



ICAO

International Civil Aviation Organization Internship Opportunity

POSITION INFORMATION

Title:	Internship – Integrated Aviation Analysis / Air Navigation Bureau	Internship Notice:	2014/17/INT
Duration of assignment:	2-6 months	Posting Period:	17 December 2014 – 16 June 2015
Duty Station:	Montréal, Canada	Date for entry on duty:	After 1 April 2015

THE ORGANIZATIONAL SETTING

The Air Navigation Bureau (ANB) is responsible for providing technical guidance to the Air Navigation Commission (ANC), the Council, and the Assembly. The Air Navigation Bureau provides technical expertise in aviation-related disciplines to States, industry and all elements of the Organization. The Bureau is also responsible for maintaining and implementing the Global Aviation Safety Plan (GASP) and Global Air Navigation Plan (GANP), including its aviation system block upgrades as well as producing yearly safety and air navigation status reports. The Bureau develops technical studies and proposals for Standards and Recommended Practices (SARPs), and Procedures for Air Navigation Services (PANS) for further processing by the governing bodies of ICAO. The Bureau also develops related procedures and guidance material. The Bureau also manages the Universal Safety Oversight Audit Programme (USOAP) and Continuous Monitoring Approach that monitors all States on a continuous basis.

The incumbent reports to the Chief, Integrated Aviation Analysis Section. S/he will support the collection, validation and analysis of multiple types of data and information used to assess risks in the global air transportation system. In this context, s/he may work with representatives throughout the ICAO Secretariat and other stakeholder organizations involved in collaborative information sharing initiatives.

TERMS OF REFERENCE

Under the supervision of Chief, Integrated Aviation Analysis Section the intern will:

- Assist in the maintenance of the ICAO Accident/Incident Data Reporting (ADREP) system by supporting the collection, classification and archiving of data contained in accident and incident reports provided to ICAO by its Member States.
- Support internal quality assurance processes used to determine the accuracy, validity, consistency and timeliness of ICAO data sources.
- Support ongoing research to determine statistical relevance of potential predictive safety indicators used to evolve ICAO's proactive safety analysis processes.
- Assist in the development of statistical models used in proactive safety management.

QUALIFICATIONS

Educational background

At the time of application, candidates are required to have completed or be enrolled in a graduate degree programme (second-level university degree or higher) in a field of study related to statistics.

Applicants pursuing studies in countries where higher education is not divided into undergraduate and graduate stages should have completed at least four years of full-time studies at a university or equivalent institution towards the completion of a degree.

Language skills

Essential: Fluent reading, writing and speaking abilities in English.

Desirable: A working knowledge of a second language of the Organization (Arabic, Chinese, French, Russian, or Spanish).

CONDITIONS OF INTERNSHIP

Interns are not paid. All costs related to travel, insurance, accommodation, and living expenses must be borne by the intern.

The duration of the internship is between two to six months. The intern is expected to work five days a week, on a full-time basis.

Interns shall not be eligible to be engaged in any other form of employment within ICAO during the period of internship and shall not be eligible to apply for or be appointed to any post in the Secretariat or be contracted for any other remunerated employment with ICAO for the six months immediately following the end of their internship.

Please note that this advertisement is for roster purposes. Candidates will be considered on a need basis.

HOW TO APPLY

Interested candidates must complete an on-line application form, and attach a recommendation letter from the educational institution. To apply, please visit ICAO's e-Recruitment website at: <https://careers.icao.int>.

NOTICE TO CANDIDATES

ICAO does NOT charge any fees or request money from candidates at any stage of the selection process, nor does it concern itself with bank account details of applicants. Requests of this nature allegedly made on behalf of ICAO are fraudulent and should be disregarded.