MEETING REPORT

Team Name: DevsCreed   **Date of Meeting:**   27.03.2021

Start Time: 20:15 **End Time:** 22:00   **Meeting Location:**   Google Meet

Moderator: Denisa Bicaku   **Recorder:**   Devid Duma

Other Members Present: Armela Ligori, Denado Rabeli, Denisa Bicaku, Devid Duma, Julian Lila, Aniledio Lami

Members Absent: none

Topics Discussed:

1. We started off by brainstorming ideas for the topic of our project application. Some of the ideas were the following: a quiz application, a shopping application, a ticket reservation application and a book exchange system.

2. We also discussed which was the best software stack to use for each topic idea. In the beginning, we were torn between web development and desktop application development. We discussed the ups and downs of both worlds and most of us started leaning towards web development.

3. There was also a discussion about the roles that each one of us would have within the group.

4. Established online communication methods

Decisions Made:

1. The first decision we made was to shortlist two final ideas for the project topic: we will either choose a hospital management system or an online bookstore and book exchange system for students. The reason for this decision was that these two ideas seemed to be the most useful, meaning that it would satisfy a great number of potential clients in the future.

2. Next we decided to go with web development for the bookstore idea and desktop development for the hospital management system. The reason we went with web development for the bookstore was that web development software stacks would provide us with tools for both faster prototyping and smoother scalability for this project idea. The reason that we went with desktop development for the hospital management system was that usually management systems are built as desktop applications.

3. After discussing the role placement we decided that initially each member of the team would have the role of developer and the other individual roles held by each team member will be:

Armela Ligori - Captain, Analyst

Denado Rabeli - Editor/Project Manager, Repo Master, Optimist

Denisa Bicaku - Researcher, Optimist

Devid Duma - Editor, Analyst

Julian Lila - Client Representative, Tester

Aniledio Lami - Tester, Client Representative

Tasks Assigned:

Armela would organize the work, check the team's execution of tasks, the quality of their work and the time it took them to solve this task in order to better re distribute the tasks in the future.

Denisa and Aniledio, as Researcher and Tester respectively, had the duty to research the possible frameworks that we would use during development. Their pros, cons and best ways in which to utilize them.

Julian would come in contact with some clients in order to build a general idea of what features our software could possibly include.

Denado and Devid had the duty of writing the meeting report and helping out Armela in carrying her duties.

Time, Place, and Agenda for Next Meeting:

Time: 20:00

Place: Google Meet

Date: Would be decided in the Whatsapp group alongside the agenda of the next meeting.

Mostly a briefing of the current progress.

 Some Guidelines that we decided :

1. The mission of this team is the design and creation of a fully functioning software.
2. Main Objectives:
    - Designing a functional and well made software.
    - Use of new technologies with which we have not previously worked.

- Communicating with the other team members and sharing experiences.

3. Creation of a Whatsapp group to communicate with each other.

4. In the case of conflict the rest of the team members will help with the resolving of the

problem