**ALLEN KELLY IMAWE**  
No. 1 Omachi Lane, Rumurolu, Woji, Port Harcourt, Rivers State, Nigeria  
Mobile: +2348122225234 | Email: [allen.k.imawe@gmail.com](mailto:allen.k.imawe@gmail.com)  
LinkedIn: [linkedin.com/in/me](https://www.linkedin.com/in/me/)

**PROFESSIONAL SUMMARY**

Seasoned IT professional with over a decade of experience in data analysis, business intelligence, and IT infrastructure. Proficient in leveraging tools such as Excel, SQL, Power BI, and Tableau to transform complex data into actionable insights. Demonstrated expertise in IT security, network infrastructure, and application support, with a strong focus on automation and process optimization. Proven ability to lead strategic business development initiatives and implement innovative solutions to enhance operational efficiency.

**TECHNICAL SKILLS**

Data Analysis & Business Intelligence: Advanced proficiency in Microsoft Excel, SQL, Power BI, Tableau

IT Infrastructure & Security: Network setup, IT security protocols, system administration

Application Support & Development: ERP systems management, software troubleshooting, process automation

Cloud & Database Management: Data storage solutions, backup and retrieval processes, security measures

Digital Transformation & Workflow Optimization: Process automation, email management systems

**PROFESSIONAL EXPERIENCE**

**SKILLBOOST AFRICA**  
Data Analytics Intern (2024 – Present)

* Participated in comprehensive data analytics training program, focusing on data cleaning, analysis, and visualization using Microsoft Excel and Power BI.
* Engaged in real-world projects, including data cleaning for Netflix Inc., to optimize content recommendation algorithms.
* Developed skills in advanced logical functions, data gathering, and exploration, enhancing problem-solving capabilities.
* Collaborated with mentors and peers to execute multiple mini-projects and capstone projects, preparing for data analysis roles.

**FRANKLEAR RESOURCES**  
*ICT Manager / Business Development Team (2022 – 2023)*

* Managed IT infrastructure, ensuring security and seamless network operations.
* Implemented email management systems, enhancing communication efficiency.
* Optimized business software performance and provided application support.
* Led data management initiatives, ensuring compliance with industry regulations.
* Conducted staff training on IT tools, improving workflow efficiency.
* Supported business development through partnership negotiations and staff recruitment.

**KAMI INTEGRATED SERVICE / KAMIFOODMART / LOGISTICS**  
*Admin & Business Development (2017 – 2022)*

* Leveraged digital marketing and IT solutions to boost sales and customer engagement.
* Managed e-invoicing and digital payment processes, enhancing operational efficiency.
* Supervised supply chain logistics, inventory management, and procurement.
* Led digitization initiatives to optimize sales and customer retention.

**CISNET LIMITED (CISCON NIGERIA LIMITED)**  
*Senior IT Engineer (2011 – 2015)*

* Administered Windows server environments, including Active Directory migrations.
* Developed cost-saving initiatives for hardware lifecycle management.
* Provided enterprise application support, ensuring seamless client operations.

**CISCON NIGERIA LIMITED**  
*Head of ICT (2006 – 2010)*

* Led IT infrastructure projects, including network setup and security implementation.
* Managed corporate internet security, firewalls, and data protection measures.
* Ensured compliance with IT regulations and best practices in system administration.

**EDUCATION**

* **Master’s in Electrical Engineering (Power) (In Progress)**  
  Rivers State University of Science and Technology, Port Harcourt
* **Bachelor of Technology in Computer Engineering**  
  Rivers State University of Science and Technology, Port Harcourt

**CERTIFICATIONS & TRAINING**

* ITIL V3 Certified – IT Service Management
* Microsoft Certified Technology Specialist (MCTS) – Windows Server
* Data Analytics Training – SkillBoost Africa: Advanced Excel, SQL, Power BI, Tableau

ADDITIONAL INFORMATION

* Languages: Fluent in English, Abua, and Yoruba
* Hobbies: Data visualization, singing, football
* References: Available upon request