

DS 6021 Group Expectations Agreement

Group 8: Dima Mikhaylov, Connie Cui, Peumali Surani Withanage, Mani Shanmugavel

Computing ID: agp7dp, qqv3uu, upp2dh, fdf7gn

Below are project expectations that we discussed and the terms we agreed upon:

- Roles are flexible and may change as we work on the project; current designated organizer shall be Dima Mikhaylov, current designated recorder shall be Connie Cui, and current designated scheduler shall be Mani Shanmugavel.
- Regular team meetings shall take place on Fridays at 5 pm EST; supplementary follow up meetings (to check the work we need to submit) may take place on Sundays after 2 pm EST.
- Primary communication channel shall be our Slack chat; secondary communication channel shall be cell phone text messages.
- We will strive to inform the scheduler and other group members if we are unable to attend a meeting as soon as possible via Slack and text messages. Our scheduler will change the meeting if needed.
- We will make a good faith effort to share our thoughts and ideas for the project because we aim to learn from each other.
- We will listen to the ideas and questions of other group members respectfully; if unsure about a task, we will raise our doubts to the group.
- If a group member is not contributing or putting in a good faith effort to the project, the other group members will respectfully inform this group member, and potentially, the instructor as well.