

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER		PAGE 1 OF 137	
2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER		5. SOLICITATION NUMBER		6. SOLICITATION ISSUE DATE	
				S5121A-15-R-0012		26-Oct-2015	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME LARRY GILLEAD		b. TELEPHONE NUMBER (No Collect Calls)		8. OFFER DUE DATE/LOCAL TIME 12:00 PM 01 Dec 2015	
9. ISSUED BY DCMA PROCUREMENT CENTER IT S5121A DCMA PROCUREMENT CENTER (IT S5121A) 3901 A AVE BLDG 10500 FORT LEE VA 23801-1809		CODE S5121A		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS		<input type="checkbox"/> UNRESTRICTED OR <input checked="" type="checkbox"/> SET ASIDE: 25 % FOR: <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) <input type="checkbox"/> ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> EDWOSB	
TEL: 804-734-1534 FAX:						NAICS: 541611 SIZE STANDARD: \$15,000,000	
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		13b. RATING	
						14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP	
15. DELIVER TO SEE SCHEDULE		CODE		16. ADMINISTERED BY		CODE	
17a. CONTRACTOR/ OFFEROR		CODE	FACILITY CODE	18a. PAYMENT WILL BE MADE BY		CODE	
TELEPHONE NO.							
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES SEE SCHEDULE			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
25. ACCOUNTING AND APPROPRIATION DATA					26. TOTAL AWARD AMOUNT (For Govt. Use Only)		
<input checked="" type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED.					ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED		
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 2 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.					29. AWARD OF CONTRACT: REF. OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:		
30a. SIGNATURE OF OFFEROR/CONTRACTOR			31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)				
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT)			31c. DATE SIGNED	
			TEL: EMAIL:				

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (CONTINUED)							PAGE 2 OF 137
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT	
	SEE SCHEDULE						
<p>32a. QUANTITY IN COLUMN 21 HAS BEEN</p> <p><input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____</p>							
32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE				
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE					
		32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE					
33. SHIP NUMBER		34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT		37. CHECK NUMBER	
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			
38. S/R ACCOUNT NUMBER		39. S/R VOUCHER NUMBER	40. PAID BY				
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT				42a. RECEIVED BY (Print)			
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER				41c. DATE			
				42b. RECEIVED AT (Location)			
				42c. DATE REC'D (YY/MM/DD)	42d. TOTAL CONTAINERS		

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001			Job		
	IGF::OT::IGF SUPPORT SERVICES				
	Management Support Services				
	POP: 01Feb 2016 - 31 Jan 2018				
	The Contractor shall perform management support services to DCMA in accordance with the Performance Work Statement (PWS). Specific details will be included in the individual Task Order PWS. The total estimated amount for this CLIN is \$24.3 Million				
	FOB: Destination				

NET AMT

FSC CD: R799

SUPPORT- MANAGEMENT: OTHER

NAICS CD: 541611

Administrative Management and General Management Consulting Services

PROG CD: S10

Services

SIC CD: 8742

Management Consulting services, N.E.C.

WSC CD: 000

NOT DISCERNABLE OR CLASSIFIED

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AA			Job		
	IGF::OT::IGF SUPPORT SERVICES				
	FFP				
	FUNDING CLIN				
	POP: 01Feb 2016 - 31 Jan 2018				
	This CLIN is a funding CLIN and should be used solely for funding of Firm Fixed Price (FFP) Task Orders.				
	FOB: Destination				

NET AMT

FSC CD: R799

SUPPORT- MANAGEMENT: OTHER

NAICS CD: 541611

Administrative Management and General Management Consulting Services

PROG CD: S10

Services

SIC CD: 8742

Management Consulting services, N.E.C.

WSC CD: 000

NOT DISCERNABLE OR CLASSIFIED

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AB			Job		
	IGF::OT::IGF SUPPORT SERVICES				
	LH				
	FUNDING CLIN				
	POP: 01Feb 2016 - 31 Jan 2018				
	This CLIN is a funding CLIN and should be used solely for funding of Labor Hour Task Orders.				
	FOB: Destination				

TOT ESTIMATED PRICE
CEILING PRICE

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002			Job		
	IGF::OT::IGF SUPPORT SERVICES				
	COST				
	Travel				
	POP: 01 Feb 2016 - 31 Jan 2018				
	All travel will be preapproved by the COR. Authorized travel expenses necessary to perform maintenance actions or conduct training will be reimbursed (direct or indirect i.e. scheduling, coordination expense, ticketing, fees, etc.) consistent with generally accepted accounting principles and cost accounting standards and reference FAR 31.205-46.				
	FOB: Destination				
				ESTIMATED COST	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003		1	Job		
	IGF::OT::IGF ECMRA Reporting				
	FFP				
	POP: 01 Feb 2016 - 31 Jan 2018				
	Contract Manpower Reporting in accordance with the clause entitled "Contractor Manpower Reporting."				
	FOB: Destination				

NET AMT

FSC CD: R799

SUPPORT- MANAGEMENT: OTHER

NAICS CD: 541611

Administrative Management and General Management Consulting Services

PROG CD: S10

Services

SIC CD: 8742

Management Consulting services, N.E.C.

WSC CD: 000

NOT DISCERNABLE OR CLASSIFIED

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001 OPTION	IGF::OT::IGF SUPPORT SERVICES		Job		

Management Support Services: Option Year One

POP: 01 Feb 2018 - 31 Jan 2020

The Contractor shall perform management support services to DCMA in accordance with the Performance Work Statement (PWS). Specific details will be included in the individual Task Order PWS. The total estimated amount for this CLIN is \$39.4 Million

FOB: Destination

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001AA OPTION	IGF::OT::IGF SUPPORT SERVICES		Job		

FFP

FUNDING CLIN

POP: 01 Feb 2018 - 31 Jan 2020

This CLIN is a funding CLIN and should be used solely for funding of Firm Fixed Price (FFP) Task Orders.

FOB: Destination

NET AMT

FSC CD: R799

SUPPORT- MANAGEMENT: OTHER

NAICS CD: 541611

Administrative Management and General Management Consulting Services

PROG CD: S10

Services

SIC CD: 8742

Management Consulting services, N.E.C.

WSC CD: 000

NOT DISCERNABLE OR CLASSIFIED

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001AB			Job		
OPTION	IGF::OT::IGF SUPPORT SERVICES				
	LH				
	FUNDING CLIN				
	POP: 01 Feb 2018 - 31 Jan 2020				
	This CLIN is a funding CLIN and should be used solely for funding of Labor Hours (LH) Task Orders.				
	FOB: Destination				
			TOT ESTIMATED PRICE		
			CEILING PRICE		

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002			Job		
OPTION	IGF::OT::IGF SUPPORT SERVICES				
	COST				
	Travel: Option Year One				
	POP: 01 Feb 2018 - 31 Jan 2020				
	All travel will be preapproved by the COR. Authorized travel expenses necessary to perform maintenance actions or conduct training will be reimbursed (direct or indirect i.e. scheduling, coordination expense, ticketing, fees, etc.) consistent with generally accepted accounting principles and cost accounting standards and reference FAR 31.205-46.				
	FOB: Destination				
			ESTIMATED COST		

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003 OPTION	IGF::OT::IGF ECMRA Reporting FFP Contractor Manpower Reporting-Option Year One POP:01 Feb 2018 - 31 Jan 2020 Contract Manpower Reporting in accordance with the clause entitled "Contractor Manpower Reporting." FOB: Destination	1	Job		

NET AMT

FSC CD: R799

SUPPORT- MANAGEMENT: OTHER

NAICS CD: 541611

Administrative Management and General Management Consulting Services

PROG CD: S10

Services

SIC CD: 8742

Management Consulting services, N.E.C.

WSC CD: 000

NOT DISCERNABLE OR CLASSIFIED

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001 OPTION	IGF::OT::IGF SUPPORT SERVICES Management Support Services: Option Year One POP: 01 Feb 2020 - 31 Jan 2022 The Contractor shall perform management support services to DCMA in accordance with the Performance Work Statement (PWS). Specific details will be included in the individual Task Order PWS. The total estimated amount for this CLIN is \$29.9 Million FOB: Destination		Job		

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001AA			Job		
OPTION	IGF::OT::IGF SUPPORT SERVICES				
	FFP				
	FUNDING CLIN				
	POP: 01 Feb 2020 - 31 Jan 2022				
	This is CLIN is a funding CLIN and should be used solely for funding of Firm Fixed price (FFP) Task Orders.				
	FOB: Destination				

NET AMT

FSC CD: R799

SUPPORT- MANAGEMENT: OTHER

NAICS CD: 541611

Administrative Management and General Management Consulting Services

PROG CD: S10

Services

SIC CD: 8742

Management Consulting services, N.E.C.

WSC CD: 000

NOT DISCERNABLE OR CLASSIFIED

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001AB OPTION	IGF::OT::IGF SUPPORT SERVICES LH FUNDING CLIN POP: 01 Feb 2020 - 31 Jan 2022 This CLIN is a funding CLIN and should be used solely for funding of Labor Hour (LH) Task Orders. FOB: Destination		Job		
				TOT ESTIMATED PRICE CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002 OPTION	IGF::OT::IGF SUPPORT SERVICES COST Travel: Option Year One POP: 01 Feb 2020 - 31 Jan 2022 All travel will be preapproved by the COR. Authorized travel expenses necessary to perform maintenance actions or conduct training will be reimbursed (direct or indirect i.e. scheduling, coordination expense, ticketing, fees, etc.) consistent with generally accepted accounting principles and cost accounting standards and reference FAR 31.205-46. FOB: Destination		Job		
				ESTIMATED COST	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003 OPTION	IGF::OT::IGF ECMRA Reporting FFP Contractor Manpower Reporting-Option Year One POP: 01 Feb 2020 - 31 Jan 2022 Contract Manpower Reporting in accordance with the clause entitled "Contractor Manpower Reporting." FOB: Destination	1	Job		

NET AMT

FSC CD: R799

SUPPORT- MANAGEMENT: OTHER

NAICS CD: 541611

Administrative Management and General Management Consulting Services

PROG CD: S10

Services

SIC CD: 8742

Management Consulting services, N.E.C.

WSC CD: 000

NOT DISCERNABLE OR CLASSIFIED

ITEM NO 3001 OPTION	SUPPLIES/SERVICES IGF::OT::IGF SUPPORT SERVICES	QUANTITY	UNIT Job	UNIT PRICE	AMOUNT
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Management Support Services: Option Year One

POP: 01 Feb 2022 - 31 Jan 2024

The Contractor shall perform management support services to DCMA in accordance with the Performance Work Statement (PWS). Specific details will be included in the individual Task Order PWS. The total estimated amount for this CLIN is \$17.5 Million

FOB: Destination

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001AA			Job		
OPTION	IGF::OT::IGF SUPPORT FFP FUNDING CLIN POP: 01 Feb 2022 - 31 Jan 2024 This CLIN is a funding CLIN and should be used solely for funding of Firm Fixed price (FFP) Task Orders. FOB: Destination				

NET AMT

FSC CD: R799

SUPPORT- MANAGEMENT: OTHER

NAICS CD: 541611

Administrative Management and General Management Consulting Services

PROG CD: S10

Services

SIC CD: 8742

Management Consulting services, N.E.C.

WSC CD: 000

NOT DISCERNABLE OR CLASSIFIED

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001AB OPTION	IGF::OT::IGF SUPPORT LH FUNDING CLIN POP:01 Feb 2022 - 31 Jan 2024 This CLIN is a funding CLIN and should be used solely for funding of labor Hour (LH) Task Orders. FOB: Destination		Job		
				TOT ESTIMATED PRICE CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3002 OPTION	IGF::OT::IGF SUPPORT SERVICES COST Travel: Option Year One POP: 01 Feb 2022 - 31 Jan 2024 All travel will be preapproved by the COR. Authorized travel expenses necessary to perform maintenance actions or conduct training will be reimbursed (direct or indirect i.e. scheduling, coordination expense, ticketing, fees, etc.) consistent with generally accepted accounting principles and cost accounting standards and reference FAR 31.205-46. FOB: Destination		Job		
				ESTIMATED COST	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3003 OPTION	IGF::OT::IGF ECMRA Reporting FFP Contractor Manpower Reporting-Option Year One POP: 01 Feb 2022 - 31 Jan 2024 Contract Manpower Reporting in accordance with the clause entitled "Contractor Manpower Reporting." FOB: Destination	1	Job		

NET AMT

FSC CD: R799

SUPPORT- MANAGEMENT: OTHER

NAICS CD: 541611

Administrative Management and General Management Consulting Services

PROG CD: S10

Services

SIC CD: 8742

Management Consulting services, N.E.C.

WSC CD: 000

NOT DISCERNABLE OR CLASSIFIED

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4001 OPTION	IGF::OT::IGF SUPPORT SERVICES		Job		

Management Support Services: Option Year One
 POP: 01 Feb 2024 - 31 Jan 2026

The Contractor shall perform management support services to DCMA in accordance with the Performance Work Statement (PWS). Specific details will be included in the individual Task Order PWS. The total estimated amount for this CLIN is \$7.5 Million
 FOB: Destination

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4001AA OPTION	IGF::OT::IGF SUPPORT SERVICES		Job		

FFP
 FUNDING CLIN
 POP: 01 Feb 2024 - 31 Jan 2026
 This CLIN is a funding CLIN and should be used solely for funding of Firm Fixed price (FFP) Task Orders.
 FOB: Destination

NET AMT

FSC CD: R799

SUPPORT- MANAGEMENT: OTHER

NAICS CD: 541611

Administrative Management and General Management Consulting Services

PROG CD: S10

Services

SIC CD: 8742

Management Consulting services, N.E.C.

WSC CD: 000

NOT DISCERNABLE OR CLASSIFIED

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
4001AB			Job		
OPTION	IGF::OT::IGF SUPPORT SERVICES				
	LH				
	FUNDING CLIN				
	POP: 01 Feb 2024 - 31 Jan 2026				
	This CLIN is a funding CLIN and should be used solely for funding of labor Hour (LH) Task Orders.				
	FOB: Destination				
			TOT ESTIMATED PRICE		
			CEILING PRICE		
ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4002			Job		
OPTION	IGF::OT::IGF SUPPORT SERVICES				
	COST				
	Travel: Option Year One				
	POP: 01 Feb 2024 - 31 Jan 2026				
	All travel will be preapproved by the COR. Authorized travel expenses necessary to perform maintenance actions or conduct training will be reimbursed (direct or indirect i.e. scheduling, coordination expense, ticketing, fees, etc.) consistent with generally accepted accounting principles and cost accounting standards and reference FAR 31.205-46.				
	FOB: Destination				
			ESTIMATED COST		

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4003		1	Job		
OPTION	IGF::OT::IGF ECMRA Reporting FFP Contractor Manpower Reporting-Option Year One POP: 01 Feb 2024 - 31 Jan 2026 Contract Manpower Reporting in accordance with the clause entitled "Contractor Manpower Reporting." FOB: Destination				
					NET AMT

FSC CD: R799

SUPPORT- MANAGEMENT: OTHER

NAICS CD: 541611

Administrative Management and General Management Consulting Services

PROG CD: S10

Services

SIC CD: 8742

Management Consulting services, N.E.C.

WSC CD: 000

NOT DISCERNABLE OR CLASSIFIED

ADDENDUM 52.212-1

A. ADDENDUM 52.212-1: INSTRUCTIONS TO OFFERORS

(1) Submission of Proposals: The competition for DCMA MeCLIMS IDIQ contracts is being executed as 25% small business set aside. The Government contemplates award of multiple IDIQ contracts resulting from this solicitation.

This multiple award IDIQ effort may result in up to four awards. The Government reserves the right to award to any size business if it's determined to be in the best interests of the Government. The number of IDIQ awards may be limited for efficiency purposes, but it is anticipated IDIQ contracts will be awarded to at least one small business interest, with equal preference given to 8(a), Service Disabled Veteran Owned Small Business (SDVOSB), Woman Owned Small Business (WOSB), and/or Historically Underutilized Business Zones (HUBZone) during the evaluation process. However, if no acceptable proposals are received from a small business at a fair market price, the 25% small business set aside will be automatically dissolved.

The Government contemplates that the majority of future DOs awarded will be Lowest Price Technically

Acceptable (LPTA) but reserves the right to issue DOs on a best value basis. DOs may be awarded on a Firm Fixed-Price (FFP) or Time & Materials/Labor Hour (T&M/LH) basis. The collective ceiling for all contracts awarded as a result of the RFP will be \$142M.

Offerors are responsible for submitting Proposals so as to reach the Government office designated below by 01 Dec 2015, 12:00 PM (EST). Proposals shall be submitted prior to the closing date and time identified to the following address.

Attn: Brian Gillead (S5121A-15-R-0012)
Room 1069.07
Defense Contract Management Agency (DCMA)
3901 A. Ave, Fort Lee, VA 23801

The Technical and Price Proposal shall be separate and complete so that evaluation of one may be accomplished independently of the other. Technical and Price Proposals received after the deadline will be considered "late" and will not be accepted.

Minimum Guarantee: The minimum guarantee for each ID/IQ contract is \$2500.00.

(2) Request for Proposal Questions: All questions concerning this RFP shall be submitted in writing to the POC: Brian Gillead via email larry.gillead@dcma.mil no later than 06 November 2015, 12:00 PM (EST).

When submitting questions and comments, please refer to the specific text of the RFP in the following format:

Subject: RFP No. **S5121A-15-R-0012**
Reference: Section ___, Paragraph(s) ___, Page(s) ____.

All questions will be kept anonymous. Answers will be issued via amendment and provided to all Offerors on the Internet via www.fbo.gov.

Noncompliance with the RFP requirements will raise serious questions regarding an offeror's technical ability to perform the services and may be grounds to eliminate the proposal from further consideration for contract award.

The submission of the documentation specified below will constitute the offeror's acceptance of the terms and conditions of the RFP, concurrence with the Performance Work Statement, and the proposed contract type.

In accordance with FAR Subpart 4.8 (Government Contract Files), the Government will retain one copy of all unsuccessful proposals. Unless the offeror requests otherwise, the Government will destroy extra copies of such unsuccessful proposals.

If an offeror believes that the requirements in these instructions contain an error, an ambiguity, omission, or are otherwise unsound, the offeror shall immediately notify the KO in writing with supporting rationale. The offeror is reminded that the Government reserves the right to award this effort based on the initial proposal, as received, without discussion.

(3) Solicitation Posting: The solicitation will be available on the Federal Business Opportunities (FedBizOpps) web site at <http://www.fedbizopps.gov>. Potential offerors are encouraged to subscribe for real-time E-mail notifications when information has been posted to the website for this solicitation.

(4) Debriefings: The KO will promptly notify offerors of any decision to exclude them from the competitive range, whereupon they may request and receive a debriefing in accordance with FAR 15.505. The KO will notify unsuccessful offerors in the competitive range of the source selection decision in accordance with FAR 15.506. Upon such notification, unsuccessful offerors may request and receive a debriefing. Offerors desiring debriefing must make their request in accordance with the requirements of FAR 15.505 or 15.506, as applicable.

(5) Oral Presentations: The Government reserves the right to require oral presentations by the offerors. The offerors will receive a minimum of seven (7) calendar day notice prior to the requested time for presentation and details describing the requirements for oral presentations award. The Government reserves the right to limit oral presentations to offerors in the competitive range.

(6) Proposal Preparation Instructions: These instructions prescribe the format for the proposal and describe the approach for the development and presentation of proposal data. These instructions are designed to ensure the submission of necessary information to provide for the understanding and comprehensive evaluation of proposals.

(7) Proposal Format: Offerors shall submit an original and the number of copies listed in the below table of their proposal. Each volume of the proposal should be separately bound in a three-ring loose leaf binder which shall permit the volume to lie flat when open. A cover sheet should be bound in each book, clearly marked as to volume number, title, copy number, solicitation identification and the offeror's name. The same identifying data should be placed on the spine of each binder. All text shall be single spaced and printed black on white paper (black and white requirement does not apply to graphics, photos, etc., Company stationary and logos are acceptable). Printing shall be easily readable (12 point font or 10 point font proportional spacing.) Cross-references should be utilized to preclude unnecessary duplication of data between sections. Page limitations are as follows:

VOLUME	TITLE	HARD COPIES	DIGITAL COPIES	PAGE LIMITS
I	Contract/Price	Original	1	N/A
II	Technical Capability	Original + 4	1	45 Pages
III	Past Performance	Original + 4	1	10 Pages

(8) Proposal Limitation: The proposal shall not exceed the limits stated above. If the page limits are exceeded, the pages in excess of the limit shall be removed and returned, unread, to the offeror. The Government will not accept any changes to the contractor's proposal after the closing date of the solicitation (See FAR 15.208 for further information regarding late proposals). If discussions become necessary, page limitations may be placed on responses to Items For Negotiation (IFN). The specified page limits for IFN responses will be identified in the letters forwarding the IFN to the offerors.

Page Limit Includes: All appendices, charts, graphs, diagrams, tables, photographs, drawings, etc.

Page Limit does not include covers for volumes, tables of contents, executive summary, resumes, glossary of abbreviations and acronyms, indexes, title pages, cross reference indexes, and section dividers/tables if they are inserted solely to provide ease to the reader in locating parts/sections of the proposal. They will be counted if they contain any other information, i.e., diagrams, extraneous data, etc. Pages marked "This page intentionally left blank" will not be counted.

What Counts As A Page? A page shall be an "8 1/2 X 11" sheet of paper. When both sides of a sheet display printed material, it shall be counted as two pages. Letter size and spacing requirements for illustrations and tables can be at the discretion of the offeror but must be easily readable. Fold-outs will be counted as the appropriate number of pages based on an "8 1/2 X 11" sheet of paper. Use at least 1 inch margins on the top and bottom and 3/4 inch side margins. The Contractor shall number each page in order to eliminate any confusion. In the event the contractor creates an ambiguity in their numbering of pages, the Government may exercise its own discretion in counting pages.

(9) Exceptions: Offerors are required to meet all solicitation requirements, such as terms and conditions, representations and certifications, and technical requirements, in addition to those identified as "Instructions" and "Evaluation factors" (Addendum 52.212-1 and 52.212-2). Failure to meet a requirement may result in an offer being ineligible for award. If the offeror finds it necessary to take exception to any of the requirements specified in this solicitation, clearly indicate in the applicable Volume each such exception with a complete explanation of why the exception was taken, what benefit accrues to the Government (if any), and its impact, if any, on the performance, schedule, cost, and specific requirements of the solicitation. Each exception shall be specifically related to each

paragraph and/or specific part of the solicitation to which the exception is taken. This information shall be provided in the format below.

Solicitation Document	Page/Paragraph	Requirement/Portion	Rationale & Impact
PWS Section and Para # etc.	Applicable Page and Paragraph Numbers	Identify the requirement or portion to which exception is taken	Describe The rationale and impact of the exception

(10) Volume I – Contract/Price: Section A: Offerors are required to submit a completed SF 1449 (including acknowledgment of Amendments), completed Pricing Worksheets. All final monetary extensions shall be in whole dollars only. Failure to follow the below Contract Proposal preparation instructions may cause your proposal to be deemed unacceptable by the Government. The price proposal must be aligned with the Offeror's technical proposal to permit the Government to perform a complete evaluation of the proposed prices. The offeror shall provide the name, title and telephone number of the company/division point of contact regarding decisions made with respect to your proposal and who can obligate your company contractually. Also, identify those individuals authorized to negotiate with the Government.

Pricing Worksheets: The offeror shall complete the Pricing Worksheet incorporated into this solicitation. The offeror shall indicate the unit price for each labor category listed on the Pricing Worksheet. The labor category rates provided are to be fully burdened rates that includes labor categories and rates (off-site) for the entire ten year ordering period. For evaluation purposes only, off-site Hourly Rates should be based on a Full-Time Equivalent (FTE) with 1,920 hours and Place of Performance to be DCMA Fort Lee, VA. Offerors must submit pricing by completing Attachment 5– Pricing Sheet. Failure to complete the Pricing Sheet will result in exclusion of Offeror for consideration of award. Should a contract be issued to the offeror, the proposed labor rates provided on the pricing worksheet shall become the maximum rate allowable for that labor category when pricing Delivery Orders issued against the resultant contract.

The Contract Price Volume shall be organized as follows and contain the identified information.

- i. A completed and signed Page 1 of the SF 1449 with the Contractor's Tax Payer Identification number (TIN) and DUNS number typed.
- ii. Completed Pricing Sheet (Attachment 5). A statement explaining how the price was derived.
- iii. Information regarding the financial ability of the Offeror and its subcontractor(s) to fulfill the requirements of the contract (such as a current financial statement or a D&B report, etc.) shall be submitted. This section shall not exceed 5 pages. The Offeror must meet all requirements as listed in the solicitation and be registered in System for Award Management (SAM), www.sam.gov, to be eligible for award. No proof is required other than a statement that the Offeror is registered in SAM.

(11) Volume II - Technical Capability: The Technical Capability Volume shall, at a minimum, be prepared in a form consistent with the Performance Work Statement (PWS), and the evaluation criteria for award set forth in the solicitation. The section shall be prepared in an orderly format and in sufficient detail to enable the Government to make a thorough evaluation of the contractor's technical competence and ability to comply with the contract task requirements specified in the PWS. The offeror shall address as specifically as possible the actual methodology you would use for accomplishing the tasks. The volume shall be organized according to the following general outline:

- Tab A: Table of Contents
- Tab B: List of Table and Drawings
- Tab C: RFP Compliance Matrix (Attachment 6)
- Tab D: Exceptions/Assumptions (Identification and explanation of any exceptions or deviations). Additionally, identify any assumptions used in preparing the proposal
- Tab E: Executive Summary
- Tab F: Experience
- Tab G: Technical Capability

- Tab H: Security Qualification: Facility Clearance Level (If Applicable)

For Tab E, Executive Summary (NOT INCLUDED IN THE 45 PAGE LIMITATION) is limited to (3) three pages. The offeror shall provide an executive summary of the entire proposal, including significant approach tradeoffs and risks, and highlight any key or unique features, excluding cost. The offeror shall include a list, including addresses, of all companies participating on the offeror's team, including the prime contractor, any partners, subcontractors, etc. Any material presented in this summary shall not be considered as meeting the requirements for any other parts of the proposal.

Offerors shall also provide a completed RFP Compliance Matrix (Attachment 6) in their technical proposal to clearly indicate where in the response each of the RFP requirements is addressed. Incomplete RFP compliance matrix may result being deemed unresponsive.

Offeror shall provide a technical proposal to address the requirements of the RFP and the evaluation factors presented in this RFP in a straightforward, complete, and concise manner. The Offeror shall demonstrate its ability to comply with each requirement and explain how such compliance is achieved. Statements such as, "the Offeror understands," or "the Offeror will comply" and statements that paraphrase the Statement of Work or other contract requirements are inadequate. The technical proposal shall not refer to price. However, resource information such as data concerning labor hours and category, materials, subcontracts, etc. shall be included in the technical proposals, if applicable, so that the Government can evaluate the Offeror's understanding of the scope of the required work.

Volume II: Technical proposal shall be divided into the following sections:

TAB F: Factor 1: Experience

Go/No-Go Factors represent minimum qualifications, experience, and/or capabilities that Offerors should possess in order to successfully carry out contractual requirements. Proposals will first be reviewed to confirm the Offeror's ability to meet the Go/No-Go factors provided in this solicitation. **If a proposal fails to meet any of the Go/No-Go factors provided herein, the proposal will not be evaluated further, and the Offeror will not be given further consideration for a contract award.**

For the purposes of satisfying Go/No-Go requirements, the Government will consider the ability of the proposed team to meet these criteria, whether by the prime contractor alone or together with its subcontractors. Offerors should be aware that if awarded a contract under this solicitation, the Offeror is expected to produce and maintain throughout performance of the contract the level of quality that was initially proposed. The following matrix is provided to clarify how potential offerors may satisfy the Go/No-Go Factors:

Factor	Description	Responsible Team Member
1	Contract Experience	Prime Only
2	Prime Experience	Prime Only
3	Project Experience	Prime or Team

Note: Offerors shall clearly identify what information provided in its proposal satisfies the Go/No-Go factors identified in the technical evaluation factors (shall not exceed 3 pages) of the technical proposal. Offerors shall not rely on the Government to make assumptions about its ability to satisfy the Go/No-Go factors.

Offerors shall submit the following information in response to the Go/No-Go factors:

Question	PAST PERFORMANCE
A	Name of Contracting Agency:
B	Contracting Officer's or Similar Representative Name:
	Telephone:
	Email:
C	Contract/Task Order Number:
D	Contract Type: (T&M, FFP, CPFF, IDIQ)

E	Total Contract Value:
F	Total value of Task Orders Awarded:
G	Contract Period of Performance:
H	Offeror's Role: (Prime or Subcontractor)
I	Description of contract work:

TAB G: Factor 2: Technical Capability

Sub-factor 1: Technical Approach (ability to satisfy requirements in PWS Technical Capability)

The Offeror shall describe in detail its technical capabilities on how it will meet the criteria in the statement of work. The Offeror shall describe in detail its technical and management approach. The Offeror's technical approach shall clearly describe and address the Offeror's understanding of the desired outcomes contained in the PWS. The Offeror shall also explain how its technical approach would benefit the government.

The technical capability shall clearly cite discrete examples of successful performance and tangible results similar to the specific tasks contained in the PWS. Statements such as "the Offeror understands" or "the Offeror will comply" and statements that paraphrase the PWS or other contract requirements are inadequate. Statements alone without substantiation are not enough to demonstrate Offeror's technical capabilities.

Sub-factor 2: Management Approach (quality oversight, staffing).

The offeror shall submit an organization chart with a detailed explanation of their organization structure, including what the key positions are, the qualifications of the position(s), and what authority the individuals possess; what parts of the organization are responsible for managing and accomplishing what work (identify each organizational element, i.e., Division/Branch/Team); where decision making authority lies within the organization; explain how you will simultaneously manage multiple delivery orders; and identify what specific work the prime, subcontractors or teaming partners are performing.

The Offeror shall describe in detail its management approach. The Offeror's management approach shall demonstrate the Offeror's ability to manage and successfully execute a contract this size. The management approach shall also explain the Offeror's staffing approach (including the ability to quickly provide all necessary labor categories and continuity in any DCMA location), subcontracting plan and the overall contract and Delivery Order management process.

The offeror shall describe the ability to manage and integrate teaming partners/subcontractors into their organization. The offeror shall describe the working relationship between the prime and their teaming partners/subcontractors at the corporate level and employee level and when teaming partners/subcontractors are performing the work how they will ensure adequate oversight of teaming partners/subcontractors to include performance monitoring and timely resolution of any issues that may arise. Additionally, identify what specific corporate reach-back capability they will possess and identify the benefits the government will receive as a result of this capability.

In performing some of the primary tasks in the PWS, locating and retaining personnel in positions that require extremely unique skill sets and have a finite pool of qualified candidates has been identified as a high risk. With this in mind, the offeror shall specifically identify all of the labor classifications they deem to be uniquely skilled and/or hard to find skill sets, explain why they chose these skill sets, describe whether they already possess individuals with these skill sets, and describe how they will recruit and retain for these positions.

The offeror shall identify, consider, and address any Organizational Conflict of Interest (OCI) concerns. If required, the offeror shall present a written mitigation plan which details how they will ensure compliance with OCI clauses in the solicitation. The mitigation plan shall clearly identify a credible and concrete mechanism for identifying, avoiding, neutralizing, or mitigating actual or potential conflicts. The offeror's proposed mitigation plan shall flow down to the subcontractor level as required.

Sub-factor 3: Key Personnel (meeting required specialized experience).

The Offeror's proposal shall include a resume for all key personnel. These qualifications will be evaluated on how well they meet or exceed the functional, educational, and experience requirements of each prospective Offeror's Labor Categories and demonstrate an ability to successfully implement the Offeror's proposed solution. The personnel portion of the proposal shall include:

- The Offeror shall identify its key personnel and describe their ability to satisfy the requirements of the PWS. The Offeror must submit the qualification documentation for the key personnel positions to include all security requirements (see Section 3.0 of the PWS – Key Personnel) which demonstrate the qualifications of the individual and their ability to meet the required specialized experience. Each resume is limited to three (3) pages. Only one (1) resume is required for each key personnel labor category.

12. Volume III: Factor 3: Past Performance

Past Performance information described herein is required on the offeror and all subcontractors, teaming partners, and/or joint venture partners proposed to perform the PWS primary tasks and subtasks. The offeror shall submit, along with the information required in this paragraph, a consent letter, executed by each subcontractor, teaming partner, and/or joint venture partner, authorizing release of adverse past performance information to the offeror so the offeror can respond to such information. For each identified effort for a commercial customer, the offeror shall also submit a client authorization letter, authorizing release to the Government of requested information on the offeror's performance.

In conducting the Past Performance evaluation, the Government reserves the right to use both the information provided in the offeror's Past Performance Volume and information obtained from other sources, such as the Past Performance Information Retrieval System (PPIRS) or similar systems, Defense Contract Management Agency (DCMA) and commercial sources.

The offeror shall include documentation regarding their relevant past performance as it directly relates to the work being procured under this solicitation. The offeror SHALL ONLY submit past performance data on contracts that have been active within the last 36 months from solicitation issuance. The past performance data shall document a successful history of past contract performance. To illustrate the offeror's past performance, the following documentation shall be submitted:

The offeror shall provide documentation outlining the offeror's past performance in contracts, as a prime or major subcontractor, that they deem is the same or similar in nature, size, magnitude, and complexity to the services being procured under this Solicitation (no more than 3 contracts shall be provided). The submittal shall include rationale on how it was determined that the work performed previously was the same or similar in nature, size, and complexity to the work specified by this solicitation. Non-Government contracts may be used if Government contracts are not available. The documentation shall be submitted in the following format:

Question	PAST PERFORMANCE
A	Name of Contracting Agency:
B	Contracting Officer's or Similar Representative Name: Telephone: Email:
C	Contract/Task Order Number:
D	Contract Type: (T&M, FFP, CPFF, IDIQ)
E	Total Contract Value:
F	Total value of Task Orders Awarded:
G	Contract Period of Performance:
H	Offeror's Role: (Prime or Subcontractor)
I	Description of contract work:

J	List of all disputes associated with the contract:
K	List of options that were not exercised and reason(s) why they were not exercised:
L	Problems encountered and how they were resolved:
K	Achieved benefits to the customer:

Subcontractors' past performances are allowed but at least one past performance must be from the prime contractor. In demonstrating past performance, the Offeror must describe the relevance of the work experience listed above to the requirements contained in the PWS, and shall provide any other information that will serve to establish the Offeror's proven corporate technical and managerial experience in fulfilling the requirements contained in the scope of this PWS.

For the contracts identified for past performance evaluation, the offeror shall forward a copy of the Past Performance Questionnaire (Attachment 7: Past Performance Questionnaire) to the points of contact responsible for monitoring performance under such contracts. Each past performance submittal is limited to three (3) pages. DCMA reserves the right to contact any and all past performance references submitted in response to this RFP. The Offeror must follow the submission instructions in (Attachment 7) to complete the Past Performance Questionnaires.

These questionnaires shall be returned directly to Brian Gillead, contract specialist, at larry.gillead@dcma.mil. Any questionnaires not returned directly to the contract specialist will not be reviewed and evaluated. The information contained in the questionnaires will be used to evaluate the offeror's past performance. If any negative past performance information is received, the contractor may be given an opportunity to provide rebuttal, unless the contractor was previously afforded an opportunity to do so. A minimum of three (3) Questionnaires should be received by the contract specialist prior to the date and time established for the RFP closing. New entities that have no past customers shall notify the contract specialist, prior to the date and time established for the RFP closing, that they have had no previous clients and that the minimum number of questionnaires cannot be provided. Offerors without past performance history will be rated as "Neutral".

Offerors are reminded that both independent Government/Commercial data and data provided by offerors in their proposals may be used by the Government to evaluate offeror past performance. However, the burden of providing thorough, complete, and current past performance information as requested in this paragraph remains with the offerors. Proposals that do not contain the information requested by this paragraph risk rejection or a less than acceptable performance rating by the Government. In the case of an offeror without any relevant past performance history, past performance will be evaluated as "neutral."

ADDENDUM 52.212-2

B. ADDENDUM 52.212-2: EVALUATION CRITERIA

(1) Evaluation of Proposals

a. Basis for Contract Award: Full Tradeoff Source Selection Process utilizing streamlined procedures for evaluation of commercial items IAW FAR 12.602. This best-value decision shall be based on a comparative assessment of proposals against all source selection criteria in the solicitation, considering recommendations and minority opinions presented to the SSA. While the Source Selection Authority (SSA) may use reports and analyses prepared by others, the source selection decision shall represent the SSA's independent judgment.

Contract(s) may be awarded to the offeror(s) who are deemed responsible in accordance with the FAR, as supplemented, whose proposal(s) conform to the solicitation's requirements (to include all stated terms, conditions, representations, certifications, and all other information required by Addendum 52.212-1 & Addendum 52.212-2) of the solicitation and is judged by an overall assessment of the evaluation factors to represent the most advantageous offer(s) to the Government. As part of making the assessment, a best value analysis will be performed utilizing trade-offs between price and non-price factors.

As a basis for award, trade-offs between price and non-price factors are permitted. THEREFORE, THE GOVERNMENT RESERVES THE RIGHT TO AWARD TO OTHER THAN THE LOWEST PROPOSED PRICE. However, the degree of importance of price as a factor in determining award could become greater depending upon the equality of the proposals evaluated in the non-price factors. The greater the equality of proposals within the non-

price factors, the more important price becomes in selecting the best value to the Government. Unreasonably proposed prices may be grounds for eliminating a proposal from competition.

b. Award for All of the Work: The Government contemplates making four (4) awards as a result of this solicitation. The Government intends to evaluate proposals and award contracts without discussions with offerors (except clarifications as described in FAR 15.306(a), Clarifications and award without discussions). Therefore, the offeror's initial proposal should contain the offeror's best terms from a cost or price and technical standpoint. In the event that discussions are held, a competitive range determination will be made.

c. Relative Importance of Factors: DCMA anticipates awarding contract(s) to the Offeror(s) whose proposal is the best value to DCMA based upon an analysis of the factors below. Proposals will first be reviewed to confirm the Offeror's ability to meet the Go/No-Go factors provided in this solicitation. **If a proposal fails to meet any of the Go/No-Go factors provided herein, the proposal will not be evaluated further, and the Offeror will not be given further consideration for a contract award.** Offerors that meet the Go/No-Go factors will then be evaluated on all remaining factors and no one factor is determinative. For instance, DCMA may award to an Offeror based on past performance or an offeror that does not offer the lowest price or to an Offeror that is not the highest technically rated proposal. DCMA reserves the right to make no award pursuant to this solicitation.

The Government will complete the evaluation on all proposals IAW Addendum 52.212-2. Non-price Factors are listed in descending order of importance. Non-price Factors when combined are significantly more important than price. Pricing will be evaluated, but not be assigned a rating. The evaluation of the price proposal will include accuracy to the instructions as identified in Addendum to 52.212-1, completeness, and reasonableness.

The Government will evaluate the degree to which the Offeror's proposed technical approach demonstrates an understanding of the objectives/principles and functional and technical requirements of this solicitation and is likely to result in successful completion of the PWS and other requirements, in accordance with the PWS.

Technical and management approaches that decrease risk to the government or exceed stated requirements may be viewed as strengths or advantages that result in higher evaluation.

(2) Technical Evaluation Factors for Award: DCMA will evaluate the Offeror's proposed solution for the following factors:

FACTOR 1: EXPERIENCE:

Evaluation Method: GO/NO-GO FACTORS

Sub-factor 1 – Contract Experience - Prime must have successfully completed at least one (1) contract in the IT Program Management Office (PMO), IT Portfolio management, IT Project or Program management support services areas within the past five (5) years with a total awarded amount (PER CONTRACT) GREATER THAN \$4 million.

*****Completed is defined as the base period of performance that has been performed and completed as well as, all deliverables in the base period having been accepted by the Government. The total awarded amount for the base period and any option periods shall be greater than \$4 million.**

Sub-factor 2: Prime Experience – The Prime must have completed at least three (3) years of experience that meets all of the following:

1. Experience must be as the Prime Contractor of a federal/commercial contract similar in scope.
2. Experience must be within the past five years (FROM PROPOSAL DUE DATE).
3. Experience can be from one or multiple contracts as the Prime.
4. Experience must be obtained prior to the proposal due date.
5. Experience from multiple concurrent contracts during the same year only count as one year.
6. Offerors shall be Capability Maturity Model Integration (CMMI) Level 3 rated and have experience as a Prime Contractor for one successful period of performance Minimum (12 Months) on any Federal/DoD or commercial contract by the close of the RFP date to be qualified to provide support for MOCAS Lifecycle Investment Management (LIM), Defense Contract Management Agency (DCMA) Office of the Chief Technology Officer, and other DoD eCommerce Project/Programs with the referenced task areas and labor categories.

Sub-factor 3 – Project Experience – The Offeror must have successfully completed contracts in each of the following service areas (IT Program Management office (PMO), CPIC/Portfolio Management, IT Project AND Program management support) within the past five (5) years (BY THE PROPOSAL DUE DATE).

1. Experience, successfully migrating persistent data storage and providing migration solutions for Legacy or other commercially similar software.
2. Experience and how to modernize access/data for Legacy or other commercially similar software.

3. Experience in successful development and implementation of user interface of major commercial systems for modernization and migration to modern web based technologies.
4. Experience in the development and implementation of various architectural approaches supporting transactional environment i.e. various architectural approaches supporting transactional versus batch processing and successful development of developing/implementing system state recovery for major systems.
5. Experience, successfully developing and implementing security solution for a “Cloud” solution (access controls, Auditability, Federal and DoD compliance, etc.).

(3) FACTOR 2: - TECHNICAL CAPABILITY/APPROACH

The Technical Capability evaluation provides an assessment of the offeror's capability to satisfy the Government's requirements. The evaluation will focus on the significant strengths, strengths, significant weaknesses, weaknesses and deficiencies of the offeror's proposal for each subfactor. The below subfactors will be evaluated together for assessment of the overall Technical Capability.

The Technical Capability Factor/Subfactor will receive one of the combined technical/risk rating defined below. The rating includes risk associated with the technical approach. Proposal risk is used to portray the evaluation of weaknesses in the offerors' proposals.

Rating	Description
Outstanding	Proposal meets requirements and indicates an exceptional approach and understanding of the requirements. Strengths far outweigh any weaknesses. Risk of unsuccessful performance is very low.
Good	Proposal meets requirements and indicates a thorough approach and understanding of the requirements. Proposal contains strengths which outweigh any weaknesses. Risk of unsuccessful performance is low.
Satisfactory	Proposal meets requirements and indicates an adequate approach and understanding of the requirements. Strengths and weaknesses are offsetting or will have little or no impact on contract performance. Risk of unsuccessful performance is no worse than moderate.
Marginal	Proposal does not clearly meet requirements and has not demonstrated an adequate approach and understanding of the requirements. The proposal has one or more weaknesses which are not offset by strengths. Risk of unsuccessful performance is high.
Unacceptable	Proposal does not meet requirements and contains one or more deficiencies. Proposal is un-awardable.

Sub-factor 1: Technical Approach (ability to satisfy requirements in PWS Technical Capability)

- The extent to which the proposed technical and management approach meets the applicable functional and technical requirements and demonstrates a high likelihood of success with low risk, in accordance with the PWS.
- Offerors shall be Capability Maturity Model Integration (CMMI) Level 3 rated and have experience as a Prime Contractor for one successful period of performance Minimum (12

Months) on any Federal/DoD or commercial contract by the close of the RFP date to be qualified to provide support for MOCAS Lifecycle Investment Management (LIM), Defense Contract Management Agency (DCMA) Office of the Chief Technology Officer, and other DoD eCommerce Project/Programs with the referenced task areas and labor categories.

Sub-factor 2: Management Approach (quality oversight, staffing)

- The extent to which the proposed technical and management approach meets the applicable functional and technical requirements and demonstrates a high likelihood of success with low risk, in accordance with the PWS.
- The offeror's ability to organize and manage the effort to successfully perform the primary and supplemental tasks identified in the PWS and the ability to manage multiple delivery orders simultaneously.
- The Offeror's subcontractors and teaming arrangements if applicable. The ability to manage and integrate (transparency of operations) teaming partners and/or subcontractors into the prime contractor's organization; and the capability of providing corporate reach back capability to the DCMA contractor organization.
- The offeror's ability to identify the organizational structure (to include work responsibilities and decision making authority), managing delivery orders, subcontractor integration, and communications.
- The offeror's ability to institute an effective OCI process and procedures that reduces the potential risk of an OCI violation.

Sub-factor 3: Key Personnel (meeting required specialized experience).

- The offeror's ability to successfully manage staff, recruit and provide continuity of qualified personnel to perform the requirements of the PWS in a timely manner including for urgent requirements (surge support) at all DCMA locations.
- The offeror's ability to reduce the risk of performance by understanding the unique skill sets required for successful performance and recruiting and retaining for those skill sets.
- The qualifications and skill sets of the Key Personnel (see 3.0 of the PWS) including education, work experience, technical training and certifications relevant to the position for which the individual is being proposed.

(4) FACTOR 3- PAST PERFORMANCE

Past Performance Evaluation: There are two aspects to the past performance evaluation. The first is to evaluate the offeror's past performance to determine how relevant a recent effort accomplished by the offeror is to the effort to be acquired through the source selection. Each offeror shall be assigned one of the relevancy ratings in the below table.

Past Performance Relevancy Ratings	
Rating	Description
Very Relevant	Present/past performance effort involved essentially the same scope and magnitude of effort and complexities this solicitation requires.
Relevant	Present/past performance effort involved similar scope and magnitude of effort and complexities this solicitation requires.
Somewhat Relevant	Present/past performance effort involved some of the scope and magnitude of effort and complexities this solicitation requires.

Not Relevant	Present/past performance effort involved little or none of the scope and magnitude of effort and complexities this solicitation requires.
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The second aspect of the past performance evaluation is to determine how well the contractor performed on the contracts. The Past Performance Evaluation Team will review this past performance information and determine the quality and usefulness as it applies to performance confidence assessment. Each offeror shall be assigned one of the confidence ratings in the below table.

Performance Confidence Assessments	
Rating	Description
Substantial Confidence	Based on the offeror's recent/relevant performance record, the Government has a high expectation that the offeror will successfully perform the required effort.
Satisfactory Confidence	Based on the offeror's recent/relevant performance record, the Government has a reasonable expectation that the offeror will successfully perform the required effort.
Limited Confidence	Based on the offeror's recent/relevant performance record, the Government has a low expectation that the offeror will successfully perform the required effort.
No Confidence	Based on the offeror's recent/relevant performance record, the Government has no expectation that the offeror will be able to successfully perform the required effort.
Unknown Confidence (Neutral)	No recent/relevant performance record is available or the offeror's performance record is so sparse that no meaningful confidence assessment rating can be reasonably assigned.

- **Performance Relevancy**
 - The Offeror's past performance experience based on how well it is directly related to the requirements of this project.
 - Offerors past performance will be evaluated to determine how relevant a recent effort accomplished by the offeror is to the effort to be acquired through the source selection, and how well the contractor performed on the contracts.
- **Performance Confidence**
 - Any risks to the Offeror's ability to successfully perform the requirements of this solicitation.
 - The Offeror's ability to conform to contract requirements and adhere to contract schedules, and its commitment to customer satisfaction based upon its record of past performance for contracts that are similar in scope to this RFP.
 - The Offeror's past performance reported in Contractor Performance Assessment Reporting System (CPARS)/ Past Performance Information Retrieval System (PPIRS).

NOTE: In the case of an Offeror without a record of relevant past performance or for whom information on past performance is not available; the Offeror will not be evaluated favorably or unfavorably on past performance. The offeror will receive a neutral rating. While the Government may elect to consider data from other sources, the burden of providing thorough and complete past performance information rests with the Offeror.

(5) FACTOR 4: PRICE EVALUATION FACTOR

Cost/Price Factor evaluation will not be given a rating; however, it will be evaluated using price analysis techniques in accordance with FAR 15.404-1(b) in order to determine that the offered price is fair and reasonable. The Offeror must identify the labor category(s) to be utilized for this effort, labor rate(s), and any other proposed associated costs. Subcontractor rate information shall also be included, if applicable.

Options: (if applicable), The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options will not obligate the Government to exercise the option(s). The evaluated price used in determining the awardee will be determined based on the total estimated cost as derived by the Government IGCE for the total cost of the requirement. The Government will apply the offerors quoted price for each labor position to the estimated IGCE labor hours for each labor position/category for the base and all option years of the IDIQ to calculate the total estimated award price solely for price evaluation purposes. The offeror's proposed pricing is based on Attachment 5 "Pricing Sheet" is strictly for evaluation purposes and does not represent a guarantee by the Government for any type of future award based on the provided labor hours used to establish the total award price for evaluation purposes.

A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

ADDENDUM TO 52.212-4

ADDENDUM to 52.212-4 CONTRACTOR PERFORMANCE ASSESSMENT REPORTING SYSTEM (CPARS)

(a) Pursuant to FAR 42.1502 and DFARS 42.1502, this contract is subject to evaluation of contractor performance. The DoD's Contractor Performance Assessment System (CPARS) is the automated centralized information system accessible via the internet that maintains reports of contractor performance for each contract. CPARS is located at <http://www.cpars.csd.disa.mil/>.

Name	Title	Phone	Email Address

(b) Eligible contracts are registered in CPARS at time of award. The CPARS system requires the Government to assign the contractor a UserID and password in order to view and comment on evaluations. Contractors shall provide and submit to the Contracting Officer the name(s) of at least one individual that will be assigned as your Defense Contractor Representative for CPARS.

(c) Under CPARS, the Government will conduct annual evaluations of the contractor's performance. The contractor has thirty (30) days after the Government's evaluation is completed to comment on the evaluation. The opportunity to review and comment is limited to this time period and will not be extended. Failure by the contractor to review the report at that time will not prevent the Government from using the report.

CONTRACT MINIMUM/MAXIMUM QUANTITY AND CONTRACT VALUE

The minimum quantity and contract value for all orders issued against this contract shall not be less than the minimum quantity and contract value stated in the following table. The maximum quantity and contract value for all orders issued against this contract shall not exceed the maximum quantity and contract value stated in the following table.

MINIMUM QUANTITY	MINIMUM AMOUNT	MAXIMUM QUANTITY	MAXIMUM AMOUNT
1.00	\$1.00	100.00	\$142,000,000.00

DELIVERY/TASK ORDER MINIMUM/MAXIMUM QUANTITY AND ORDER VALUE

The minimum quantity and order value for each Delivery/Task Order issued shall not be less than the minimum quantity and order value stated in the following table. The maximum quantity and order value for each Delivery/Task Order issued shall not exceed the maximum quantity and order value stated in the following table.

MINIMUM QUANTITY	MINIMUM AMOUNT	MAXIMUM QUANTITY	MAXIMUM AMOUNT
1.00		142,000,000.00	

CLIN DELIVERY/TASK ORDER MINIMUM/MAXIMUM QUANTITY AND CLIN ORDER VALUE

The minimum quantity and order value for the given Delivery/Task Order issued for this CLIN shall not be less than the minimum quantity and order value stated in the following table. The maximum quantity and order value for the given Delivery/Task Order issued for this CLIN shall not exceed the maximum quantity and order value stated in the following table.

CLIN	MINIMUM QUANTITY	MINIMUM AMOUNT	MAXIMUM QUANTITY	MAXIMUM AMOUNT
0001		\$		\$
0001AA		\$		\$
0001AB		\$		\$
0002		\$		\$
0003		\$		\$
1001		\$		\$
1001AA		\$		\$
1001AB		\$		\$

1002	\$	\$
1003	\$	\$
2001	\$	\$
2001AA	\$	\$
2001AB	\$	\$
2002	\$	\$
2003	\$	\$
3001	\$	\$
3001AA	\$	\$
3001AB	\$	\$
3002	\$	\$
3003	\$	\$
4001	\$	\$
4001AA	\$	\$
4001AB	\$	\$
4002	\$	\$
4003	\$	\$

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0001AA	Destination	Government	Destination	Government
0001AB	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
1001	Destination	Government	Destination	Government
1001AA	Destination	Government	Destination	Government
1001AB	Destination	Government	Destination	Government

1002	Destination	Government	Destination	Government
1003	Destination	Government	Destination	Government
2001	Destination	Government	Destination	Government
2001AA	Destination	Government	Destination	Government
2001AB	Destination	Government	Destination	Government
2002	Destination	Government	Destination	Government
2003	Destination	Government	Destination	Government
3001	Destination	Government	Destination	Government
3001AA	Destination	Government	Destination	Government
3001AB	Destination	Government	Destination	Government
3002	Destination	Government	Destination	Government
3003	Destination	Government	Destination	Government
4001	Destination	Government	Destination	Government
4001AA	Destination	Government	Destination	Government
4001AB	Destination	Government	Destination	Government
4002	Destination	Government	Destination	Government
4003	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
0001	POP 01-FEB-2016 TO 31-JAN-2018	N/A	DCMA IT MICHAEL GRAHAM 3901 A AVE BUILDING 10500 FORT LEE VA 23801 804-734-0219 FOB: Destination	S5121A
0001AA	POP 01-FEB-2016 TO 31-JAN-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
0001AB	POP 01-FEB-2016 TO 31-JAN-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
0002	POP 01-FEB-2016 TO 31-JAN-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
0003	POP 01-FEB-2016 TO 31-JAN-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
1001	POP 01-FEB-2018 TO 31-JAN-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
1001AA	POP 01-FEB-2018 TO 31-JAN-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A

1001AB	POP 01-FEB-2018 TO 31-JAN-2020	N/A	DCMA ITCSO MICHAEL R. GRAHAM 3901 A AVENUE BLDG 10500 FORT LEE VA 23801-1809 804-734-0219 FOB: Destination	S5105A
1002	POP 01-FEB-2018 TO 31-JAN-2020	N/A	DCMA IT MICHAEL GRAHAM 3901 A AVE BUILDING 10500 FORT LEE VA 23801 804-734-0219 FOB: Destination	S5121A
1003	POP 01-FEB-2018 TO 31-JAN-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
2001	POP 01-FEB-2020 TO 31-JAN-2022	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
2001AA	POP 01-FEB-2020 TO 31-JAN-2022	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
2001AB	POP 01-FEB-2020 TO 31-JAN-2022	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
2002	POP 01-FEB-2020 TO 31-JAN-2022	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
2003	POP 01-FEB-2020 TO 31-JAN-2022	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
3001	POP 01-FEB-2022 TO 31-JAN-2024	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
3001AA	POP 01-FEB-2022 TO 31-JAN-2024	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
3001AB	POP 01-FEB-2022 TO 31-JAN-2024	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
3002	POP 01-FEB-2022 TO 31-JAN-2024	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
3003	POP 01-FEB-2022 TO 31-JAN-2024	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
4001	POP 01-FEB-2024 TO 31-JAN-2026	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
4001AA	POP 01-FEB-2024 TO 31-JAN-2026	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
4001AB	POP 01-FEB-2024 TO 31-JAN-2026	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A

4002	POP 01-FEB-2024 TO 31-JAN-2026	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A
4003	POP 01-FEB-2024 TO 31-JAN-2026	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	S5121A

CLAUSES INCORPORATED BY REFERENCE

52.203-3	Gratuities	APR 1984
52.203-6 Alt I	Restrictions On Subcontractor Sales To The Government (Sep 2006) -- Alternate I	OCT 1995
52.203-12	Limitation On Payments To Influence Certain Federal Transactions	OCT 2010
52.203-13	Contractor Code of Business Ethics and Conduct	APR 2010
52.203-17	Contractor Employee Whistleblower Rights and Requirement To Inform Employees of Whistleblower Rights	APR 2014
52.204-2	Security Requirements	AUG 1996
52.204-4	Printed or Copied Double-Sided on Postconsumer Fiber Content Paper	MAY 2011
52.204-7	System for Award Management	JUL 2013
52.204-9	Personal Identity Verification of Contractor Personnel	JAN 2011
52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards	JUL 2013
52.204-13	System for Award Management Maintenance	JUL 2013
52.204-16	Commercial and Government Entity Code Reporting	JUL 2015
52.204-18	Commercial and Government Entity Code Maintenance	JUL 2015
52.209-2	Prohibition on Contracting with Inverted Domestic Corporations--Representation	DEC 2014
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	AUG 2013
52.209-7	Information Regarding Responsibility Matters	JUL 2013
52.209-9	Updates of Publicly Available Information Regarding Responsibility Matters	JUL 2013
52.209-10	Prohibition on Contracting With Inverted Domestic Corporations	DEC 2014
52.212-1	Instructions to Offerors--Commercial Items	APR 2014
52.212-4	Contract Terms and Conditions--Commercial Items	MAY 2015
52.216-27	Single or Multiple Awards	OCT 1995
52.216-31	Time-and-Materials/Labor-Hour Proposal Requirements--Commercial Item Acquisition	FEB 2007
52.219-7	Notice of Partial Small Business Set-Aside	JUN 2003
52.219-8	Utilization of Small Business Concerns	OCT 2014
52.219-9 Alt II	Small Business Subcontracting Plan (OCT 2014) Alternate II	OCT 2001
52.219-14	Limitations On Subcontracting	NOV 2011
52.219-16	Liquidated Damages-Subcontracting Plan	JAN 1999
52.222-3	Convict Labor	JUN 2003
52.222-17	Nondisplacement of Qualified Workers	MAY 2014
52.222-21	Prohibition Of Segregated Facilities	APR 2015
52.222-24	Preadward On-Site Equal Opportunity Compliance Evaluation	FEB 1999
52.222-26	Equal Opportunity	APR 2015

52.222-35	Equal Opportunity for Veterans	JUL 2014
52.222-36	Equal Opportunity for Workers with Disabilities	JUL 2014
52.222-37	Employment Reports on Veterans	JUL 2014
52.222-40	Notification of Employee Rights Under the National Labor Relations Act	DEC 2010
52.222-46	Evaluation Of Compensation For Professional Employees	FEB 1993
52.222-50	Combating Trafficking in Persons	MAR 2015
52.222-55	Minimum Wages Under Executive Order 13658	DEC 2014
52.223-5	Pollution Prevention and Right-to-Know Information	MAY 2011
52.224-1	Privacy Act Notification	APR 1984
52.224-2	Privacy Act	APR 1984
52.227-1	Authorization and Consent	DEC 2007
52.227-2	Notice And Assistance Regarding Patent And Copyright Infringement	DEC 2007
52.227-14	Rights in Data--General	MAY 2014
52.227-15	Representation of Limited Rights Data And Restricted Computer Software	DEC 2007
52.227-17	Rights In Data-Special Works	DEC 2007
52.228-5	Insurance - Work On A Government Installation	JAN 1997
52.232-17	Interest	MAY 2014
52.232-18	Availability Of Funds	APR 1984
52.232-33	Payment by Electronic Funds Transfer--System for Award Management	JUL 2013
52.232-40	Providing Accelerated Payments to Small Business Subcontractors	DEC 2013
52.233-3	Protest After Award	AUG 1996
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
52.237-1	Site Visit	APR 1984
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
52.237-3	Continuity Of Services	JAN 1991
52.237-10	Identification of Uncompensated Overtime	MAR 2015
52.239-1	Privacy or Security Safeguards	AUG 1996
52.242-13	Bankruptcy	JUL 1995
52.245-1	Government Property	APR 2012
52.245-9	Use And Charges	APR 2012
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	SEP 2013
252.203-7003	Agency Office of the Inspector General	DEC 2012
252.203-7005	Representation Relating to Compensation of Former DoD Officials	NOV 2011
252.203-7998 (Dev)	Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements—Representation. (DEVIATION 2015-O0010)	FEB 2015
252.204-7000	Disclosure Of Information	AUG 2013
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7004 Alt A	System for Award Management Alternate A	FEB 2014
252.204-7005	Oral Attestation of Security Responsibilities	NOV 2001
252.204-7012	Safeguarding of Unclassified Controlled Technical Information	NOV 2013
252.204-7012	Safeguarding of Unclassified Controlled Technical Information	NOV 2013
252.204-7015	Disclosure of Information to Litigation Support Contractors	FEB 2014
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991

252.209-7004	Subcontracting With Firms That Are Owned or Controlled By DEC 2014 The Government of a Country that is a State Sponsor of Terrorism	
252.211-7007	Reporting of Government-Furnished Property	AUG 2012
252.215-7008	Only One Offer	OCT 2013
252.219-7000	Advancing Small Business Growth	MAY 2015
252.219-7003	Small Business Subcontracting Plan (DOD Contracts)	OCT 2014
252.222-7007	Representation Regarding Combating Trafficking in Persons	JAN 2015
252.223-7006	Prohibition On Storage, Treatment, and Disposal of Toxic or Hazardous Materials	SEP 2014
252.225-7012	Preference For Certain Domestic Commodities	FEB 2013
252.225-7048	Export-Controlled Items	JUN 2013
252.226-7001	Utilization of Indian Organizations and Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns	SEP 2004
252.227-7003	Termination	AUG 1984
252.227-7015	Technical Data--Commercial Items	FEB 2014
252.227-7037	Validation of Restrictive Markings on Technical Data	JUN 2013
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	JUN 2012
252.232-7010	Levies on Contract Payments	DEC 2006
252.239-7001	Information Assurance Contractor Training and Certification	JAN 2008
252.239-7017	Notice of Supply Chain Risk	NOV 2013
252.239-7018	Supply Chain Risk	NOV 2013
252.239-7999 (Dev)	Cloud Computing Services. (DEVIATION 2015-O0011)	FEB 2015
252.242-7006	Accounting System Administration	FEB 2012
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	DEC 2012
252.244-7000	Subcontracts for Commercial Items	JUN 2013
252.244-7001	Contractor Purchasing System Administration	MAY 2014
252.245-7002	Reporting Loss of Government Property	APR 2012
252.245-7004	Reporting, Reutilization, and Disposal	MAR 2015
252.246-7000	Material Inspection And Receiving Report	MAR 2008
252.247-7023	Transportation of Supplies by Sea	APR 2014

CLAUSES INCORPORATED BY FULL TEXT

52.212-2 EVALUATION--COMMERCIAL ITEMS (OCT 2014)

(a) The Government may award up to four contracts resulting from this solicitation to the responsible offerors whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

Evaluation factors: Factors are listed in descending order of importance. (i) Experience (ii) Technical capability/Approa ch (iii) past performance; (iv) price past performance. Proposals will first be reviewed to confirm the Offeror's ability to meet the Go/No-Go factors provided in this solicitation (reference Addendum 52.212-1) para (11) Volume II- Technical Capability: (Factor 1, Experience) and 52.212-2 para 2 Factor 1: Experienc. If a proposal fails to meet any of the Go/No-Go factors provided herein, the proposal will not be evaluated further, and the Offeror will not be given further consideration for a contract award. Offerors that meet the Go/No-Go factors will then be evaluated on all remaning factors and no one factor is determinative. For instance, DCMA may award to an Offeror based on past performance or an offeror that does not offer the lowest price or to an Offeror that is not the highest technically rated proposal. DCMA reserves the right to make no award pursuant to this solicitation.

Technical evaluation factors combined are significantly more important than price. Pricing will be evaluated, but not be assigned a rating. The evaluation of the price proposal will include accuracy to the instructions, completeness, and reasonableness.

(b) Options. The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of provision)

**52.212-3 OFFEROR REPRESENTATIONS AND CERTIFICATIONS--COMMERCIAL ITEMS (MAR 2015)
ALTERNATE I (OCT 2014)**

The offeror shall complete only paragraphs (b) of this provision if the Offeror has completed the annual representations and certification electronically via the System for Award Management (SAM) Web site accessed through <http://www.acquisition.gov>. If the Offeror has not completed the annual representations and certifications electronically, the Offeror shall complete only paragraphs (c) through (p) of this provision.

(a) *Definitions.* As used in this provision--

“Economically disadvantaged women-owned small business (EDWOSB) concern” means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with 13 CFR part 127. It automatically qualifies as a women-owned small business eligible under the WOSB Program.

“Forced or indentured child labor” means all work or service—

(1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or

(2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process or penalties.

“Highest-level owner” means the entity that owns or controls an immediate owner of the offeror, or that owns or controls one or more entities that control an immediate owner of the offeror. No entity owns or exercises control of the highest level owner.

“Immediate owner” means an entity, other than the offeror, that has direct control of the offeror. Indicators of control include, but are not limited to, one or more of the following: Ownership or interlocking management, identity of interests among family members, shared facilities and equipment, and the common use of employees.

“Inverted domestic corporation,” means a foreign incorporated entity that meets the definition of an inverted domestic corporation under 6 U.S.C. 395(b), applied in accordance with the rules and definitions of 6 U.S.C. 395(c).

“Manufactured end product” means any end product in product and service codes (PSCs) 1000-9999, except—

- (1) PSC 5510, Lumber and Related Basic Wood Materials;
- (2) Product or Service Group (PSG) 87, Agricultural Supplies;
- (3) PSG 88, Live Animals;
- (4) PSG 89, Subsistence;
- (5) PSC 9410, Crude Grades of Plant Materials;
- (6) PSC 9430, Miscellaneous Crude Animal Products, Inedible;
- (7) PSC 9440, Miscellaneous Crude Agricultural and Forestry Products;
- (8) PSC 9610, Ores;
- (9) PSC 9620, Minerals, Natural and Synthetic; and
- (10) PSC 9630, Additive Metal Materials.

“Place of manufacture” means the place where an end product is assembled out of components, or otherwise made or processed from raw materials into the finished product that is to be provided to the Government. If a product is disassembled and reassembled, the place of reassembly is not the place of manufacture.

“Restricted business operations” means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person (as that term is defined in Section 2 of the Sudan Accountability and Divestment Act of 2007) conducting the business can demonstrate—

- (1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;
- (2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;
- (3) Consist of providing goods or services to marginalized populations of Sudan;
- (4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;
- (5) Consist of providing goods or services that are used only to promote health or education; or
- (6) Have been voluntarily suspended.

Sensitive technology—

- (1) Means hardware, software, telecommunications equipment, or any other technology that is to be used specifically—

- (i) To restrict the free flow of unbiased information in Iran; or
 - (ii) To disrupt, monitor, or otherwise restrict speech of the people of Iran; and
- (2) Does not include information or informational materials the export of which the President does not have the authority to regulate or prohibit pursuant to section 203(b)(3) of the International Emergency Economic Powers Act (50 U.S.C. 1702(b)(3)).

“Service-disabled veteran-owned small business concern”—

- (1) Means a small business concern—

- (i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and
 - (ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.
- (2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

“Small business concern” means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.

“Small disadvantaged business concern, consistent with 13 CFR 124.1002,” means a small business concern under the size standard applicable to the acquisition, that--

- (1) Is at least 51 percent unconditionally and directly owned (as defined at 13 CFR 124.105) by--
 - (i) One or more socially disadvantaged (as defined at 13 CFR 124.103) and economically disadvantaged (as defined at 13 CFR 124.104) individuals who are citizens of the United States; and
 - (ii) Each individual claiming economic disadvantage has a net worth not exceeding \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and
- (2) The management and daily business operations of which are controlled (as defined at 13 CFR 124.106) by individuals, who meet the criteria in paragraphs (1)(i) and (ii) of this definition.

“Subsidiary” means an entity in which more than 50 percent of the entity is owned—

- (1) Directly by a parent corporation; or
- (2) Through another subsidiary of a parent corporation.

“Veteran-owned small business concern” means a small business concern—

- (1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

“Women-owned business concern” means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

“Women-owned small business concern” means a small business concern --

(1) That is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

“Women-owned small business (WOSB) concern eligible under the WOSB Program (in accordance with 13 CFR part 127),” means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States.

(b)

(1) *Annual Representations and Certifications.* Any changes provided by the offeror in paragraph (b)(2) of this provision do not automatically change the representations and certifications posted on the SAMwebsite.

(2) The offeror has completed the annual representations and certifications electronically via the SAM website accessed through <https://www.acquisition.gov>. After reviewing the SAM database information, the offeror verifies by submission of this offer that the representation and certifications currently posted electronically at FAR 52.212-3, Offeror Representations and Certifications—Commercial Items, have been entered or updated in the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201), except for paragraphs _____. [Offeror to identify the applicable paragraphs at (c) through (p) of this provision that the offeror has completed for the purposes of this solicitation only, if any. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer. Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted electronically on SAM.]

(c) Offerors must complete the following representations when the resulting contract is to be performed in the United States or its outlying areas. Check all that apply.

(1) *Small business concern.* The offeror represents as part of its offer that it [____] is, [____] is not a small business concern.

(2) Veteran-owned small business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents as part of its offer that it [____] is, [____] is not a veteran-owned small business concern.

(3) Service-disabled veteran-owned small business concern. [Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision.] The offeror represents as part of its offer that it [____] is, [____] is not a service-disabled veteran-owned small business concern.

(4) Small disadvantaged business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it [____] is, [____] is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.

(5) Women-owned small business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it [____] is, [____] is not a women-owned small business concern.

Note: Complete paragraphs (c)(8) and (c)(9) only if this solicitation is expected to exceed the simplified acquisition threshold.

(6) WOSB concern eligible under the WOSB Program. [Complete only if the offeror represented itself as a women-owned small business concern in paragraph (c)(5) of this provision.] The offeror represents that—

(i) It [____] is, [____] is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [____] is, [____] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(6)(i) of this provision is accurate for each WOSB concern eligible under the WOSB Program participating in the joint venture. [The offeror shall enter the name or names of the WOSB concern eligible under the WOSB Program and other small businesses that are participating in the joint venture: ____ .] Each WOSB concern eligible under the WOSB Program participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(7) Economically disadvantaged women-owned small business (EDWOSB) concern. [Complete only if the offeror represented itself as a WOSB concern eligible under the WOSB Program in (c)(6) of this provision.] The offeror represents that—

(i) It [____] is, [____] is not an EDWOSB concern, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [____] is, [____] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(7)(i) of this provision is accurate for each EDWOSB concern participating in the joint venture. [The offeror shall enter the name or names of the EDWOSB concern and other small businesses that are participating in the joint venture: ____ .] Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.

(8) Women-owned business concern (other than small business concern). [Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it [____] is, a women-owned business concern.

(9) *Tie bid priority for labor surplus area concerns.* If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price:

(10) HUBZone small business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents, as part of its offer, that--

(i) It [____] is, [____] is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material changes in ownership and control, principal office, or HUBZone employee percentage have occurred since it was certified in accordance with 13 CFR part 126; and

(ii) It [____] is, [____] is not a HUBZone joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (c)(10)(i) of this provision is accurate for each HUBZone small business concern participating in the HUBZone joint venture. [*The offeror shall enter the names of each of the HUBZone small business concerns participating in the HUBZone joint venture: ____ .*] Each HUBZone small business concern participating in the HUBZone joint venture shall submit a separate signed copy of the HUBZone representation.

(11) (Complete if the offeror has represented itself as disadvantaged in paragraph (c)(4) of this provision.)

[*The offeror shall check the category in which its ownership falls:*]

Black American.

Hispanic American.

Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).

Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, Republic of Palau, Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).

Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).

Individual/concern, other than one of the preceding.

(d) Representations required to implement provisions of Executive Order 11246 --

(1) Previous contracts and compliance. The offeror represents that --

(i) It [____] has, [____] has not, participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation; and

(ii) It [____] has, [____] has not, filed all required compliance reports.

(2) *Affirmative Action Compliance.* The offeror represents that --

(i) It [____] has developed and has on file, [____] has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 CFR parts 60-1 and 60-2), or

(ii) It [____] has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) *Certification Regarding Payments to Influence Federal Transactions* (31 U.S.C. 1352). (Applies only if the contract is expected to exceed \$150,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contact on behalf of the offeror with respect to this contract, the offeror shall complete and submit, with its offer, OMB

Standard Form LLL, Disclosure of Lobbying Activities, to provide the name of the registrants. The offeror need not report regularly employed officers or employees of the offeror to whom payments of reasonable compensation were made.

(f) *Buy American Certificate.* (Applies only if the clause at Federal Acquisition Regulation (FAR) 52.225-1, Buy American – Supplies, is included in this solicitation.)

(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products, *i.e.*, an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of “domestic end product.” The terms “commercially available off-the-shelf (COTS) item,” “component,” “domestic end product,” “end product,” “foreign end product,” and “United States” are defined in the clause of this solicitation entitled “Buy American—Supplies.”

(2) Foreign End Products:

LINE ITEM NO.	COUNTRY OF ORIGIN
—	—
—	—
—	—

[List as necessary]

(3) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(g)

(1) *Buy American -- Free Trade Agreements -- Israeli Trade Act Certificate.* (Applies only if the clause at FAR 52.225-3, Buy American -- Free Trade Agreements -- Israeli Trade Act, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The terms “Bahrainian, Moroccan, Omani, Panamanian, or Peruvian end product,” “commercially available off-the-shelf (COTS) item,” “component,” “domestic end product,” “end product,” “foreign end product,” “Free Trade Agreement country,” “Free Trade Agreement country end product,” “Israeli end product,” and “United States” are defined in the clause of this solicitation entitled “Buy American--Free Trade Agreements--Israeli Trade Act.”

(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled “Buy American—Free Trade Agreements—Israeli Trade Act”:

Free Trade Agreement Country End Products (Other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

LINE ITEM NO.	COUNTRY OF ORIGIN
—	—
—	—

_____	_____
-------	-------

[List as necessary]

(iii) The offeror shall list those supplies that are foreign end products (other than those listed in paragraph (g)(1)(ii) or this provision) as defined in the clause of this solicitation entitled "Buy American—Free Trade Agreements—Israeli Trade Act." The offeror shall list as other foreign end products those end products manufactured in the United States that do not qualify as domestic end products, *i.e.*, an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product."

Other Foreign End Products:

LINE ITEM NO.	COUNTRY OF ORIGIN
____	____
____	____
____	____

[List as necessary]

(iv) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(2) *Buy American—Free Trade Agreements—Israeli Trade Act Certificate, Alternate I.* If Alternate I to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products as defined in the clause of this solicitation entitled "Buy American—Free Trade Agreements—Israeli Trade Act":

Canadian End Products:

Line Item No.: _____

[List as necessary]

(3) *Buy American—Free Trade Agreements—Israeli Trade Act Certificate, Alternate II.* If Alternate II to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products or Israeli end products as defined in the clause of this solicitation entitled "Buy American--Free Trade Agreements--Israeli Trade Act":

Canadian or Israeli End Products:

Line Item No.:	Country of Origin:
____	____
____	____

_____	_____
-------	-------

[List as necessary]

(4) *Buy American—Free Trade Agreements—Israeli Trade Act Certificate, Alternate III.* If Alternate III to the clause at 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Korean, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled “Buy American—Free Trade Agreements—Israeli Trade Act”:

Free Trade Agreement Country End Products (Other than Bahrainian, Korean, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

Line Item No.:	Country of Origin:
_____	_____
_____	_____
_____	_____

[List as necessary]

(5) *Trade Agreements Certificate.* (Applies only if the clause at FAR 52.225-5, Trade Agreements, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(5)(ii) of this provision, is a U.S.-made or designated country end product as defined in the clause of this solicitation entitled “Trade Agreements.”

(ii) The offeror shall list as other end products those end products that are not U.S.-made or designated country end products.

Other End Products

Line Item No.:	Country of Origin:
_____	_____
_____	_____
_____	_____

[List as necessary]

(iii) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. For line items covered by the WTO GPA, the Government will evaluate offers of U.S.-made or designated country end products without regard to the restrictions of the Buy American statute. The Government will consider for award only offers of U.S.-made or designated country end products unless the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.

(h) *Certification Regarding Responsibility Matters (Executive Order 12689).* (Applies only if the contract value is expected to exceed the simplified acquisition threshold.) The offeror certifies, to the best of its knowledge and belief, that the offeror and/or any of its principals--

(1) [____] Are, [____] are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(2) [____] Have, [____] have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property; and

(3) [____] Are, [____] are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses enumerated in paragraph (h)(2) of this clause; and

(4) [____] Have, [____] have not, within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds \$3,000 for which the liability remains unsatisfied.

(i) Taxes are considered delinquent if both of the following criteria apply:

(A) *The tax liability is finally determined.* The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(B) *The taxpayer is delinquent in making payment.* A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(ii) Examples.

(A) The taxpayer has received a statutory notice of deficiency, under I.R.C. §6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(B) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. §6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals. Contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(C) The taxpayer has entered into an installment agreement pursuant to I.R.C. §6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(D) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. §362 (the Bankruptcy Code).

(i) Certification Regarding Knowledge of Child Labor for Listed End Products (Executive Order 13126). [The Contracting Officer must list in paragraph (i)(1) any end products being acquired under this solicitation that are included in the List of Products Requiring Contractor Certification as to Forced or Indentured Child Labor, unless excluded at 22.1503(b).]

(1) Listed End Product

Listed End Product:	Listed Countries of Origin:
_____	_____
_____	_____
_____	_____

(2) Certification. [If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.]

[____] (i) The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.

[____] (ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that it has made a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.

(j) *Place of manufacture.* (Does not apply unless the solicitation is predominantly for the acquisition of manufactured end products.) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly—

(1) [____] In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or

(2) [____] Outside the United States.

(k) Certificates regarding exemptions from the application of the Service Contract Labor Standards. (Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services.) [The contracting officer is to check a box to indicate if paragraph (k)(1) or (k)(2) applies.]

(1) [____] Maintenance, calibration, or repair of certain equipment as described in FAR 22.1003-4(c)(1). The offeror [____] does [____] does not certify that—

(i) The items of equipment to be serviced under this contract are used regularly for other than Governmental purposes and are sold or traded by the offeror (or subcontractor in the case of an exempt subcontract) in substantial quantities to the general public in the course of normal business operations;

(ii) The services will be furnished at prices which are, or are based on, established catalog or market prices (see FAR 22.1003-4(c)(2)(ii)) for the maintenance, calibration, or repair of such equipment; and

(iii) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract will be the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.

(2) [____] Certain services as described in FAR 22.1003-4(d)(1). The offeror [____] does [____] does not certify that—

(i) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations;

(ii) The contract services will be furnished at prices that are, or are based on, established catalog or market prices (see FAR 22.1003-4(d)(2)(iii));

(iii) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and

(iv) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing commercial customers.

(3) If paragraph (k)(1) or (k)(2) of this clause applies—

(i) If the offeror does not certify to the conditions in paragraph (k)(1) or (k)(2) and the Contracting Officer did not attach a Service Contract Labor Standards wage determination to the solicitation, the offeror shall notify the Contracting Officer as soon as possible; and

(ii) The Contracting Officer may not make an award to the offeror if the offeror fails to execute the certification in paragraph (k)(1) or (k)(2) of this clause or to contact the Contracting Officer as required in paragraph (k)(3)(i) of this clause.

(l) *Taxpayer identification number (TIN)* (26 U.S.C. 6109, 31 U.S.C. 7701). (Not applicable if the offeror is required to provide this information to the SAM database to be eligible for award.)

(1) All offerors must submit the information required in paragraphs (l)(3) through (l)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).

(2) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) Taxpayer Identification Number (TIN).

[____] TIN: ____ .

[____] TIN has been applied for.

[____] TIN is not required because:

[____] Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

[____] Offeror is an agency or instrumentality of a foreign government;

[____] Offeror is an agency or instrumentality of the Federal Government;

(4) Type of organization.

[____] Sole proprietorship;

[____] Partnership;

[____] Corporate entity (not tax-exempt);

[____] Corporate entity (tax-exempt);

[____] Government entity (Federal, State, or local);

[____] Foreign government;

[____] International organization per 26 CFR 1.6049-4;

[____] Other ____ .

(5) Common parent.

[____] Offeror is not owned or controlled by a common parent:

[____] Name and TIN of common parent:

Name ____

TIN ____

(m) *Restricted business operations in Sudan.* By submission of its offer, the offeror certifies that the offeror does not conduct any restricted business operations in Sudan.

(n) Prohibition on Contracting with Inverted Domestic Corporations—

(1) Government agencies are not permitted to use appropriated (or otherwise made available) funds for contracts with either an inverted domestic corporation, or a subsidiary of an inverted domestic corporation, unless the exception at 9.108-2(b) applies or the requirement is waived in accordance with the procedures at 9.108-4.

(2) *Representation.* By submission of its offer, the offeror represents that—

(i) It is not an inverted domestic corporation; and

- (ii) It is not a subsidiary of an inverted domestic corporation.
- (o) Prohibition on contracting with entities engaging in certain activities or transactions relating to Iran.
 - (1) The offeror shall email questions concerning sensitive technology to the Department of State at CISADA106@state.gov.
 - (2) Representation and Certification. Unless a waiver is granted or an exception applies as provided in paragraph (o)(3) of this provision, by submission of its offer, the offeror—
 - (i) Represents, to the best of its knowledge and belief, that the offeror does not export any sensitive technology to the government of Iran or any entities or individuals owned or controlled by, or acting on behalf of or at the direction of, the government of Iran;
 - (ii) Certifies that the offeror, or any person owned or controlled by the offeror, does not engage in any activities for which sanctions may be imposed under section 5 of the Iran Sanctions Act; and
 - (iii) Certifies that the offeror, and any person owned or controlled by the offeror, does not knowingly engage in any transaction that exceeds \$3,000 with Iran's Revolutionary Guard Corps or any of its officials, agents, or affiliates, the property and interests in property of which are blocked pursuant to the International Emergency Economic Powers Act (50 U.S.C. 1701 et seq.) (see OFAC's Specially Designated Nationals and Blocked Persons List at <http://www.treasury.gov/ofac/downloads/t11sdn.pdf>).
 - (3) The representation and certification requirements of paragraph (o)(2) of this provision do not apply if—
 - (i) This solicitation includes a trade agreements certification (e.g., 52.212-3(g) or a comparable agency provision); and
 - (ii) The offeror has certified that all the offered products to be supplied are designated country end products.
- (p) *Ownership or Control of Offeror.* (Applies in all solicitations when there is a requirement to be registered in SAM or a requirement to have a DUNS Number in the solicitation.)
 - (1) The Offeror represents that it [] has or [] does not have an immediate owner. If the Offeror has more than one immediate owner (such as a joint venture), then the Offeror shall respond to paragraph (2) and if applicable, paragraph (3) of this provision for each participant in the joint venture.
 - (2) If the Offeror indicates “has” in paragraph (p)(1) of this provision, enter the following information:

Immediate owner CAGE code: _____

Immediate owner legal name: _____

(Do not use a “doing business as” name)

Is the immediate owner owned or controlled by another entity:

[____] Yes or [____] No.

(3) If the Offeror indicates “yes” in paragraph (p)(2) of this provision, indicating that the immediate owner is owned or controlled by another entity, then enter the following information:

Highest level owner CAGE code: ____

Highest level owner legal name: ____

(Do not use a “doing business as” name)

(End of Provision)

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS—COMMERCIAL ITEMS (DEVIATION 2013-O0019) (MAY 2015)

(a) *Comptroller General Examination of Record.* The Contractor shall comply with the provisions of this paragraph (a) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records -- Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor’s directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(b)

(1) Notwithstanding the requirements of any other clause in this contract, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (b)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (41 U.S.C. 3509).

(ii) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$650,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

- (iii) 52.222-17, Nondisplacement of Qualified Workers (May 2014) (E.O. 13495). Flow down required in accordance with paragraph (1) of FAR clause 52.222-17.
- (iv) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).
- (v) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).
- (vi) 52.222-35, Equal Opportunity for Veterans (Jul 2014) (38 U.S.C. 4212).
- (vii) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).
- (viii) 52.222-37, Employment Reports on Veterans (Jul 2014) (38 U.S.C. 4212).
- (ix) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.
- (x) 52.222-41, Service Contract Labor Standards (May 2014), (41 U.S.C. chapter 67).
 - (xi) X (A) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O. 13627).
 - (B) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 E.O. 13627).
 - (xii) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (May 2014) (41 U.S.C. chapter 67.)
 - (xiii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (May 2014) (41 U.S.C. chapter 67)
 - (xiv) 52.222-54, Employment Eligibility Verification (Aug 2013).
 - (xv) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2014) (E.O. 13658).
 - (xvi) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
 - (xvii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.
 - (xviii) 52.247-64, Preference for Privately-Owned U.S. Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.
- (2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of Clause)

52.215-20 REQUIREMENTS FOR CERTIFIED COST OR PRICING DATA OR INFORMATION OTHER THAN CERTIFIED COST OR PRICING DATA (OCT 2010)—ALTERNATE IV (OCT 2010)

- (a) Submission of certified cost or pricing data is not required.
- (b) The government reserves the right to request other than certified cost or pricing data.

(End of provision)

52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of a Indefinite Delivey Indefinite Quanity (IDIQ) contract resulting from this solicitation.

(End of provision)

52.216-5 PRICE REDETERMINATION--PROSPECTIVE (OCT 1997)

- (a) General. The unit prices and the total price stated in this contract shall be periodically redetermined in accordance with this clause, except that (1) the prices for supplies delivered and services performed before the first effective date of price redetermination (see paragraph (c) of this clause) shall remain fixed and (2) in no event shall the total amount paid under this contract exceed any ceiling price included in the contract.
- (b) Definition. "Costs," as used in this clause, means allowable costs in accordance with Part 31 of the Federal Acquisition Regulation (FAR) in effect on the date of this contract.
- (c) Price redetermination periods. For the purpose of price redetermination, performance of this contract is divided into successive periods. The first period shall extend from the date of the contract to. the last day of the 60 month after award., and the second and each succeeding period shall extend for 60 months from the end of the last preceding period, except that the parties may agree to vary the length of the final period. The first day of the second and each succeeding period shall be the effective date of price redetermination for that period.
- (d) Data submission. (1) Not more than 4 Months nor less than 2 Months before the end of each redetermination period, except the last, the Contractor shall submit--
 - (i) Proposed prices for supplies that may be delivered or services that may be performed in the next succeeding period, and--
 - (A) An estimate and breakdown of the costs of these supplies or services in the format of Table 15-2, FAR 15.408, or in any other form on which the parties may agree;
 - (B) Sufficient data to support the accuracy and reliability of this estimate; and
 - (C) An explanation of the differences between this estimate and the original (or last preceding) estimate for the same supplies or services; and
 - (ii) A statement of all costs incurred in performing this contract through the end of the 2nd month before the submission of proposed prices, on Standard Form 1411, Contract Pricing Proposal Cover Sheet (or in any other form on which the parties may agree), with sufficient supporting data to disclose unit costs and cost trends for-

- (A) Supplies delivered and services performed; and
- (B) Inventories of work in process and undelivered contract supplies on hand (estimated to the extent necessary).

(2) The Contractor shall also submit, to the extent that it becomes available before negotiations on redetermined prices are concluded--

- (i) Supplemental statements of costs incurred after the date stated in subdivision (d)(1)(ii) of this section for--

- (A) Supplies delivered and services performed; and

- (B) Inventories of work in process and undelivered contract supplies on hand (estimated to the extent necessary); and

- (ii) Any other relevant data that the Contracting Officer may reasonably require.

(3) If the Contractor fails to submit the data required by subparagraphs (1) and (2) of this section, within the time specified, the Contracting Officer may suspend payments under this contract until the data are furnished. If it is later determined that the Government has overpaid the Contractor, the Contractor shall repay the excess to the Government immediately. Unless repaid within 30 days after the end of the data submittal period, the amount of the excess shall bear interest, computed from the date the data were due to the date of repayment, at the rate established in accordance with the Interest clause.

(e) Price redetermination. Upon the Contracting Officer's receipt of the data required by paragraph (d) of this section, the Contracting Officer and the Contractor shall promptly negotiate to redetermine fair and reasonable prices for supplies that may be delivered or services that may be performed in the period following the effective date of price redetermination.

(f) Contract modifications. Each negotiated redetermination of prices shall be evidenced by a modification to this contract, signed by the Contractor and the Contracting Officer, stating the redetermined prices that apply during the redetermination period.

(g) Adjusting billing prices. Pending execution of the contract modification (see paragraph (f) of this section), the Contractor shall submit invoices or vouchers in accordance with the billing prices stated in this contract. If at any time it appears that the then-current billing prices will be substantially greater than the estimated final prices, or if the Contractor submits data showing that the redetermined price will be substantially greater than the current billing prices, the parties shall negotiate an appropriate decrease or increase in billing prices. Any billing price adjustment shall be reflected in a contract modification and shall not affect the redetermination of prices under this clause. After the contract modification for price redetermination is executed, the total amount paid or to be paid on all invoices or vouchers shall be adjusted to reflect the agreed-upon prices, and any requested additional payments, refunds, or credits shall be made promptly.

(h) Quarterly limitation on payments statement. This paragraph (h) applies only during periods for which firm prices have not been established.

(1) Within 45 days after the end of the quarter of the Contractor's fiscal year in which a delivery is first made (or services are first performed) and accepted by the Government under this contract, and for each quarter thereafter, the Contractor shall submit to the contract administration office (with a copy to the contracting office and the cognizant contract auditor) a statement, cumulative from the beginning of the contract, showing--

(i) The total contract price of all supplies delivered (or services performed) and accepted by the Government and for which final prices have been established;

(ii) The total costs (estimated to the extent necessary) reasonably incurred for, and properly allocable solely to, the supplies delivered (or services performed) and accepted by the Government and for which final prices have not been established;

(iii) The portion of the total interim profit (used in establishing the initial contract price or agreed to for the purpose of this paragraph (h)) that is in direct proportion to the supplies delivered (or services performed) and accepted by the Government and for which final prices have not been established; and

(iv) The total amount of all invoices or vouchers for supplies delivered (or services performed) and accepted by the Government (including amounts applied or to be applied to liquidate progress payments).

(2) The statement required by subparagraph (1) of this section need not be submitted for any quarter for which either no costs are to be reported under subdivision (1)(ii) of this section, or revised billing prices have been established in accordance with paragraph (g) of this section, and do not exceed the existing contract price, the Contractor's price-redetermination proposal, or a price based on the most recent quarterly statement, whichever is least.

(3) Notwithstanding any provision of this contract authorizing greater payments, if on any quarterly statement the amount under subdivision (1)(iv) of this section exceeds the sum due the Contractor, as computed in accordance with subdivisions (1)(i), (ii), and (iii) of this section, the Contractor shall immediately refund or credit to the Government the amount of this excess. The Contractor may, when appropriate, reduce this refund or credit by the amount of any applicable tax credits due the Contractor under 26 U.S.C. 1481 and by the amount of previous refunds or credits affected under this clause. If any portion of the excess has been applied to the liquidation of progress payments, then that portion may, instead of being refunded, be added to the unliquidated progress payment account, consistent with the Progress Payments clause. The Contractor shall provide complete details to support any claimed reductions in refunds.

(4) If the Contractor fails to submit the quarterly statement within 45 days after the end of each quarter and it is later determined that the Government has overpaid the Contractor, the Contractor shall repay the excess to the Government immediately. Unless repaid within 30 days after the end of the statement submittal period, the amount of the excess shall bear interest, computed from the date the quarterly statement was due to the date of repayment, at the rate established in accordance with the Interest clause.

(i) Subcontracts. No subcontract placed under this contract may provide for payment on a cost-plus-a-percentage-of-cost basis. The Contractor shall--

(1) Insert in each price redetermination or incentive price revision subcontract the substance of paragraph (h) of this section, and of this paragraph (i), modified to omit mention of the Government and to reflect the position of the Contractor as purchaser and of the subcontractor as vendor, and to omit that part of subparagraph (h)(3) of this section relating to tax credits; and

(2) Include in each cost-reimbursement subcontract a requirement that each lower-tier price redetermination or incentive price revision subcontract contain the substance of paragraph (h) of this section, and this paragraph (i), modified as required by subparagraph (1) of this section.

(j) Disagreements. If the Contractor and the Contracting Officer fail to agree upon redetermined prices for any price redetermination period within 60 days (or within such other period as the parties agree) after the date on which the data required by paragraph (d) of this section are to be submitted, the Contracting Officer shall promptly issue a decision in accordance with the Disputes clause. For the purpose of paragraphs (f), (g), and (h) of this section, and pending final settlement of the disagreement on appeal, by failure to appeal, or by agreement, this decision shall be treated as an executed contract modification. Pending final settlement, price redetermination for subsequent periods, if any, shall continue to be negotiated as provided in this clause.

(k) Termination. If this contract is terminated, prices shall continue to be established in accordance with this clause for (1) completed supplies and services accepted by the Government and (2) those supplies and services not terminated under a partial termination. All other elements of the termination shall be resolved in accordance with other applicable clauses of this contract.

(End of clause)

52.216-19 ORDER LIMITATIONS. (OCT 1995)

(a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than \$2500.00, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor:

(1) Any order for a single item in excess of a \$142,000,000.00.

(2) Any order for a combination of items in excess of \$142,000,000.00); or

(3) A series of orders from the same ordering office within 5 days that together call for quantities exceeding the limitation in subparagraph (1) or (2) above.

(c) If this is a requirements contract (i.e., includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) above.

(d) Notwithstanding paragraphs (b) and (c) above, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within 5 days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

(End of clause)

52.216-22 INDEFINITE QUANTITY. (OCT 1995)

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum".

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after 180 day after the the end of the period of performance. .

(End of clause)

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor prior to expiration of the contract performance period.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor at least 30 days prior to expiration of the current contract period; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 180 days after contract expiration.

(End of clause)

52.232-19 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (APR 1984)

Funds are not presently available for performance under this contract beyond FY15. The Government's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise for performance under this contract beyond FY16, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.

(End of clause)

52.244-2 SUBCONTRACTS (OCT 2010)

(a) Definitions. As used in this clause--

Approved purchasing system means a Contractor's purchasing system that has been reviewed and approved in accordance with Part 44 of the Federal Acquisition Regulation (FAR).

Consent to subcontract means the Contracting Officer's written consent for the Contractor to enter into a particular subcontract.

Subcontract means any contract, as defined in FAR Subpart 2.1, entered into by a subcontractor to furnish supplies or services for performance of the prime contract or a subcontract. It includes, but is not limited to, purchase orders, and changes and modifications to purchase orders.

(b) When this clause is included in a fixed-price type contract, consent to subcontract is required only on unpriced contract actions (including unpriced modifications or unpriced delivery orders), and only if required in accordance with paragraph (c) or (d) of this clause.

(c) If the Contractor does not have an approved purchasing system, consent to subcontract is required for any subcontract that—

(1) Is of the cost-reimbursement, time-and-materials, or labor-hour type; or

(2) Is fixed-price and exceeds—

(i) For a contract awarded by the Department of Defense, the Coast Guard, or the National Aeronautics and Space Administration, the greater of the simplified acquisition threshold or 5 percent of the total estimated cost of the contract; or

(ii) For a contract awarded by a civilian agency other than the Coast Guard and the National Aeronautics and Space Administration, either the simplified acquisition threshold or 5 percent of the total estimated cost of the contract.

(d) If the Contractor has an approved purchasing system, the Contractor nevertheless shall obtain the Contracting Officer's written consent before placing the following subcontracts:

N/A

(e)(1) The Contractor shall notify the Contracting Officer reasonably in advance of placing any subcontract or modification thereof for which consent is required under paragraph (b), (c), or (d) of this clause, including the following information:

(i) A description of the supplies or services to be subcontracted.

(ii) Identification of the type of subcontract to be used.

(iii) Identification of the proposed subcontractor.

(iv) The proposed subcontract price.

(v) The subcontractor's current, complete, and accurate certified cost or pricing data and Certificate of Current Cost or Pricing Data, if required by other contract provisions.

(vi) The subcontractor's Disclosure Statement or Certificate relating to Cost Accounting Standards when such data are required by other provisions of this contract.

(vii) A negotiation memorandum reflecting—

(A) The principal elements of the subcontract price negotiations;

(B) The most significant considerations controlling establishment of initial or revised prices;

(C) The reason certified cost or pricing data were or were not required;

(D) The extent, if any, to which the Contractor did not rely on the subcontractor's certified cost or pricing data in determining the price objective and in negotiating the final price;

(E) The extent to which it was recognized in the negotiation that the subcontractor's certified cost or pricing data were not accurate, complete, or current; the action taken by the Contractor and the subcontractor; and the effect of any such defective data on the total price negotiated;

(F) The reasons for any significant difference between the Contractor's price objective and the price negotiated; and

(G) A complete explanation of the incentive fee or profit plan when incentives are used. The explanation shall identify each critical performance element, management decisions used to quantify each incentive element, reasons for the incentives, and a summary of all trade-off possibilities considered.

(2) The Contractor is not required to notify the Contracting Officer in advance of entering into any subcontract for which consent is not required under paragraph (c), (d), or (e) of this clause.

(f) Unless the consent or approval specifically provides otherwise, neither consent by the Contracting Officer to any subcontract nor approval of the Contractor's purchasing system shall constitute a determination—

(1) Of the acceptability of any subcontract terms or conditions;

(2) Of the allowability of any cost under this contract; or

(3) To relieve the Contractor of any responsibility for performing this contract.

(g) No subcontract or modification thereof placed under this contract shall provide for payment on a cost-plus-a-percentage-of-cost basis, and any fee payable under cost-reimbursement type subcontracts shall not exceed the fee limitations in FAR 15.404-4(c)(4)(i).

(h) The Contractor shall give the Contracting Officer immediate written notice of any action or suit filed and prompt notice of any claim made against the Contractor by any subcontractor or vendor that, in the opinion of the Contractor, may result in litigation related in any way to this contract, with respect to which the Contractor may be entitled to reimbursement from the Government.

(i) The Government reserves the right to review the Contractor's purchasing system as set forth in FAR Subpart 44.3.

(j) Paragraphs (c) and (e) of this clause do not apply to the following subcontracts, which were evaluated during negotiations:

N/A

(End of clause)

52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

<http://www.acquisition.gov/far/>
<http://farsite.hill.af.mil/vffara.htm>

(End of provision)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://www.acquisition.gov/far/>
<http://farsite.hill.af.mil/vffara.htm>

(End of clause)

52.252-5 AUTHORIZED DEVIATIONS IN PROVISIONS (APR 1984)

- (a) The use in this solicitation of any Federal Acquisition Regulation (48 CFR Chapter 1) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the provision.
- (b) The use in this solicitation of any Defense Federal Acquisition Regulation Supplement (DFARS) (48 CFR Chapter 2) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of provision)

52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984)

- (a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.
- (b) The use in this solicitation of any Defense Federal Acquisition Regulation Supplement (DFARS) (48 CFR Chapter 2) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of clause)

252.204-7011 ALTERNATIVE LINE-ITEM STRUCTURE (SEP 2011)

(a) Line items are the basic structural elements in a solicitation or contract that provide for the organization of contract requirements to facilitate pricing, delivery, inspection, acceptance and payment. Line items are organized into contract line items, subline items, and exhibit line items. Separate line items should be established to account for separate pricing, identification (see section 211.274 of the Defense Federal Acquisition Regulation Supplement), deliveries, or funding. The Government recognizes that the line item structure in this solicitation may not conform to every offeror's practices. Failure to correct these issues can result in difficulties in accounting for deliveries and processing payments. Therefore, offerors are invited to propose an alternative line item structure for items on which bids, proposals, or quotes are requested in this solicitation to ensure that the resulting contract structure is economically and administratively advantageous to the Government and the Contractor.

(b) If an alternative line item structure is proposed, the structure must be consistent with subpart 204.71 of the Defense Federal Acquisition Regulation Supplement and PGI 204.71. A sample solicitation line-item structure and a corresponding offer of a proposed alternative line-item structure follow.

Solicitation:

Item No.	Supplies/Service	Quantity	Unit	Unit price	Amount
0001.....	Computer, Desktop with CPU, Monitor, Keyboard and Mouse.	20	EA	

Alternative line-item structure offer where monitors are shipped separately:

Item No.	Supplies/Service	Quantity	Unit	Unit Price	Amount
0001.....	Computer, Desktop with CPU, Keyboard and Mouse.	20	EA	
0002.....	Monitor.....	20	EA	

(End of provision)

252.209-7992 REPRESENTATION BY CORPORATIONS REGARDING AN UNPAID DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW—FISCAL YEAR 2015 APPROPRIATIONS (DEVIATION 2015-OO0005) (DEC 2014)

- (a) In accordance with sections 744 and 745 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235), none of the funds made available by this or any other Act may be used to enter into a contract with any corporation that—
- (1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless the agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interests of the Government; or
- (2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless the agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

- (b) The Offeror represents that—

- (1) It is [] is not [] a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability,
- (2) It is [] is not [] a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)

252.216-7006 ORDERING (MAY 2011)

- (a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the contract schedule. Such orders may be issued from 15 Dec 2015 through 14 Dec 2025.
- (b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.
- (c)(1) If issued electronically, the order is considered ``issued'' when a copy has been posted to the Electronic Document Access system, and notice has been sent to the Contractor.
- (2) If mailed or transmitted by facsimile, a delivery order or task order is considered ``issued'' when the Government deposits the order in the mail or transmits by facsimile. Mailing includes transmittal by U.S. mail or private delivery services.
- (3) Orders may be issued orally only if authorized in the schedule.

(End of Clause)

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

- (a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

- (b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission

of Payment Requests and Receiving Reports.

- (c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through

WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

[] Invoice as 2-in-1 (Services only)

[X] Invoice and Receiving Report (Combo) (For material and service)

(Contracting Officer: Insert applicable document type(s). Note: If a “Combo” document type is identified but not supportable by the Contractor's business systems, an “Invoice” (stand-alone) and

“Receiving Report” (stand-alone) document type may be used instead.)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

Block 15

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
--------------------	----------------------------

Pay Official DoDAAC	Block 18a
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Issue By DoDAAC	Block 9
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Admin DoDAAC	Block 9
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Inspect By DoDAAC	Block 15
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Ship To Code	Block 15
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Ship From Code	Block 17a
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Mark For Code	_____
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Service Approver (DoDAAC)	Block 15
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Service Acceptor (DoDAAC) Block 15

Accept at Other DoDAAC _____

LPO DoDAAC _____

DCAA Auditor DoDAAC _____

Other DoDAAC(s) _____

(*Contracting Officer: Insert applicable DoDAAC information or “See schedule” if multiple ship to/acceptance locations apply, or “Not applicable.”)

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the “Send Additional Email Notifications” field of WAWF once a document is submitted in the system.

jeffery.vittone@dcma.mil,

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

Larry.gillead@dcma.mil

Chris.moore@dcma.mil

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

PERFORMANCE WORK STATEMENT

MOCAS/eCommerce Lifecycle Investment Management Support

Performance Work Statement

10/05/15

1.0 General Description

This is a non-personal services contract to provide lifecycle management support to MOCAS, MOCAS related systems and DoD eCommerce Programs. This is a task orientated Multi-Award Indefinite Delivery/Indefinite Quantity (IDIQ) with an Ordering Period of ten 10 years to support DCMA sustainment and modernization efforts for the overall Lifecycle Management of MOCAS, MOCAS related systems and DoD eCommerce Programs. Task Orders resulting from this IDIQ may be competed utilizing best value or lowest price technically acceptable depending on the Government’s requirement. Additionally, Task Orders may include option periods depending on complexity and or criticality of the Government’s requirement.

The Contractor's employees shall remain under the Contractor's direct supervision at all times. Although the Government may coordinate requirements within the scope of the contract and task orders, detailed instructions for Contractor employees and supervision of individual workers shall remain the responsibility of the Contractor.

The contractor must adhere to the DCMAIT policies, procedures, and guidelines established and the methods at which the contractor performs the required tasks shall in no way violate those policies or preclude DCMAIT from creating and realizing Infrastructure Design process efficiencies. Under no circumstances shall the Government assign tasks to, or prepare work schedules for, individual contractor employees. It shall be the responsibility of the contractor to manage its employees and to guard against any actions that are of the nature of personal services, or give the perception of personal services. If the contractor believes that any actions constitute, or are perceived to constitute personal services, it shall be the contractor's responsibility to notify the Procurement Contracting Officer (PCO) immediately.

The Mechanization of Contract Administration Services (MOCAS) is an automated integrated contracts administration and entitlement system jointly managed by Defense Contract Management Agency (DCMA) (65%) and Defense Finance and Accounting Services (DFAS) (35%). MOCAS supports DCMA Contract Administration Offices, DFAS Contract Pay, Procurement Offices and Funding Stations. MOCAS has been an enterprise solution supporting the management and payment of DoD contracts.

1.1 Business Relations

The contractor shall successfully integrate and coordinate all activity needed to execute the requirement. The contractor shall manage the timeliness, completeness, and quality of problem identification. The contractor shall provide corrective action plans, proposal submittals, timely identification of issues, and effective management of subcontractors. The contractor shall seek to ensure customer satisfaction and professional and ethical behavior of all contractor personnel.

1.2 Contract Management

The contractor shall establish clear organizational lines of authority and responsibility to ensure effective management of the resources assigned to the requirement. The contractor must maintain continuity between the support operations at the place of performance and the contractor's corporate offices.

1.3 Contract Administration

The contractor shall establish processes and assign appropriate resources to effectively administer the requirement. The contractor shall respond to Government requests for contractual actions in a timely fashion. The contractor shall have a single point of contact between the Government and Contractor personnel assigned to support this work order. The contractor shall assign work effort and maintaining proper and accurate time keeping records of personnel assigned to work on the requirement.

1.4 Subcontract Management

The contractor shall be responsible for any subcontract management necessary to integrate work performed on this requirement and shall be responsible and accountable for subcontractor performance on this requirement. The prime contractor will manage work distribution to ensure there are no Organizational Conflict of Interest (OCI) considerations. Contractors may add subcontractors to their team after notification to the Procurement Contracting Officer (PCO) or Contracting Officer Representative (COR). Cross teaming may or may not be permitted.

1.5 Objectives/Scope

The Contractor shall provide the DCMA with professional and technical Project/Program Management and other related management support services in the below Task Areas described in detail in Section 2 to modernize MOCAS. The requirements identified in Section 2 can be applied across DCMA in support of Modernization and Lifecycle Management of MOCAS, MOCAS related systems and other DoD eCommerce Programs. The contractor will provide an SME to enable DCMA to build a holistic technical framework to further integrate and improve upon the technical capabilities supporting the Department's end-to-end CAS mission.

The future state will see all existing and future MOCAS capabilities managed through a single program, MOCAS Lifecycle Investment Management (LIM). The contractor shall provide DCMA with contract support services to develop a coordinated and methodical series of planned upgrades and technology insertions that results in a MOCAS

platform that provides and consumes modern service based business functions that accelerate the velocity of “time to change” or time to complete system change requests and respond to DoD evolving business needs. The nature of this work shall require the Contractor to be capable of quick response to stringent deadlines.

All work under this IDIQ contract will fall under the below Task Areas:

Task Area 1: Project and Program Management Support

Task Area 2: Project Management Office (PMO) Support

Task Area 3: Lifecycle Management MOCAS and DCMA eCommerce Programs Management Support

Task Area 4: Strategic Planning and Enterprise Architecture Support

Task Area 5: Business Process Reengineering Support

Task Area 6: Business and System Requirements Management Support

Task Area 7: Policy Management Support

Task Area 8: Budget, Financial and Cost Management Support

Task Area 9: Transition and Technical Management Support

Task Area 10: Training Support

Task Area 11: Communication and Knowledge Management Support

Task Area 12: Systems Testing Support

Task Area 13: Systems Design Support

Task Area 14: Systems Development Support

Task Area 15: Systems Programming

2 Specific Tasks

The Contractor shall perform management support services in one or multiple task areas below. Under the scope of this PWS, the Contractor shall:

- Provide a holistic, enterprise solution to modernize the MOCAS system.
- Provide integrated solutions to provide contract management and disbursement services for the DCMA and DFAS that increase efficiency and reduce cost.
- Provide DevOps Teams

The contractor shall assist the DCMA with:

- Developing project and program plans, make recommendations to the DCMA and improving existing management processes and practices, and executing government decisions upon approval of the plan by DCMA officials.

The contractor shall work with DCMA to develop a framework for assessing and improving MOCAS by:

- Establishing system institutional commitment and directions for DCMA approval.
- Creating the system management foundation for development and use.
- Developing initial system versions.
- Completing and using an initial system version for targeted results.
- Expanding and evolving the system and its use for institutional transformation.
- Continuously improving the system and its use to achieve corporate optimization.
- Providing DCMA with timely, accurate, reliable and auditable performance data to allow DCMA to manage the programs work scope, schedule, and cost perimeters for optimum program and planning control.
- Developing and implementing a cloud computing solution.
- Developing and implementing a proposed approach to potentially leverage existing DCMA/DFAS technology investments during system evolution.
- Developing, an Implementation and Migration (I&M) plan that communicates how the project design will be deployed, installed, and transitioned into operation. This includes the migration from the project team to the individual or group responsible for ongoing operation of the product. This section should provide a detailed description of both the implementation steps, migration steps from project team to operation team, as well as the specific requirements and responsibilities of all involved.
- Upon approval by DCMA implement the I&M Plan

The Contractor cannot exercise discretions in applying Federal government authority or commit the government to a course of action without approval. The specific task requirements and deliverables will be specified in the subsequent Task Orders.

2.1 Task Area 1.0: – Program and Project Management Support

The Contractor shall provide program and project management support to DCMA, which ranges from business initiatives supporting DCMA Lifecycle Management of MOCAS, MOCAS related systems and DoD eCommerce Programs. The Contractor shall provide certified project and program managers who meet the minimum requirements as defined in each Task Order.

2.1.1 Subtask 1.1 – Program Management Support

The Contractor shall assist the DCMA leadership and staff with the program management function. The Contractor shall provide recommendations in the areas below to DCMA program officials, and assist with the execution upon approval by the DCMA. The type of program management activities anticipated are, but not limited to -

- Program Assessment: feasibility studies, impact analysis, position papers and action items
- Program Planning: life cycle cost definition, cost/benefit analysis, requirement management, scope management, resource management, implementation plan development and management, schedule management, and dependencies management
- Program Performance: program metrics, timeline and milestones, and action item management
- Communications: stakeholder management (under direction of the DCMA)
- Risk Management: risk management planning, threat and vulnerability assessment, risk identification, analysis, response, monitoring and control
- Program Review, Oversight, and Reporting: resource, schedule and change management
- Workflow Management
- Post-Production Operation Management
- Benefit Realization

The Contractor shall assist with the preparation, review and editing of 1) Lifecycle Management MOCAS and DCMA eCommerce Programs proposals and business justifications; 2) program management artifacts, and 3) program briefings and reports.

2.1.2 Subtask 1.2 – Project Management Support

The Contractor shall perform project management support services under the oversight of DCMA program managers. The Contractor shall serve as an independent entity supporting DCMA staff in initiating, planning, executing, monitoring and closing DCMA projects. The DCMA will determine project management activities required for each specific task order; however a task order/project may require the entire range of project management activities as defined in the PMBOK Guide that include but not limited to –

- Integration Management
- Schedule Management
- Risk and Issue Management
- Stakeholder Management Support
- Quality Management
- Communication Management
- Cost Management Support
- Scope Management
- Acquisition Support
- Resource Management

The Contractor shall recommend and implement approved government and/or industry best practices during the course of performance to supplement the DCMA's existing project management policies and procedures upon approval by DCMA. The Contractor shall also assist with the preparation, review and editing of 1) Lifecycle Management of MOCAS, MOCAS related systems and DoD eCommerce Programs proposals and business justifications; 2) project management artifacts; 3) project life cycle and user documentation (include documentation); 4) standard operating procedures, and 5) business process documentation. As requested by the Contracting Officer's Representative (COR), the Contractor shall assist with the development, preparation, review and editing of technical documents and reports for DCMA white papers. Upon request the contractor shall provide DCMA with program management information for joint situational awareness of program status and information needed to assess the cost, schedule, and technical performance of programs for proactive course correction.

2.1.3 Subtask 1.3 – Integrated Master Schedule (IMS) Support

As requested by the COR, the Contractor shall assist in the creation, update, management, and analysis of integrated master schedules for projects and programs in accordance with work breakdown structures (WBSs) and perform overall analysis of labor, schedule, risk, trigger dates, resource needs, dependencies, discrepancies, conflicts, and performance on a regular basis to identify issues and items on the critical path. The Contractor shall provide IMS status reports and actively participate in the Critical Path assessments. Furthermore, the contractor shall coordinate the agendas used during program and project meetings across the portfolio with internal and external stakeholders, assist with the development of the associated presentations, prepare minutes and track/close out action items, and identify overarching program issues.

2.1.4 Subtask 1.4 - Integrated Process Team (IPT) Support

The Contractor shall support IPTs and other ad hoc forums and ensure that regulatory and programmatic considerations are included as a part of the discussions. The Contractor shall provide the necessary documentation support to include the development and coordination of reports, action items, briefing charts, etc. The Contractor shall support the development and review of draft process documentation and reports, prior to submission for approval.

2.1.5 Subtask 1.5 – Program and Project Acquisition Support

The Contractor shall work with DCMA staff to develop and implement the acquisition strategy for assigned projects or programs. The Contractor shall support acquisition activities such as conducting market research, and assisting with the preparation of acquisition documents, plans, and performance measures to the extent that they are not inherently governmental tasks. The Contractor shall provide reports of emerging industry capabilities and technologies to fulfill DCMA requirements. The Contractor shall provide support and recommendations for the capture, analysis, assessment, reporting, and development of acquisition baselines for assigned programs, projects, services, and initiatives. The Contractor shall assist the DCMA with developing and/or reviewing acquisition documents to include, but not limited to: Requests for Information (RFIs), Sources Sought, Market Surveys, Industry Day material, Q&A's, Performance Work Statement (PWS), Request for Proposals (RFPs), and Requests for Quotes (RFQs). All information must be prepared and coordinated with government input and direction.

2.1.6 Subtask 1.6 - Contingency Planning Support

The Contractor shall develop management plans that recommend or use alternative strategies to ensure project and program success if specific risk events occur, including logistics and deployment options. The Contractor shall plan for the recovery of business operations or information systems. The Contractor shall understand DCMA Continuity of Operations Plan (COOP) plans and system Disaster Recovery (DR) processes and testing locations, with the ability to support DCMA personnel at times when such plans are enacted.

2.2 Task Area 2.0: – Project Management Office (PMO) Support

2.2.1 Subtask 2.1 – Project Management Process Support

The Contractor shall assist the DCMA with developing processes, methods, standards and training for executing project management with DCMA-determined levels of rigor. The support may be provided to improve existing PMO capabilities and maturity as well as for new PMO establishment. The Contractor shall introduce government and industry best practices in project management, and work with the respective PMO to obtain DCMA approval and support implementation at the appropriate level of the DCMA. The Contractor shall also 1) document processes; 2) conduct customized training sessions on processes; and 3) coach DCMA project managers on specific processes.

2.2.2 Subtask 2.2 – Project Reviews Support

The Contractor shall prepare and coordinate project reviews and participate in forums such as OIT Quarterly Project Review meetings, and other meetings or equivalent, and other briefings as required. Reviews may include assessment of project risks and risk mitigation planning, implementation and reporting. The Contractor shall assist with reviewing project documentation, developing project performance measures and reports, facilitating reviewing meetings, taking meeting minutes and tracking and reporting post meeting actions.

2.2.3 Subtask 2.3 – Performance Assessment Support

The Contractor shall provide independent assessments of DCMA programs/projects/services at the request of the PM/COR with focus on resource, schedule and performance (CSP) baselines to determine known and unknown risks, improvement opportunities, and overall program/project health. The Contractor shall also validate that stakeholder objectives are reflected in program and project requirements. The Contractor shall assess program and project to ensure continuous business justification. The Contractor shall assess program and project alignment with the DCMA current and future Enterprise Architecture. The Contractor shall identify upcoming programs/projects/services milestones and decision points and requirements for in-depth technical review (with the support from technical Subject Matter Experts) and prepare and maintain an associated schedule. The Contractor shall provide support to programs to update program baseline documentation to implement recommendations. The Contractor shall perform independent analyses, provide independent status report and assessments as required, and analyze program status to predict program/project progress at selected milestones or fiscal year end. The Contractor shall support external and or any internal audit processes on DCMA projects and programs (planned and ad-hoc) and follow up on after actions and weakness remediation.

2.2.4 Subtask 2.4 – PMO Communication and Outreach Support

The Contractor shall provide support in developing and maintaining PMO charters, communication plans, risk management plans, program management plans, analysis of alternatives and other COR/PM specified artifacts that relate to program/project management. The Contractor shall identify stakeholders of the PMO and/or project and develop strategies to engage and maintain relationships with its stakeholders. The Contractor shall assist with external PMO/project communication via e-mails or the use of existing DCMA SharePoint portals. In addition, the Contractor shall support the existing Project Management Community of Practices (PMCoPs) within the DCMA with communication, event activity planning and coordination.

2.2.5 Subtask 2.5 – Project Management Tool Support

The Contractor shall provide project management support in researching, evaluating and recommending automated tools for integrated project and management within the DCMA’s project management framework. The Contractor shall support the DCMA in planning for and implementing selected tool(s) after procurement. The Contractor shall prepare and refine project management processes for implementation in selected tool(s) and configure/customize the tool(s) to meet the DCMA requirements. The Contractor shall also provide ongoing support with the administration and enhancement of the tool(s) as specified in the Task Order.

2.2.6 Subtask 2.6 – Project Management Training Support

The Contractor shall provide training to DCMA project managers, executives, and business leads as needed on the purposes of project and program management with focus on the standards and methodologies used at the DCMA. The Contractor shall develop tailored training materials and deliver training using a variety of venues such as classroom, web based or workshops. The Contractor shall also coach the DCMA program and project managers on the DCMA’s project management policies and requirements, and the use of project management tools and templates. The Contractor shall support project management knowledge sharing through the DCMA’s Project Management Community of Practice (PMCoP).

2.3 Task Area 3.0 – Lifecycle Management MOCAS and DCMA eCommerce Programs Management Support

The Contractor shall provide project management and administrative support in the execution of DCMA Lifecycle Management MOCAS and DCMA eCommerce Programs. The Contractor shall provide support services related to the development, tracking, analysis and management of all supported programs and projects. The Contractor shall support DCMA budget planning, formulation and execution databases, schedules and applications. The Contractor shall assist with the development, documentation, publication, and update of DCMA processes and procedures.

2.3.1 Subtask 3.1 – Lifecycle Management MOCAS

The Contractor shall support the DCMA’s Office of Information Technology (OIT) in gathering and analyzing data on Lifecycle Management MOCAS and presenting results to DCMA management. The Contractor shall support DCMA staff in developing, preliminary cost estimates, project requests, program plans, budget support documents, and business cases. The Contractor shall ensure that the DCMA Summary and Business Cases papers and submitted management data are consistent. The Contractor shall support DCMA staff in maintaining project data in the DCMA’s enterprise project and portfolio management system (currently Microsoft SharePoint). The Contractor

shall implement established and approved policies and procedures for planning, and executing information technology in support of Lifecycle Management support. The Contractor shall support IT investment selection, control and evaluation following the DCMA guidelines and policy. The Contractor shall assist the government with the whole range of lifecycle management MOCAS and DCMA eCommerce programs management support and management activities that include but not limited to investment categorization, prioritization, governance, performance assessment, and reporting. The Contractor may also be asked to provide support in evaluating and recommending automated tool(s) for lifecycle management MOCAS and DCMA eCommerce management, and assist with the implementation, administration and enhancement of the tool(s) as specified in the Task Order.

The Contractor is encouraged to independently propose additions and engineering changes to the equipment, software specifications or other requirements of this contract. These changes may be proposed for reasons of economy, improved performance, to save energy, or resolve increased data processing requirements. If the proposed changes are acceptable to both parties, the Contractor shall submit a price change proposal to the Government for evaluation. If the item was purchased under a GSA Federal Supply Schedule, any discount granted to the Government off the GSA price at the time of contract award will be applied to the new price for the item with technology refresh. Those proposed changes that are acceptable to the Government will be processed as modifications to the contract.

2.3.2 Subtask 3.2 – DCMA eCommerce Programs Management Support

The Contractor shall provide project management and administrative support in the execution of DCMA eCommerce Programs and DoD eCommerce Programs. The Contractor shall provide support services related to the development, tracking, analysis and management of all supported programs and projects. The Contractor shall support DCMA budget planning, formulation and execution databases, schedules and applications. The Contractor shall assist with the development, documentation, publication, and update of DCMA processes and procedures.

2.3.3 Subtask 3.3 – Capital Planning Management Process of Lifecycle Management MOCAS and DCMA eCommerce Programs

The Contractor shall provide consulting services for improving the efficacy of the DCMA's IT capital planning process while reducing process complexity and burden. Coordinate with the CPIC Program Office and ensure all projects and programs are compliant with CPIC guidance. The Contractor shall introduce and assist in the implementation of government and industry best practices in IT capital planning and portfolio management. The Contractor shall identify existing tools and artifacts such as forms, reports and analyses that can be easily customized to meet the DCMA's portfolio management needs. The Contractor shall support the DCMA in developing portfolio management guidelines, investment prioritization strategies and investment performance metrics in order to improve the management of DCMA investments as well as to enhance the decision making ability by the DCMA management.

2.3.4 Subtask 3.4 – Governance Meeting Support

The Contractor shall provide support for IT capital planning governance meetings, including but not limited to scheduling and preparing agendas, materials, and taking meeting minutes for the Project Review Board (PRB), and other key meetings as identified by the Government PM. As requested by the PM/COR, the Contractor shall provide support to other meetings where lifecycle management and eCommerce data are presented and reviewed. The Contractor shall publish approved agendas and meeting minutes to corresponding SharePoint websites. The Contractor shall follow up actions item assignees to update the status.

2.3.5 Subtask 3.5 – Training Support

The Contractor shall provide training to DCMA project managers, executives, and others as needed on the development of MOCAS/eCommerce Lifecycle Investment Management Support and efficiency of DCMA management and procedures as compared to industry standards. The Contractor shall customize support training for the DCMA. The Contractor shall develop training materials and coach the DCMA program and project managers on the DCMA's new policy and processes and the use of DCMA's enterprise project and management system.

2.3.6 Subtask 3.6 – Resource Management Support

The Contractor shall assist the DCMA with developing capacity planning and recourse management strategy. The Contractor shall track projects and general resource allocation based on the information in the approved project

schedules. The Contractor shall provide periodic resource loading charts and tracking Gantt charts of full project schedules. The Contractor shall provide other resource utilization reports as requested by the COR using DCMA approved tools.

2.4 Task Area 4.0 – Strategic Planning and Enterprise Architecture Support

2.4.1 Subtask 4.1 – Strategic Planning Support

The Contractor shall assist the DCMA with drafting, updating and maintaining multi-year strategic plans for respective offices and divisions. The Contractor shall review current organizational strategies in support of DCMA missions and strategic goals as well as other supporting documents; interview executive leaderships; validate alignment to higher level strategies and develop performance measures. The Contractor shall support development of roadmaps that enable achievement of strategic objectives over the planning cycle.

2.4.2 Subtask 4.2 – Enterprise Architecture (EA) Support

The Contractor shall assist the DCMA with development of Enterprise Architecture (EA) that ensure alignment of business, process, data and technology, and deliver capabilities required to fulfill the DCMA missions. The Contractor shall assess the current (as-is) state and develop future state (to-be) architecture that supports DCMA business strategies and priorities. The Contractor shall define DCMA business architectures for offices and divisions as requested by the COR. The Contractor shall apply GAO as well as other federal EA frameworks such as the Federal Enterprise Architecture Framework (FEAF), Segment Architecture or Service Oriented Architecture (SOA) in order to establish standards for the DCMA processes, data, systems, security, and information technologies systems. The Contractor shall also conduct gap analysis and develop roadmaps to help the DCMA achieve its future state.

2.5 Task Area 5.0 – Business Process Reengineering (BPR) Support

The Contractor shall provide business process reengineering (BPR) leadership and support. The Contractor shall collaborate with DCMA Offices and Divisions in developing the framework, document and map existing and new processes, facilitate process improvement workshops and meetings, develop metrics, utilize appropriate process re-engineering techniques and methodologies, establish internal controls, provide process improvement expertise and recommendations, develop and present oral and written documentation related to process improvement projects, program or requirements analyses or organizational studies, as required, and develop and populate a knowledge base as part of the process improvement program.

2.5.1 Subtask 5.1 – Policy and Strategy Support

The Contractor shall develop or update policy, procedural, and business planning documents, and Mission and Functional statements for various program offices, branches, or other DCMA organizational units. The Contractor shall develop supporting documentation for policies and procedures. Where documentation exists, the Contractor shall leverage existing documentation and artifacts to identify any gaps, inconsistencies and relevance to DCMA policies and procedures and the related business process re-engineering tasks.

2.5.2 Subtask 5.2 – Process Reviews Support

The Contractor shall schedule, participate, and/or facilitate interviews, workshops, and meetings designed to collect information from business customers in order to review, analyze, document, and map "as is" and "to be" processes. On request the contractor shall provide a transition or sequencing plan, which is based on an analysis of the gaps between the "As Is" and "To Be" environments; this plan should provide a temporal roadmap for moving between the two environments that incorporates such considerations as technology opportunities, marketplace trends, fiscal and budgetary constraints, institutional system development and acquisition capabilities, new and legacy system dependencies and life expectancies, and the projected value of competing investments.

2.5.3 Subtask 5.3 – As-Is Process Mapping Support

The Contractor shall investigate and map current DCMA work processes using industry standard tools and techniques. The Contractor shall define Process Parameters: objective and definition, owner(s), stakeholder(s), related processes, involved parties, communication interfaces, IT requirements, and other appropriate dependencies. Process Flow: input, output, steps, activities, owner, and dependencies. Rules and Regulations: rules, regulations, and/or policies that govern the process. The Contractor shall analyze existing work practices, identify gaps and opportunities for improving cost or operational efficiencies through workflow redesign, and quantify the benefits of such redesign.

2.5.4 Subtask 5.4 – To-Be Process Design Support

The Contractor shall analyze the data collected in order to determine deficiencies, obstacles, and opportunities for improvement. The Contractor will define and design a recommended end state or the "To-Be" process using government and industry standards and best practices such as LEAN, Six Sigma, Agile and Capability Maturity Model Integration (CMMI) for DCMA that will lead to substantial improvements in efficiency and effectiveness over time. The To-Be process shall be in compliant with all federal rules and regulations as well as with all applicable DCMA policies. The Contractor shall conduct gap analysis between the current process (As-Is) and the desired end state (To-Be). The objectives of the comparison are to highlight functional differences, identify activities required to attain the recommended end-state, identify needed human, financial, and technological resources and anticipated process owners and stakeholder roles and responsibilities. The Contractor shall assist the DCMA with socialization of the To-Be process across all stakeholders to obtain consensus for implementation.

2.5.5 Subtask 5.5 – Process Documentation Support

The Contractor shall document the DCMA As-Is and To-Be processes using industry standard notations including process flow charts and diagrams, narrative descriptions and any analyzes performed. The Contractor shall maintain the documentations as required.

2.5.6 Subtask 5.6 – Process Implementation Support

The Contractor shall develop alternative work processes, define implementation strategy, prepare implementation documentation, and develop supporting business rules in order to implement the improved To-Be process. The implementation plan shall translate the required changes into a defined work plan that covers all changes needed to be done to reach the target process. The plan shall align the organizational structure, information systems, and policies and procedures with the redesigned processes. The Contractor shall assist with market research for products available that fit the requirement of the new process, and make product recommendations if required. The Contractor shall provide support to develop business and technical requirements for the To-Be process and provide implementation support during the deployment of new business processes or automated workflows.

2.5.7 Subtask 5.7 – Process Metrics Support

The Contractor shall work with the program staff to develop appropriate process metrics and establish processes to measure, and ensure reports contain relevant information regarding the process performance. The Contractor shall collaborate with management and process owners in the development and deployment of Service Level Agreements (SLA) for transactional procedures, when necessary and appropriate.

2.5.8 Subtask 5.8 – Process Tools Support

The Contractor shall research commercial off-the-shelf (COTS) and government off-the-shelf (GOTS) products for potential use in process automation, workflow management, or process design. The Contractor shall work with DCMA staff to plan and implement COTS/GOTS process management tools that have been selected through the DCMA IT investment process.

2.5.9 Subtask 5.9 – Process Training Support

The Contractor shall provide advice, guidance, and training in the use of process reengineering methodologies and techniques for BPR, or other related process improvement tools, especially any tool selected for use as a standard tool within the framework. The Contractor shall develop and maintain training documentation on improved processes, when deemed necessary by the subject matter experts. The Contractor shall deliver informal and formal training sessions on improved processes.

2.6 Task Area 6.0 – Business and System Requirement Management Support

2.6.1 Subtask 6.1 – Requirement Management Process Support

The Contractor shall support the DCMA in defining and implementing an internal requirements management process. The requirements gathered using the process shall be sufficient to 1) describe business problems to be solved in non-technical terms; 2) map to the business layer of the DCMA's enterprise architecture; 3) define technical solution alternatives; 4) generate sound business cases; 5) translate business requirements into system requirements for IT implementation, and 6) address ongoing maintenance of requirements during the project life cycle. The Contractor shall document the procedures associated with the requirements management process and conduct training sessions for DCMA program and IT staff. The Contractor shall assist in developing a requirements document template that dictates a standard format (including document sections or areas to be covered) to be

followed for all requirements documents. It should provide examples of the level of detail to be included to drive consistency in requirements documentation.

2.6.2 Subtask 6.2 – Business Requirements Analysis Support

The Contractor shall work with stakeholders to elicit and fully document functional requirements that accurately reflect business driven requirements and business processes verified by business stakeholders. The Contractor shall gather and analyze the DCMA's business and functional needs from an end-user's perspective, define current (As-Is) and target (To-Be) business processes and prepare gap analyses. The Contractor shall suggest improvements in business processes, including where IT can be leveraged to improve productivity and quality of service, and develop use case scenarios that model the desired business workflows using industry standard notations. The Contractor shall define data requirements in accordance with the required information flow in the desired business process. The Contractor shall work with program staff to develop appropriate process metrics and establish processes to measure process performance and business outcomes. The Contractor shall collaborate with management and process owners in the development and deployment of Service Level Agreements (SLA) for transactional procedures, when necessary and appropriate. The Contractor shall document business and functional requirements in detail using standard techniques, tools and templates accepted by the DCMA.

2.6.3 Subtask 6.3 – System Requirements Support

The Contractor shall develop system requirements with detailed documentations, performance specifications, system specifications, data specifications, and interface specifications according to the DCMA's System Development Life Cycle (SDLC) standard. The Contractor shall analyze information requirements; analytically and systematically evaluate problems of workflow and organization; and plan for corrective action. The Contractor shall develop plans for automated information systems from project inception to conclusion. The Contractor shall analyze the problems and the information to be processed and develop system requirements and application specifications, from which developers will prepare detailed workflows, applications designs, solutions and tests. The Contractor shall develop, in conjunction with functional users, alternative solutions. The Contractor shall maintain and update system requirement documents throughout the project lifecycle, and produce standardized documentation (e.g., user guides, requirements documents, requirement traceability matrix (RTM), on-line Help, standard operating procedures (SOP), system specification, interface document, and other documentation).

2.6.4 Subtask 6.4 – Requirements Management Tools Support

The Contractor shall research commercial off-the-shelf (COTS) and government off-the-shelf (GOTS) products for potential use in requirements management, system analysis and defects tracking. The Contractor shall work with DCMA staff to plan and implement COTS/GOTS requirement management tools that have been selected through the DCMA's IT investment process. The Contractor shall provide training to DCMA users on the use of the selected requirements tools.

2.7 Task Area 7.0 – Policy Management Support

The Contractor shall work with the policy owner's designated subject matter experts (SMEs) to revise existing policy documents and, when indicated, recommend in writing new policy for establishment within the context of the existing DCMA Policy Framework and policy development process. All policy development and documentation will be under the strict oversight of DCMA staffs. All draft policy documents shall be presented to the responsible DCMA policy owner and approval authority for review.

2.7.1 Subtask 7.1 – Policy Review Support

The Contractor shall review and analyze current federal statutes, regulations, policies, legislations, OMB and GAO directives and mandates to ensure compliance, and provide an assessment on the future impact to local DCMA policies, guidelines, and operating procedures as well as to future DCMA programs, projects, services, initiatives, and other acquisition related matters. The Contractor shall provide subject matter expertise to ensure compliance with current federal statutory and regulatory requirements, to include tailoring of these requirements, as permitted. The Contractor shall review the references available to customers and provide recommendations to the DCMA for consideration of potential changes to policy, guidelines, directives, instructions, regulations, processes and procedures required in support of the DCMA mission.

2.7.2 Subtask 7.2 – Policy Development and Communication Support

The Contractor shall assist SMEs in analysis, evaluation, development, creation, rescission, and whenever possible, consolidation of DCMA policies, guidelines, and operating procedures. The Contractor shall facilitate communication among all stakeholders when policy documents are owned by multiple DCMA offices and/or divisions. The Contractor shall be an active participant in the DCMA Policy Working Group, and supporting effective communications among group members. The Contractor shall support dissemination of policy-related information in appropriate forums, such as IT Specialist conference calls and agency training conferences.

2.7.3 Subtask 7.3 – Policy Training Support

The Contractor shall assist in providing training to DCMA staff as needed on the purposes of DCMA policy development and the process used at the DCMA. The Contractor shall develop training materials and coach staff in using the process to efficiently and effectively create policy.

2.8 Task Area 8.0 - Budget, Financial, and Cost Management Support

The Contractor shall assist DCMA with office, division or program level budget formulation and execution to include all phases of the budget life cycle. The Contractor shall provide support for preparing annual operating plans and financial reports, developing budget justifications, conduct budget analysis, preparing OMB budget exhibits, and maintaining office, division or program level budget database and tools. The tasks may include but are not limited to the following:

- Assist in data collection, data tracking and document production by developing and producing budgetary reports and charts for DCMA management using several systems.
- Develop budget variance analyses and projections that support budget execution and formulation with a focus on budget status, variance and budget projections.
- Prepare monthly plan analyses using charts, tables and graphs to inform management on budget status.
- Develop written budget justification narratives to support future budget requests.
- Develop briefing packages for program reviews for current and budget year status
- For IT investments, work closely with budget and CPIC staff to develop project tracking and status reports for the approved IT portfolio.
- Review and analyze program office budget requests consistent with management guidance.
- Interpret and assess the impact of updates to budget requests.
- Develop database reports from the system of record for project status on budget allocation and commitment status.
- Consolidate database reports collected from the DCMA's financial system of record, Delphi; OIT's budgeting system, a standalone MS Access database; and the DCMA's project and portfolio management system.
- Develop graphical user interface (GUI) templates to optimize program-level data collection for budget execution and formulation that allow for the strategic manipulation of different types of data in a single location.
- Prepare budget templates to include detailed data for each project; develop reports for multiple-year budget formulation and operating plan status.
- Document procedures for major requirements above and report on any challenges.

2.9 Task Area 9.0 – Transition and Technical Management Support

2.9.1 Subtask 9.1 – Transition Management Support

The Contractor shall provide support to the OIT transition management process throughout the System Development Life Cycle (SDLC). The Contractor shall assist with the execution and oversight of project phase gate (PG) reviews throughout the Planning, Design, Technical Solution, Testing and Deployment phases in accordance with the DCMA's published SDLC guideline. The Contractor shall plan, schedule, coordinate and participate in project PG review meetings, review system documentation for compliance, and track post review actions. The Contractor shall maintain PG review information in the OIT's Transition Management database. The Contractor shall assist in the quality control testing, performance testing and production readiness reviews for IT solutions prior to production deployment. The Contractor shall support the continuous improvement of the transition management process.

2.9.2 Subtask 9.2 – Product Support Strategy Support

The Contractor shall review and assist in developing post-release product support strategies that will optimize total system performance and availability, and achieve life cycle cost savings. The Contractor shall review and assist in developing integrated product support strategies, performance-based logistics strategies, and operations metrics. The Contractor shall ensure operational considerations are integrated into the planning, implementation, management, and oversight activities associated with the acquisition, development, production, maintenance support, and disposal of a system across its life cycle. The product support strategy shall address post-production operations, maintenance, minor upgrades and enhancements, infrastructure changes, user support and performance optimization.

2.9.3 Subtask 9.3 – Technical Management Support

The Contractor shall provide technical project management support for information technology projects, including process coordination, technical tool support, management support for installation and administration of commercial off-the-shelf (COTS) software, documentation support including installation documents and technology refresh initiatives. The Contractor shall plan, manage, implement, execute, and control activities performed by various OIT teams in coordination with business leads and their Project Management Offices (PMO). The Contractor shall provide technical problem solving, system administration, and coordination and support of the installation of COTS products with the assistance from the COTS vendor and OIT technical support groups. The Contractor shall ensure conformance with OIT's policies and procedures covering development lifecycle and technical management standards for these initiatives.

2.9.4 Subtask 9.4 – Operations Management Support

The Contractor shall coordinate post production operational activities and manage ongoing product changes. Operational activities include but are not limited to manual process operations, data collection and processing, exceptions handling, system administration, technical problem solving and performance monitoring. Changes may include but are not limited to workflow modifications, deployment of new products and components, patches, upgrades, infrastructure updates, and any modifications to existing production environment that require the review and approval of the DCMA change control process or the OIT Operational Configuration Control Board (O-CCB). This task also covers those products that are not scheduled for enhancement or development. However, the DCMA requires product and technical management support to ensure that all products are technically supported and administered, that capacity analysis and planning functions are performed, and that emerging technical requirements are identified and assessed. The Contractor shall review product change requests and identify potential issues, conflicts or problems relating to the proposed changes, or the timing of the changes. Should changes be required (e.g., business process reengineering, program or system enhancement, infrastructure platform migrations, new/revised system interface), project management support will be required to ensure adherence to DCMA's change control practices, system development life cycle and technical management standards for these initiatives.

2.10 Task Area 10.0 - Training Support

2.10.1 Subtask Area 10.1 – Training Support

The Contractor shall develop and conduct training using vetted, effective and experienced instructors. The training acquired under this contract will usually be specific to the areas covered under the scope of this contract, and must be developed internally versus acquired commercially. The Contractor shall assist the DCMA with developing training requirements, and work with the DCMA if needed to design and deliver the training. The Contractor shall provide training in a variety of forums. This includes one-on-one sessions with DCMA Senior Leadership, classroom sessions, participating in workshops for project managers, discussion forums, brown bag meetings, etc. The Contractor shall develop training session content in accordance with the topic to be presented (e.g., risk management and professional education training seminars to improve basic and intermediate integrated program management knowledge and abilities. The Contractor shall be responsible for ensuring content is appropriate for the audience for which it is presented and that appropriate handouts are provided. In addition, the Contractor shall provide various means of receiving feedback on "lessons learned" from audience members and revise and update the training material and training methods as necessary. All training material developed under this contract will be the property of the US Government.

2.11 Task Area 11.0 – Communication, Logistics and Knowledge Management Support

2.11.1 Subtask 11.1 – Communication and Outreach Support

The Contractor shall support office, division or branch program office communications and outreach activities. The Contractor shall develop communication plans that facilitate timely and proper communications throughout the program office, and among internal and external stakeholders. The Contractor shall assist with program office communications by executing against an approved communication plan. Activities may include but are not limited to drafting program office announcements, preparing inter-office communications, updating content on program office website portals, and authoring and editing periodic newsletters. The Contractor shall also assist with the planning and coordination of program office outreach activities including but are not limited to meeting and conference logistical support, news publications, and post-event follow ups.

2.11.2 Subtask 11.2 – Web Content and Knowledge Management Support

The Contractor shall manage and maintain office, division or branch web portals (e.g., SharePoint collaboration sites, document repositories, etc.) including design layout in accordance with DCMA and OIT standards and procedures, and manage content for all browser-based libraries to ensure pertinent data is posted and accessible to appropriate parties. The Contractor shall ensure that websites stay current with the latest information available and that the grouping of information displayed is logical and easily accessible. The Contractor shall manage user permissions for site collections and team project portals, create custom groups at the individual site level or the site collection level with specific permissions, and assign users to those groups. The Contractor shall provide day-to-day operational support to DCMA staff responsible for managing such portals, including but not limited to review of existing infrastructure setups; implementation of best practices; development of operational guidelines; management of site libraries and lists; creation of site and list templates, web parts and workflows; and creation of master pages and page layouts. The Contractor shall support program office knowledge-sharing needs and set up areas as required facilitating collaboration throughout the program office, and among internal and external stakeholders.

2.11.3 Subtask 11.3 - Section 508 Compliance Document Remediation Support

The Contractor shall assist DCMA with assessing and remediating electronic documents to bring them into compliance with section 508 of the Rehabilitation Act (29 U.S.C. 794 d), as amended by the Workforce Investment Act of 1998 (P.L. 105-220), August 7, 1998. The scope of the task covers the assessment of electronic documents (including both native and scanned files) that are untagged, manually tagged, or auto tagged and the actions necessary to make such documentation accessible, including but not limited to OCR scanning and repair, appropriate file tagging and final quality review of electronic files prior to posting. The Contractor shall work with the DCMA's section 508 Coordinator to review, prioritize and remediate current, and legacy electronic documents including PDFs, PowerPoint presentations, Excel spreadsheets, and Word documents within all DCMA office directories, SharePoint and other web portals, and agency Intranet and Internet sites and verify that all documents posted as web content are accessible and meet the section 508 technical standard, 1194.22.

2.11.4 Subtask 11.4 - Business and Technical Writing Support

The Contractor shall write and/or edit business and technical documents, including business cases, reports, user manuals, briefings and presentations, newsletters, functional descriptions, system specifications, guidelines, special reports, training materials, and other project deliverables to meet contract requirements. The Contractor shall provide writing and editing support for all internally produced documentation to ensure consistency and accuracy.

2.11.5 Subtask 11.5 - Maintenance of the OIT Announcements Archive

The Contractor shall develop and maintain on a daily basis the OIT Intranet "IT Announcement Archives" page which is accessible by all DCMA employees and contractors.

2.12 Task Area 12.0 Systems Testing Support

- 2.12.1 Contractor shall prepare and maintain Test Evaluation Master Plans (TEMP).
- 2.12.2 Contractor shall facilitate all aspects of test preparation, kickoff, execution, evaluation, error tracking and reporting while working closely with the assigned Government COR/Test Commander.
- 2.12.3 Contractor shall evaluate, recommend, and implement automated test tools and strategies.
- 2.12.4 Contractor shall design, implement, and conduct test and evaluation procedures to ensure system and customer requirements are met.
- 2.12.5 Contractor shall develop, maintain, and upgrade automated test scripts and architectures for application products.
- 2.12.6 Contractor shall write, implement, and report status for system test cases for testing.
- 2.12.7 Contractor shall analyze test cases and provide regular progress reports as required by COR.
- 2.12.8 Contractor shall serve as subject matter specialists providing testing know-how for the support of user requirements of complex to highly complex software/hardware applications.
- 2.12.9 Contractor shall direct and/or participate in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection.
- 2.12.10 Contractor shall orchestrate the testing of a system releases as it moves through systems testing, operational/functional readiness testing and eventual deployment.
- 2.12.11 Contractor shall support system requirements and large data center operations that allow for seamless interaction with Agency Operations, Architecture and IT personnel.
- 2.12.12 Contractor shall interact with development personnel in diagnosing system level anomalies, as well as working with end users and stakeholder to craft and efficient and acceptable solution to these problems.
- 2.12.13 Contractor is responsible for making formal recommendations to the COR/PM for planning and coordinating the resources to deploy major releases.
- 2.12.14 Contractor shall ensure that deployed releases and the resulting services meet customer expectations, and verifies that IT operations is able to support the new service.
- 2.12.15 Contractor shall make recommendations to the COR/Test Commander for the most appropriate release and deployment plans and define entry and exit criteria for each step in the process.

2.13 Task Area 13.0: Systems Design Support

- 2.13.1 Contractor shall provide system design support as required by task order to support MOCAS, MOCAS related systems and DoD eCommerce systems in the current state technologies and all future state technologies.

2.14 Task Area 14.0: Systems Development Support

- 2.14.1 Contractor shall provide system development support as required by task order to support MOCAS, MOCAS related systems and DoD eCommerce systems in the current state technologies and all future state technologies.

2.15 Task Area 15.0: Systems Programming

- 2.15.1 Contractor shall provide system programming support as required by task order to support MOCAS, MOCAS related systems and DoD eCommerce systems in the current state technologies and all future state technologies.**

2.15.2 MOCAS Legacy Technology Programming Support

- Develop, test, and support an extensive portfolio of complex vendor and in-house developed financial applications written in COBOL, MANTIS and SUPRA.
- Develop COBOL programs for new specifications and/or requirements.
- Collaborate with system analyst and end users to understand emerging business opportunities and troubleshoot incidents, resulting in effective IT application solutions.
- Provide support for batch processing environments.

- Provide support including problem analysis and resolution, for production system monitoring of production MOCs.
- Effectively communicate project status with clients and peers in a dynamic and robust IT environment.
- Participate in system walk-throughs with team and/or Functional.

2.16 Project Plans and Schedule

Upon each Task Order award, the Contractor and the government shall schedule a Task Order kick-off meeting. Each Task Order awarded against this contract shall have a deliverable schedule. The Contractor shall prepare and deliver a proposed project plan and schedule to the COR for review and approval. The project plan and schedule shall include the following: task names, descriptions, planned and actual starting dates, planned and actual completion dates, supporting documentation, and resource names. The Contractor shall incorporate feedback from the COR and shall provide a final project plan and schedule to the COR for review and approval. The approved project plan and schedule shall become the baseline for the project.

2.17 Quality Assurance Plan

The Contractor is responsible for establishing and implementing a Quality Control Program to ensure delivery of quality and timely services to the Government. The Contractor shall ensure that the services provided by its Subcontractors meet the standards of the PWS. The Contractor shall be responsible for developing, presenting, implementing and supplementing, if needed; quality and timeliness control procedures to ensure that all aspects of the support contract meet the standards set forth in the PWS. The Contractor shall participate in formal product reviews, peer reviews, walk-throughs, and inspections in accordance with the project plan and schedule. The Contractor shall collect and report all metrics defined in the project plan and schedule. The Contractor shall participate in the preparation and review of the project by the program management offices or project governance authorities of the respective offices or divisions.

The Government will approve the Contractor's Quality Control Plan and, through the execution of the QASP, independently verify the Contractor's Quality Control Program. The QCP shall be turned in the Government PM for review within 14 calendar day of award. The essential aspects of Quality Assurance of the Contractor's Quality Control Program are:

- Ensuring the Contractor's Quality Control Plan reconciles to the Government's Quality Assurance Program.
- Ensuring the results of the Contractor's Quality Control Program mirrors the results of the Government's Quality Assurance Program results.

2.18 Configuration Management Plan

The Contractor shall perform each task in full compliance with the DCMA's configuration management processes and procedures according to the standards listed in the PWS. If there is a conflict between the approved project plan and schedule and the DCMA published standards, DCMA standards shall take precedence. The Contractor shall ensure that work products created in each task are controlled in accordance with all applicable DCMA standards. The Contractor shall identify and manage the product baseline, including project plans and schedules, throughout the project life cycle. The Contractor shall work with the COR to identify the configuration items and other project materials to be controlled. The Contractor shall establish and maintain CM libraries, and shall track the base lined versions of all deliverables. The Contractor shall provide access to items in the project libraries. The Contractor shall use established DCMA tools and processes to track problems, changes, builds, and other CM information. The Contractor shall electronically copy selected items from the Contractor's CM libraries to a DCMA-managed CM repository. The Contractor shall support functional configuration audits (FCA) and physical configuration audits (PCA) performed by the DCMA OIT.

2.19 Task Order Status Reports

2.19.1 The Contractor shall prepare and deliver periodic formal written status reports and more frequent informal written or verbal status updates as requested by the COR on each Task Order. Both the formal and informal status reports shall include the labor category, work activity, and hours worked by name for all individuals charging work to the Task Order.

2.19.2 The Contractor shall prepare and deliver periodic briefings that cover key Task Order accomplishments including milestones met, deliverables, and performance metrics when applicable. The briefing shall address matters that are essential to ensure overall success of the task including funding status, project schedule, and an analysis of the risks that may affect successful task completion. The Contractor shall provide the COR with an advance copy of the briefing materials for review.

3 Key Personnel:

All key personnel must have a current ADP/IT II clearance on file in Joint Personnel Adjudication System (JPAS) at the time of the submission of offer for all task orders. No offers will be considered technically acceptable if proof of ADP/IT II for key personnel listed in the Task Order is not provided with offer.

The follow positions are considered key personnel by the government:

1. Program Manager (may serve as the contractor's contract manager)
2. Chief Systems Engineer

Key personnel specified in the contract are considered to be essential to the work being performed. Following contract award the Contractor shall permit no substitution of key personnel without the written consent of the Contracting Officer, unless such substitutions are necessitated by an individual's sudden illness, death, or termination of employment. In the event that substitution of personnel is desired, the Contractor shall notify the Contracting Officer in writing at least thirty (30) calendar days before any key personnel substitution is made, if possible. The Contractor shall submit a justification in sufficient detail to permit evaluation of the impact on the contract or Task Order performance, with the resume of the proposed replacement personnel. The Contractor shall obtain the Contracting Officer's written approval prior to any changes in the contract participation of the personnel named as key personnel. Proposed substitute personnel shall have experience and education at least substantially equal to those of the personnel being replaced. Requests for substitutions shall provide a detailed explanation of the circumstances necessitating such changes, a resume for each proposed substitute, and any other information as requested by the Contracting Officer. The Contracting Officer will evaluate such requests and promptly notify the Contractor of approval or disapproval thereof. Positions designated as Key Personnel shall be reviewed annually, prior to option year exercise, and may be changed by bi-lateral modification to this award. The purpose of the annual review is to ensure the optimal mix of Key Personnel to the work required during that period of performance.

The Contractor shall provide a contract manager (contractor program manager) who shall be responsible for the performance of the work and must be a current or contingent hire employee of the Prime Contractor. The name of this person and an alternate who shall act for the Contractor when the manager is absent shall be designated in writing to the Contracting Officer and provided no later than the post award conference. The contract manager or alternate must have full authority to act for the contractor on all contract matters relating to daily operation of this contract. The contract manager or alternate must be available during normal duty hours within 3 hours to meet with government personnel (designated by the contracting officer) to discuss problem areas.

The contractor must make sure the proposed Program Manager can:

- Oversee all aspects of the program, leading a team on large programs, or a significant segment of large and complex programs.
- Analyze new and complex program-related problems and create innovative solutions that normally involve the schedule, technology, methodology, tools, solution components, and financial management of the program
- Manage large service delivery contract that spans multiple offices, geographical locations, functional areas and programs.

Additional key personnel may be identified per Task Order. The DCMA reserves the right to review all resumes of all personnel assigned to this contract and the results of the background investigations conducted by the Contractor. The DCMA has the right to require the removal of any Contractor personnel assigned to this contract, at any time, for any reason.

3.1 Point of Contact (POC)

The Contractor shall designate a senior person from the key personnel specified in Section 3.1 as the point of contact during normal business hours. The POC may be the Program Manager but the POC must have some contracting knowledge. Should the person be unavailable, the Contractor shall notify the Contracting Officer's Representative (COR) of the name of the designated replacement. The POC or designee shall have the authority to direct personnel and shall be accountable to the directions of the COR. The Contractor shall provide to the COR a contact and backup contact who shall be on-call to make decisions as required during non-business hours.

3.2 Staffing Profile by Labor Category

The contractor shall provide services for the following labor categories. This list is not all inclusive of labor categories that will be need for all Task Orders. The government reserves to add additional labor categories and edit descriptions of categories base on DCMA requirements on individual Task Orders. Resumes are required to demonstrate experience and/or past performance for each labor category.

3.2.1 Project Manager

- At least 10 years of experience leading and managing programs and/or projects, including mission critical programs, IT systems implementation, solution development
- At least 5 years of proven experience in federal government program/project management
- At least 5 years of experience in Information Technology
- Experience managing a program with at least \$10 million annual budget
- Program Management Institute (PMI), Program Management Professional (PMP) or Program Management Professional (PgMP) certification
- Bachelor's Degree

3.2.2 Chief Systems Engineer (CSE)

- The overall lead in the technical planning and execution of assigned projects/programs in support of the programs related systems.
- Works closely with the PM in order to coordinate schedules and technical execution.
- Ensures alignment to the stakeholders Enterprise Architecture.
- Ensures alignment of program configuration management to Agency and Department level configuration management processes.
- The CSE provides the overall technical guidance, review, socialization and approval for all technical products produced within the program.
- The CSE is cognizant of all technical analyses ongoing within the Program and ensures these activities are coordinated and mutually support each other.
- Participates in Lifecycle planning, data modeling, process modeling, software engineering, system architecture and design, Security fundamentals, test planning, risk management, configuration management.
- Responsible for the Systems Engineering Management Plan (SEMP), technical processes and analysis methods, coordinating working groups, risk management plan, change control boards, AoAs and design reviews, Status Review and Reports, overall lifecycle approach and monitoring. Contributes to analytical reports, technical reports and position/recommendation papers.
- Leads cost-benefit analyses, evaluations of technology to solve business and technical requirements, design technology for efficient and effective use within DCMA, and provide specific implementation guidelines and operational planning for optimal deployment of new technology into the existing DISA/DCMA/DFAS infrastructure.
- Promote erecting SOA paradigms including web services, i.e. Representational State Transfer (REST), RESTful remoting protocols, and their associated Application Program Interface (API)s.
- Deliver functional and technical expertise across the lifecycle, including analysis, design, implementation, testing, and documentation.

- Apply knowledge of unit, system, functional, and acceptance testing and its best practices for efficacy in agile programming of operative solutions.
- Demonstrate code stewardship in terms of compliance with version change control and other code management processes and procedures.
- Enable interoperability of portals, data repositories and systems across the enterprise.
- Identify, formulate and execute recommendations contributing to lifecycle efficiency and effectiveness to maximize return on investment of capabilities.
- Documents all applicable actions, processes and functions.
- Minimum of 10 years of engineering experience on IT Projects, with at least 3 years in an engineering lead position on a program with a budget at or exceeding \$15M.
- Minimum of 5 years' experience in Systems Engineering and/or Program Lifecycle Development.
- Certification in Program/Project Management and/or Enterprise Architecture.
- Bachelor's degree in related field.

3.2.3 Systems Architect

- Defines the conceptual design, technology, APIs, design patterns, data standards and system evolution approaches to be used for program and other program related systems.
- Refines core properties and design of systems which form the most basic architecture for the eventual detailed design and implementation.
- Coordinates with business stakeholders to understand requirements, develop the highest level requirements and system behaviors, outlines systems acceptance approaches and ensures proper realization of requirements in design.
- Participates in perform system partitioning and evolution planning.
- Works under and with the CSE to ensure a robust and evolvable design that addresses the key design drivers for the end client.
- Experience in Cost/benefit analysis, architecture views and notations (e.g., DoDAF, BPMN, UML, etc.), hardware/software design experience, system and cost modeling techniques, understanding COTS and applicable industry standards, reliability/maintainability/availability (RMA) analysis methods, cloud computing and elastic computing/storage models.
- Knowledgeable in System models (views), system evolution plan, technology insertion plan, RMA analysis, Acceptance Test Planning, AoA, design reviews, ROI analysis, and business case analyses. Contributes to analytical reports, technical reports and position/recommendation papers.
- Performs/supports cost-benefit analyses, evaluations of technology to solve business and technical requirements, design technology for efficient and effective use within DCMA, and provide specific implementation guidelines and operational planning for optimal deployment of new technology into the existing DISA/DCMA/DFAS infrastructure.
- Documents all applicable actions, processes and functions.

3.2.4 Data Modeler (DM)

- Defines the structure and semantics for information by specifying the definition and format for all data contained within MOCAS and MOCAS/eC related systems.
- Defines the Conceptual, Logical and, depending on the project and the approach to development, the Physical data models for a system.
- Ensures alignment with the DoD Business Enterprise Architecture (BEA) data models and associated business rules.
- Participates in the definition and business rules within the system since many business rules are tightly coupled to the specific data processed within the system. The DM is involved in the definition of persistent and transient data within a system; therefore the DM is usually heavily involved in the design of any databases or business objects that are implemented including structured, unstructured and semi-structured objects.
- Skilled in data modeling tools and models (e.g., Unified Modeling language (UML), Entity Relationship Diagram (ERD), Extensible Markup Language (XML), etc.), business rule definition, various database technologies (e.g., XML, SQL, relational, NoSQL, Hadoop, etc.), business analysis skills, familiarity with current data standards and computing trends including information discovery and visualization techniques.

- Potential Products/Activities – Data Management Plan, AoAs and design reviews, various levels of abstracted data models, technology insertion planning, user interface analysis and optimization, change control boards, user access modeling, knowledge discovery methods and techniques. Contributes to analytical reports, technical reports and position/recommendation papers.
- Documents all applicable actions, processes and functions.

3.2.5 Business Analyst

- Works with the business stakeholders in order to model business processes, document specific business rules and business objects associated with those business processes, and support the analysis efforts leading to system implementation.
- Ensures alignment with the DoD BEA business process flows and associated business rules.
- Supports the various engineering and business process analyses that are required during the program and represent a stakeholder's view during those activities (i.e., BPR, process modeling, AoA, project planning, system evolution planning, etc.).
- Skilled in functional knowledge of DoDI 5000.02. Data modeling, process modeling, risk management, configuration management, general analysis skills.
- Participates in BPRs, working groups, risk management activities, change control boards, test planning/support, AoAs and design reviews. Contributes to and compiles analytical reports, technical reports and position/recommendation papers.
- Documents all applicable actions, processes and functions.

3.2.6 Systems Engineer

- Works with the business stakeholders in order to model business processes, builds engineering models (e.g., access, load, performance models), supports requirements analysis, and supports the various architecture analysis efforts leading to system implementation of the program and program related systems.
- Supports the various engineering and business process analyses that are required during the program and represent a stakeholder's view during those activities (i.e., BPR, process modeling, AoA, project planning, system evolution planning, etc.).
- Performs/supports cost-benefit analyses, evaluations of technology to solve business and technical requirements, design technology for efficient and effective use within DCMA, and provide specific implementation guidelines and operational planning for optimal deployment of new technology into the existing DISA/DCMA/DFAS infrastructure.
- Skilled in data modeling, process modeling, cost and performance (static and dynamic process) modeling, risk management, spreadsheet/drawing and other basic system analysis tools, general analysis skills.
- Measure and monitor performance management to determine appropriate balance between capacity, latency, and reliability
- Supports the reliability, maintainability and reliability (RMA) analyses for the system during the design phases, develops RMA models and supports any required Failure Modes, Effects and Criticality Analyses (FMECA) on the system design.
- Participates in BPRs, working groups, risk management activities, change control boards, AoAs and design reviews, system modeling, and requirements analysis.
- Contributes to analytical reports, technical reports and position/recommendation papers within the scope of projects.
- Coordinates and/or perform additions and changes to network hardware and operating systems, and attached devices; includes investigation, analysis, recommendation, configuration, installation, and testing of new network hardware and software.
- Provides direct support in the day-to-day operations on network hardware and operating systems, including the evaluation of system utilization, monitoring response time and primary support for detection and correction of operational problems.
- Troubleshoots at the physical level of the network, working with network measurement hardware and software, as well as physical checking and testing of hardware devices at the logical level working with communication protocols.
- Maintain network infrastructure standards including network communication protocols such as TCP/IP.

- Provide technical consultation, training and support to IT staff as designated by the government.
- Documents all applicable actions, processes and functions.
- Minimum of 5 years of engineering experience on IT Projects.
- Minimum of 2 years experience in The Department of Defense Architecture Framework (DoDAF) modeling with Business Process Model and Notation (BPMN), Unified Modeling Language (UML) and Extensible Markup Language (XML) notations.
- Bachelor's degree in related field.

3.2.7 Cost Modeler

- The cost modeler works with the system architects, SE's, development and maintenance personnel, CPIC program staff and the CSE in order to model the scope and nature of the work to be done on the program as well as the productivity of the team members to perform that work. The cost modeler is a contributor to the resulting budget exhibits and models that are used to fund and monitor the program.
- Cost modeling to include analogy, parametric and bottoms up modeling techniques. Familiarity with various development approaches and the development lifecycle as required to model the activities and productivities of the program. Familiarity with the DoD and OMB budgeting processes, exhibits, data bases, and laws/regulations that pertain to budgeting. Knowledge of Capital Planning and Investment Control (CPIC) is preferable, however not required.
- Budget formation, assess the cost, and schedule in conjunction with the PM and CSE, IGCE support, OEP support, OMB E300 and E53 support. Contributes to analytical reports, technical reports and position/recommendation papers.
- Documents all applicable actions, processes and functions.

3.2.8 Requirements Analyst

- Works with the business stakeholders in order to model business processes, document specific business rules and business objects associated with those business processes, and help define and document the primary specifications for system development (i.e., requirements, user stories, user interface wireframes, etc.).
- May also support the various engineering and business process analyses that are required during the program and represent a stakeholder's view during those activities (i.e., BPR, process modeling, AoA, test planning and system verification, etc.).
- Functional knowledge of DoDI 5000.02.
- Process modeling, risk management, requirements analysis, familiarity with various development approaches (i.e., functional analysis, Agile development), familiarity with requirements management software and techniques, general analysis skills.
- Participates in business process reengineering (BPR), requirements gathering, joint application development (JAD) sessions, interviews, working groups, test planning/support, AoAs and design reviews, requirements traceability and verification.
- Requirements document completion and revision tracking.
- Documents all applicable actions, processes and functions.

3.2.9 Senior Business Process Analyst

- Has overall general knowledge of DCMA business functions/processes and provides insight into the business processes, business rules and capabilities of MOCAS and DCMA systems.
- Provides insight into and coordination with existing DoD/DCMA/DFAS projects, eTools, and sidecars with regards to MOCAS and systems that interface with MOCAS.
- Functional knowledge of DoDI 5000.02 and the DoD BEA Business Process models.
- Ability to express business process management and design principles utilizing standard tools/notations including BPMN, BPEL, and graphical processing modeling methods. Has familiarity with current BPMS tools and techniques.
- Overall understanding of the DCMA business processes, business rules, data and internal organization.
- Participates in working groups, cost modeling, performance modeling, analytical reports, technical papers, AoAs and BPRs.
- Documents all applicable actions, processes and functions.

3.2.10 Human Factors Analysis:

- Participates in the Designing and building information products that are visually engaging and communicate clearly, quickly, and accurately.
- Produce creative and succinct animated and still visualizations, clean and intuitive software interfaces; graphic designs, layout, navigation, and information architecture.
- Understanding of design of the concepts and practice, color theory/systems, information and navigation architecture, user interfaces with emphasis on human factors, task and usability and “ease of use” of the analysis, and user interface analysis and design.
- Supports proper alignment to 508 requirements.
- Knowledgeable with market trends and approaches for data visualization, advanced information search/discovery techniques, data analytics and big data concepts.
- Knowledgeable in the areas of data modeling, data semantics, data taxonomies, faceted search approaches, topic maps and other knowledge discovery techniques.

3.2.11 Test Engineer

- Evaluate, recommend, and implement automated test tools and strategies.
- Design, implement, and conduct test and evaluation procedures to ensure system requirements are met.
- Develop, maintain, and upgrade automated test scripts and architectures for application products.
- Write, implement, and report status for system test cases for testing.
- Analyze test cases and provide regular progress reports.
- Serve as subject matter specialist providing testing know-how for the support of user requirements of complex to highly complex software/hardware applications.
- Direct and/or participate in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection.
- Develop/design, manage and maintain Test Evaluation Master Plan (TEMP).
- Documents all applicable actions, processes and functions.
- Minimum of 5 years of Software or IT Systems test experience as a Test Engineer.
- Experience in automated test tools, configuration data sets, test procedures and report writing.
- Bachelor's degree in related field.

3.2.12 Test Manager/ Release Manager

- Oversees the activities required to move a system release from testing through certification to a deployed/operational state. Orchestrates the testing of a system release as it moves through systems testing, operational readiness testing and eventual deployment.
- Functional knowledge of C&A requirements and processes that allow for seamless interaction with Agency level Security.
- Functional knowledge of systems support requirements and large data center operations that allow for seamless interaction with Agency Operations personnel.
- Has the ability to interact with development personnel in diagnosing system level anomalies, as well as working with end users and stakeholder to craft and efficient and acceptable solution to these problems.
- Responsible for planning and coordinating the resources to deploy major releases.
- Ensures that deployed releases and the resulting services meet customer expectations, and verifies that IT operations is able to support the new service.
- Select the most appropriate release and deployment plans and define entry and exit criteria for each step in the process.
- Minimum of 7 years of Software or IT Systems test experience.
- Experience in automated test tools, configuration data sets, test planning and report writing.
- Bachelor's degree in related field.
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3.2.13 Software Architect

- Senior level analyst capable of designing a system level software solutions in a SOA environment. Defines the software architecture at a conceptual level via coarse/high level business services utilizing conceptual data objects/elements.

- Works closely with the CSE and System Architects to define primary data/service interfaces, COTS placement in the design, use of data and service standards, and the definition of a reference architecture/design patterns for the system.
- Helps design the system approach to abstracting COTS software products to allow for technology insertion and extensibility of the design. Provides guidance on design scalability and achieving performance goals.
- Ensure that any defined MOCAS common operating environment is compliant with the Agency enterprise architecture and applicable reference models.
- Provides continuity of design vision during the SOA design process as finer grained/lower level business services are defined and the business objects/data are elaborated. Mentors less senior SOA personnel in SOA design approaches.

3.2.14 Project Manager

- Typically oversee all aspects of the project, leading a team on large projects or a significant segment of large and complex projects.
- Functional knowledge of DoDI 5000.02.
- Analyze new and complex project-related in support of MOCAS and MOCAS/eC related systems problems and create innovative solutions that normally involve the schedule, technology, methodology, tools, solution components, and financial management of the project (i.e., schedule and cost management and control (Schedule Performance Index (SPI), Cost Performance Index (CPI), expected budget shortfalls, etc.), risk management at the Project level (including funded efforts for risk mitigation if required) along with Program inputs, change control as it applies to Project scope, etc.)
- Provide applications systems analysis and long and short-range plans for application selection, systems development, systems maintenance, and production activities for necessary support resources.
- Compiles analytical reports, technical reports and position/recommendation papers within the scope of projects.
- Documents all applicable actions, processes and functions.

3.2.15 Subject Matter Expert, MOCAS User Functionality

- Supports documentation, design and enhancement of MOCAS functionality and user experience.
- Perform the optimizing of system operation and resource utilization, and perform system capacity analysis and planning.
- Provide assistance to users in accessing and using business systems.
- Contributes to BPR, analysis projects, reports and working group deliverables.
- Documents all applicable actions, processes and functions.

3.2.16 Subject Matter Expert, MOCAS Database/Code Base

- Supports documentation, design and enhancement of MOCAS functionality and data reliability.
- Perform the daily activities of configuration and operation of systems which may be mainframe, mini, or client/server based.
- Perform the optimizing of system operation and resource utilization, and perform system capacity analysis and planning.
- Provide assistance to users in accessing and using business systems.
- Contributes to BPR, analysis projects, reports and working group deliverables.
- Documents all applicable actions, processes and functions

3.2.17 Subject Matter Expert, Acquisition Systems

- Support documentation, design and enhancement of automated interfaces between MOCAS and DoD EC systems.
- Perform the daily activities of configuration and operation of systems which may be mainframe, mini, or client/server based.
- Perform the optimizing of system operation and resource utilization, and perform system capacity analysis and planning.
- Provide assistance to users in accessing and using business systems.
- Contributes to BPR, analysis projects, reports and working group deliverables.
- Documents all applicable actions, processes and functions.

3.2.18 Service Assets & Configuration Management Specialist

- Develop/design and maintain configuration management plan which aligns to Agency and Department configuration management systems.
- Provide configuration management planning.
- Maintain the MOCAS configuration management system to ensure all configuration items and service assets are adequately controlled. These include IT services, hardware, software, and formal documentation such as process documentation and service level agreements.
- Functional knowledge of DoDI 5000.02.
- Describe provisions for configuration identification, change control, configuration status accounting, and configuration audits.
- Regulate the change process so that only approved and validated changes are incorporated into product documents and related software.
- Documents all applicable actions, processes and functions.

3.2.19 Quality Management Analyst, Software

- Provide technical and administrative direction for personnel performing software development tasks, including plans/guidelines/instruction for quality assurance, the review of work products for correctness, adherence to the design concept and to user standards, review of program documentation to assure government standards/requirements are adhered to, and for progress in accordance with schedules.
- Measure and monitor performance management to determine appropriate balance between capacity, latency, and reliability.
- Coordinate with the Project Manager to develop and implement quality assurance programs for projects and tasks and create a tailoring plan based on similar scope and complexity.
- Make recommendations, if needed, for approval of major systems installations.
- Prepare milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and team members.
- Compiles analytical reports, technical reports and position/recommendation.
- Documents all applicable actions, processes and functions.

3.2.20 Risk Management Specialist

- Devises systems and processes to monitor validity of risk modeling outputs.
- Documents, and ensures communication of risks to Program Manager.
- Functional knowledge of DoDI 5000.02.
- Provides statistical modeling advice to other Government offices/departments/entities.
- Reviews or drafts risk disclosures for offer documents.
- Documents all applicable actions, processes and functions.
- Minimum of 3 years experience in risk management.
- Bachelor's degree in related field.

3.2.21 Change Management Specialist

- Serves a key role in projects change initiatives meet business, schedule and budget objectives.
- Functional knowledge of DoDI 5000.02
- Will focus on the people side of change – including changes to business processes, systems and technology, job roles and organization structures.
- Addresses all aspects of DCMA, DFAS internal users and external users (i.e. Army, Navy Air Force NASA etc.)
- The primary focus is creating and implementing change management plans that minimize end-user resistance and maximize engagement.
- Works to drive faster adoption, greater ultimate utilization and higher proficiency on the changes impacting employees in the organization such that business results are achieved.
- Documents all applicable actions, processes and functions associated with CM duties. Minimum of 7 years experience in change management.
- Experience in communication planning, training coordination and organizational change.
- Master's degree in related field.

3.2.22 Incident / Problem Manager

- Responsible to restore normal service as quickly as possible and to minimize adverse impact on operations.
- Coordinate events through help desk, technical support teams, and management for proper escalation, investigation, diagnosis, resolution and communication
- Determine root causes of incidents to prevent/ minimize future occurrence.
- Maintain documentation about problems and the appropriate workarounds and resolutions.

3.2.23 Technical Editor

- Writes and/or edits technical documents, including business proposals, reports, user manuals, briefings and presentations, functional descriptions, system specifications, guidelines, special reports, and other project deliverables to meet contract requirements.
- Develops outlines and drafts for review and approval by technical specialists and project management ensuring that final documents meet applicable contract requirements and regulations.
- Researches and gathers technical and background information for inclusion in project documentation and deliverables.
- Consults relevant information sources, technical and financial documents, and client and project personnel to obtain background information, and verify pertinent guidelines and regulations governing project /program deliverables.
- Documents all applicable actions, processes and functions.

3.2.24 IT Security Specialist

- Provides support to plan, coordinate, and implement the organization's information Security and Information Assurance (IA).
- Provides support for facilitating and helping agencies identify their current Security infrastructure and define future programs, design and implementation of fire-wall and other related Security issues on LANs/WANs.
- Coordinate testing and exercise activities with DCMA Enterprise IT Security for continuity of operation planning (COOP), disaster recovery, contingency planning, incident/emergency response, business continuity and crisis communication
- A working knowledge of several of the following areas is required: understanding of DoD business Security practices and procedures; knowledge of current Security tools available; hardware/software firewalls and their implementation; different communication protocols; encryption techniques/tools; familiarity with commercial products and current Internet and electronic commerce technology.
- Works with DCMA IT Security to ensure all programs and projects are compliant with all Federal and DoD Regulations and Guidance.
- Documents all applicable actions, processes and functions.

3.2.25 Capital Planning/Finance Analyst

- Knowledgeable in DoDI 5000.02, OMB E300 and E53 support and Capital Planning and Investment Control (CPIC) Policy.
- Skilled in the areas of strategic planning, crafts defensible basis of estimates (BOEs) for tasks/deployed business capabilities, ACART experience, and familiar with capital planning and portfolio management tools.
- Works seamlessly with the Agency Portfolio Manager to place MOCAS LIM within the portfolio of investments, supports the DCMA Platform approach as it applies to Investments and Capital Planning.
- Determines the feasibility of automating government financial business practices.
- Supports definition of government financial business practices and incorporate processes into an automated solution.
- Assists in applying sound accounting and data processing principles.
- Integrate government financial business practices.
- Identifies potential problems and solutions through analysis and recommends solutions.
- Works with functional specialists, vendors, and customers to effectively automate requirements.
- Applies applications, while adhering to established accounting principles and practices.
- Interacts directly with DCMA CPIC Program Manager and JPMO Cost Modeler in support of the business case analysis provided to the DoD Investment Review Board (IRB).

- Document all applicable actions, processes and functions.
- At least 5 years of professional experience in relevant capital planning.
- At least 3 years of proven experience in federal Capital Planning and Investment Control with understanding for CPIC process and OMB reporting requirements for a program valued at \$15M or more.
- Experience with developing investment artifacts such as business cases, cost benefit analysis etc.
- Bachelor's degree.

3.2.26 Database Management Specialist

- Provides highly technical expertise in the use of DBMS and other data storage/discovery technologies (i.e., NoSQL, Hadoop, search and indexing engines, search oriented file systems, faceted search and data taxonomy based information discovery, etc.).
- Evaluates and recommends available DBMS products to support validated user requirements.
- Defines file organization, indexing methods, and Security procedures for specific user applications.
- Tests and assists in the implementation of changes or new database designs.
- Monitors database usage and statistics.
- Develops plans and budgets for staff and data base resources for data base projects.
- Prepares and delivers presentations on DBMS concepts.
- Extensive knowledge of relational database environment.
- Documents all applicable actions, processes and functions.

3.2.27 Training Manager

- Provides leadership and management for training tasks that are being performed by the contractor.
- Prepares training documents and services that are required to support training requirements drawing input from the researchers, test engineers, systems analysts, training specialists, logisticians, and the government and applying customer training policies.
- Oversees the activity of the Training Specialist(s).
- Maintain contact with the customer to ensure that the training meets their needs.
- Documents all applicable actions, processes and functions.
- Supports the generation and use of Computer Based Training (CBT) materials to be used within the Program as well as by the end users of the modernized MOCAS platform. Familiar with current CBT authoring tools, LMS platforms and standards (i.e., Sharable Content Object Reference Model (SCORM), Aviation Industry CBT [Computer-Based Training] Committee (AICC) etc.).

3.2.28 Training Specialist

- Conducts the research necessary to develop and revise training courses.
- Develops and revises courses and prepares appropriate training catalogs.
- Prepare instructor materials (course outline, background material, and training aids).
- Prepares student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms).
- Trains personnel by conducting formal classroom courses, workshops and seminars.
- Prepares reports and monitors training tasks in support of the goals of the project/program using standard training standards and software and hardware programs such as modeling and simulation and prototyping efforts.
- Provides input to the Project Lead on which decisions for training validation and or modifications of specified items or systems can be corrected.
- Documents all applicable actions, processes and functions.

3.2.29 Information Systems Training Specialist

- Provides support for coordinating, developing, and delivering computer-related training to the user community of MOCAS and MOCAS/eC related systems.
- Provides DCMA level one support and coordinate training with help desks.
- Provides standards, services, and guidance on IT related training programs that are designed to enable government agency personnel to use information technologies and systems more productively.
- Services include the development, delivery, and/or coordination of training courses and materials that address specific agency needs.

- Possess thorough knowledge of appropriate hardware and software (ex. - PCs, Microsoft (MS) Windows, MS Office, and applications such as SharePoint).
- Understands computer functions and related technical terminology of MOCAS and other DoD eCommerce Systems and how they are applied in everyday business situations.
- Possess exceptional interpersonal skills and superior oral and written communication skills.
- Documents all applicable actions, processes and functions.

3.2.30 Client Data /Interface Analyst

- Provides technical support in the evaluation of prime object names, data elements, enumerations and other objects for MOCAS and MOCAS/eC related systems.
- Develops and maintains program data dictionary and enumeration list.
- Functional knowledge of DoD Procurement Data Standard (PDS).
- Evaluates proposed objects and their attributes.
- Ensures that proposed object definitions are clear, concise, technically correct, and that they represent singular concepts.
- Ensures that the values of object attributes and domains are accurate and correct.
- Ensure that the proposed objects are consistent with data and process models.
- Documents all applicable actions, processes and functions.

3.2.31 Business Process Reengineering Specialist

- Applies process improvement, reengineering methodologies, and internet-related methodologies and principles to conduct process modernization projects IAW DoD Regulations and Guidelines.
- Functional knowledge of DoDI 5000.02
- Business process modeling techniques, notations, and facilitation.
- Responsible for transitioning of existing organizations or project teams in accomplishing the organization's goals or project activities and objectives through improved use of internet and other automated processes.
- Supports activity and data modeling, development of modern business methods, identification of best practices, and creating and assessing performance measurements.
- Provides group facilitation, interviewing, training, and additional forms of knowledge transfer.
- Documents all applicable actions, processes and functions.

3.2.32 Web/User Interface Developer

- Designs and develops user facing websites and interfaces ensuring strong optimization and functionality.
- Assists in the planning of overall Program approach regarding search engine optimization and web development.
- Designs web layout and enhancements, web-based applications, and database-backed websites/interfaces.
- Codes web pages utilizing CSS and XHTML and programming languages including JavaScript, SQL and PHP and combinations of languages for instance AJAX.
- Interacts with servers using SSH, FTP and Telnet protocols.
- Supports proper alignment to 508 requirements.
- Works with selected COTS products (i.e., workflow engines, data visualization engines, web design frameworks, etc.) to configure and extend their interfaces so as to better brand them for the MOCAS Program and integrate them seamlessly into the MOCAS user experience.

3.2.33 Program Collaboration/SharePoint Content Manager

- Serve as the primary technical authority for deployed SharePoint Content Applications and be responsible for managing all application deployment, administration, troubleshooting, maintenance, and technical support activities.
- Implement SharePoint workflows to automate simple information management and business processes that support the Program.
- Designing SharePoint solutions, site taxonomy and record storage.

- Creating and modifying SharePoint site collections with multiple sites, unique navigational elements, custom content types and site columns, site pages, web part pages, workflows, retention policies, and governance policies.
- Build forms SharePoint application pages.
- Implement document and record center repositories.
- Implement content types when appropriate.
- Work with the other development and functional teams to execute timely resolutions for problems with SharePoint-supported applications.
- Identify and use standard Web Parts to display enterprise content in a dashboard-like interface.
- Monitor portal usage including access, load, and usability, issues on a daily basis
- Enforce site standards (layouts, Security processes, etc.) to ensure that governance policies and processes are maintained.
- Ensure the integrity and Security of SharePoint data.
- Documents all applicable actions, processes and functions.

3.2.34 Service Orientated Architecture (SOA) Engineer

- Capable of design and implementation of Service Oriented Architectures and associated Framework (SOA) that align with the conceptual software architecture/design patterns defined for the Program
- Establish system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems.
- Design architecture to support the specific allocated software requirements as well as provide for present and future cross-functional requirements and interfaces.
- Works with the Software Architect to ensure these systems are compatible and in compliance with the standards for open systems architectures, the OSI and ISO reference models, and profiles of standards - such as IEEE OSE reference model - as they apply to the implementation and specification of information management solution of the application platform, across the API, and the external environment/software application.
- Documents all applicable actions, processes and functions associated with this position.
- Minimum of 5 years experience in SOA.
- Bachelor's degree in related field.

3.2.35 Systems Programmer

- Specializes in the configuration of system level parameters and COTS products. This includes file system configurations, shared volumes/mount points, storage provisioning, network load balancing, etc.
- Support the specification of system performance monitoring approaches. Supports analysis of system performance monitoring logs/outputs and help craft system tuning plans.
- Performance tunes system based on monitoring of performance and user feedback. Tuning achieved at various levels of the system such as quotas, process prioritization, access control levels, caching schemes, etc.
- Minimum of 5 years experience in language/technology specified in task order(s).

3.2.36 MOCAS Legacy Technology Programming Support

- Develop, test, and support an extensive portfolio of complex vendor and in-house developed financial applications written in COBOL, MANTIS and SUPRA.
- Develop COBOL programs for new specifications and/or requirements.
- Collaborate with system analyst and end users to understand emerging business opportunities and troubleshoot incidents, resulting in effective IT application solutions.
- Provide support for batch processing environments.
- Provide support including problem analysis and resolution, for production system monitoring of production MOCs.
- Effectively communicate project status with clients and peers in a dynamic and robust IT environment.
- Participate in system walk-throughs with team and/or Functional.

3.2.37 Project Scheduler

- Serves as a Project Scheduler for a major program initiative for the purpose of maximizing project, and overall program, decision making capabilities through the scheduling and tracking of key aspects of projects in relationship to the initiative.
- Develops and designs the scope, deliverables, and activities (including documentation of logic/assumptions made, scope, schedule, and resource/budget constraints and expectations) in conjunction with a designated project manager for each assigned task of a project.
- Designs, develops, and manages the master schedule and its architecture in MS Project along with project documentation within SharePoint.
- Analyzes monitors and reports scope, schedule and budget execution throughout the life of the project and provide time impact analysis and general schedule analysis.
- Supports project management team to maintain timely and effective change management processes, procedures and systems. Assists project team to develop and maintain periodic status reports to keep management informed on project progress.
- Documents all applicable actions, processes and functions.

3.2.38 Communications Manager

- Responsible for designing, creating, and delivering marketing programs and communication plans to support the growth and expansion of Government services within the scope of eCommerce.
- Develops presentations and provides reports based on information collected such as trends, competition, new products, and cost/investment.
- Familiar with a variety of marketing concepts, practices, and procedures.
- Aligns marketing concepts and strategies to eCommerce strategic goals.
- Develop and implement media planning and innovation strategies.
- Helps promote uniformity and consistency of eCommerce initiatives and goals.
- Researches customer demand and explore ways to increase it.
- Analyze current and past data to help determine overall marketing strategy.
- Documents all applicable actions, processes and functions.
- Minimum of 7 years experience as a Communications Manager.
- Bachelor's degree in related field.

4 Section 508 Amendment to the Rehabilitation Act of 1973

Any/all electronic and information technology (EIT) procured through this effort must meet the applicable accessibility standards at 36 CFR 1194. 36 CFR 1194 implements Section 508 of the Rehabilitation Act of 1973, as amended, and is viewable at <http://www.DCMAtion508.gov>

5 Period of Performance

Base:	01 Feb 2016 – 31 Jan 2018
Option Period One:	01 Feb 2016 – 31 Jan 2010
Option Period Two:	01 Feb 2020 - 31 Jan 2022
Option Period Three:	01 Feb 2022 - 31 Jan 2024
Option Period Four:	01 Feb 2024 - 31 Jan 2026

6 Hours of Operation

The contractor is responsible for conducting business, between the hours of 08:00- 17:00, Monday thru Friday except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings. For other than firm fixed price contracts, the contractor will not be reimbursed when the government facility is closed for the above reasons. The contractor must at all times maintain an adequate workforce for the uninterrupted performance of all tasks defined within this PWS when the Government facility is not closed for the above reasons. When hiring personnel, the contractor shall keep in mind that the stability and continuity of the workforce are essential. All references to days within this PWS will be calculated as calendar days.

7 Recognized Federal Holidays

Contractor is NOT required to perform on the holidays listed below.

New Year's Day	Labor Day
Martin Luther King Jr.'s Birthday	Columbus Day
President's Day	Veteran's Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

8 Place of Performance

Place of Performance will be identified on each task order. However, generally the work to be performed under this contract will be performed at the Contractors Facility. Work at Government facilities as applicable is projected to be at the following DCMA locations: Chester Virginia, Fort Lee Virginia, Alexandria Virginia and Columbus Ohio , and/or COR approved contractor provided locations.

9 Security Requirements

9.1 Contractor personnel performing work under this contract must have a favorably adjudicated background investigation to occupy an ADP/IT-II position prior to commencing work on the contract and must maintain the level of Security required for the life of the contract. All proposed key personnel must have a current ADP/IT II position at time of offer on all task orders.

9.2. Assignment to an ADP/IT-II position requires favorable adjudication as stated in DoD 5200.2R. The contractor will provide sufficient documentation through their Security Office to the DCMA Security Office to show favorable adjudication of required investigations. DCMA Security personnel will validate proof of existing investigations.

9.3. DCMA IT uses the Joint Personnel Adjudication Environment (JPAS) to verify investigations. JPAS uses a centralized database with centralized computer processing and application programs for standardized DoD personnel Security processes. Vendors have access to JPAS to request and maintain Security investigations for their personnel. New investigative requests will be submitted by the vendor through the Joint Personnel Adjudication Environment (JPAS) utilizing the Electronic Questionnaires for Investigations Processing (e-QIP).

<https://www.dss.mil/GW>ShowBinary/DSS/diss/jpas/jpas.html>.

DCMAIT-K will make every effort to confirm the clearance of vendors not in JPAS, however timely results are not common and delays would not be considered a reason for a Government caused delay.

9.4. The Security investigation (within scope) must have been completed or a current update investigation in process. Listed below are the categories and associated required investigations:

- Single Scope Background Investigation (SSBI) (ADP/IT-I) or
- National Agency Check and Law and Credit (NACLC), Access National Agency Check with Inquiries (ANACI) or Periodic Reinvestigation DCMARet (PRS) (ADP/IT-II) or
- NACI National Agency Check with Inquiries (ADP/IT-III) as appropriate.

9.5. To be allowed unescorted access to general DCMA spaces and or access to DCMA IT systems the contractor must obtain a DoD issued Common Access Card, (CAC) card. Requirements for proposed contractor recipient of a government CAC credential must first be vetted through his or her employer using the DoD-approved process and the process outlined in the following documents:

- Federal Information Processing Standards Publication 201- 1, " Personal Identity Verification (PIY) of Federal Employees and Contractors"
- DoD Regulation 5200.2-R, "Personnel Security Program"
- Directive-Type Memorandum (DTM) 08-003- "Next Generation Common Access Card (CAC) Implementation Guidance"

All CAC holders must minimally have an initiated National Agency Check with Inquiries (NACI) and a favorable completion of a Federal Bureau of Investigation (FBI) fingerprint check, or a DoD-detemlined equivalent investigation, or greater. However, Affiliated Volunteers requiring network access are only required to have an

initiated National Agency Check with Inquiries (NACI), and a favorable completion of an automated FBI National Criminal History Check (fingerprint check).

9.6. When contractor personnel are no longer supporting this contract the CAC card will be returned to the COR for disposition.

9.7. The contractor must comply with all established DoD and Defense Contract Management Agency (DCMA) Security policies and procedures governing the facility that they will be working in.

9.8. The contractor is required to attend DCMA Security training as specified in addition to his/her contractor requirements.

9.9. The contractor shall establish and implement methods of making sure all keys, key cards, or badging credentials issued to the individual contractor employee by the Government are not lost or misplaced and are not used by unauthorized persons. Lost or misplaced keys, key cards, or badging credentials must be reported to the local DCMA Security representative on the first duty day after the loss is detected.

9.10. The contractor shall be responsible for safeguarding all government equipment, information, and property provided for contractor use.

9.11. At the end of the period of performance of this contract, all sensitive materials provided to the contractor in support of this contract must be returned to the COR.

9.12. Access to U.S. Government computing assets is a privilege, and not a right. Access to these systems can be monitored at any time. Any violation of the established policies and procedures could involve the revocation of that privilege.

9.13. Sharing or common use of DCMA user identifications and passwords is strictly prohibited.

9.14. All foreign travel by contractor personnel must be reported prior to the travel beginning to the local DCMA Security representative.

10 Contractor Access to Facilities or Information Systems

Performance under this contract requires contractors to have routine physical access to a DCMA or other Federally-controlled facility, and/or routine access to a DCMA or other Federally-controlled information system. Access shall be provided using a Common Access Card (CAC).

The Contracting Officer's Representative (COR) designated in this contract is responsible for coordinating, approving, and terminating entry of contractor personnel to DCMA facilities. CORs operating in this capacity will be referred to as the DCMA Trusted Agent (TA).

Contractors shall submit requests for CACs to the DCMA Trusted Agent. The following information must be provided to begin the process for obtaining a CAC:

Last Name
First Name
Middle Name
Social Security Number
Date of Birth
Email Address

The Trusted Agent will initiate and approve contractor CAC applications via the Contractor Verification System (CVS). The CVS is a WEB-based system that was put in place to allow DoD contractors to apply for a CAC via the Internet. Information concerning CVS is available at <http://pmo.cac.navy.mil/cvs/docs/CVS-TA-TG%20v5a.pdf>. Contractors requiring access to DCMA facilities for less than 6 months will be issued a temporary escort required badge, unless the contractor has been cleared by the appropriate security center representative to receive a temporary no-escort required badge.

11 Site Maintenance and Storage

The contractor shall keep the work site in a clean and orderly manner at all times. Trash shall be removed at the end of each day, or as required to maintain a clean environment. At no time shall trash and/or the contractor's equipment or supplies impede or disrupt the DCMA workforce. Contractor shall ensure clean drop clothes and as well as other suitable covering will be provided for full protection of the area, equipment and other items as identified. All equipment, materials and supplies shall be stored so as to maintain a DCMAure and safe work site prior to the end of the workday. Contractor will be responsible to ensure that all work areas are vacuumed; furniture dusted, and cleared of all debris. The contractor shall provide, and is responsible for any Security needs required to protect equipment, materials, and supplies required under this PWS.

12 Liability

The contractor shall be held responsible for any and all property damage that may occur in conjunction with performance of this contract. This includes but is not limited to damage such as holes, scrapes, marks, stains, etc. to walls and/or ceilings, flooring (i.e. carpet, tile, wood, laminate, etc.), furniture, equipment, etc. The U.S. Government or its representatives shall not be liable for any damages, either to the environment or to property, as a result of the contractor's work.

13 Safety

The contractor is solely responsible for compliance with all federal, state and local laws, the Occupational, Safety and Health Act (OSHA) (Public Law 91-596) and the resulting standards, OSHA Standards 29 CFR 1910 and 1926, as applicable, and the protection of their employees. Additionally, the contractor is responsible for the safety and health of any and all subcontractor employees. The contractor shall ensure assigned personnel are adequately trained and qualified for the task being performed. All contractor and subcontractor personnel shall be briefed and training on the hazards involved with operations and applicable precautions to be taken. Should unidentified hazards arise, cease operations and immediately contact the COR. The contractor is fully responsible for performing routine and recurring surveillance of the work site and work being performed to ensure the safety of their employee's and the safety of the work environment.

14 Mishap Notification

The contractor shall notify the COR within one (1) hour of all mishaps or incidents at or exceeding \$500 (material + labor) in damage to DoD property entrusted by this contract. This notification requirement shall also include physiological mishaps and incidents. A written or email copy of the mishap/incident notification must be submitted to the COR within three calendar days of the event. Mishap notifications shall contain, at a minimum, the following information:

- Contract, Contract number, name and title of the person(s) reporting
- Date, time and exact location of the accident/incident
- Brief narrative of accident/incident (events leading to accident/incident)
- Cause of accident/incident, if known
- Estimated cost of accident/incident (material and labor to repair/replace)
- Nomenclature of equipment and personnel involved in accident/incident
- Corrective actions (taken and proposed)
- Any alternate pertinent information.

The contractor shall cooperate with any and all Government mishap investigations.

15 Post Award Conference/Periodic Progress Meetings

A Post Award Kick Off Meeting will be held within 10 business days of award of the IDIQ. Progress/status meetings will be held by the COR/PM on a weekly basis to apprise the contractor of how the government views the contractor's performance and the contractor will apprise the Government of problems, if any, being experienced.

16 Contractor Travel

Contractor will be required to travel CONUS during the performance of this contract to attend meetings, conferences, and training and test sessions. All travel requires Government COR approval and will be on a cost reimbursement basis. There will be no reimbursement for travel expenses incurred within the DCMA Fort Lee area.

In the event that a requirement for travel outside of the DCMA Fort Lee area arises, travel must be pre-approved by the COR by submitting travel plans with names, dates, locations and estimated expenses at least two weeks in advance of the planned travel. If the place of performance is other than the DCMA Headquarters, travel may be allowable and reimbursable subject to the Joint Travel Regulation (JTR) and the limitation of funds specified in this contract. All travel, airfare, per diem, and car rental, required and authorized by the Contracting Officer's Representative, shall be performed and invoiced IAW FAR 31.205-46 and the Joint Travel Regulation, Volume 2, DoD Civilian Personnel, Appendix A, in effect at the time travel is performed and the limitation of funds specified in this contract. Costs shall be allowable only if the following information is documented -- (i) Date and place (city, town, or other similar designation) of the expenses; (ii) Purpose of the trip; and (iii) Name of person on trip and that person's title or relationship to the contractor.

17 Transition Period

To minimize any decreases in productivity and to prevent possible negative impacts on additional services, the contractor shall have personnel on board, during the ninety (90) day transition period.

The Offeror shall provide a transition plan that describes actions, plans, and procedures to ensure a smooth transition from contract award to full operational status. The goal is to ensure that uninterrupted services are rendered while the transfer of knowledge and files (and existing personnel as appropriate) is accomplished. The plan shall be initiated no greater than 3 days after the start of the period of performance and be accomplished in ninety (90) days. Immediately following the ninety (90) day transition period, the base year operation period will commence.

Transition activities shall include:

- Transition of access to all applications and systems required for PWS.
- Continuance of any scheduled reviews and other meetings.
- Continuance of standard operations.
- Transition of records, files, and procedures.
- Obtain required badges or clearances, and obtain access to Government data bases.

The transition plan must demonstrate an understanding of what is involved in the transition from the current contractor to the successor contractor. It must address all elements of assumption of service and transition to the required service delivery targets.

At the end of this contract period of performance, the contractor shall provide similar transition/cutover training and support to any new contractor selected.

18 Government Furnished Property, Equipment, and Services

The Government will furnish computers and CACs when deemed appropriate by the COR. The Government will provide necessary workspace to and office equipment to facilitate performance

19 eCMRA Contractor Manpower Reporting

"The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the DCMA via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address: <http://www.ecmra.mil/> Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk at help desk at: <http://www.ecmra.mil>. Regardless of the actual award date, the reporting period covers performance during the FY. For example, if a contract is awarded in Dec of 2015, the contractor will report performance information related to direct labor hours and dollars for the period of performance from Dec 2015 to Sep 2016 and each subsequent Fiscal year thereafter.

20 Intellectual Property

The DCMA will obtain and the Contractor shall assign and deliver to the DCMA all the contractor's rights, including without limitation all copyrights, in the software first produced in the performance of this contract, all as provided in FAR 52.227-17, Rights in Data – Special Works. The term "software" must include, without limitation, source code listings, design details, algorithms, processes, flow charts, formulas, and related material that would enable the software to be produced, created, or compiled. As to any pre-existing software incorporated into a deliverable under the contract, the Contractor shall obtain, assign, and deliver to the DCMA intellectual property rights sufficient to permit the DCMA to use, disclose, and reproduce such software, to prepare derivative works, to

distribute copies to the public, and to perform publicly and display publicly, in any manner and for any purpose, and to have or permit others to do so.

Software vendors in the private and commercial sectors are expected to want the source code as the basis for their DCMA Interactive Data applications. The source code will be made publicly available, subject to a permissive licensing scheme that would allow incorporation of the software into other works. The contractor would also have access to the source code on this basis.

21 Information Sensitivity

The tasks listed in this PWS are expected to contain unclassified sensitive information that could act as a guide for hostile entities to cause harm to national and agency interests. The Contractor shall handle all documents in accordance with government and DCMA-specific standards.

The Contractor is required to handle all materials, including working materials, as DCMA sensitive For Official Use. All preliminary and final deliverables and all associated working papers concerning DCMA, the security projects performed under this effort, and security architecture and other material deemed relevant by the agency, received or generated by the Contractor shall be considered sensitive limited official use unless otherwise noted in writing.

22 Information Confidentiality

(a) To the extent that the work under this contract/Task Order(s) requires that the Contractor be given access to confidential or proprietary business, technical, financial information belonging to the government or other companies, including pre-decisional budget and acquisition sensitive information, the Contractor shall, after receipt thereof, treat such information as confidential and agree not to appropriate such information to its own use or to disclose such information to third parties unless specifically authorized by the contracting officer in writing. The foregoing obligations, however, shall not apply to:

1. Information that, at the time of receipt by the Contractor, is in the public domain;
2. Information, that is published after receipt thereof by the Contractor or otherwise, becomes part of the public domain through no fault of the Contractor;
3. Information that the Contractor can demonstrate was in his possession at the time of receipt thereof and was not acquired directly or indirectly from the government or other companies; and
4. Information that the Contractor can demonstrate was received by it from a third party that did not require the Contractor to hold it in confidence.

(b) The Contractor shall obtain the written agreement, in a form satisfactory to the contracting officer, of each employee permitted access, whereby the employee agrees that he will not discuss, divulge or disclose any such information or data to any person or entity except those persons within the Contractor's organization directly concerned with the performance of the contract.

(c) The Contractor agrees, if requested by the government, to sign an agreement identical, in all material respects, to the provisions of this clause, with each company supplying information to the Contractor under this contract, and to supply a copy of such agreement to the contracting officer. From time to time upon request of the contracting officer, the Contractor shall supply the government with reports itemizing information received as confidential, proprietary, pre-decisional budget information, or acquisition sensitive information, and setting forth the company or companies from which the Contractor received such information.

(d) The Contractor agrees that upon request by the contracting officer it will execute a contracting officer approved agreement with any party whose facilities or proprietary data it is given access to or is furnished, restricting use and disclosure of the data or the information obtained from the facilities. Upon request by the contracting officer, Contractor personnel shall also sign such an agreement.

(e) This clause shall flow down to all subcontracts and teaming agreements.

23 Intellectual Property Rights

The DCMA is licensing commercial items under this Contract, and the parties' intellectual property rights are governed generally by Section I, clauses 52.227-14, Alt. III, and 52.227-15. Under clause 52.227-14, the DCMA shall have unlimited rights in any data first produced in performance of this Contract.

24 Transfer of Data on Contract Termination or Expiration

The Contractor agrees that all data which the DCMA owns or in which the DCMA security has other rights will be turned over to the DCMA upon contract termination or expiration in a format to be specified by the DCMA at the time of such transfer.

25 System Data Use By Replacement Contractor

In accordance with FAR 52.227-14 entitled "Rights in Data - General" (MAY-2014), the Contractor agrees that the DCMA has unlimited rights to all data, documents, and work products developed under this contract. The Contractor agrees that the DCMA has the unlimited right to allow a replacement or potential replacement Contractor, at any time before or after the expiration of this contract, or upon termination of the contract for default or convenience of the DCMA, full use of all data, documents, and work products developed under this contract.

26 Subcontract Approval Required Documentation

The rights and obligations set forth in this section are in addition to, and in supplementation of, the rights and obligations contained in Section I, clause 52.244-2. Those subcontracts which are subject to the requirements of the Section I contract clauses entitled "Subcontracts" shall be submitted to the Contracting Officer for review and approval. The Contractor shall provide the DCMA with an explanation of the type of agreement(s) the Contractor and subcontractors are proposing. This explanation shall clearly define the relationship(s) between the Contractor and subcontractor(s) and what each party's responsibilities/duties shall be. Contractors with purchasing systems reviewed and approved in accordance with Part 44 are not required to submit subcontracts to the Contracting Officer for review and approval.

27 Government-Furnished Equipment

With the exception of incidental items associated with on-site performance (furniture, desktop computers, copiers, etc...), the Contractor shall furnish all personnel, management, equipment, supplies, and services necessary for performance of all aspects of the contract. Unless explicitly stated otherwise, the Contractor is responsible for all costs associated with and incurred as part of providing the services outlined in this contract.

NOTE: Items such as handheld devices will not be provided. In addition, government laptops may be provided with business justification by the government sponsor and approval from the COR.

28 Contractor Staff Training

Prior to introduction and implementation of new technology, the DCMA will notify the Contractor in sufficient time to allow for appropriate Contractor staff training. The DCMA will not provide training for the Contractor staff, except for training to support the DCMA developed applications. During training periods the Contractor shall maintain a high level of service to ensure customer satisfaction.

29 Associate Contractors

Performance of this effort may require the PMO contractor to work closely with other contractors. The close interchange with associate contractor(s) may require access to, or release of, proprietary or limited/restricted rights data. To facilitate close cooperation and maximum effectiveness, the Contractor may enter into agreement(s) with associate contractors to adequately protect such data from unauthorized use or disclosure, at its discretion. However, the Government will not be a party to these agreements, and the privacy, security and data rights clauses in each contract still apply.

30 Commercial Advertising

Under no circumstances shall the Contractor, or anyone acting on behalf of the Contractor, refer to the supplies, services, or equipment furnished pursuant to the provisions of this contract in any publicity/ news release or commercial advertising without first obtaining explicit written consent to do so from the PMO Program Manager.

This restriction does not apply to marketing materials developed for presentation to potential government customers of this contract vehicle.

The Contractor agrees not to refer to awards in commercial advertising in such a manner as to state or imply that the product or service provided is endorsed or preferred by the Federal Government or is considered by the Government to be superior to other products or services.

31 Transition Upon Expiration or Termination of Contract

The Contractor recognizes that the services under this contract are vital and shall be continued upon contract expiration or termination, without interruption and that a successor, either the DCMA or another Contractor, will continue them. The Contractor agrees to (a) furnish phase-in training to a successor Contractor, (b) exercise its best efforts and cooperation to effect an orderly and efficient transition to a successor, and (c) ensure that all license agreements for contractor developed software and data and third party developed software and data are fully assignable.

The Contractor shall, upon the Contracting Officer's written notice, (a) furnish phase-in, phase-out services for up to 120 days after this contract expires or is terminated, and (b) negotiate, in good faith, a plan with a successor to determine the nature and extent of phase-in, phase-out services required. The plan shall specify a training program and a date for transferring responsibilities for each division of work described in the plan, and shall be subject to the Contracting Officer's approval. The Contractor shall provide sufficient experienced personnel during the phase-in, phase-out period to ensure that the services called for by this contract are maintained at the required performance level.

The Contractor shall be reimbursed for all reasonable phase-in, phase-out costs (i.e., costs incurred within the agreed period after contract expiration that result from phase-in, phase-out operations).

The Contractor agrees that the DCMA may, during the period of and as permitted by the current contract, provide a replacement Contractor with software, data, and any other items necessary to achieve an orderly transition to the successor.

32 LIST OF ACRONYMS

ACOR	Alternate Contracting Officer's Representative
ACQ	Acquisition
BPR	Business Process Reengineering
CCE	Contracting Center of Excellence
CFR	Code of Federal Regulations
COBOL	Common Business-Oriented Language
CONUS	Continental United States (excludes Alaska and Hawaii)
COR	Contracting Officer Representative
COTS	Commercial-Off-the-Shelf
CWS	Contract Writing Systems
DD250	Department of Defense Form 250 (Receiving Report)
DD254	Department of Defense Contract Security Requirement List
DFARS	Defense Federal Acquisition Regulation Supplement
DMDC	Defense Manpower Data Center
DOD	Department of Defense
eC	Electronic Commerce
EDA	Electronic Document Access
EDI	Electronic Data Interchange
FAR	Federal Acquisition Regulation
FPDS-NG	Federal Procurement Data System – Next Generation
HIPAA	Health Insurance Portability and Accountability Act of 1996
KO	Contracting Officer
LIM	Lifecycle Investment Management
MOCAS	Mechanization of Contract Administration Services
OCI	Organizational Conflict of Interest
OCONUS	Outside Continental United States (includes Alaska and Hawaii)
ODC	Other Direct Costs
PDS	Procurement Data Standard
PIPO	Phase In/Phase Out
POC	Point of Contact
PRS	Performance Requirements Summary
PWS	Performance Work Statement
QA	Quality Assurance
QAP	Quality Assurance Project
QASP	Quality Assurance Surveillance Plan
QC	Quality Control
QCP	Quality Control Project
SDLC	Software Development Lifecycle
SYS	Systems
TE	Technical Exhibit
UDF	User Defined Format
WAWF	Wide Area Workflow
XML	Extensible Markup Language

33 ATTACHMENT/TECHNICAL EXHIBIT LISTING

Technical Exhibit 1: Relevant Specs of MOCAS

Technical Exhibit 2: Current Commercial off the shelf (COTS) Software

Technical Exhibit 3: Current System Interface/Data

Attachment 1: Task Order Instructions

Attachment 2: Non-Disclosure Of Information

Attachment 3: Non-Disclosure of Information Agreement Between Contractors

Attachment 4: Organizational Conflicts Of Interest (OCI)

Attachment 5: Price Sheet

Attachment 6: RFP Compliance Matrix

Attachment 7: Past Performance Questionnaire

Attachment 8: Performance Requirement Summary (PRS)

Attachment 9: Contact Requirements Data List (CDRLs)

- A001: Weekly Project Status Report: Weekly as determined by COR/PM
- A002: Technical Papers: As required by COR/PM
- A003: Analytical Reports: As required by COR/PM
- A004: Test Reports: As required by COR/PM
- A005: Modeling Structure/Schematics: As required by COR/PM
- A006: Cost Reports (actual)/Cost Schedules (projected) Cost Models (estimated) : As required by COR/PM
- A007: Communication Plan (actuals): As required by COR/PM
- A008: Training Lesson Plan/Material/Media copies: As required by COR/PM
- A009: Documented Process Flows: As required by COR/PM
- A010: Project/Program Schedules: As required by COR/PM
- A011: Intellectual Property: As required by COR/PM
- A012: Graphical/Slide Presentations: As required by COR/PM
- A013: In Process Design Reviews (IPDRs)
- A014: Risk Registry: As required by the COR/PM
- A015: Quality Assurance Status: Weekly Status Report
- A016: Quality Service: Weekly Status Report
- A017: Program Management: Weekly Status Report

Technical Exhibit 1: Relevant Specs of MOCAS

Hardware

Resides on an IBM 2098 model E-10 mainframe with the following configuration:

- 398 Million Instructions per Second (MIPS)
- 3 processors
- 128 Enterprise Systems Connection (ESCON) Channel
- 8 Fiber Connection (FICON) Channels
- 8 gigabytes (GB) of memory
- 49 Millions of Service Units (MSU)
- 2 zAAP processors

Data storage resides on a variety of devices depending on availability requirements.

- Data that must be immediately available resides on model 3390-27 disk drives.
- Data migrated to long-term storage are stored on high density model 3390-54 volumes.
- 64 CA-VTAPE 3490 – 36 Track (virtual)
- 40 DataDomain 3590 – High capacity tape drive (virtual)
- 1 Sun/Oracle SL3000 – Automated tape library (200 tape slots)
- 4 Sun 9840 – 40GB uncompressed high capacity tape drive (physical)

Database

MOCAS consists of three separate databases (MOCH, MOCL and MOCG) that serve two geographical regions (East and West). These databases are accessed via the CINCOM SUPRA PDM hierarchical database management system.

The table structures and relationships are the same across all three databases, only the data is different. The tables are grouped within separate schemas. Each schema contains various numbers of tables that have relationships with each other.

Software Description

MOCAS executes in an IBM z/OS 1.11 operating system environment. The MOCAS application was developed using the CINCOM SUPRA database, CINCOM MANTIS development environment, and COBOL programming language. MANTIS has been used for all interactive user interfaces and executes within the Customer Information Control System (CICS). COBOL programs are used for batch processes. Job Control Language (JCL) controls the execution of the batch processes. MOCAS consists of three geographic regional databases. For the most part, program executables and JCL are mirrored in each of the three databases. However, only one source code library is maintained. The MANTIS programs are maintained in the MANTIS development environment and the source code library.

While MANTIS has internal functionality to interact with the SUPRA database, the COBOL programs call the DATBAS procedure. The DATBAS procedure is a proprietary procedure written by CINCOM for accessing the SUPRA database. The COBOL programs pass to DATBAS parameter information indicating what type of access to perform, key information for reading or updating the database and working storage to hold the database record information. The DATBAS procedure performs the required database functions and passes information back to the COBOL program using the working storage and other parameter fields.

MOCAS changes are captured during the batch cycles and transmitted using change detector software through a Cincom exit, then sent to the Shared Data Warehouse (SDW), an Oracle relational database hosted on a UNIX server using MQ Series. Periodically throughout each workday MOCAS data processed in the MANTIS/CICS environment is also transmitted to the SDW using MQSeries as the transport method. Extract components, which are considered part of the MOCAS mainframe environment, were developed using the COBOL and Assembler languages.

MOCAS data is stored on the SDW in a normalized Online Transaction Processing (OLTP) structure within the Oracle database. The SDW performs Online Analytical Processing (OLAP) to consolidate information which supports inquiry and reporting applications. The SDW also enables companion systems to extract MOCAS data using Oracle's SQL*Net or other common protocols.

The SDW is considered an extension of MOCAS. Administrative Contract Officers (ACO) use the SDW based Modification Delivery Order (MDO) application to extract data which is then used to update MOCAS. Other DCMA and DFAS personnel can use the SDW for inquiry and reporting. The SDW provides the capability to run both predefined reports and ad-hoc inquiries.

All programs that are either part of the MOCAS application or provide extended services are supported as part of MOCAS. Source code for COBOL and Assembler programs are stored and maintained using Computer Associates (CA) Librarian. For users in the TSO/ISPF environment, CA Librarian supports interactive update of program source code. MANTIS code is managed by the MANTIS software that executes in the CICS regions, and is also stored in Computer Associates (CA) Librarian.

A single face to Industry for contract management functions, MOCAS has a worldwide user base of greater than 10,000. Payments from MOCAS represent a very large percentage of dollars paid to vendors by the Department of Defense.

Technical Exhibit 2: Current Commercial off the shelf (COTS) Software

Vendor	Software	Environment, Embedded, Executed, Development, Diagnostic	Description
• <i>CINCOM</i>	MANTIS Component Engineering and Facility Nucleus	Embedded	Provides both the development environment for MANTIS screens and programs. Performs the interpretive processing that enables MANTIS programs to execute in the CICS environment.
• <i>Compuware</i>	SUPRA PDM Buffer Cache	Executed	These are the unbundled components of the SUPRA DBMS. They provide database interfaces to both the COBOL batch and MANTIS interactive programs. Through dynamic “ datbas ” calls, MOCAS performs all I/O functions against the SUPRA databases.
	SUPRA PDM Dynamic Indexing	Executed	
	SUPRA PDM PDM/XA Extended Storage	Executed	
	SUPRA PDM RDM XA Support	Executed	
	SUPRA PDM Relational Data Manager	Executed	
	SUPRA PDM TP Monitor / Connector for CM/CICS	Executed	
	SUPRA Physical Data Manager	Executed	
	SUPRA PDM CTMS FDP Large All +256	Executed	
	E/1 Advance Mapping System	Executed	
• <i>Vanguard</i>	E/1 Entire	Embedded	MANTIS/SUPRA internal security system.
	STROBE for CICS	Diagnostic	Performs monitoring and diagnostics for the CICS regions.
• <i>IBM</i>	STROBE for Advantage CA Optimizer	Diagnostic	<i>Not used</i>
	STROBE for WEBSPHERE MQ	Diagnostic	Monitor and diagnose issues for MQ Series transmissions.
	STROBE MVS for SYSPLEX (STROBE)	Diagnostic	Monitor channel activity
	Abend-AID - Interactive	Diagnostic	Diagnostic Aid for program failures executed within a TSO/ISPF session.
	Abend-Aid with Primary Language	Embedded	Provides linkage from COBOL programs to the Abend-Aid diagnostic programs.
	VANGUARD RACF Administrator (VRA)		RACF Editor - used to assign users to RACF security groups.
IBM	z/OS Operating System	Environment	Establishes the operating environment for all components of the MOCAS application. Also provided are utilities for data manipulation, query, and communication which are executed as part of MOCAS processing.
	IBM TIVOLI Info Manager for Z/OS	Diagnostic	Monitoring tool to track all activity within the z/OS environment.

Vendor	Software	Environment, Embedded, Executed, Development, Diagnostic	Description
	CICS - Customer Information Control System	Environment	Subsystem that provides the platform for MOCAS user interfaces, primarily MANTIS programs.
	CICS TS for z/OS	Environment	Enables CICS to communicate using internet protocol.
	TSO - Time Sharing Option	Environment	Interactive facility used for development, monitoring, execution, and maintenance.
	ISPF – Interactive System Productivity	Development	Interactive procedures that enable execution of various development, monitoring, utility, and other functions within the TSO environment.
	SDSF - Spool Display and Search Facility	Executed	View JOB output - executed within a TSO/ISPF session.
	RACF - Resource Access Control Facility	Environment	Security Subsystem.
	IPCS - Interactive Problem Control Facility		(<i>Not used</i>)
	MVS QUICKREF	Diagnostic	MVS/QuickRef is used to provide rapid descriptions of the meanings of messages issued by over 1900 z/OS products.
	z/OS Security Server	Environment	Provides security services for ports being accessed via internet protocol.
	WebSphere - MQ Series	Executed	Provides a secure means for two way communication for both transaction and bulk data transfers.
	WebSphere - Web Application Server	Environment	This a web application server (WAS). The WAS provides the environment for hosting web browser based applications and enables connectivity to MOCAS via CICS/MANTIS.

Vendor	Software	Environment, Embedded, Executed, Development, Diagnostic	Description
• <i>SG Software Solutions</i>	JCL PREP	Development	Aids developers by generating JCL.
•	JOBSCAN	Diagnostic	Diagnostic - scans JCL and reports errors prior to execution.
•			
• <i>Computer Associates</i>	CA View	Diagnostic	Monitoring tool.
•	CA Cleanup for RACF	Environment	Utility function for updating the RACF master files.
•	CA Librarian Base Repository and Administration	Development	Manages the COBOL and Assembler source code: Provides versioning and configuration management capability.
•			
• <i>BMC Software</i>	Mainview	Diagnostic	Monitors activity within the z/OS and CICS environments.
•			
• <i>Metastorm Inc.</i>	Data Integrator	Executed	Secure bulk data transfer software that uses MQSeries for transport.
	Metastorm Integration Manager (MIM)	Executed	Updated version of the secure bulk data transfer software that uses MQSeries for transport. (<i>this will replace Data Integrator</i>)
• <i>PKWare INC.</i>	PKZIP for z/OS	Executed	Data compression/expansion software.
•			
• <i>Sterling Commerce</i>	Connect/Direct	Executed	Software that enables secure transmission of payment data from MOCAS to the Federal Reserve Bank.
•			
• <i>Syncsort</i>	SYNCSORT	Executed	Sort and data manipulation software executed as part of the MOCAS batch processing.
•			
• <i>MAX Software Inc.</i>	MAX – Interactive and Batch	Executed	Data manipulation software driven by an extensive range of logical parameters that enable the creation of simple data manipulation programs. Executed both from ISPF and within the MOCAS batch processing.

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- **Current Government Off-the-Shelf (GOTS) Software**

GOTS Acronym	Title	Environment, Embedded, Executed, Development, Diagnostic	Description
• <i>DDS</i>	Data Delivery Service	Executed	Interactive and batch file transfer subsystem. Configuration management is the primary function. It is used to promote programs from test to production and provide an audit trail.
• <i>DFT/UNIX</i>	DLA File Transfer/UNIX	Executed	Started task: An interface engine that detects files either created by MOCAS or received from another system. Parameter driven tasks are automatically initiated for each file. All processed files are logged and archived.
• <i>MADS</i>	Message Accountability Delivery System	Executed	Started task:
• <i>DFT/MVS</i>	DLA File Transfer/MVS	Executed	Started task:
• <i>MANDATE</i>	Mandate2	Embedded and Executed	Embedded within both MOCAS COBOL and MANTIS programs to perform all date formatting and calculation. There is also an interactive version that can be executed in the TSO/ISPF environment.
<i>MOCAS Utilities</i>	MOCAS Utilities	Executed	Specialized custom programs to perform minor updates to or extract data from the MOCAS SUPRA database.
<i>MORDS</i>	Mechanization of Reports Distribution System	Embedded and Executed	Report creation components are embedded within MOCAS COBOL programs. Interactive and batch programs are executed to perform configuration, storage, and transfer of the MOCAS reports.
<i>SUPRA Utilities</i>	SUPRA Utilities	Executed	Custom programs that perform tasks such as configuration, security updates/reports, database modifications, etc.
<i>CICS Utilities</i>	CICS Utilities	Executed	Both CICS and custom written batch processes that issue commands to CICS regions.
<i>Environmental Support</i>	Environmental Support Utilities	Embedded and Executed	Audit, logging and diagnostic programs are embedded within MOCAS. The majority of these (both interactive and batch) modules are used for development, testing, and managing the environment.

Technical Exhibit 3: Current System Interface

DoD end users access the MANTIS application from desktop computers, over their agency's local area network connected to the DoD NIPRNet using TN3270 emulation.

The TN3270 is also used by PC Client applications to obtain MOCAS data using "screen scraping" technology. Screen Scraping is the method used by programs to pull data from another application based on the position on the screen. Keystrokes are emulated to allow data to be transferred back to the mainframe application or to navigate within the application. In relation to MOCAS, data is pulled from and passed to MOCAS by PC based application using screen scraping technology. The Entitlement Automation System (EAS) and Electronic Document Management (EDM) systems currently perform screen scraping. EAS is written in PowerBuilder and uses FlashPoint for interfacing with the 3270 emulator. EDM is written in Visual Basic and uses the High Level Language Application Program Interface (HLLAPI) for interfacing.

Interfaces have been established by the transmission of files between MOCAS and other systems. Interface files are transmitted using either a direct interface or a Translator System. If a direct interface has been established, files are transmitted using the Systems Network Architecture (SNA) Protocol, File Transfer Protocols (FTP), or MQSeries. These files are transmitted directly between MOCAS and the initiating/receiving system.

1. SNA transfers can only be performed between applications hosted on IBM mainframes.
2. MQSeries communication dictates that the software must be installed at both sending and receiving systems. MQSeries transfers can be at either transaction level of bulk file. MQSeries bulk file transfers are performed using Metastorm Information Management (MIM) software executed by JCL as batch processes.
3. FTP transfers can be accomplished in two ways. Directly by the JCL stream using the FTP system program or utilizing the DLA File Transfer Process (DFTP), also known as the Polling Interface Task (PIT). DFTP is best defined as a long running batch job that controls the submission of JCL and attach of subtasks based on the appearance of datasets with names that match specific qualifiers. This batch job is known generically as the Polling Interface Task, or PIT. DFTP manages the transmission, receipt and processing of files. The main functions of DFTP are:
 - a. Locate eligible datasets to be processed.
 - b. Submit JCL to process file transfers and file receipts or attach subtasks when eligible datasets are located.
 - c. Review the results of file transfers and control termination of subtasks.

Configuration files are used to identify the actions to be taken on specific datasets. For datasets that are to be transferred to another system, the dataset name, the remote location to which data will be transferred, and the location of data that will assist in the construction of JCL and FTP commands are identified. During FTP, a log of actions and results is generated. The system reviews these logs to determine the status of a transfer and the cause of errors when a transfer fails. If an error occurs, the transfer will be skipped. For datasets identified for receipt, DFTP submits a job or a program to process the datasets, when the dataset is detected. The dataset and the JCL to be submitted are identified in the configuration file. Upon processing, DFTP also has the capability to delete the file, if indicated in the configuration file. The main differences between FTPing a file using DFTP, rather than the MOCAS JCL are:

- a. DFTP creates a log file that can be viewed later.
- b. DFTP will attempt an FTP again, if the original attempt failed.
- c. The files to be transmitted are identified in DFTP, not in the MOCAS JCL.

Whether sending or receiving, MOCAS requires both EDI and MILSCAP transactions to be reformatted and with some data conversion. This entails pre and post processing by translation software. External Translator Systems can be considered clearinghouses for specific types of transactions and routes these transactions based on imbedded information. To process these files MOCAS and/or DFTP have interfaces with both internal and external Translator System using FTP or MQSeries. The Translator Systems currently interfacing with MOCAS and/or DFTP are:

- Defense Automatic Addressing System (DAAS) – external system that processes MILSCAP and EDI Transactions. Transmits and receives using MQSeries.

- Defense File Transfer/UNIX (DFT/UNIX) – resides on the MOCAS mainframe server and manages data transfers via MQSeries.
- Message Accountability Delivery System (MADS) – resides on the MOCAS mainframe server processes MILSCAP Transactions for Columbus Systems.
- DISA EDI Gateway – processes EDI transactions
- Defense Electronic Business Exchange (DEBX) – processes EDI Transactions.
- INX – processes EDI Transactions for both MOCAS and the Defense Business Management System (DBMS).

The Payment Pre-Validation Module (PPVM) application, unlike other interfaces, resides on the mainframe with MOCAS. Rather than transmitting files, PPVM shares the flat/generational files created by MOCAS. The PPVM application runs as part of the MOCAS cycles, but is maintained separately. The PPVM programs can be identified by a prefix of EUD and the JCL by the second character “U”. The PPVM programs read in the flat files created by MOCAS, parse the data into separate files and distribute the parsed files to the appropriate Accounting Pre-validation Module (APVM) mid-tier systems. PPVM also creates several reports based on the MOCAS files. Because PPVM uses the MOCAS files and cycle, close coordination is required when altering these items.

Technical Exhibit: Current System Reports

MOCAS uses the Mechanization of Reports Distribution System (MORDS) to format and store reports on the mainframe. MORDS is a generic z/OS-based report distribution system and is able to distribute reports from any application system. MORDS has both report viewing and print capability but its primary function is to maintain the report repository.

MORDS provides an automated means of controlling the distribution of reports produced by functional programs. Functional programs create the report data and pass it to MORDS for distribution. Reports are distributed based on data contained within the MORDS control files. MORDS reports can be distributed to:

- a local printer,
- a remote printer,
- a local printer at another node,
- a remote printer at another node,
- a mid-tier device (UNIX) for viewing and/or printing,
- another node with an external writer parameter specified in the sysout,
- a MORDS system at another node.

A compressed, archival image of the report is retained for a site-specified interval. The report image may be viewed and/or redistributed as needed.

MOCAS passes report files to MORDS by calling MORDS programs and identifying the report file in the JCL. MORDS programs are also called to create Fiche for many reports created previously (this function is rarely used). MOCAS reports are also viewed by the users using the On-Line Report Viewing (OLRV) and REVEAL applications. OLRV is the DFAS standard report viewing system. It uses the commercial off the shelf (COTS) software product Report.Web written by Network Software Associates, Inc. It provides for customized management reports and extraction and manipulation of report data through other desktop applications. It provides readily accessible electronic reports via a web browser. The archival capability provides for long term storage of all reports, therefor complying with all Federal Record Retention Requirements.

DCMA uses REVEAL by O'PIN to view reports on the web. REVEAL's capabilities include the automatic and secure capture, storing, bursting and delivery of reports from multiple systems through a single Web interface. It supports alternative distribution methods, including email, hard copy, remote printer and fax. REVEAL captures and delivers reports and documents in a wide variety of formats, including Word, Excel, PDF, TIFF, DJDE, PCL, ASCII, AFP and XEROX.

MOCAS Reports within EDM

As the document repository and viewer, EDM captures several reports from MOCAS, separates the report into files based on key information and stores them with the images of the documents related to the Contract. EDM is dependent on the format of the MOCAS reports for processing. Similar to screen scraping, EDM locates data on reports based on field positions. This data is used to identify the document within EDM for document search and to attach it to any open case. This allows the report information to be readily available for viewing, even after it can no longer be recreated by MOCAS. Prior to EDM, these reports were stored in hard copy format in the Contract Folder and were treated as supporting documentation for the processing of the contract payments.

EDM also uses report information to systematically verify that the MOCAS information is balanced before checks are disbursed. The report information is compared with other MOCAS files and files received from other supporting systems. The files and reports are compared in detail and at summary level. If an out of balance is found, the payment is routed to a user for resolution. The payment and documents can be further routed based on the actions required.

Workflow

The relationship of MOCAS to the EDM system is further coupled by EDM's workflow functionality. EDM's workflow allows for the automation of business rules and procedures to replace the manual distribution of paper

documents. Sets of related images, called cases, are grouped by folder and moved from one process to another using workflow.

As a result, EDM steps the DFAS MOCAS users through processing of the various Contract documents in MOCAS. This includes the processes of inputting and correcting data. Users are prompted when to access MOCAS and to navigate to specific screens for entry or viewing. Once the users complete the tasks, the workflow routes the cases to the next user responsible for processing the documents and MOCAS data.

Cases are also routed within the workflow based on information passed from MOCAS to EDM via file transmission. For most documents, only validation edits are performed when entered into MOCAS. The full processing does not occur until the batch cycle. The EDM workflow reflects this process by placing the cases on hold after the document has been entered. Upon completion of the MOCAS cycle, several files are sent to EDM. Based on the results of the batch processing, EDM releases the cases from hold and routes them to the appropriate users for specific action within MOCAS or a supporting system.

Closed Contract Database

When a contract is moved to an Administrative Closeout (CAR Section 5) status, the contracts are written to the Closed Contract Database (CCDB) system. A matrix of closed contracts is maintained in a database on the mainframe. The closed contract data is written to high density storage devices such as virtual tape.

When a contract is reopened, any records from that contract that have been deleted from MOCAS are recovered from the CCDB and loaded back into MOCAS. If the associated Master Address File record was previously deleted, it is reloaded as well. There is also an inquiry database that is used to hold closed contracts that are recalled overnight for temporary inquiry. These contracts are maintained in the inquiry database for 14 days, unless reopened. The user can extend the purge date. Closed Contract Inquiry contains contract inquiry programs that function like MOCAS inquiry programs, but access only the Closed Contract Inquiry Database.

ATTACHMENT 1

ATTACHMENT 1– TASK ORDER INSTRUCTIONS

1. Task Order Procedures. The following are the procedures for issuing task orders:

1.1 Placement of Task Orders.

The following procedures are applicable to placement of task orders:

- A. Each task order shall:
 1. Be issued by the Contracting Officer as a task order by a Task Order Request (TOR) letter; Standard Form 1449 (Solicitation/Contract Order for Commercial Items), or on Standard Form 30 (Amendment of Solicitation/Modification of Contract) in the case of a modification to an order;
 2. Incorporate the terms and conditions of this contract by reference;
 3. Set forth a detailed statement of work and description of the data requirements to be provided;
 4. Specify any GFE or GFI applicable to that order;
 5. Set forth the Government's required delivery schedule and/or required completion date(s) and milestones, as applicable and the place of performance;
 6. Identify Reporting requirements and list of deliverables;
 7. In the event travel is required in the performance of the work ordered, the locations at which such performance is necessary should be identified;
 8. Set forth the place or places where inspection and acceptance will be made by the Government;
 9. Indicate the date and time by which the response is due;
 10. Provide any special instructions, conditions, notices, performance measures, etc., as applicable to the

- Task Order should be identified;
11. Set forth the applicable appropriation and accounting data;
 12. Be signed by the Contracting Officer; and
 13. Contain a travel itinerary if required.
- B. The Contractor shall have the opportunity to develop a Task Order proposal. The Contractor shall be given 5-14 calendar days to prepare the response (the timeframe allowed for proposal preparation can vary from the aforementioned 5-14 days, due to urgency, simplicity, complexity, or other factors as determined by the Contracting Officer). In addition to the technical and/or management approach, the Contractor shall, for cost/price purposes, use: 1) the fixed labor rates for categories shown in the contract and any other direct other direct costs (ODCs) necessary to support the requirements of the Task Order (if the award is to be on a labor rates basis); and if the Task Order is issued on a firm-fixed price basis, the Contracting Officer may require only the total price for the Task Order or individual CLINs.
- C. Under no circumstances shall an order or a modification to an order be issued if the delivery requirements extend beyond 120 days after the expiration of the initial contract or any option year.
- D. Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum."
- E. Except for any limitations on quantities in the Delivery Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.
- F. Any order issued during the effective period of this contract, and not completed within that period, shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided that the Contractor shall not be required to make any deliveries under this contract after 120 days after expiration of the initial contract year or any option year.

1.2 Minimum Amount Contract Guarantee.

- A. The guaranteed minimum amount for this contract shall be \$2,500.00 as met through the issuance of one or more task orders within the contract's term;
- B. The Government has no obligation to issue task orders to the Contractors beyond the amount specified in (52.216-19 Order Limitations);
- C. Contractors will have the opportunity to be issued task order(s) under the contract unless notified by the DCMA Contracting Officer;
- D. The funding for each task shall accompany the individual task order; and
- E. Given the provisions of paragraphs (a) through (c) of 52.216-19, the Contractor and the Government agree that a binding contract is established at time of award and that consideration has been transferred between the parties.

1.3 Task Order Performance Reviews.

The Government will conduct task order performance reviews immediately following the completion of each task order issued under this contract. The COR or another designated Government representative will review the performance under the particular task order with the Contractor. The Government and the Contractor will discuss successes as well as any difficulties encountered during performance of the task order and present suggestions for improving the process used to deliver the required services. The topics discussed will include the work schedule, assistance by Government personnel, compliance with applicable authorities, and any other aspect which is appropriate considering the task order issued.

These reviews are designed to establish a mutually beneficial communication between the Government and the Contractor. The goal is to promote maximum performance of all future task orders. The Government shall document their findings regarding the Contractor's performance under the task order.

1.4 IDIQ Minimum/Maximum

- (a) The IDIQ minimum for this contract is \$2,500.00 for the Ten-year ordering periods..
- (b) The IDIQ maximum for this contract, inclusive of all orders issued in the 10 year ordering periods is \$142,000,000.00.

(c) The IDIQ maximum will be reviewed and revised as necessary on an annual basis. However, the combined total maximum of all IDIQ's will not exceed \$142,000,000.00. The maximum ceiling amount for the PMO Support Services is \$142,000,000.00.

1.5 Organizational Conflicts Of Interest (OCOI)

The Contractor warrants that, to the best of the Contractor's knowledge and belief, there are no relevant facts or circumstances which could give rise to an Organizational Conflict of Interest (OCOI), as defined in FAR Subpart 9.5. The Contractor further warrants that it has disclosed all information to the Contracting Officer relevant to any actual, apparent or potential OCOI.

The Contractor agrees that if an actual, apparent, or potential OCOI is discovered after submission of its proposal, the Contractor shall make a full disclosure, in writing, to the Contracting Officer. This disclosure shall include a description of actions that the Contractor has taken or proposes to take, after consultation with the Contracting Officer, to avoid, mitigate, or neutralize the actual, apparent, or potential conflict.

If the DCMA discovers an actual or potential conflict after the award, it may terminate this contract for convenience, in whole or in part. If the OCOI is discovered prior to the award and the DCMA concludes, in its sole discretion, that the OCOI cannot be mitigated, there will not be an award made. If the Contractor did not disclose relevant information or misrepresented relevant information to the Contracting Officer, the DCMA may terminate the contract for cause, debar the Contractor from DCMA contracting, or pursue other remedies as may be permitted by law or by this contract.

In protecting the DCMA's integrity, the Contracting Officer is vested with the broadest possible discretion in determining whether an OCOI exists and what remedy is appropriate. For this contracting action, all that is required in finding such a conflict is some evidence that facts exist which could be alleged to constitute an actual or apparent conflict of interest. Accordingly, it is in each Contractor's best interest to fully inform the Contracting Officer as early as possible to allow the Contracting Officer the maximum opportunity to find ways to mitigate or resolve such potential conflicts of interest.

1.6 Ordering

Ordering shall occur in accordance with FAR 16.505. This section provides further detail into the ordering process specific to this contract, including how orders will be solicited, processed, and awarded. This section also defines the role of the PMO Task Order Ombudsman.

1.6.1 Fair Opportunity

Fair Opportunity will be provided for all orders, unless one of the exceptions at FAR Part 16.505(b) applies. A J&A will be completed when one of the exceptions at FAR Part 16.505(b) applies. In addition, the DCMA reserves the right to set aside orders to only small business firms or specific socioeconomic categories among IDIQ holders based on the urgency, simplicity, complexity, or other factors of the requirement as determined by the Contracting Officer.

The TO CO will solicit responses to potential offerors in accordance with this section, satisfying the requirement for Fair Opportunity to be considered.

1.6.2 Task Order Process

(a) The Contract User will submit a complete TO Request Package (TORP) to the TO KO or other individual specified by the DCMA-AQP. The package should include an approved purchase request, a requirements document (e.g. SOO, SOW, or a PWS), TO COR nomination (if applicable), and an Independent Government Cost Estimate (IGCE). Performance-based work statements must be used to the maximum extent practicable. Individual TORPs must clearly describe all requirements.

(b) The TO KO will issue a Task Order Request for Proposals (TO RFP) to all Contractors in accordance with Fair Opportunity Procedures. The TO RFP will include the information:

- (1) TO Tracking Number;
- (2) Date of Announcement;
- (3) Statement of Objectives (SOO) or Statement of Work (SOW) or Performance Work Statement (PWS);
- (4) Anticipated Contract Type;
- (5) Incumbent Contractor, if any;
- (6) Contracting POC Contact information (KO and Contract Specialist); and
- (7) Proposal Due Date.

(i) Orders exceeding \$5 million. For TO RFP orders exceeding \$5 million, in accordance with FAR 16.505(b)(1)(iv), the Government will also disclose the significant evaluation factors and subfactors (including relative importance), including cost or price, and will provide an opportunity for a post award debriefing in accordance with FAR 16.505(b)(6).

(c) **Proposals.** Responses will not be a proposal as defined in FAR Part 15, but only sufficient information to be considered in accordance with FAR Part 16. Proposals shall not merely restate SOO, SOW or PWS requirements. Proposals shall address, as a minimum:

- (1) Technical/Management Approach;
- (2) Key Personnel Proposed;
- (3) Quantities/Hours of Personnel by Labor Categories;
- (4) Other Direct Costs (ODCs) (materials and supplies, travel, training, etc.); (if applicable)
- (5) Risks and Assumptions;
- (6) Government-Furnished Equipment (GFE)/Government-Furnished Information (GFI) required;
- (7) Security (including clearance level);
- (8) Teaming Arrangement (including subcontracting);
- (9) Other Pertinent Data, (e.g., potential conflict of interest issues); and
- (10) Price

If additional information is required, it will be requested at the TO RFP level.

(d) **Pricing.** When competing for TO awards under the Fair Opportunity process, the Contractor is permitted to propose labor rates that are lower than its ceiling rate established in this contract. The Contractor shall fully explain the basis for proposing lower rates. The proposed, reduced labor rates will not be subject to audit, however, at the government discretion the rates may be reviewed for realism to ensure the Government will not be placed at risk of nonperformance. If additional labor categories not otherwise included in the contract are required to perform a task, a request for contract modification must be submitted to the Contracting Officer. This request must include information demonstrating the insufficiency of the Government's Labor Category, a description of the proposed labor category including the education and experience levels, proposed labor rates and a cross reference to other contracts that include the proposed labor categories.

For FFP type TOs, the quantity of each item or labor category ordered will be multiplied against the rate listed in this schedule or as negotiated for the TO, and the cumulative extended total of all items ordered will define the fixed price for the TO. Travel and ODCs, if applicable, may be estimated for each TO, burdened with the markup and profit percentages specified in this schedule. Any total rate negotiated for travel and ODCs will be added to the extended price of all ordered items to arrive at the total fixed price for the TO. Progress payments of FFP type TOs may be negotiated based on the completion of milestones.

For T&M/LH type TOs, the quantity of hours ordered from each labor category will be specified as deliverable hours billable at rates negotiated for the TO. Travel and ODCs will be estimated for each TO and burdened with the ODC markup percentage specified in this contract. Profit on travel and ODCs is not allowable.

The cumulative extended total of all labor categories ordered plus travel and ODCs will define the TO ceiling price. The government will not reimburse the Contractor for costs incurred beyond the ceiling price, for hours not delivered, for hours delivered but in excess of the quantities ordered for a particular labor category or for travel and ODCs exceeding the ordered amount. Labor dollars will not be used to pay for ODCs nor ODC dollars used to pay for labor without a contract modification.

(e) **Evaluation of TO Proposals.** In accordance with FAR 16.505(b)(1)(v)(B), formal evaluation plans or scoring of quotes or offers are not required for TO proposals. The Government will pursue streamlined evaluation procedures to the maximum extent practicable. The Contracting Officer will identify one or more individuals from the Program Office to provide support in evaluation of TO proposals, in order to insure that sufficient expertise is present, while lending itself to an efficient procurement. The Program Office individuals will provide the Contracting Officer with input as needed, in order to assist the Contracting Officer in making an award decision. Subject to the complexity of the effort, lengthy write-ups or formal reports are not required, nor are they preferred. The Government's award decision will be based, at a minimum, on selection criteria which addresses past performance, technical/management factors and price.

(f) **Resolution of Issues.** In the event issues pertaining to a proposed task cannot be resolved to the satisfaction of the TO KO, the TO KO reserves the right to withdraw and cancel the proposed task. In such event, the TO KO will notify the Contractor of the decision in writing. This decision is final and conclusive and shall not be subject to the "Disputes" clause or the "Contract Disputes Act."

1.6.3 TO Protests

In accordance with FAR 16.505(a)(10), no protest under Subpart 33.1 is authorized in connection with the issuance or proposed issuance of an TO under this contract, except for:

- (i) A protest on the grounds that the order improperly increases the scope, period, or maximum value of the contract; or (ii) A protest of an order valued in excess of \$10 million. Protests of orders in excess of \$10 million may only be filed with the Government Accountability Office (GAO), in accordance with the procedures at FAR 33.104.

1.6.4 Task Order Ombudsman

(a) The TO Ombudsman responsibilities are to address Contractor concerns regarding compliance with the award procedures for task/delivery orders, review Contractor complaints on task/delivery order contracts, ensure all Contractors are afforded a fair opportunity to be considered for each task/delivery order, consistent with FAR 16.505(b), and when requested, maintain strict confidentiality of the Contractor requesting assistance. In accordance with FAR Part 16.505(b)(8), the TO Ombudsman for this contract is identified below:

Name: Tatia Evelyn-Bellam

Address: DCMA-AQS

3901 A. Ave

Fort Lee, VA 23801

Telephone: 804-734-0506

ATTACHMENT 2

ATTACHMENT 2 NON-DISCLOSURE OF INFORMATION

The contractor performing work under this contract will likely have access to nonpublic information. Prior to having access to DCMA information system and files, the contractor's agent and **each** employee working under the contract must sign the following Contractor Non-Disclosure Agreement (NDA). Nonpublic information is defined in the following Contractor Non-Disclosure Agreement. Submit NDAs to the Contracting Officer with a copy to the Contracting Officer's Representative, within ten days after award or prior to performance, whichever is

sooner.

• CONTRACTOR NON-DISCLOSURE AGREEMENT

Contact Number _____ Delivery/Task Order Number _____

(hereinafter (employee) and _____
(hereinafter “agent”) are employees of _____
contractor is providing support services to the Defense Contract Management Agency (DCMA), and is likely to have
access to nonpublic information. We, both in a personal, private, professional and employment capacity to the
contractor, understand that:

When used in this agreement the term “nonpublic information” is information generally not available to the public, includes Government generated information or information obtained by the Government in the course of Government employee's official duties or position, which would normally not be releasable under the Freedom of Information Act. Nonpublic information also includes proprietary information and personal privacy information. Government generated information includes, but is not limited to, source selection plans, technical evaluation plans, evaluations of technical proposals, evaluations of cost proposals, competitive range determinations, rankings of bids, or proposals , internal and external government generated memorandum, correspondence, documents, data and all information that would not normally be released under 5 U.S.C. 552 (reference (e)). Proprietary information, also known as a trade secret, is information that a company wishes to keep confidential or protected from those outside the company. The Uniform Trade Secrets Act (UTSA) defines trade secrets as "information that derives independent economic value from not being generally known, and that is kept secret through reasonable actions." Proprietary information can include, but is not limited to secret formulas, processes, and methods used in production. It can also include a company's business and marketing plans, salary structure, customer lists, contracts, and computer systems. In some cases, the special knowledge and skills that an employee has learned on the job are considered to be a company's proprietary information. Personal Privacy Information is any information, record item, collection, or grouping of information about an individual that is maintained by an agency, including, but not limited to, his personal address, social security number, education, financial transactions, medical history, and criminal or employment history and that contains his name, or the identifying number, symbol, or other identifying particular assigned to the individual, such as a finger or voice print or a photograph;

THEREFORE, we, both in our personal, private, professional and employment capacity to the contractor agree and promise:

Not to seek access to nonpublic information beyond what is required for the performance of the support services contract;

To ensure that my status as a contractor employee is known when seeking access to and receiving such nonpublic information from Government employees;

Not to use or disclose such non-public information for any purpose other than providing the contract support services; this includes not disclosing such non-public information to anyone within the company unless required for the contract support services;

Not to use or disclose the information for any personal, professional or any other purpose;

Not to email or remove, in any manner, any information used during the course of the contract, without prior written permission from the Contracting Officer; and

To promptly notify the Contracting Officer and the DCMA Office of Counsel of any attempt by an individual (including any contractor personnel, company or Government Representative) to gain unauthorized access to nonpublic information, and of any disclosure of such information to unauthorized parties. Such notification shall include the name and organization, if available, of the individual, company or Government Representative seeking access to such information.

To return any nonpublic information given to me pursuant to this agreement, including any transcriptions of nonpublic information to which I was given access, (if not already destroyed).

The contractor and I understand that any unauthorized use, release or disclosure of nonpublic information in violation of this agreement will subject me and the contractor to administrative, civil or criminal remedies as may be authorized by law.

The contractor and I acknowledge that the owner of any proprietary information improperly disclosed stands as an intended third-party beneficiary of this non-disclosure agreement. In the event of an unauthorized disclosure of proprietary information, the owner of the information may seek legal recovery under this non-disclosure agreement, even though the information owner is not a formal party to the agreement.

The contractor and I agree to indemnify and hold harmless the United States Government from any claim or action for any damages caused by his/her improper handling or disclosure of such information received.

The contractor and I understand that an improper release of such information may subject the contractor, it, him/her and his/her company or institution, to administrative and civil remedies by the Government, including those discussed below. The undersigned understands that improper handling or disclosure of such information received from the Government may be considered by the Government as relating to suspension and debarment as Part 9.4 of the Federal Acquisition Regulation (FAR), and that any improper handling of such information received may also be considered as an issue of contractor responsibility under FAR 9.1, and further may be considered in evaluating past performance under the FAR. Further, any willful mishandling may subject him/her, his/her company or institution to administrative or criminal penalties under several statutes including, but not limited to, the Economic Espionage Act, 18 U.S.C. 1831, and the Trade Secrets Act, 18 U.S.C. 1905. The aforementioned nonpublic information is Government property and the theft, or conversion without authority, of such property is potentially punishable under 18 U.S.C. 641.

A breach of this agreement will be considered a breach of the contract and may be reason for termination for default or termination for cause.

Employee SIGNATURE: _____ DATE: _____

AGENT OF CONTRACTOR WHO HAS LEGAL AUTHORITY TO BIND THE COMPANY:

(Signature)

(Printed Name)

(Date)

Attachment 3
Non-Disclosure of Information Agreement Between Contractors (Jan 2014)

The contractor performing work under this contract will have access to proprietary information of other companies in performing advisory and assistance services for the Government. Prior to having access to other companies information, the contractor must provide a written agreement with each company to protect their information from unauthorized use or disclosure for as long as it remains proprietary and refrain from using the information for any purpose other than that for which it was furnished. Submit a copy of the agreement(s) to the Contracting Officer and the Contracting Officer's Representative or within ten days after award or prior to performance.

ATTACHMENT 4

Attachment 4
ORGANIZATIONAL CONFLICTS OF INTEREST (OCI)

As part of its review, the DCMA will consider each Offeror for actual or potential conflicts of interest between the Offeror and the DCMA's mission. Should actual or potential conflicts impair the prospect of successful work by the Offeror, or acceptance of their work under this contract, the Offeror may not be eligible for award. To that end, Offerors are asked to provide the following information about the business unit of your firm that you propose to work on this contract, the employees proposed to work on the contract, and any subcontractors and their employees you propose to assist in the work:

- A. Identify any pending civil or criminal investigations of which you are aware by any Federal, State or foreign entities. Identify pending civil or criminal investigations by such entities of clients on matters audited or consulted on of which you are aware.
- B. Identify any disciplinary, civil or criminal proceedings or actions during the last three years by any Federal, State or foreign entities and the results of those proceedings of which you are aware.
- C. Disclose whether any audits that you have performed over the last three years have been revised after issuance, or whether any restatements of your audit results have occurred.
- D. Provide a copy of your most recent peer review report and Comment Letter (if any).
- E. Identify any actual or potential conflicts of which you are aware that are not addressed or identified in response to paragraphs A through E above.

If any of the information provided in this section you believe is non-public or confidential, each Offeror may request confidential treatment by the Commissioner pursuant to the procedures set forth at 17 C.F.R § 200.83.

ATTACHMENT 5

Attachment 5: Price Instruction

For evaluation purposes only, On-site Hourly Rates should be based on a Full-Time Equivalent (FTE) with 1,920 hours and Place of Performance to be Fort Lee VA (DCMA Headquarters). Offerors must submit pricing by completing Attachment 5 – Pricing Sheet – (See Attached Excell Sheet) Failure to complete the Pricing Sheet will result in exclusion of Offeror for consideration of award.

ATTACHMENT 6

Attachment 6
RFP Compliance Matrix

ATTACHMENT 7

Past Performance Questionnaire

The Defense Contract Management Agency (DCMA) Office of Acquisitions, intends to obtain qualified firms under RFP No. S5121A-15-R-0014 to provide professional business, program and project management support services in support of the mission requirements of the DCMA. In order to accurately evaluate the Offeror's past performance, your assistance is requested in obtaining and verifying the past performance history of this Offeror.

Two forms are provided to complete the evaluation: 1) **Performance Rating Form**; and 2) **Supplemental Comment Form**. Upon completion of this form, the corresponding COR or appropriate Government POC responsible for monitoring contractors' performance, shall submit the forms by e-mail. The forms shall be deemed received when they arrive at the e-mail address specified below, no later than the proposal due date.

POC: Brian Gillead
Email: larry.gillead@dcma.mil

The following standards shall be used in arriving at the rating.

Outstanding (O)	The Offeror's record of past performance, as applicable, specifically relates to and suggests that DCMA can expect superior performance and customer satisfaction for this effort with very low risk.
Very Good (VG)	The Offeror's record of past performance, as applicable, specifically relates to and suggests that DCMA may expect highly satisfactory performance and customer satisfaction for this effort with minimal risk.
Acceptable (A)	The Offeror's record of past performance, as applicable, specifically relates to and suggests that the DCMA may expect satisfactory performance and customer satisfaction for this effort.
Marginal (M)	The Offeror's record of past performance, as applicable, suggests that the Government may expect less than satisfactory performance and customer satisfaction for this effort. The Quoter's performance record presents a high degree of risk.
Unacceptable (UA)	The Offeror's record of past performance, as applicable, suggests that the Government may expect unsatisfactory performance and customer satisfaction for this effort. The Quoter's performance record, as applicable, suggests a high degree of risk.
Neutral (N)	A "Neutral" rating indicates an Offeror without a record of past performance or for whom information on relevant past performance is not available.

Performance Rating Form
NAME OF COMPANY EVALUATED:
ADDRESS OF COMPANY EVALUATED:

CONTRACT NUMBER	CONTRACT PERIOD OF PERFORMANCE
CONTRACT VALUE	CONTRACT TYPE
CONTRACTING OFFICER NAME, ADDRESS, TELEPHONE NUMBER, AND EMAIL ADDRESS	
TYPE OF SERVICES PERFORMED (ACTIVITY):	
NAME OF EVALUATOR, AGENCY, ADDRESS, TELEPHONE NUMBER AND EMAIL ADDRESS	DATE EVALUATION PROVIDED

Place an "X" in the appropriate column using the definitions matrix above.

	Performance Elements	O	VG	A	M	UA	N
1.	Quality of Technical Approach (Were the services comprehensive, complete and feasible?)						
2.	Understanding of Requirements (Did the contractor show an understanding of the scope of the requirements and an appreciation of the complexity of the requirements?)						
3.	Effective and Efficient use of Resources (Was the contractor able to obtain in a timely manner the amount and type of personnel resources required to support the project, and maintain the required workforce throughout the term of the contract?)						
4.	Timeliness of Performance (Was the contractor successful in planning and proposing realistic schedules, monitoring performance, completing work on time and implementing corrections/changes in a timely manner?)						
5.	Quality of Performance/Customer Satisfaction (Was the contractor successful in delivering the quality service as required and was the contractor committed to customer satisfaction?)						
6.	Business Behavior (Was the contractor reasonable and cooperative in response to changes in technical direction, correcting errors, poor performance, criticism/rejection of contract deliverables and other quality issues?)						
7.	Communication (Did the contractor work and communicate well with contracting offices, CORs, government sponsors, users, project stakeholders and other contractors.)						
8.	Cost Control (Was the contractor successful in planning and proposing realistic costs, monitoring performance, operating at or below budget, and implementing corrections/changes in a cost effective manner?)						
9	How would you rate the contractor's overall performance?						
10.	Would you award another contract to this contractor? If not, explain in "Supplemental Comment Form".					YES/NO	
11.	Is the contractor rated in CPARS?					YES/NO	

Supplemental Comment Form

**Please provide any additional comments regarding your performance element ratings in the space below.
Please add additional pages as necessary.**

ATTACHMENT 8

Attachment 8 Performance Requirement Summary (PRS)

Performance Objective	Assigned Task	Standard	Performance Threshold/Remedy Action/Amount	Method of Surveillance
PRS # 1: CDRL A001 The Contractor shall provide the COR and the designated Government Project Manager with Project Status Report.	Each Task Order	The Contractor provided written or verbal reports within three business days from the date of Government request. As requested by the COR or delegated POC/MOCAS PM. Contractor to set format in conjunction with requesting Government POC. First status report due 1-week after PoP start.	99% success rate. performance deviation <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination • _____ % percentage TBD on individual call orders per each defect over allowable 	<ul style="list-style-type: none"> • Quality Assurance Surveillance Plan • Monthly Project Status Report • Weekly Project Status Report
PRS # 2 CDRL A002 The Contractor shall provide the COR and the designated Government Project Manager with Technical Papers.	Each Task Order	The Contractor provided written technical papers within five business days from the date of Government request. As requested by the COR or delegated POC/MOCAS PM. Contractor to set format in conjunction with requesting Government POC.	99% success rate <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination • _____ % percentage TBD on individual call orders per each defect over allowable 	<ul style="list-style-type: none"> • Quality Assurance Surveillance Plan • Monthly Project Status Report • Weekly Project Status Report

PRS # 3 CDRL A003 The Contractor shall provide the COR and the designated Government Project Manager with Analytical Reports.	Each Task Order	The Contractor provided written or verbal reports within five business days from the date of Government request. As requested by the COR or delegated POC/MOCAS PM. Contractor to set format in conjunction with requesting Government POC.	99% success rate <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination _____ % percentage TBD on individual call orders per each defect over allowable 	<ul style="list-style-type: none"> • Quality Assurance Surveillance Plan • Analytical Reports
PRS # 4 CDRL A004 The Contractor shall provide the COR and the designated Government Project Manager with Test Reports.	Each Task Order	The Contractor provided written or verbal reports within five business days from the date of Government request. As requested by the COR or delegated POC/MOCAS PM. Contractor to set format in conjunction with requesting Government POC.	99% success rate <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination _____ % percentage TBD on individual call orders per each defect over allowable 	<ul style="list-style-type: none"> • Quality Assurance Surveillance Plan • Monthly Project Status Report • Weekly Project Status Report
PRS # 5 CDRL A005 The Contractor shall provide the COR and the designated Government Project Manager with Modeling/Structure/Schematics.	Each Task Order	The Contractor provided Cost Modeling/ Structure/Schematics within five business days from the date of Government request. As requested by the COR or delegated POC/MOCAS PM. Contractor to set format in conjunction with requesting Government POC.	99% success rate <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination _____ % percentage TBD on individual call orders per each defect over allowable 	<ul style="list-style-type: none"> • Quality Assurance Surveillance Plan • Monthly Project Status Report • Weekly Project Status Report
PRS # 6 CDRL A006 The Contractor shall provide the COR and the designated Government Project Manager with Cost Reports (actuals) /Cost Schedules (projected)/Cost Modeling (estimated) (as projected).	Each Task Order	The Contractor provided Cost Reports/Schedules & Models as requested by the COR or delegated POC/MOCAS PM. Timeline and format to be set in coordination with Contractor.	99% success rate <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination _____ % percentage TBD on individual call orders per each defect over allowable 	<ul style="list-style-type: none"> • Quality Assurance Surveillance Plan • Monthly Project Status Report • Weekly Project Status Report

PRS # 7 CDRL A007 The Contractor shall provide the COR and the designated Government Project Manager with communication plans.	Each Task Order	The Contractor provided communication plans within five business days from the date of Government request. As requested by the COR or delegated POC/MOCAS PM. Contractor to set format in conjunction with requesting Government POC.	99% success rate <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination _____ % percentage TBD on individual call orders per each defect over allowable 	<ul style="list-style-type: none"> • Quality Assurance Surveillance Plan • Monthly Project Status Report • Weekly Project Status Report
PRS # 8 CDRL A008 The Contractor shall provide the COR and the designated Government Project Manager with Training Lesson Plans/Material/Media Copies.	Each Task Order	The Contractor provided Training Lesson Plans/Material/Media Copies as requested by the COR or delegated POC/MOCAS PM. Timeline and format to be set in coordination with Contractor.	99% success rate <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination _____ % percentage TBD on individual call orders per each defect over allowable 	<ul style="list-style-type: none"> • Quality Assurance Surveillance Plan • Monthly Project Status Report • Weekly Project Status Report
PRS # 9 CDRL A009 The Contractor shall provide the COR and the designated Government Project Manager with Documented process Flows (As is/To be)	Each Task Order	The Contractor provided with Documented process Flows (As is/To be) as requested by the COR or delegated POC/MOCAS PM. Timeline and format to be set in coordination with Contractor.	99% success rate <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination _____ % percentage TBD on individual call orders per each defect over allowable 	<ul style="list-style-type: none"> • Quality Assurance Surveillance Plan • Monthly Project Status Report • Weekly Project Status Report

PRS #10 CDRL A010 The Contractor shall create and/or review individual Project Program Schedules. The Contractor shall update the Project Program Schedules.	Each Task Order	<p>The Contractor created the Project Program Schedules as requested by the COR or delegated POC/MOCAS PM. Timeline and format to be set in coordination with Contractor.</p> <p>The Contractor updated the Project Program Schedules within three business days from the date of Government request</p>	95% success rate <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination _____ % percentage TBD on individual call orders per each defect over allowable <p>99% success rate <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination _____ % percentage TBD on individual call orders per each defect over allowable </p>	<ul style="list-style-type: none"> • Quality Assurance Surveillance Plan • Monthly Project Status Report • Weekly Project Status Report
PRS # 11 CDRL A011 The Contractor shall provide the COR and the designated Government Project Manager with Intellectual Property.	Each Task Order	The Contractor provided Intellectual Property as requested by the COR or delegated POC/MOCAS PM. Timeline and format to be set in coordination with Contractor.	99% success rate <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination _____ % percentage TBD on individual call orders per each defect over allowable 	<ul style="list-style-type: none"> • Quality Assurance Surveillance Plan • Monthly Project Status Report • Weekly Project Status Report
PRS # 12 CDRL A012 The Contractor shall provide the COR and the designated Government Project Manager with Graphical/Slide Presentation.	Each Task Order	The Contractor provided Project Manager with Graphical/Slide Presentation. Timeline and format to be set in coordination with Contractor.	99% success rate <ul style="list-style-type: none"> _____ % percentage TBD on individual call orders per each defect over allowable performance deviation 	<ul style="list-style-type: none"> • Quality Assurance Surveillance Plan • Monthly Project Status Report • Weekly Project Status Report

PRS # 13 CDRL A013 The Contractor shall provide the COR and the designated Government Project Manager with In Process Design Reviews (IPDRs).	Each Task Order	The Contractor provided In Process Design Reviews (IPDRs as requested by the COR or delegated POC/MOCAS PM. Timeline and format to be set in coordination with Contractor.	99% success rate <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination _____ % percentage TBD on individual call orders per each defect over allowable 	<ul style="list-style-type: none"> • Quality Assurance Surveillance Plan • Monthly Project Status Report • Weekly Project Status Report
PRS # 14 CDRL A014 The Contractor shall develop, review, and/or maintain a Risk Registry throughout the lifecycle of the task order.	Each Task Order	<p>The Contractor created the Risk Registry within ten business days from the date of Government request.</p> <p>The Contractor updated the Risk Registry for the monthly and weekly status report.</p>	<p>95% success rate <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination _____ % percentage TBD on individual call orders per each defect over allowable </p> <p>99% success rate <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination _____ % percentage TBD on individual call orders per each defect over allowable </p>	<ul style="list-style-type: none"> • Quality Assurance Surveillance Plan • Monthly Project Status Report • Weekly Project Status Report
PRS # 15 CDRL A015 The Contractor shall monitor the task order to ensure the quality assurance and control management processes are being followed.	Each Task Order	The Contractor provided quality assurance status on Weekly Status Reports. Contractor to set format in coordination with requesting Government POC.	99% success rate <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination _____ % percentage TBD on individual call orders per each defect over allowable 	<ul style="list-style-type: none"> • Quality Assurance Surveillance Plan • Monthly Project Status Report • Weekly Project Status Report

PRS # 16 CDRL A016 Contractor shall provide quality support services based on the requirement of the contract and individual task order.	Each Task Order	The Contractor provided quality services to the Government and fulfilled all contract deliverables; achieved customer satisfaction.	99% final deliverable acceptance 95% customer satisfaction <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination _____ % percentage TBD on individual call orders per each defect over allowable 	<ul style="list-style-type: none"> • Quality Assurance Surveillance Plan • Monthly Project Status Report • Weekly Project Status Report • Customer Feedback /Surveys
PRS # 17 CDRL A017 Upon contract award, the contractor shall designate a qualified senior program manager to serve as the overall vendor contract manager and act as the single point of contact.	Overall Contract	The contractor placed qualified senior program manager that meet the minimum qualification requirement per the labor category upon contract award.	100% success rate <ul style="list-style-type: none"> • Meeting/establish appropriate corrective action • Issue Contract Deficiency Report (CDR) • Termination 	<ul style="list-style-type: none"> • Quality Assurance Surveillance Plan

ATTACHMENT 9

Attachment 9: Contract Data Requirement List

CONTRACT DATA REQUIREMENTS LIST

Form Approved
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY: TDP _____ TM _____ OTHER _____
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D. SYSTEM / ITEM MOCAS	E. CONTRACT/PR NO.	F. CONTRACTOR
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1. DATA ITEM NO.	2. TITLE OF DATA ITEM A001	3. SUBTITLE Project Status Report
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE DCMA IT
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7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY Weekly	12. DATE OF FIRST SUBMISSION See Remarks	14. DISTRIBUTION
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8. APP CODE N/A		11. AS OF DATE PoP Start	13. DATE OF SUBSEQUENT SUBMISSION Weekly	a. ADDRESSEE
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16. REMARKS Weekly as determined by COR/MOCAS PM. Contractor to set format in coordination with requesting Government POC. First status report due 1-week after PoP Start.	14. DISTRIBUTION
	b. COPIES
	a. ADDRESSEE
	Draft Final Reg Repro

M. Graham	1	1	1

15. TOTAL → 1 1 1

1. DATA ITEM NO.	2. TITLE OF DATA ITEM A002	3. SUBTITLE Technical Papers
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE DCMA IT
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7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY As Requested	12. DATE OF FIRST SUBMISSION See Remarks	14. DISTRIBUTION
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8. APP CODE N/A		11. AS OF DATE PoP Start	13. DATE OF SUBSEQUENT SUBMISSION As Revised	a. ADDRESSEE
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16. REMARKS As requested by COR or delegated POC/MOCAS PM. Contractor to set format in coordination with requesting Government POC.	14. DISTRIBUTION
	b. COPIES
	a. ADDRESSEE
	Draft Final Reg Repro

M. Graham	1	1	1

15. TOTAL → 1 1 1

1. DATA ITEM NO.	2. TITLE OF DATA ITEM A003	3. SUBTITLE Analytical Reports
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE DCMA IT
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7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY As Requested	12. DATE OF FIRST SUBMISSION See Remarks	14. DISTRIBUTION
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8. APP CODE N/A		11. AS OF DATE PoP Start	13. DATE OF SUBSEQUENT SUBMISSION As Revised	a. ADDRESSEE
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16. REMARKS As requested by COR/MOCAS PM or delegated POC. Contractor to set format in coordination with requesting Government POC.	14. DISTRIBUTION
	b. COPIES
	a. ADDRESSEE
	Draft Final Reg Repro

M. Graham	1	1	1

15. TOTAL → 1 1 1

1. DATA ITEM NO.	2. TITLE OF DATA ITEM A004	3. SUBTITLE Test Reports
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE DCMA IT
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7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY As Requested	12. DATE OF FIRST SUBMISSION See Remarks	14. DISTRIBUTION
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8. APP CODE N/A		11. AS OF DATE PoP Start	13. DATE OF SUBSEQUENT SUBMISSION As Revised	a. ADDRESSEE
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16. REMARKS As requested by COR/MOCAS PM or delegated POC. Contractor to set format in coordination with requesting Government POC.	14. DISTRIBUTION
	b. COPIES
	a. ADDRESSEE
	Draft Final Reg Repro

M. Graham	1	1	1

15. TOTAL → 1 1 1

G. PREPARED BY Michael Graham	H. DATE 08/28/2015	I. APPROVED BY	J. DATE
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DD FORM 1423 AUG 26 PREVIOUS EDITION MAY BE USED Page _____ of _____

CONTRACT DATA REQUIREMENTS LIST				Form Approved OMB No. 0704-0188	
<p>The public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.</p>					
A. CONTRACT LINE ITEM NO.		B. EXHIBIT	C. CATEGORY: TDP _____ TM _____ OTHER _____		
D. SYSTEM/ITEM MOCAS		E. CONTRACT/PR NO.	F. CONTRACTOR		
1. DATA ITEM NO. A005	2. TITLE OF DATA ITEM Modeling Structure/Schematics	3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE DCMA IT	
7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY As Requested	12. DATE OF FIRST SUBMISSION See Remarks	14. DISTRIBUTION	
8. APP CODE N/A		11. AS OF DATE PoP Start	13. DATE OF SUBSEQUENT SUBMISSION As Revised	a. ADDRESSEE	b. COPIES
16. REMARKS The Contractor provided Cost Modeling/ Structure/Schematics within five business days from the date of Government request. Contractor to set format in conjunction with requesting Government POC.				Draft	Final
				Reg	Repro
				M. Graham	1 1 1
15. TOTAL →				1 1 1	
1. DATA ITEM NO. A006	2. TITLE OF DATA ITEM Cost Reports/Schedules & Models	3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE DCMA IT	
7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY As Requested	12. DATE OF FIRST SUBMISSION See Remarks	14. DISTRIBUTION	
8. APP CODE N/A		11. AS OF DATE PoP Start	13. DATE OF SUBSEQUENT SUBMISSION As Revised	a. ADDRESSEE	b. COPIES
16. REMARKS The Contractor provided Cost Reports/Schedules & Models as requested by the COR or delegated POC/MOCAS PM. Time-line and format to be set in coordination with Contractor.				Draft	Final
				Reg	Repro
				M. Graham	1 1 1
15. TOTAL →				1 1 1	
1. DATA ITEM NO. A007	2. TITLE OF DATA ITEM Communication Plans	3. SUBTITLE Marketing, Training, etc.			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE DCMA IT	
7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY As Requested	12. DATE OF FIRST SUBMISSION See Remarks	14. DISTRIBUTION	
8. APP CODE N/A		11. AS OF DATE PoP Start	13. DATE OF SUBSEQUENT SUBMISSION As Revised	a. ADDRESSEE	b. COPIES
16. REMARKS The Contractor provided communication plans within five business days from the date of Government request. Contractor to set format in conjunction with requesting Government POC.				Draft	Final
				Reg	Repro
				M. Graham	1 1 1
15. TOTAL →				1 1 1	
1. DATA ITEM NO. A008	2. TITLE OF DATA ITEM Training Lesson Plans/Material/Media Copies	3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE DCMA IT	
7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY As Requested	12. DATE OF FIRST SUBMISSION See Remarks	14. DISTRIBUTION	
8. APP CODE N/A		11. AS OF DATE PoP Start	13. DATE OF SUBSEQUENT SUBMISSION As Revised	a. ADDRESSEE	b. COPIES
16. REMARKS The Contractor provided Training Lesson Plans/Material/Media Copies as requested by the COR or delegated POC/MOCAS PM. Timeline and format to be set in coordination with Contractor.				Draft	Final
				Reg	Repro
				M. Graham	1 1 1
15. TOTAL →				1 1 1	
G. PREPARED BY Michael Graham GRAHAM MICHAEL R. 1288653590		H. DATE 08/28/2015	I. APPROVED BY	J. DATE	

CONTRACT DATA REQUIREMENTS LIST				Form Approved OMB No. 0704-0188	
<p>The public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and maintaining the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.</p>					
A. CONTRACT LINE ITEM NO.		B. EXHIBIT	C. CATEGORY: TDP _____ TM _____ OTHER _____		
D. SYSTEM/ITEM MOCAS		E. CONTRACT/PR NO.	F. CONTRACTOR		
1. DATA ITEM NO. A009	2. TITLE OF DATA ITEM Documented Process Flows (As-is/To-be)	3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE DCMA IT	
7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY As Requested	12. DATE OF FIRST SUBMISSION See Remarks	14. DISTRIBUTION	
8. APP CODE N/A		11. AS OF DATE PoP Start	13. DATE OF SUBSEQUENT SUBMISSION As Revised	a. ADDRESSEE	b. COPIES
16. REMARKS As requested by COR or delegated POC/MOCAS PM. Contractor to set format in coordination with requesting Government POC.				M. Graham	Draft Final Reg Repro
				15. TOTAL →	1 1 1
1. DATA ITEM NO. A010	2. TITLE OF DATA ITEM Project/Program Schedules	3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE DCMA IT	
7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY As Requested	12. DATE OF FIRST SUBMISSION See Remarks	14. DISTRIBUTION	
8. APP CODE N/A		11. AS OF DATE PoP Start	13. DATE OF SUBSEQUENT SUBMISSION As Revised	a. ADDRESSEE	b. COPIES
16. REMARKS As requested by COR or delegated POC/MOCAS PM the contractor shall create/update the project program schedule. Contractor to set format in coordination with requesting Government POC.				M. Graham	Draft Final Reg Repro
				15. TOTAL →	1 1 1
1. DATA ITEM NO. A011	2. TITLE OF DATA ITEM Intellectual Property	3. SUBTITLE Marketing, Training, etc.			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE DCMA IT	
7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY As Required	12. DATE OF FIRST SUBMISSION See Remarks	14. DISTRIBUTION	
8. APP CODE N/A		11. AS OF DATE PoP Start	13. DATE OF SUBSEQUENT SUBMISSION As Revised	a. ADDRESSEE	b. COPIES
16. REMARKS As required by COR/MOCAS PM or delegated POC. Contractor to set format in coordination with requesting Government POC.				M. Graham	Draft Final Reg Repro
				15. TOTAL →	1 1 1
1. DATA ITEM NO. A012	2. TITLE OF DATA ITEM Graphical/Slide Presentations	3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE DCMA IT	
7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY As Requested	12. DATE OF FIRST SUBMISSION See Remarks	14. DISTRIBUTION	
8. APP CODE N/A		11. AS OF DATE PoP Start	13. DATE OF SUBSEQUENT SUBMISSION As Revised	a. ADDRESSEE	b. COPIES
16. REMARKS As requested by COR/MOCAS PM or delegated POC. Contractor to set format in coordination with requesting Government POC.				M. Graham	Draft Final Reg Repro
				15. TOTAL →	1 1 1
G. PREPARED BY Michael Graham GRAHAM MICHAEL R. 1288653590		H. DATE 08/28/2015	I. APPROVED BY		J. DATE
PREVIOUS EDITION MAY BE USED.					
<input type="button" value="Reset"/> Page _____ of _____ Pages					
<small>Department of Defense Standard Form DD FORM 1423, AUG 96 GSA GEN. REG. NO. 27, 10-96 FEDERAL GOVERNMENT USE ONLY DRAFT - NOT FOR PUBLIC RELEASE GSA GEN. REG. NO. 27, 10-96 FEDERAL GOVERNMENT USE ONLY</small>					

CONTRACT DATA REQUIREMENTS LIST				Form Approved OMB No. 0704-0188	
<p>The public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.</p>					
A. CONTRACT LINE ITEM NO.		B. EXHIBIT	C. CATEGORY: TDP _____ TM _____ OTHER _____		
D. SYSTEM/ITEM MOCAS		E. CONTRACT/PR NO.	F. CONTRACTOR		
1. DATA ITEM NO. A013	2. TITLE OF DATA ITEM In Process Design Reviews (IPDRs)	3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE DCMA IT	
7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY As Requested	12. DATE OF FIRST SUBMISSION See Remarks	14. DISTRIBUTION	
8. APP CODE N/A		11. AS OF DATE PoP Start	13. DATE OF SUBSEQUENT SUBMISSION As Revised	a. ADDRESSEE	b. COPIES
16. REMARKS As requested by COR or delegated POC/MOCAS PM. Contractor to set format in coordination with requesting Government POC.				M. Graham	Draft Final Reg Repro
				15. TOTAL →	1 1 1
1. DATA ITEM NO. A014	2. TITLE OF DATA ITEM Risk Registry	3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE DCMA IT	
7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY Weekly/Monthly	12. DATE OF FIRST SUBMISSION See Remarks	14. DISTRIBUTION	
8. APP CODE N/A		11. AS OF DATE PoP Start	13. DATE OF SUBSEQUENT SUBMISSION As Revised	a. ADDRESSEE	b. COPIES
16. REMARKS The Contractor created the Risk Registry within ten business days from the date of Government request. The Contractor updated the Risk Registry for the monthly and weekly status report.				M. Graham	Draft Final Reg Repro
				15. TOTAL →	1 1 1
1. DATA ITEM NO. A015	2. TITLE OF DATA ITEM Quality Assurance	3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE DCMA IT	
7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY Weekly/Monthly	12. DATE OF FIRST SUBMISSION See Remarks	14. DISTRIBUTION	
8. APP CODE N/A		11. AS OF DATE PoP Start	13. DATE OF SUBSEQUENT SUBMISSION As Revised	a. ADDRESSEE	b. COPIES
16. REMARKS The Contractor provided quality assurance status on Weekly Status Reports.				M. Graham	Draft Final Reg Repro
				15. TOTAL →	1 1 1
1. DATA ITEM NO. A016	2. TITLE OF DATA ITEM Quality Support Services	3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE DCMA IT	
7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY Weekly/Monthly	12. DATE OF FIRST SUBMISSION See Remarks	14. DISTRIBUTION	
8. APP CODE N/A		11. AS OF DATE PoP Start	13. DATE OF SUBSEQUENT SUBMISSION As Revised	a. ADDRESSEE	b. COPIES
16. REMARKS As requested by COR/MOCAS PM or delegated POC. Contractor to set format in coordination with requesting Government POC.				M. Graham	Draft Final Reg Repro
				15. TOTAL →	1 1 1
G. PREPARED BY Michael Graham GRAHAM MICHAEL R. 1288653590		H. DATE 08/28/2015	I. APPROVED BY		J. DATE

CONTRACT DATA REQUIREMENTS LIST				Form Approved OMB No. 0704-0188	
<p>The public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and maintaining the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.</p>					
A. CONTRACT LINE ITEM NO.		B. EXHIBIT	C. CATEGORY: TDP _____ TM _____ OTHER _____		
D. SYSTEM/ITEM MOCAS		E. CONTRACT/PR NO.	F. CONTRACTOR		
1. DATA ITEM NO. A017	2. TITLE OF DATA ITEM Senior Program Manager	3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE DCMA IT	
7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY As Requested	12. DATE OF FIRST SUBMISSION See Remarks	14. DISTRIBUTION	
8. APP CODE N/A		11. AS OF DATE PoP Start	13. DATE OF SUBSEQUENT SUBMISSION As Revised	a. ADDRESSEE	b. COPIES
16. REMARKS The contractor placed and retained qualified senior program manager that meet the minimum qualification requirement per the labor category upon/during contract award.				Draft	Final
				Reg	Repro
				M. Graham	1 1 1
15. TOTAL →				1 1 1	
1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE	
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION	14. DISTRIBUTION	
8. APP CODE		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	b. COPIES
16. REMARKS				Draft	Final
				Reg	Repro
				M. Graham	0 0 0
15. TOTAL →				0 0 0	
1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE DCMA IT	
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION	14. DISTRIBUTION	
8. APP CODE		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	b. COPIES
16. REMARKS				Draft	Final
				Reg	Repro
				M. Graham	0 0 0
15. TOTAL →				0 0 0	
1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE DCMA IT	
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION	14. DISTRIBUTION	
8. APP CODE		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	b. COPIES
16. REMARKS				Draft	Final
				Reg	Repro
				M. Graham	0 0 0
15. TOTAL →				0 0 0	
G. PREPARED BY Michael Graham GRAHAM MICHAEL R. 1288653590		H. DATE 08/28/2015	I. APPROVED BY	J. DATE	

252.204-7008

252.204-7008 Requirements for Contracts Involving Export-Controlled Items.
As prescribed in [204.7304\(a\)](#), use the following clause:

REQUIREMENTS FOR CONTRACTS INVOLVING EXPORT-CONTROLLED ITEMS (APR 2010)

(a) *Definition.* “Export-controlled items,” as used in this clause, means items subject to the Export Administration Regulations (EAR) (15 CFR Parts 730-774) or the International Traffic in Arms Regulations (ITAR)(22 CFR Parts 120-130). The term includes:

(1) “Defense items,” defined in the Arms Export Control Act, 22 U.S.C. 2778(j)(4)(A), as defense articles, defense services, and related technical data, and further defined in the ITAR, 22 CFR Part 120.

(2) “Items,” defined in the EAR as “commodities”, “software”, and “technology”, terms that are also defined in the EAR, 15 CFR 772.1.

(b) The Contractor shall comply with all applicable laws and regulations regarding export-controlled items, including, but not limited to, the requirement for contractors to register with the Department of State in accordance with the ITAR. The Contractor shall consult with the Department of State regarding any questions relating to compliance with the ITAR and shall consult with the Department of Commerce regarding any questions relating to compliance with the EAR.

(c) The Contractor's responsibility to comply with all applicable laws and regulations regarding export-controlled items exists independent of, and is not established or limited by, the information provided by this clause.

(d) Nothing in the terms of this contract adds, changes, supersedes, or waives any of the requirements of applicable Federal laws, Executive orders, and regulations, including but not limited to—

- (1) The Export Administration Act of 1979, as amended (50 U.S.C. App. 2401, et seq.);
- (2) The Arms Export Control Act of 1976 (22 U.S.C. 2751, et seq.);*et seq.*);
- (3) The International Emergency Economic Powers Act (50 U.S.C. 1701, et seq.);
- (4) The Export Administration Regulations (15 CFR Parts 730-774);
- (5) The International Traffic in Arms Regulations (22 CFR Parts 120-130); and
- (6) Executive Order 13222, as extended;

(f) The Contractor shall include the substance of this clause, including this paragraph (e), in all subcontracts. items.

(End of clause)

252.239-7009

252.239-7009 Representation of Use of Cloud Computing.
As prescribed in [239.7603\(a\)](#), use the following provision:

REPRESENTATION OF USE OF CLOUD COMPUTING (AUG 2015)

(a) *Definition.* “Cloud computing,” as used in this provision, means a model for enabling ubiquitous, convenient, on-demand network access to a shared pool of configurable computing resources (e.g., networks, servers, storage, applications,

and services) that can be rapidly provisioned and released with minimal management effort or service provider interaction. This includes other commercial terms, such as on-demand self-service, broad network access, resource pooling, rapid elasticity, and measured service. It also includes commercial offerings for software-as-a-service, infrastructure-as-a-service, and platform-as-a-service.

(b) The Offeror shall indicate by checking the appropriate blank in paragraph (b) of this provision whether the use of cloud computing is anticipated under the resultant contract.

(c) *Representation.* The Offeror represents that it—

Does anticipate that cloud computing services will be used in the performance of any contract or subcontract resulting from this solicitation.

Does not anticipate that cloud computing services will be used in the performance of any contract or subcontract resulting from this solicitation.

(End of provision)

252.239-7010

252.239-7010 Cloud Computing Services.

As prescribed in [239.7603](#)(b), use the following clause:

CLOUD COMPUTING SERVICES (AUG 2015)

(a) *Definitions.* As used in this clause—

“Authorizing official,” as described in DoD Instruction 8510.01, Risk Management Framework (RMF) for DoD Information Technology (IT), means the senior Federal official or executive with the authority to formally assume responsibility for operating an information system at an acceptable level of risk to organizational operations (including mission, functions, image, or reputation), organizational assets, individuals, other organizations, and the Nation.

“Cloud computing” means a model for enabling ubiquitous, convenient, on-demand network access to a shared pool of configurable computing resources (e.g., networks, servers, storage, applications, and services) that can be rapidly provisioned and released with minimal management effort or service provider interaction. This includes other commercial terms, such as on-demand self-service, broad network access, resource pooling, rapid elasticity, and measured service. It also includes commercial offerings for software-as-a-service, infrastructure-as-a-service, and platform-as-a-service.

“Cyber incident” means actions taken through the use of computer networks that result in a compromise or an actual or potentially adverse effect on an information system and/or the information residing therein.

“Government data” means any information, document, media, or machine readable material regardless of physical form or characteristics, that is created or obtained by the Government in the course of official Government business.

“Government-related data” means any information, document, media, or machine readable material regardless of physical form or characteristics that is created or obtained by a contractor through the storage, processing, or communication of Government data. This does not include contractor’s business records e.g. financial records, legal records etc. or data such as operating procedures, software coding or algorithms that are not uniquely applied to the Government data.

“Media” means physical devices or writing surfaces including, but not limited to, magnetic tapes, optical disks, magnetic disks, large-scale integration memory chips, and printouts onto which covered defense information is recorded, stored, or printed within a covered contractor information system.

“Spillage” security incident that results in the transfer of classified or controlled unclassified information onto an information system not accredited (i.e., authorized) for the appropriate security level.

(b) *Cloud computing security requirements.* The requirements of this clause are applicable when using cloud computing to provide information technology services in the performance of the contract.

(1) If the Contractor indicated in its offer that it “does not anticipate the use of cloud computing services in the performance of a resultant contract,” in response to provision [252.239-7009](#), Representation of Use of Cloud Computing, and after the award of this contract, the Contractor proposes to use cloud computing services in the performance of the contract, the Contractor shall obtain approval from the Contracting Officer prior to utilizing cloud computing services in performance of the contract.

(2) The Contractor shall implement and maintain administrative, technical, and physical safeguards and controls with the security level and services required in accordance with the Cloud Computing Security Requirements Guide (SRG) (version in effect at the time the solicitation is issued or as authorized by the Contracting Officer) found at http://iase.disa.mil/cloud_security/Pages/index.aspx;

(3) The Contractor shall maintain within the United States or outlying areas all Government data that is not physically located on DoD premises, unless the Contractor receives written notification from the Contracting Officer to use another location, in accordance with [239.7602-2\(a\)](#).

(c) *Limitations on access to, and use and disclosure of Government data and Government-related data.*

(1) The Contractor shall not access, use, or disclose Government data unless specifically authorized by the terms of this contract or a task order or delivery order issued hereunder.

(i) If authorized by the terms of this contract or a task order or delivery order issued hereunder, any access to, or use or disclosure of, Government data shall only be for purposes specified in this contract or task order or delivery order.

(ii) The Contractor shall ensure that its employees are subject to all such access, use, and disclosure prohibitions and obligations.

(iii) These access, use, and disclosure prohibitions and obligations shall survive the expiration or termination of this contract.

(2) The Contractor shall use Government-related data only to manage the operational environment that supports the Government data and for no other purpose unless otherwise permitted with the prior written approval of the Contracting Officer.

(d) *Cloud computing services cyber incident reporting.* The Contractor shall report all cyber incidents that are related to the cloud computing service provided under this contract. Reports shall be submitted to the Department of Defense via <http://dibnet.dod.mil/>.

(e) *Malicious software.* The Contractor or subcontractors that discover and isolate malicious software in connection with a reported cyber incident shall submit the malicious software in accordance with instructions provided by the Contracting Officer.

(f) *Media preservation and protection.* When a Contractor discovers a cyber incident has occurred, the Contractor shall preserve and protect images of all known affected information systems identified in paragraph (d) of this clause and all relevant monitoring/packet capture data for at least 90 days from the submission of the cyber incident report to allow DoD to request the media or decline interest.

(g) *Access to additional information or equipment necessary for forensic analysis.* Upon request by DoD, the Contractor shall provide DoD with access to additional information or equipment that is necessary to conduct a forensic analysis.

(h) *Cyber incident damage assessment activities.* If DoD elects to conduct a damage assessment, the Contracting Officer will request that the Contractor provide all of the damage assessment information gathered in accordance with paragraph (f) of this clause.

(i) *Records management and facility access.*

(1) The Contractor shall provide the Contracting Officer all Government data and Government-related data in the format specified in the contract.

(2) The Contractor shall dispose of Government data and Government-related data in accordance with the terms of the contract and provide the confirmation of disposition to the Contracting Officer in accordance with contract closeout procedures.

(3) The Contractor shall provide the Government, or its authorized representatives, access to all Government data and Government-related data, access to contractor personnel involved in performance of the contract, and physical access to any Contractor facility with Government data, for the purpose of audits, investigations, inspections, or other similar activities, as authorized by law or regulation.

(j) *Notification of third party access requests.* The Contractor shall notify the Contracting Officer promptly of any requests from a third party for access to Government data or Government-related data, including any warrants, seizures, or subpoenas it receives, including those from another Federal, State, or Local agency. The Contractor shall cooperate with the Contracting Officer to take all measures to protect Government data and Government-related data from any unauthorized disclosure.

(k) *Spillage.* Upon notification by the Government of a spillage, or upon the Contractor's discovery of a spillage, the Contractor shall cooperate with the Contracting Officer to address the spillage in compliance with agency procedures.

(l) *Subcontracts.* The Contractor shall include the substance of this clause, including this paragraph (l), in all subcontracts that involve or may involve cloud services, including subcontracts for commercial items.

(End of clause)