

Let's keep all files for the same Unit in the same Basecamp Thread.

File Naming Convention: **U#-Type-V.v.extension** 

where V.v = major.minor version numbers

## extension indicates use, e.g:

**U3-Student-0.1.pages** for internal revisions (content only)

**U3-Student-0.1.doc** for teacher revisions (content only)

**U3-Student-0.1.indd** for design (format)

U3-Student-0.1.pdf for "Pretty" (distribution and classroom use)

## type indicates user, e.g:

**U3-Student-0.1.pages** for a Document with only Student Materials included **U3-Teacher-0.1.pages** for a Document with only Teacher Materials included **U3-Combined-0.1.pages** for combined Student and Teacher Document