



"We run with you, so you never have to run alone."

TO: KAILA MARIE A. ALIM
BSIT IV
Polytechnic University of the Philippines
Taguig City
12malvar.alimakailamarie@gmail.com

DATE: March 4, 2025

PROJECT: Acceptance to the Purple Wolfe Internship Program

Dear Kaila,

We are pleased to welcome you to the **Purple Wolfe Internship Program!** You have been officially accepted as one of our interns, and we are excited to be part of your learning journey.

At **Purple Wolfe**, we believe in paying it forward—mentoring and guiding students like you as you take the first steps in your career. We know how important real-world experience is, and we want to make this internship as enriching and accessible as possible for you. We aim to help you build confidence, sharpen your skills, and prepare you for future opportunities in the field of **Information Technology, Web Development, Social Media, Graphic Design & Video Editing and other office procedures and business processes.**

You will complete **500 Internship Hours** with us as part of your academic requirements. Throughout this time, you will gain hands-on experience, collaborate with our team, and work on projects that will equip you with practical knowledge for your future career.

Your start date will be on **March 10, 2025**, as suggested by your university. We will have a briefing for you and the rest of the interns before we start on that day. We will be sharing further details about your onboarding process soon. In the meantime, please finalize with your internship adviser all the necessary documents or the MOA that will be needed before we start. Should you have any questions, feel free to reach out—we are here to support you.

We look forward to working with you and helping you grow. **Welcome to Purple Wolfe!**

Be well! And, thank you for trusting the pack!

Let's lead the pack!

SUE JOSE
Managing Director & Internship Program Head
marketing@purplewolfe.com
0926 661 6040

