

## PERSONAL INFORMATION



## Branislav BOZANOVIC

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State personal website(s)

WhatsApp, Viber, Messenger

MALE | 08/01/1972 | Bosnia and Herzegovina

JOB APPLIED FOR  
POSITION  
PREFERRED JOB  
STUDIES APPLIED FOR

## PSD Team Leader / Security Officer / Security Manager

## WORK EXPERIENCE

30/11/2021 – present

## Senior Security Officer

Defaf al-Khaleej, Abu al-Khasib, Iraq

- Responsible for the force protection of the accommodation camp and drilling sites by managing armed local nationals who man the watch towers at cardinal points and entry & exits gates - he is assisted in this role by a local Supervisor.
- The Site Security Manager is present at the shift change overs and conducts sporadic checks on the towers and gates to ensure the guards are adhering to SOPs and alert..
- Liaises with the clients and the client security manager on all issues and is assisted by Basra HQ, this involves all contractual issues, medical and licences & permits.
- A security brief is to be given to all new personnel visiting the camp and emergency response plans are to be in place to ensure a swift reaction to any threats to the camp – this involves a medical plan & Evacuation plan.
- All mission requests are given to the Site Security Manager who then informs Ops and the Team Leader so they can plan accordingly.
- Whilst the Armed Protection Teams are conducting their missions the Site Security Manager will monitor their movement in the Ops room using a tracking system, regular communication checks will also be conducted.
- The Site Security Manager is solely responsible for the issuing of weapons and access to the armoury.
- Other requirements from the Site Security Manager is the training of the guard force and supervisor, all training is done in accordance with the Training Matrix and proof of training completed needs to be sent to the Country Manager.
- Training is not limited to the class room, rehearsal of Immediate Action Drills and Emergency Response Plans are required including post attack recovery and medical evacuation.
- Accountability for all equipment is required at the end of each week returns must be sent in after a 100% check is made.
- Weekly Weapon Return
- Weekly Ammunition Return
- Weekly Equipment Return
- These are to be emailed to the Country Operations Manager and any deficiency's reported.
- Any equipment requests are made using an Equipment Request Form

## Security , Close Protection

16/06/2019 – 30/10/2021

### PSD Team Leader / Site Security Manager

Al Salasel Al Fudhea (Silver Chains Company) Samawa and West Qurna, Iraq

- **PSD TL** Command an Armed Protection Team in a close protection capacity when any movement outside of a secure camp is conducted, this is done utilising B6 Armoured Land Cruisers with armed drivers & armed local national body guards.
- Produces a Journey Management Plan which he will show to the clients & Site Security Manager for approval.
- Once the Journey Management Plan is approved the Team Leader will then produces a Flap sheet - On completion of the task Mission Notes are produced which provide any post mission information.
- Training of his team, all training is done in accordance with the Training Matrix and proof of training completed needs to be sent to the SSM & Country Manager.  
Any additional training required is also to be conducted with assistance from Basra HQ or the Site Security Manager.  
Training is not limited to the class room, rehearsal of Immediate Action Drills and Emergency Response Plans are required and knowledge of all safe havens are to be checked including the use of communications and vehicle equipment. Fitness is key to being a successful Armed Protection Team so physical training is advised when time permits.  
Makes sure that all the vehicles are inspected daily by the drivers and a first parade sheet is completed, any vehicle repairs needed are made using a Vehicle Damage Form any vehicle equipment needed is to be done using an Equipment Request Form.
- **The Site Security Manager** is responsible for the force protection of the accommodation camp and drilling sites by managing armed local nationals who man the watch towers at cardinal points and entry & exits gates - he is assisted in this role by a local Supervisor.
- The Site Security Manager is present at the shift change overs and conducts sporadic checks on the towers and gates to ensure the guards are adhering to SOPs and alert..
- Liaises with the clients and the client security manager on all issues and is assisted by Basra HQ, this involves all contractual issues, medical and licences & permits.
- A security brief is to be given to all new personnel visiting the camp and emergency response plans are to be in place to ensure a swift reaction to any threats to the camp – this involves a medical plan & Evacuation plan.
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### Security, Close Protection

01/07/2014 – 31/05/2019

### Deputy CEO / Chief of Operations

Zastita i sigurnost (Security Company) Dobo, Bosnia and Herzegovina

- Responsible for managing a company's overall operations. This includes delegating and directing agendas, driving profitability, managing company organizational structure, strategy, and communicating with the board.
- Responsible for ensuring that the business operates at a profit and meets its goals. Must know how best to approach new opportunities, including delegating tasks or directing agendas to drive profitability by managing organizational structure.
- Overseeing the daily business and administrative operations and improving operating

- procedures for optimal efficiency.
- Assessing and enhancing the efficiency of internal and external operational processes.
- Leading and motivating staff to achieve sales and organisational objectives.
- Overseeing the recruitment process to attract the best candidates and reduce employee turnover.
- Mentoring and inspiring employees to key into the vision of management.
- Establishing policies that improve and promote company vision and culture.
- Evaluating company performance and recommend strategies to improve results.
- Collaborating with management and other stakeholders to raise capital and carry out other business-expanding strategies.

#### Security, Management

01/09/2009 – 30/06/2014

Chief Transport Engineer

Railways of Republic of Srpska Dobo, Bosnia and Herzegovina

- Takes charge of an entire cargo transport department, leading a team as they complete various projects. Chief transport engineer works alongside other engineers and technicians, approving designs, calculating costs, negotiating contracts, and executing plans safely and efficiently.
- Follows government's bid notification for government agencies and tools for improving the procurement process in railways.
- Advises Board of Directors about current procurement related laws and regulations in country.
- Coordinating and monitoring supply chain operations related to ZRS transport needs.
- Ensuring premises, assets and communications are used effectively.
- Utilizing logistics IT to optimize shipping and transport procedures.

#### Logistics & Transport

13/09/2004 – 22/12/2008

Regional Security Officer, Close Protection Officer, Investigator

UN Mission in Liberia, Tubmanburg and Monrovia, Liberia

- **Special Investigating Unit:** Conduct investigations and inquiries into Incidents/Accidents of any reported complaints and inquiries into Incidents/Accidents of any reported complaints of illegal activities involving/implicating the Missions Civilian Staff, Civilian Police and Military Observers. Undertake, either personally or jointly with other investigators, investigation tasks and inquiries into violation of security matters, illegal activities, accidents/incident, complaints and allegations of misconduct, discipline, etc., in which members of the mission Civilian Staff /Civilian Police/Military Observers may be involved or implicated, and prepare reports to the Chief Security Officer or Chief Administrative Officer, as warranted by conditions. Assess the nature of reported complaints. Establish the ingredients of the relevant offences. Provide proof in a timely manner and prepare comprehensive written investigation reports consistent with reported complaints. Possess the ability to interpret and apply United Nations Administrative Instructions, Policies, Rules and Regulations, which are circulated from time to time as guidance to UN staff members. Visit the scene of Incidents/Accidents and examine clues that might assist in the investigations process. Liaise, as required, with local police and other national authorities or other agents in the mission area who would make investigations tasks bear good results. Perform random checks on United Nations vehicles as a deterrent measure for abuses. Maintain and update the office investigations database and other office records for ease of reference as necessary. Function as the Standby Duty Officer when placed on periodic rosters to do so. Conduct Security Surveys for office premises and facilities and prepare comprehensive security information that produce background papers relating to the security threats and safety of mission staff members and property. Perform any other assignments as required and detailed by the Chief Security Adviser.

**Close Protection Unit:** Responsible for coordinated personal protection operations for the protected person when on duty. Remains within the proximity of the principle at all times. Remains vigilant and alert for any threat to the protected person and acts accordingly. Conducts all personal protection security operations as outlined in UN personal protection management guidance. Coordinates all activities with relevant parties to include the Security Operations Unit and other appropriate security organizations as required. As required, supervises the PPU drivers in the performance of their assigned duties. Operates all personal protection equipment and assures equipment readiness. Carries all issued equipment while on duty. Conducts training on personal protection subjects. Excellent standard of punctuality and dependability of attendance. Required to be clean, neat and appropriately attired when on duty. Behaves in a professional manner at all times. Carries out all other duties and assigned by the Officer-in-Charge of the PPU.

**Operations:** Responsible for the force protection of the UN work / accommodation camp and NGO' sites in Sector 2 by managing armed local nationals who man the watch towers at cardinal points and entry & exits gates. Present at the shift change covers and conducts sporadic checks on the towers and gates to ensure the guards are adhering to UN Security SOPs and alert. Liaises with UN Military, UN Police Forces and NGO's security manager on all issues and is assisted by UNMIL HQ. Gives security briefing to all new personnel visiting the UN compound and makes sure that emergency response plans are in place to ensure a swift reaction to any threats to the compound and staff – this involves a MEDEVAC & Evacuation plan. Is solely responsible for the issuing of weapons and access to the armory. Training of the guard force and newly arrived of UN international staff members. All training is done in accordance with the UN Training Matrix and proof of training completed needs to be sent to the UNMIL Chief Security Adviser. Other duties as requested by Chief Security Adviser.

#### UN Security Officer

01/10/2003 – 10/09/2004 Deputy CEO / Chief of Operations  
Sector Security, Doboj, Bosnia and Herzegovina

- Responsible for managing a company's overall operations. This includes delegating and directing agendas, driving profitability, managing company organizational structure, strategy, and communicating with the board.
- Reesponsible for ensuring that the business operates at a profit and meets its goals. Must know how best to approach new opportunities, including delegating tasks or directing agendas to drive profitability by managing organizational structure.
- Overseeing the daily business and administrative operations and improving operating procedures for optimal efficiency.
- Assessing and enhancing the efficiency of internal and external operational processes.
- Leading and motivating staff to achieve sales and organisational objectives.
- Overseeing the recruitment process to attract the best candidates and reduce employee turnover.
- Mentoring and inspiring employees to key into the vision of management.
- Establishing policies that improve and promote company vision and culture.
- Evaluating company performance and recommend strategies to improve results.
- Collaborating with management and other stakeholders to raise capital and carry out other business-expanding strategies.

#### Security, Management

01/04/2000 – 20/07/2003 Assistant Investigator  
UN Security, UN Mission in Bosnia and Herzegovina, Doboj, Tuzla, BiH

- Conducts investigations on all incidents / accidents involving UN staff and/or property. Reports to Regional Security Officer.

01/05/1996 – 31/02/2004 Logistic & Repatriation Officer  
Mercy Corps / Scottish European Aid, Doboj, Tuzla, BiH

#### Procurement:

- Review Order Forms for procurement in Doboj Region, requesting clarifications from the requestor if the specifications are not clear, complete, or correctly authorized, and check all supporting documents has been provided. Explain any deviations to the requestor.
- Prepare tender document, RFQ document and follow up the publication.
- Ensure well receiving of the bids on time (according to the closing date of the tender/RFQ) and make sure the Bid Submission Register is filled and signed by the bidders.
- Support MC/SEA Logistics team to maintain the Supplier Database for Doboj Region, identifying new sources for common commodities.
- Collecting quotations from suppliers, ensuring like-for-like specifications for comparison and organizing quality checks with the requestor.
- Preparing purchase documents (PMs/POs/Contracts) for purchases for review by the procurement committee, typically not more than \$10,000.00 per contract.
- Follow-up open procurement with the requestor
- Ensure 100% of procurement documentation is correctly filed in hard-copy and electronic-copy and registered on the Order Form Follow-Up (OFFU).
- Coordinating and monitoring supply chain operations.

- Ensuring premises, assets and communications are used effectively.
- Utilizing logistics IT to optimize shipping and transport procedures.
- Recruit and coordinate logistics staff (e.g. truck drivers) according to availabilities and requirements.
- Supervise orders and arrange stocking of raw materials and equipment to ensure they meet needs.
- Communicate with suppliers, retailers, customers etc. to achieve profitable deals and mutual satisfaction.
- Plan and track the shipment of required building materials according to client's requirements.

#### Maintenance

- Monitor and report the monthly fuel consumption and maintenance expenditure for the MC/SEA Doboj Region vehicles.
- Arrange regular preventative maintenance according to the manufacturer's recommendation.

#### Stock

- Prepare Stock Reception Forms upon receipt of deliveries to MC/SEA Office in Doboj, as well as Packing Lists, Waybills and Stock-Exits as needed.
- Carry out monthly Inventory and forecast bulk-stock requirements for stationary, kitchen supplies, and other office equipment.
- Update the inventory in database.
- Keep logs and records of warehouse stock, executed orders etc.

#### Filing

- Create separate folders for each reporting documents and file 100% of hard-copy documentation for each procurement.
- For procurement under his direct responsibility, ensures soft copies of 100% of all documents produced in the Capital Office are electronically filed in the correct location on MC/SEA's database.
- Follow-up on transmission of original and soft-copy documentation to Compliance according to defined timelines and audit schedules.

#### Reporting

- Register 100% of new orders on the Capital Order Form Follow-Up, and record the progress of each procurement until the completed file is transferred to Finance for payment.
- Preparing the Monthly Stock Inventory Report and Stock Inspection Report
- Preparing the Transport Follow-Up each month.
- Prepare accurate reports for upper management.

05/01/1993 – 01/04/1996

Police Officer

Police Station Doboj 1, Doboj, Bosnia and Herzegovina

- Maintain public peace and order. Commences foot patrol in assigned area. Work as member of Intervention Unit. Writes reports to Police Station Commander. Assists Inspectors in investigations of crime scenes.

## EDUCATION AND TRAINING

01/10/2008 – 30/06/2012

Bachelor of Economics

Pan-European University "Apeiron" Banja Luka, Bosnia and Herzegovina

25/10/2021 - 03/11/2021

FPOSI Renewed

Balkan Security Academy, Novi Sad, Serbia

- Ao FAQ First Person on the Scene Intermediate (RQF)

01/04/2018 – 02/05/2018

SIA CP Level 3

Balkan Security Academy, Novi Sad, Serbia

## PERSONAL SKILLS

Mother tongue(s) Serbian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1/2	C1/2	C1/2	C1/2	C1/2
Certificate of Achievement, Balkan Security Academy, Novi Sad, Serbia. Level C1.					
Arabic	A1/2	A1/2	A1/2	A1/2	A1/2
Nil					

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user  
Common European Framework of Reference for Languages

## Communication skills

- Excellent communication skills gained through my long experience in international Security, Logistics, United Nations and O&G Industry. Fluent speaker, excellent in writing / typing / reading English.

## Organisational / managerial skills

- Leadership (currently responsible for a team of 15 people); previously responsible for various team sizes – between 40 and 130 security and logistics employees.
- Organization – previously responsible for entire organization and running of operations in private security companies in Bosnia.

## Job-related skills

- Law enforcement service experience;
- Logistics and Repatriation work experience;
- Experience within the private security industry, both in Bosnia and internationally –Liberia and Iraq;
- Experience within UN Security;
- Knowledge and experience in planning and conducting of close protection operations in high-risk environment; good conduct; physically fit,
- Able to work overtime, weekends, holidays,
- Clear criminal record.

## Computer skills

- Excellent command of Microsoft Office™ tools
- Excellent command of Visio Pro.

## Other skills

- Creativity,
- Interpersonal skills,
- Problem solving,
- Client Oriented,
- Communications,
- Teamwork.

## Driving licence

- B

## ADDITIONAL INFORMATION

## Publications

- How to do Security Risk Assessment, LinkedIn.

## Honours and awards

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## References

- Mr. Marlon Duprey, Security Manager at Chase Manhattan Bank New York, phone: +1 718 219 2190; e-mail: [marlonduprey@yahoo.com](mailto:marlonduprey@yahoo.com)
- Ms. Annette Leijenaar, former UNMIL's Chief Security Adviser, retired, phone: +93 700 281 673; e-mail: [leijenaar@yahoo.com](mailto:leijenaar@yahoo.com)
- Mr. Stjepan Pepic, former employer (Zastita i sigurnost and Sector Security companies; phone: +387 65 611 576; e-mail: [stjepanpepic@yahoo.com](mailto:stjepanpepic@yahoo.com)
- Mr. Thomas Lapenter, former US Marshall and UN employee – retired; phones: +387 66 708 709, +1 772 267 0026 ; e-mail: [tal0236@gmail.com](mailto:tal0236@gmail.com)
- Mr. Mersudin Dedic, former Site Security Manager at Silver Chain Group, As Samawa, Iraq, phone: +964 780 689 7582, +387 61 287 184 (viber), e-mail: [hondo.de@hotmail.com](mailto:hondo.de@hotmail.com)
- Mr. Haris Omercajjic, former BHDC Security Manager, Cluster 4 Accommodation Camp, West Qurna 2 Iraq, phone: +964 782 228 0682, e-mail: [security-wq2@bhdc-iraq.com](mailto:security-wq2@bhdc-iraq.com)