

# Request for Proposals

**From:** PCORnetLHSCommunity

**Subject:** Request for Proposals: Spring 2019 Learning Networks Community Conference

Greetings Learning Networks Colleagues,

We are pleased to invite the submission of presenter abstracts for the Spring 2019 Learning Networks Community Conference taking place on Month DD in Cincinnati, Ohio. The Spring 2019 Learning Networks Community Conference will consist of plenary, ignite, and breakout sessions and we are seeking presenters who are excited to present on their network's work. If you are interested in presenting, we would love to hear from you!

## **Submission Guidelines:**

- Title of Proposed Presentation
- Presenter Name (first and last)
- Abstract (see guidelines below)

## **Abstract Guidelines:** (limited to no more than 300 words)

- **Contact Info:** Name, Network Affiliation, Email Address, Phone Number
- **Background:** Describe the work to be improved.
- **Objectives:** Purpose of the presentation. Specific aim(s).
- **Audience:** Who is the appropriate audience? (Is the presentation specific to a particular role or experience level? Open to all?)
- **Methods:** How was this work approached?
- **Results:** Provide qualitative data, quantitative data, or summary of impact.
- **Conclusions/Implications:** Summarize major learnings.
- **Attachments:** Up to a maximum of three figures and/or tables for each abstract submission; Identify each table or figure serially in the body of the abstract and include a brief legend for each.

## **Submission logistics:**

- **Submission Opens:** Month DD, YYYY
- **Deadline for Submission:** Month DD, YYYY
- **Notification of Selection:** Month DD, YYYY

If you have any questions or concerns, please email [EMAIL]. Thank you in advance for your submission!

Best,  
Your LNCC Planning Team