App Overview

Purpose and Functionality The app is designed to streamline the process of filling out and managing inspection sheets across various sectors, such as hospitality, security, and plans to expand into care and construction. This tool will enable users to fill out a variety of inspection and incident reports during their shifts and automatically compile these reports into a comprehensive PDF at the end of the shift. These PDFs will be readily available for emailing to relevant managers or directors or can be stored securely in the app's cloud.

Core Features

1. **Custom Form Builder and Templates**
   - Users will have the option to create custom forms tailored to their specific needs.
   - Pre-made templates will be available for easy access, including:
     - **Security**
       - Incident reports
       - Accident reports
       - Capacity logs
     - **Kitchen Staff**
       - Safer Food Better Business (SFBB) inspection sheets
       - Fridge inspection and temperature checks
       - Clean down and opening check sheets
     - **Front of House Staff**
       - Opening and closing checklists
       - Area inspection checklists
       - Mid-shift job and inspection sheets
     - **Shift Management**
       - Daily health and safety checks for the venue
       - Fire call point inspections
       - Weekly emergency lighting inspections
       - Emergency exit checks
       - End-of-day cash-up sheets
       - Float and safe reconciliation sheets

2. **Automated PDF Compilation**
   - Reports completed during a shift will be compiled into a PDF automatically by the end of the shift.
   - The PDFs can be emailed directly to designated managers or stored in the app's cloud for later access.

3. **Cloud Storage**
   - Secure cloud storage for completed reports, accessible by authorized personnel.

Tiered Licensing System To accommodate various user needs, the app will offer a tiered licensing system:

- **Freelance Security**
  - Single-user access for filling out and submitting reports from any work site.
- **Security Manager**

- o Includes shift check sheets for a single venue.
- o Allows the addition of multiple users as needed.
- **Kitchen Manager**
  - o Access to all food-based inspection templates.
  - o Ability to add multiple users for comprehensive management.
- **Venue Manager**
  - o Comprehensive access to all front-of-house and shift management forms.
  - o Additional user integration.
  - o Option to add a security manager for consolidated reporting.
- **Enterprise**
  - o Full venue access with unlimited user accounts and role selection.
  - o Multiple venues can be managed under one account.

Developer Considerations

- **User Experience (UX):** The app should be user-friendly, with intuitive navigation and easy access to templates and custom forms.
- **Security:** Ensure robust security protocols for cloud storage and data transmission.
- **PDF Automation:** A reliable system for compiling and generating PDFs at the end of each shift.
- **Integration Capabilities:** Potential future integration with broader enterprise systems.
- **Scalability:** Design with scalability in mind to allow seamless expansion into other sectors such as care and construction.

This app will provide a vital tool for maintaining compliance, managing safety checks, and enhancing operational efficiency in various sectors.