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| **Tuesday April 15, 2014** | |
| **Address** | 8326 Century Park Ct, San Diego, CA 92123 |
| **8:00 am - 8:25 am** | * Arrive at SDG&E to park * Check-in at building 6 for badges * Escorted to meeting room |
| **8:30 am - 8:45 am** | * Introductions |
| **8:45 am – 9:45 am** | * Quickies – brief iFactor, Google, CA Utilities background/demonstrations * Identify audiences represented by use cases * Discuss suggestions for best location for repository of standards and management of standards   **Goal:** Agree on scope of this initiative |
| **9:45 am – 9:50 am** | **BREAK** |
| **9:50 am - 11:30 am** | * Discuss use cases * Delivery requirement for initial release and subsequent releases – prioritize use cases and consider phasing     **Goal:** Define use cases, who will use these standards, create PowerPoints and define level of documentation. Consider working groups for sub topics. |
| **11:30 am - 12:30 pm** | **LUNCH BREAK** |
| **12:30 pm - 2:00 pm** | * Discuss set of data to be modeled   **Goal:** Initial set of data to be communicated is defined. |
| **2:00 pm – 2:05 pm** | **BREAK** |
| **2:05 pm - 3:30 pm** | * Review Preliminary Data Formats * API, publishing approach, etc.   **Goal:** Action items for next steps to finalize draft data format / specification. |
| **3:30 pm - 4:00 pm** | **Action items / Wrap up / Next Steps** |
| **Available for meeting** | * Projector * Guest wi-fi |