

# Meetings Report

## Professional Practice in IT

### Report

A summary of what we did for our PPIT project.

A brief not of our meetings that took place with supervisor Joseph Corr. We arranged to have a set meeting each week, so we could all attend. Meeting were scheduled for every Wednesday between 2-3pm.

#### **Weds 20<sup>th</sup> January 2021.**

- Groups have been formed.
- First meeting between myself (David Allen) and Ion Cirnici.
- We began to research project ideas, such as games websites, etc.

#### **Weds 27<sup>th</sup> January 2021.**

- First meeting with our new supervisor Joesph Corr.
- Received breakdown of project requirements.
- Tasked with brainstorming ideas and coming to a decision for next meeting.

#### **Weds 3<sup>rd</sup> February 2021.**

- Second meeting with supervisor Joesph Corr.
- Wanted to build on previous modules for techniques and technology.
- We decided to create a CRUD application in React and use MongoDB to store the data, but we still could not decide on the topic.
- First year we build a mobile phone website, we wanted to improve upon this idea and see how we have improved.
- Approach project through then Scrum methodology.

#### **Weds 10<sup>th</sup> February 2021.**

- Third meeting with supervisor Joesph Corr.
- Created GitHub repository.
- Start OneNote documentation for Scrum.
- Final agreement on project chosen – A react/Node ecommerce website.
- Scrum process begins – chosen tech, inception deck.

#### **Weds 17<sup>th</sup> February 2021.**

- fourth meeting with supervisor Joesph Corr
- Sprint Zero begins
- Creation of user stories, story definitions, team working agreement.

#### **Weds 24<sup>th</sup> February 2021.**

- fifth meeting with supervisor Joesph Corr.
- Sprint 1 begins.
- Agile sprint plan created.

- Release planning, Sprint goals, Sprint plan, confidence vote.
- Set up Jira for project management.

**Weds 03<sup>rd</sup> March 2021.**

- Sixth meeting with supervisor Joesph Corr.
- David creates wireframe + mock-up.
- Ion creates logo.
- Behind in Sprint – other tests/projects pushed schedule back.

**Weds 10<sup>th</sup> March 2021.**

- Ion Gant chart created.
- React and node set up on GitHub.
- Coded template.

**Weds 17<sup>th</sup> March 2021.**

- Bank holiday.
- Behind schedule – Already knew what needed to be done.
- Continued with User stories.

**Weds 24<sup>th</sup> March 2021.**

- seventh meeting with supervisor Joesph Corr. Reschedule to Friday due to test on at same time as planned meeting.
- We broke GitHub. Messed with the forks and only caused problems.
- Joepsh Corr reviewed GitHub with us.
- Started new GitHub. Set up automated Kanban. Issues and milestones.
- Completed Sprint 1 / Sprint 2 started

**Weds 14<sup>th</sup> April 2021.**

- Eighth meeting with supervisor Joesph Corr.
- Sprint 2 in progress.
- Sprint 3 cancelled. User stories put on backlog for future release.
- Advised all paperwork / report should be started by now.

**Weds 21st April 2021.**

- Eighth meeting with supervisor Joesph Corr.
- Run through of current work, including report. Recommendations and suggestion on areas of focus and what is needed.