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Dr. Prohan
Amv
02.8.18

Government of West Bengal
Technical Education, Training & Skill Development Department
Polytechnic Branch
Karigori Bhaban
B/7, Action Area-III, New Town, Rajarhat, Kolkata-160.

No. 861-TET(Poly)/10M-88/2018

Dated, Kolkata, the 27th July, 2018

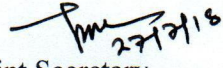
From : The Joint Secretary to
the Govt. of West Bengal.

✓ To : The Director-in-Charge,
Directorate of Technical Education & Training, West Bengal.

The undersigned is directed by order of the Governor to say that the Governor is pleased to delegate the power for sanction of the following types of leaves as admissible under the appropriate leave rules of WBSR in respect of the Officers and Staff belonging to Group – A, B, C and D Categories of the Govt. Polytechnics to the Principal/Officer-in-Charge of the concerned Govt. Polytechnic for smooth conduct of work under HRMS module within strict time frame.

Types of Leaves :-

- (1) Casual Leave
- (2) Earned Leave
- (3) Half Pay Leave
- (4) Medical Leave
- (5) Child Care Leave/Paternity-cum-Child Care Leave


Joint Secretary

No. 8611/3-TET(Poly)

Dated, Kolkata, the 27th July, 2018

Copy forwarded for information & necessary action to :-

1. The Deputy Secretary, Establishment Branch, TET & SD Department.
2. The P.S. to M.I.C., TET & SD Department.
3. The Sr. P.A. to Principal Secretary, TET & SD Department.

Joint Secretary