Dear XXX **,**

I am writing this letter to present myself as a candidate for the \_\_\_\_\_\_\_\_\_\_\_\_ position with your company . I am very excited about the opportunity to work in this capacity for you **,** and believe this position would be a perfect fit for someone with my **unique** skills **,** interests **,** and professional expertise . My significant exposure to all aspects of IT **Management** and Systems Infrastructure design **,** along with related teambuilding initiatives and leadership execution successes **,** have equipped me with the **critical ,** technical and creative abilities enabling me to thrive in the fast-paced environment at your company .

The positions that I have held **,** as **listed** in my attached résumé **,** have given me the experience that denotes me as a strong candidate for this position with your company . Throughout my experience as an IT executive **,** I have successfully provided strong support and guidance to numerous staff members **,** while implementing efficient and innovative technology solutions to the complex issues facing my customers **,** employers and staff . In addition **,** I helped ensure that each company ’ s daily operational aspects were conducted in a highly professional manner and adhered to corporate standards **,** industry regulations **,** professional ethics **,** and applicable laws .

Highlights of Relevant Experience :

Lead **critical** business/technology analysis **,** testing **,** network administration and process improvement strategies resulting in improved efficiencies **,** higher quality **,** cost containment and increased functionality . Provide enterprise infrastructure guidance to medical staff **,** directors and executive concerning long-term strategic IT initiatives **,** providing best possible healthcare service and support on a national level . Innovative expense reduction by more than $ 800K by streamlining new facility opening and bringing project in under budget and 60 days ahead of schedule .

With strong core communication skills and significant insight into IT Infrastructure Architecture **,** I feel that I am a knowledgeable and qualified candidate .

If you are searching for an experienced **,** knowledgeable and dedicated CTO or IT Senior **Management** professional who will generate significant insight in client service and support **,** and develop and oversee successful technology initiatives **,** please contact me to arrange an interview . I am eager to learn more about the challenges facing your company and discuss how I will make a difference .

Sincerely **,**