



# Marco Polo World Foundation

Host of 9<sup>th</sup> Annual DFW Dragon Boat, Kite and Lantern Festival  
Sunday, May 17<sup>th</sup>, 2015

8:30 a.m. – 6:00 p.m. Lake Carolyn, Irving, Texas at Las Colinas Urban Center

## VENDOR APPLICATION

Company Name: \_\_\_\_\_

Name: \_\_\_\_\_ Email: (please print) \_\_\_\_\_

Phone \_\_\_\_\_ Web site: \_\_\_\_\_

Address: \_\_\_\_\_  
City State Zip

Number/Types of Booths: \_\_\_\_\_ Fee enclosed: \_\_\_\_\_  
(Food/ Non-Food Merchant)

Description of items sold (Must be approved by Festival): \_\_\_\_\_

Fees (please check one of the following):

- ☐ \$ 400.00 Food with Electricity (10x10 booth), doesn't include food health permit  
☐ \$ 600.00 Food Truck (no Electricity will be provided), doesn't include food health permit  
☐ \$ 200.00 Non-Food Merchant (10x10) ☐ \$50 Extra for Electricity  
☐ \$ 50.00 late fee (after **April 26, 2015**)  
☐ \$ 500.00 Corporate Booth ☐ Sponsor

### Payment:

Check/money orders are payable to: MPW Foundation

Return to: Marco Polo World Foundation, 400 E. Royal Lane, Building Three, Suite 290, Irving, Texas, 75039

Email: booth@dfwdragonboatfestival.com

### Important note:

- Each vendor will receive one (1) 10' x 10' booth with one (1) 8 foot table and two (2) chairs. You cannot take table or chairs from other booth. If you need extra, you may bring your own – or – request for additional table and chairs for additional fee no later than **May 1st, 2015**. All festival provided table and chairs must stay in the booth after the festival is closed.
- Every food service vendor must be responsible for following all health regulations and apply for food Health permits with the City of Irving. Form is available on <http://www.dfwdragonboatfestival.com/vendors.shtml> for your convenience. Marco Polo World Foundation will not be held responsible for any health violation fines nor refund application fee should food booth being closed due to health violation or fail to present health permit.
- All vendors may not sell bottled water. Food vendors may not sell any beverages unless registered to sell beverage only. Non-Food vendors may not sell Kite & Lantern. Whence found, Marco Polo World Foundation will have the right to close down the vendor booth.
- Food Service Vendor will be provided with standard 110V AC electrical outlets with capacity not to exceed 2.5 kW or 20 Amp. You must supply your own generator if your equipment requires special outlet sockets and / or higher capacity. You must bring your own extension cord, if needed.
- In view of non-profit organizational purpose of Marco Polo World Foundation, only non-religious and non-partisan vendors shall be accepted.

**Release:** Applicant's signature on this application releases and forever discharges Marco Polo World Foundation, the festival organizers, all sponsoring organizations, their elected officials, directors, employees, and volunteers from any responsibility, personal liability, or claims of loss or damage arising out of, or in conjunction with participation in the Festival. Marco Polo World Foundation, the festival organizers are not responsible for any injury sustained by exhibitors, patrons, or guests. Applicant stores and exhibits their goods at their own risk. In addition, I/we have read and agree to abide by all festival regulations stated in this packet, or risk removal from Festival site without refund.

### By signing his/her name below, the applicant agrees to the following:

- The application fee is non-refundable should the vendor decide to withdraw from the festival or should the festival be canceled for reasons beyond the control of the Annual DFW Dragon Boat, Kite and Lantern Festival Committee.
- Application received after **April 26th, 2015** will be accepted at the discretion of the Festival Committee, and only cash will be accepted as payment method. Once accepted, a \$50 late fee will apply in addition to the regular application fee.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_