoft Word (APA, MLA, Harvard or IEEE formats and all kind of Referencing)
- Microsoft Excel
- Microsoft PowerPoint
- Windows/Linux/Mac OSX
- Latex
- Browsing and Web Research
- HTML, CSS and JavaScript

COMMUNICATION

- Able to process all sorts of documentations and writings
- Excellent fluency in both Bengali and English
- Matured public speaker and reasonably good presenter

LEADERSHIP

- I had an opportunity to serve in Bangladesh Army over 1.5 years as a gentleman cadet. In army, everyone is taught with some basic knowledge and behavior of a leader not only in the case of army only, but also for the entire life, in all aspects.

Personal

Father's name: Md. Abul Bashar Mizi

Mother's name: Roushon Ara Begum

Date of Birth: 05 July, 1994

Sex: Male

Marital status: Single

Nationality: Bangladesh

Address: 2F-3, Mirpur-2, Dhaka, Bangladesh

Experience

WRITER | UVOCORP | FEBRUARY, 2017 TO PRESENT

- I am a verified full time writer for writing academic assignments and business letters according to clients' orders. I had to go through formal examination and recruitment process for this job. For more information, please visit: www.uvocorp.com (UK based).

WRITER | UNIVERSAL WEB EXPERTS | AUGUST 2016 TO PRESENT

- This is a USA based software company where I write and update their site's contents.

SOFTWARE PROJECTS | REGULAR UNIVERSITY STUDIES | SEPTEMBER 2016 TO PRESENT

- I have composed two major software documentations and specifications for project purpose.

ONLINE CERTIFICATION | UDEMY | ON CREATIVE, COPY AND CONTENT WRITINGS

- I have bought many paid premium courses from Udemy.com on writings and achieved certificates on completion.