

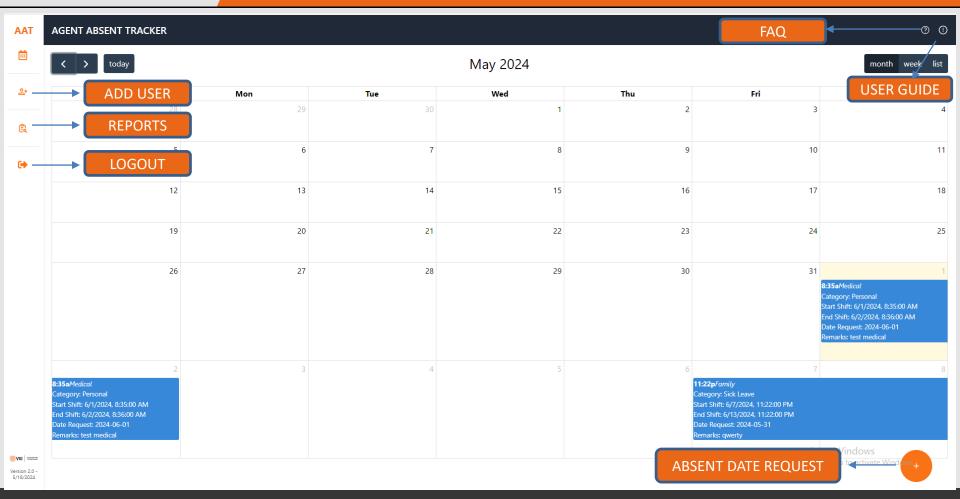
# VXI AGENT ABSENT TRACKER User Guide

Version 1.0 – SEPTEMBER 1, 2023

Version 2.0 – MAY 18, 2024

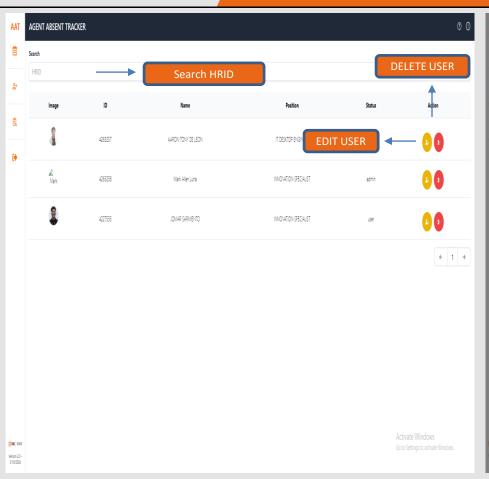


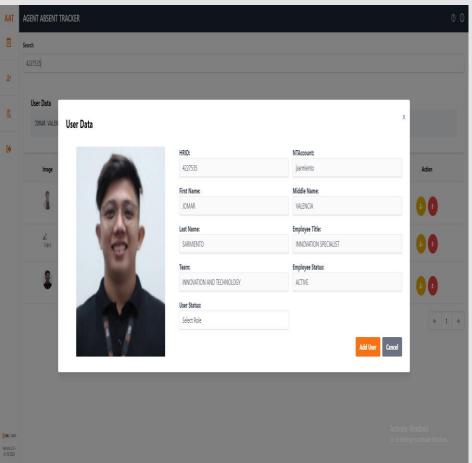
## **ADMIN HOME PAGE**





### **ADMIN ADD USER PAGE**







# **ADMIN REPORTS PAGE**

AAT

#### AGENT ABSENT TRACKER











lmage	HRID	Name	Team	Category	Requested Date	Requested Date & Start Shift	Requested Date & End Shift	Remarks
	4227535		INNOVATION AND TECHNOLOGY	Vacation	2024-06-05	June 6, 2024 at 3 PM	June 6, 2024 at 3 PM	vacation
	4263258		INNOVATION AND TECHNOLOGY	Sick Leave	2024-05-31	June 7, 2024 at 11 PM	June 13, 2024 at 11 PM	qwerty
A Mark	4263258	Mark Allen Dado Luna	INNOVATION AND TECHNOLOGY	Personal	2024-06-01	June 1, 2024 at 8 AM	June 2, 2024 at 8 AM	test medical
3	4227535	JOMAR VALENCIA SARMIENTO	INNOVATION AND TECHNOLOGY	Vacation	2024-06-01	June 1, 2024 at 1 PM	June 3, 2024 at 1 PM	Vacation





WVXI TENERS Version 2.0 -5/18/2024





