

# Statement of Work

This document outlines the product, and defines its scope in terms of the features that are committed to be delivered by the end of the semester. In addition, it outlines the responsibilities of both the sponsor and the students that are developing the product.

Project Name

## Contact Information

Sponsor	Phone #	E-mail
Team Member	Phone #	E-mail
Team Member	Phone #	E-mail
Team Member	Phone #	E-mail

## Product Description

Briefly describe the product. You should include the following: what the product will do, who the target users will be and how this product will benefit the sponsor.

Required Features

Stretch Goals

## Student Developer Responsibilities

1. Deliver the required features described above.
2. Maintain weekly contact with the sponsor (in person or over the phone).
3. Keep the sponsor apprised of any challenges that arise in a timely manner. If changes are required, discuss them with the sponsor and obtain approval using the Feature Change Request document.

## Sponsor Responsibilities

1. Be available for contact each week (in person or over the phone).
2. Help define use cases and desired functionality.
3. Provide honest feedback at the end of the semester.
4. Recognize that neither the students nor BYU-Idaho can be held responsible for maintaining or supporting this product going forward.

## Approval

By signing below, we indicate our approval of the conditions outline above.

Student One	Date
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Student Two	Date
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Student Three	Date
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Sponsor	Date
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Instructor	Date
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