

# INTELLECTUAL PROPERTY DISCLOSURE FORM (IPDF)

## PATENT, UTILITY MODEL AND INDUSTRIAL DESIGN

This IPDF is the primary requirement of the Technology Application and Promotion Institute (DOST-TAPI) to evaluate requests for financial and/or technical assistance in applying for intellectual property rights (IPR) protection, in particular, patents, utility models, and industrial designs. Please tick the appropriate boxes and fill all information in block and legible letters. If there is a need for reference to fill this form, a concise guide is available for use. This Form may be reproduced but not modified.

<b>[1] Applicant's Information:</b> <input type="checkbox"/> <b>Natural Person (Individual inventor as owner of IP)</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Name:</td> <td colspan="2"></td> </tr> <tr> <td>Complete Address:</td> <td colspan="2"></td> </tr> <tr> <td>Phone:</td> <td>Email:</td> <td>Website:</td> </tr> </table>			Name:			Complete Address:			Phone:	Email:	Website:									
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<input checked="" type="checkbox"/> <b>Juridical person ( <input checked="" type="checkbox"/> School <input type="checkbox"/> Company/Corporation <input type="checkbox"/> Private RDI <input type="checkbox"/> Government )</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Name of Institution:</td> <td colspan="2">DOST-Philippine Science High School Main Campus</td> </tr> <tr> <td>Focal person:</td> <td colspan="2">Mara Milagros D. Esguerra</td> </tr> <tr> <td>Complete Address:</td> <td colspan="2">Agham Road, Barangay Bagong Pag-asa, Diliman, Quezon City</td> </tr> <tr> <td>Phone: (02) 8924-0661</td> <td>Email: ip.mc@pshs.edu.ph</td> <td>Website: https://mc.pshs.edu.ph/</td> </tr> </table>			Name of Institution:	DOST-Philippine Science High School Main Campus		Focal person:	Mara Milagros D. Esguerra		Complete Address:	Agham Road, Barangay Bagong Pag-asa, Diliman, Quezon City		Phone: (02) 8924-0661	Email: ip.mc@pshs.edu.ph	Website: https://mc.pshs.edu.ph/						
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Researcher/s (use separate sheet if space is not enough): <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																				
<b>[2] Intellectual Property Information:</b> Title: _____ Field: <input type="checkbox"/> Chemical <input type="checkbox"/> Non-Chemical																				
<b>[3] Status of development:</b> <input type="checkbox"/> Concept only <input type="checkbox"/> Laboratory-tested <input type="checkbox"/> With prototype <input type="checkbox"/> With stable product <input type="checkbox"/> With trade mark/name <input type="checkbox"/> Others (specify): _____ <input type="checkbox"/> With computer program _____ <b>Please note that if "Concept only" is ticked, the request for this assistance shall not be processed.</b>	<b>[4] Funding Source:</b> <input type="checkbox"/> Personal <input type="checkbox"/> Contract research: _____ <input checked="" type="checkbox"/> Government, please specify: <input checked="" type="checkbox"/> DOST: Philippine Science High School <input type="checkbox"/> Non-DOST: Main Campus <input type="checkbox"/> Others: _____																			
<b>[5] Status of disclosure:</b> <input type="checkbox"/> Completely undisclosed. <input type="checkbox"/> Already disclosed (see details below and attach documents) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Means of disclosure</th> <th style="width: 30%;">Earliest Date</th> <th style="width: 40%;">Where?</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> Oral presentation</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Publication</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Public demonstration</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Offered for sale</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Others (specify):</td> <td></td> <td></td> </tr> </tbody> </table>			Means of disclosure	Earliest Date	Where?	<input type="checkbox"/> Oral presentation			<input type="checkbox"/> Publication			<input type="checkbox"/> Public demonstration			<input type="checkbox"/> Offered for sale			<input type="checkbox"/> Others (specify):		
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<b>[6] In your own words, what <u>features</u> make your machine, product or service new or novel <u>anywhere in the world</u>?</b> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>																				
<b>[7] In your own words, identify at least one <u>technical</u> problem that is being solved by the new or novel features.</b> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>																				
<b>[8] Supporting documents (please attach to this Form):</b> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>8.1 Mandatory attachments:</b>  <input type="checkbox"/> Full explanation, if Box [6] and/or [7] is/are insufficient.  <input type="checkbox"/> Complete technical description of the IP  <input type="checkbox"/> Proofs of disclosure (i.e., websites, news, publications)  <input type="checkbox"/> Pictures, drawings, illustrations of working model, product, or GUI and flowcharts for computer programs         </td> <td style="width: 50%; vertical-align: top;"> <b>8.2 Supporting documents, if applicable:</b>  <input type="checkbox"/> Complete list of Researchers and/or Applicants  <input type="checkbox"/> Research paper (i.e., Journal article)  <input type="checkbox"/> Funding-related documents (Box [4])  <input type="checkbox"/> Commercialization plan  <input type="checkbox"/> Others         </td> </tr> </table>			<b>8.1 Mandatory attachments:</b> <input type="checkbox"/> Full explanation, if Box [6] and/or [7] is/are insufficient. <input type="checkbox"/> Complete technical description of the IP <input type="checkbox"/> Proofs of disclosure (i.e., websites, news, publications) <input type="checkbox"/> Pictures, drawings, illustrations of working model, product, or GUI and flowcharts for computer programs	<b>8.2 Supporting documents, if applicable:</b> <input type="checkbox"/> Complete list of Researchers and/or Applicants <input type="checkbox"/> Research paper (i.e., Journal article) <input type="checkbox"/> Funding-related documents (Box [4]) <input type="checkbox"/> Commercialization plan <input type="checkbox"/> Others																
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<b>[9] Certification of Applicant or Applicant's Representative (for team or juridical person):</b> (a) Under the pain of fraud or perjury, the above information and attached documents are true and correct to the best of my knowledge; (b) All names appearing in the list are true and are the actual inventors, makers, or designers, and that nobody is either excluded or inappropriately included (i.e., anyone who did not contribute to the technical features of the invention, utility model, or design) for this application; (c) The claimed new machine, product or process is the work of the above-named researchers and not copied from others; (d) The guidelines of DOST-TAPI's Intellectual Property Rights Assistance Program shall be fully respected and shall be fully agreed that this application may be rejected if found to be not novel or industrially applicable, or is a non-patentable subject matter (i.e., abstract, against public order or morality, against known scientific laws such as claims for perpetual motion), or may be withdrawn due to lack of cooperation of the researchers/applicant. Applicant(s) shall also abide by all policies of the TAPI.																				
Name: _____ Designation: _____ Affiliation: _____		Signature: _____ Date: _____																		

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