

CAMERON ENGINEERING & ASSOCIATES, L.L.P.

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Active Member of



February 4, 2020

Mr. Matthew Russo, P.E.
Town of Oyster Bay
Division of Engineering
150 Miller Place
Syosset, NY 11791
Via email - 1 @oysterbay-ny.gov

Re: Proposed Park in Plainview

Old Country Road & Round Swamp Road, Plainview, NY

Proposal for Concept Phase Engineering Contract No. PWC09-20-Site Development

CP10131

Dear Mr. Russo:

In accordance with your recent request and subsequent to our recent meeting with Deputy Commissioner Tassone, Cameron Engineering & Associates, LLP (Cameron Engineering) respectfully submits our Proposal for Concept Phase Services for the referenced project. Below is a brief description of our understanding of the project, our proposed Scope of Services, and our Fee for the work to be performed.

I. PROJECT DESCRIPTION

The Town of Oyster Bay is proceeding with the Conceptual Planning for a new park that will comprise approximately 22 ± acres adjacent (currently part of and formerly utilized by the Long Island Junior Soccer Club) to the Beechwood Country Pointe Development located in Plainview. Cameron Engineering proposes to perform engineering services for Conceptual Phase services associated with the new park. The scope of improvements for the new is contemplated to include the following (note – generally based on the sketch layout provided by the Town's Engineering Division):

- Two (2) Full/Regulation Natural Turf Soccer Fields including field accessories (e.g. team benches, spectator seating, double sided scoreboard, etc.)
- Two (2) 90-foot Natural Turf/Clay Infield Baseball Fields including field accessories (e.g. team dugout areas, bullpen areas, spectator seating, scoreboard) note one (1) basefield to be configured in "L" shape to facilitate two (2) overlay soccer fields.
- Baseball Storage Building with Roof Observation Area
- Baseball Batting/Training Areas
- Grade Level 'Stage" Area to Support Town's Mobile Bandstand contiguous with Overlay Soccer Field
- Regulation Natural Turf Cricket Field with Various Overlay Soccer Training/Junior Soccer Fields

Managing Partner John D. Cameron, Jr., P.E.

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- Central Court Areas with Playground Area, Picnic Pavilion, Pre-engineered/Precast Concrete
 Comfort Building including Park Manager Facilities
- Storage Sheds for Soccer, Cricket Field and Secondary Picnic Area with Bike Storage
- Pre-engineered Maintenance Garage
- Bicycle Path Connection to Existing Designated Pathway
- Walking/Jogging Path
- Fencing, Security Lighting, Signage & Landscaping
- Parking (approximately 200 spaces) including Lighting
- Infrastructure to include:
 - o Public Water Supply
 - o Public Sewer Connection(s)
 - o Electric/Cable/Communications
 - o Irrigation Well (Water Supply)
 - o Conduit/Electric Infrastructure for future sport field lighting
 - Storm Water Draining Improvements

It is understood that green infrastructure techniques will be considered for implementation including porous asphalt, bio-swales and rain gardens.

II. SCOPE OF SERVICES – CONCEPT PHASE

The specific Architectural and Engineering Services to implement the Project Description under this Proposal are as follows:

- A. Perform site visit to observe existing conditions including site access road, topography, berm planting, vegetation cover, etc.
- B. Prepare basemap utilizing existing aerial photo(s) and topographic survey (prepared by Bowne) to be furnished to our office in AutoCAD format.
- C. Prepare initial Concept Site Plan based on scope of improvements outlined under Item I. Project Description. This task also includes a "high level" order of magnitude cost budget.
- D. Meet with Town Engineering representatives (and other designated Town Officials) to review initial Concept Site Plan and order of magnitude cost budget.
- E. Based on Town feedback, prepare color rendered Concept Site Master Plan and updated project cost budget.
- F. Attend coordination meetings (2 meetings anticipated) with Town representatives subsequent to preparation of Concept Site Master Plan. It is contemplated that potential considerations of phasing, material selection, etc. may be identified and evaluated for implementation purposes.

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III. ADDITIONAL SERVICES

With prior authorization, we would provide any of the following additional services:

- A. Preparation of updated boundary survey, topographic map, utility survey, tree survey, water flow tests, soil testing, utility capacity studies, etc.
- B. Preparation of advanced design beyond Concept Phase services and/or new Concept Plan services after preparation of coordinated Concept Site Master Plan.
- C. Attendance and public meeting facilitation with civic groups, sports clubs, etc. including PowerPoint presentations, 3-D renderings, cross-sections, etc.

IV. FEES AND PAYMENTS

A. The proposed Scope of Services outlined under Item II. will be performed under our On-Call Site Development Contract No. PWC09-20 on a time card basis (approved hourly rate schedule) for the estimated fee of \$17,400 plus \$500 for reimbursable expenses for printing, copying and large scale plots.

V. CONTRACT AUTHORIZATION

This letter represents the entire Proposal. In order to initiate this contract, please forward your standard form of authorization for professional services.

We thank you for requesting this Proposal and appreciate the opportunity to work with you on this project. Should you have any questions, or wish to discuss any item in greater detail, please do not hesitate to contact me at (

Very truly yours,

Kevin M. McAndrew, RLA, AICP, LEED AP

Partner

Cc: John C. Tassone, Deputy Commissioner

Department of Public Works

Via email - @oysterbay-ny.gov

KMM/jm