

MEETING REPORT

Team Name: DevsCreed **Date of Meeting:** 12.04.2021
Start Time: 20:00 **End Time:** 22:30 **Meeting Location:** Google Meet
Moderator: Armela Ligori **Recorder:** Devid Duma

Other Members Present: Armela Ligori, Denado Rabeli, Denisa Bicaku, Devid Duma, Julian Lila, Aniledio Lami

Members Absent: none

Topics Discussed:

This week we focused on discussing the requirement specifications of the project. We also did a short Q&A on Laravel in the end.

1. We discussed how the meeting of Julian and Aniledio with an eye clinic in Tirana had gone, as well as the meeting of Devid and Denado with an eye clinic in Durres. Both groups had taken notes on the current management software used by the clinic, hired personnel and their roles, services offered as well as the most important claims that the eye clinic had about our project. We discussed how we could implement the users, services and the clinic's claims for our project based on the notes that the two groups had taken.
2. We then continued with the summary and product description of the project by brainstorming some of the key features that our product will have. This is important for

defining the purpose and scope as well as understanding the context, assumptions and constraints of the product.

3. We continued the discussion with the functional and nonfunctional requirements of the product. We highlighted the main ideas on these important topics.
4. We also discussed shortly how each one of us had progressed with the task of learning Laravel and we helped each other understand topics that were unclear.

Decisions Made:

1. We decided that the project would include patients, doctors of different backgrounds like ophthalmologists, surgeons, anesthesiologists, layers, receptionists. This list is by no means exhaustive.
2. We decided to implement an appointment reservation functionality online for guests or existing users. Each guest that would show up in the clinic for an examination would have a user created for him. He could use this user to access online services of the clinic. We called this an “electronic health card” for patients.
3. We decided to keep health records for the patients that they could have access to online. It would provide a safe online backup to the printed documents or DVDs at the very least, as well as serve the patients on demand with examination, treatment and therapy related information.
4. We also decided that the project would have billing functionalities. The project would also include printing functionalities for documentations like prescriptions, advice assessments, school or work absence by the receptionist.

5. We decided to split into two groups of three in order to complete a first draft of the requirements specifications. The first group is Armela, Denado and Devid. The second group is Julian, Denisa and Aniledio.
6. We also decided to open a [Jira Software page](#) for our group to help with organizing and documenting the small tasks as they arise in a graphical Kanban Board. This is by no means mandatory for all members, only a suggestion for those who might need it.

Tasks Assigned:

1. We assigned point 1 and point 3.2, 3.3 of the requirement specifications document to the second group. We also assigned point 2 and point 3.1 to the first group.
2. We also reminded each other to complete the week 4 personal logs on the [Github Wiki](#) and of course to continue learning Laravel.

Time, Place, and Agenda for Next Meeting:

20:00 18.04.2021, Google Meet, Step 4 and 5