Registration & Application form Submission Steps

Step 1: Open a web browser & enter Nextstep Website URL: https://nextstep.tcs.com/

Step 2: Click on ?Register Now?

Step 3: Select category ?? ()

Step 4: Fill in the Basic details required to proceed.

- i) Select Title (Mr or Mrs)
- ii) Enter First \*, Middle , Surn ame \*
- iii) Enter Date of Birth
- iv) Select (In case, ?select ? tab is disabled, you forgot to choose Mr/ Mrs Title )
- v) Enter your email id (Personal email id suggested over college email id. Using college email ID, may

give problems as your col lege may deactivate your email ID after completion of your degree, so you may not be

able to receive joining details from )

TCS Registration & Application form Submission Steps

vi) Select College from the drop down (In case you don?t find the college name from the drop

down, choose? others? option & Enter your college name)

- vii) Choose Qualification
- > B.Tech choose Bachelor of

> M. choose Master of > / choose Master/Bachelor of Application viii) Year of passing could be 2021, 2022, 2023 & so on. ix) Select Test Location (You can either choose a location from drop down closest to your college or hometown, this can be updated in future) x) Create a password as per policy (Kindly save your password on mobile notes, students tend to forget or misplace their password) xi) Choose Security question and enter cha TCS Registration & Application form Submission Steps Xii) Click on ?Submit ? function. TCS Registration & Application form Submission Steps xiii) On the next page a pop -up will display your details, check them again and click on

?confirm ? (or ?cancel? to update if details are incorrect )

xiv) Upon Clicking confirm, pop -up displays your ? TCS Unique CT/DT Re ference id ? (Kindly save it in your

mobile notes & you will also receive a system generated mail wrt your Account creation, Ref id & Password)

This Reference ID is your ? ER ID ? ? Save it & click on ?Continue?

xv) Enter your ?password ? & click on ? Subm it? to proceed further.

TCS Registration & Application form Submission Steps

You have successfully completed your account creating in TCS Database.

Let us get going & complete your profile completion.

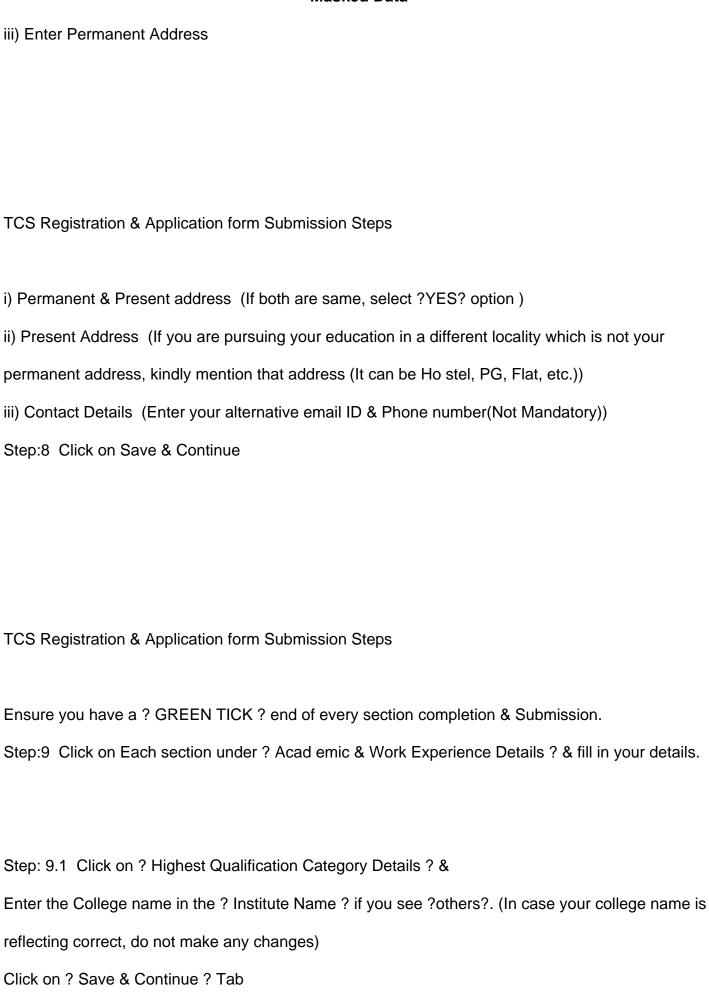
Step: 5 Click on ? Application form ? tab

Step: 6 Go through the instructions & Click on ? Start filling the form ? tab.

Step: 7 Fill in the ? Personal Details ? Section

i) Name: Auto Populated

ii) Enter Father?s name



TCS Registration & Application form Submission Steps

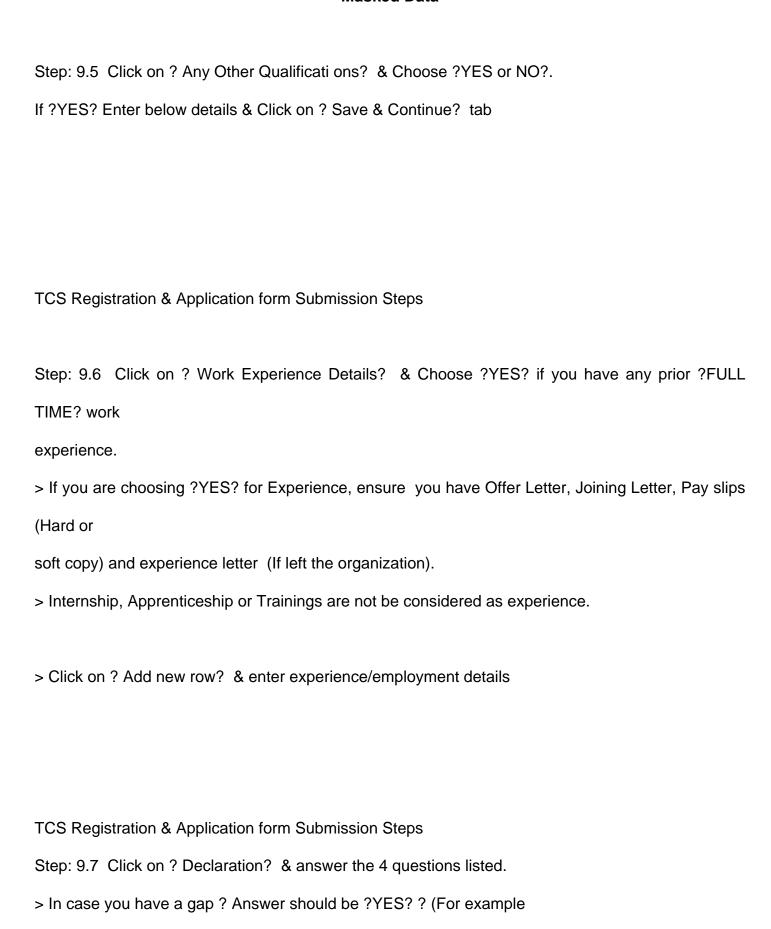
Step: 9.2 Click on ?Graduate Tab? &

- > Enter your course duration
- > Choose your Course Type
- > Institute/University will not be available for edit
- > Enter your correct specialization (i.e Department : Ex: CS,EC,EEE,ME,CE, etc) from the Drop down
- > Choose the Grading system out of CGPA & Marks & enter the scores.
- > Click on ? Save & continue ? tab

Step: 9.3 Click on ?XII Grade Equivalent Diploma?

- > Choose your relevant Course (XII or Diploma)
- > Enter your Full specialization name (Ex: MPC,MEC,BIPC,MBIPC, etc)
- > Enter University/Institute Name
- > Enter your Board of Education (Ex: ICSE, CBSE, State Board, IGCSE, IB, N IOS)
- > Enter your course duration only for XII th class & not both the years (Ex 1st April 2016 to 30th March,2017)
- > Enter your Course type (Full time or Part time)

> Choose the Grading system out of CGPA & Marks & enter the scores.
> Click on ?Save & continue? tab
The above same steps need to be followed for the Diploma course as well
TCS Registration & Application form Submission Steps
(EX: XII Grade)
( EX : All Glade)
(Ex : Diploma )
TCS Registration & Application form Submission Steps
Step: 9.4 Click on ? X Grade?
> Enter SSC/ Roll no
> Enter University/Institute name
> Enter Board of education (Ex: ICSE, C BSE, State Board, IGCSE, IB, NIOS)
> Enter Course Duration (Keep the duration for 1 year or minimum 11 months)
> Choose the Grading system out of CGPA & Marks & enter the scores.
> Click on ? Save & continue? tab



# After 10th & Before joining your 11th or Diploma

# Between 11th & 12th due to personal or financial or medical reasons

- # After 12th & before Joining your Engineering or Diploma or BSc or BCA
- # After Graduation & Before post -graduation
- # In between Engineering (Ex: a gap of 1 or more after your 1st year or 2nd year or 3rd year of engineering or Diploma or Masters)
- > If you have any active backlogs, Choose answer as ?YES? & enter the No of backlogs.
- > Enter your Mini Project or Major projects or any internship or, presentation or etc details in the ?Academic Project(s) Undert aken ?
- > Go through the Declaration questions and declare your answers correctly.
- > If all the details entered so far are correct & if you have not attended TCS interview in last 6 months,

Answer for all the questions will be ?YES?

> Click on ?I agree?

TCS Registration & Application form Submission Steps

Step: 10 Click on Each section under? Other Details? & enter details.

Step: 10.1 Click on? nationality and languages Known?

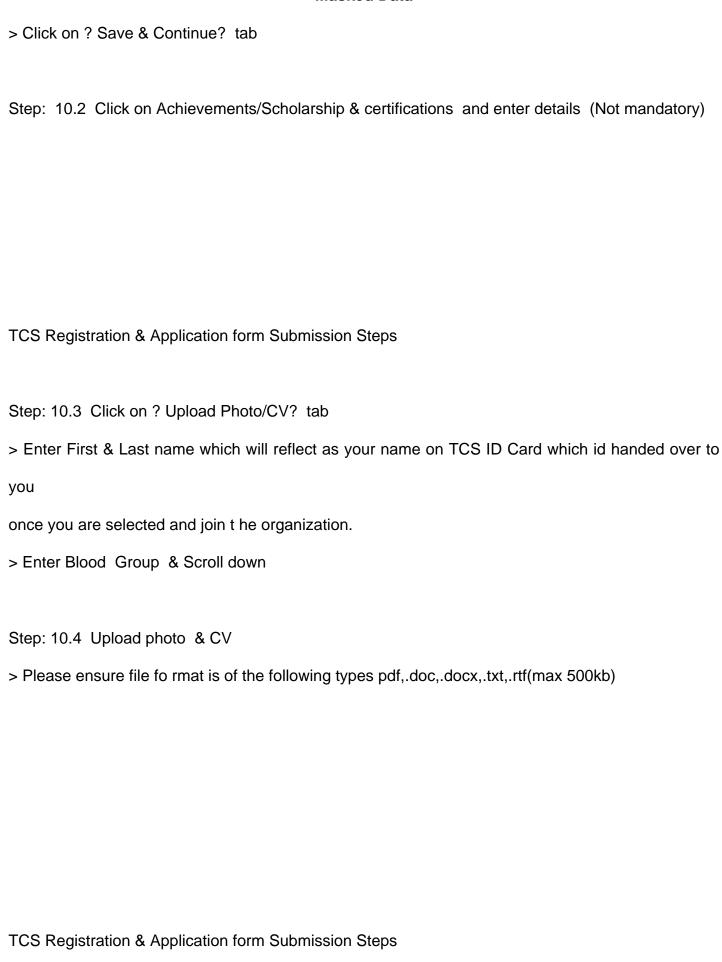
- > Enter your Nationality
- > Click on ? Add new row? & Choose your language from drop down (EX: English, Hindi, Malayalam,

Telugu e tc).

> If you have any language certfications , please select the certifications from the drop down.

(Ensure

languafe certificate mentioned should also be part of the language kniwn section)



<b>.</b>					_	
Step: 11	Under A	\nnlication	form	preview	ጼ	Declaration
Olop. II	Olidoi /	<b>Application</b>	101111	PICVICVI	$\sim$	Dodaiaion

> If you involved in any pending and / or closed Civil / Criminal / case / proceedings / charges / enquiry

prior to joining TCS ? Mention it as ?YES?

> If you involved in any pending and / or closed Disciplinary / malpractices and / or any other charges /

proceedings / enquiry / case pending against me in any University or any other educational authority /

institution prior to joining TCS ? Mention it as ?YES?

> If you appeared for TCS Tests/Interviews earlier ? If yes kindly, furnish details (i.e date , place, Position

appl ied for and final results)

> Select the I agree box, enter your place (College residing pl ace) &

Step: 12 click on? Submit Application form?

You have successfully completed filling your application form and its submission.

TCS Registration & Application form Submission Steps

Below are the 3 ways to confirm that you have completed the application form.
1) Upon completing the step 12, you will find the below scr een with a notification ? You have
successfully
submitted the application form?
2) Click on ?Track my application? tab on Home page. If the status is ?Application received? you
have
successfully submitted the application form.
3) On the Main home page, you will find 2nd Tab ?Application form PDF?. This tab is enabled only
if you
have completed the application form submi ssion .
Thank you
All the best
Step 1:
After submitting application form ?apply for drive? option will be enabled.
Click on ?Apply for drive?
Step 2:
Select the mode of test from dropdown.

Step 3:
In-centre mode:
If you are willing to attend test in centre, choose test mode as in centre as shown below.
Select the nearest test location by clicking on Click here to select nearest test Centre link shown
above.
Select the nearest centre from the options available as below then click OK.
Remote mode:
If you are willing to take test via remote mode, choose test mode as Remote as shown below
Step 4:
Click on Apply Button.
You will get below screen after applying.
Step 5:
Confirmation of application.
You can confirm your application by clicking Track my application tab

You will see Applied for drive row.
ya TCSNextStep Alerts CampusCommune [MASKED] Help&Support Login
Welcome aboard
BRM eit) oe
@  CSNextStep
Select Category
Please note that the TCS NextStep initiative is available in the India geography. Applications from other
countries will not be taken into account.
You have a choice to apply for IT or BPS, Please note that you can register with us under only one category and
registering in incorrect category may lead you to repeat the entire registration process

@ Information Technology @ Business Process Services
TATA CONSULTANCY [MASKED]
Please note that the TCS NextStep initiative is available in the India geography. Applications from other countries will not be taken into account.
Name+
Mey) First Middle ?surname
Please enter your name as appearing on your Passport or SSC Mark sheet. It is extremely important ?0 enter your name correctly. Please recheck the details entered to ensure there are no errors.
Date of birth
17) January    1997 Gender+
Male
Email id«
[[MASKED]]

Its important to enter your email Id carefully as it will be used for all communications from TCS
TATA CONSULTANCY [MASKED]
Mobile number
In. *   91 [[MASKED]]
others
aualfcation-
[[MASKED] OF ENGINEERING .
?Year of passing (for highest qualification) =
2021 .
earest Test Location®
[MASKED].
Enter password? as per TCS password policy

Re-enter password
Select security question
What is your Nationality?
?Answer to security questions
indian
oe OS °
TATA CONSULTANCY [MASKED]
Dear First Middle Sumame, please confirm your Email Id and Mobile number
?Your registered email id: [[MASKED]]
?Your registered Mobile Number : \$1 - [[MASKED]]

**Confirm Cancel** 

?Thank you for registering with TCS !
Please note your Reference ID: 0T20206910637 for all further communication with TCs.
?An Email with your CT/DT Reference ID and Password as entered by you has been sent to your
email ID mention in the Registration Form.
Click on ?Continue" and enter your password to complete Application Form and access Campus
Commune.
es
TATA CONSULTANCY [MASKED]
Thank you for registerin
Pacewerd
Please note your Refere

1. The form is divided into following four sections. It is mandatory to enter details in all four sections.
9 Personal Detail
© Academic and Work Experience Details,
© Other Details
© Form preview and declaration
[MASKED] INSTRUCTIONS.
2. Fields marked with "=" in these sections are mandatory.
3. To save the details and navigate to the next field/screen, click 'Save and Continue?
4. To submit the form, click 'Submit Application Form? in 'Form Preview and Declaration? section,
5, Please review the details properly before submitting the form to avoid errors. You can use the
Application Form preview feature after
filing in all the mandatory fields. In case you wish to edit any details, you can navigate to the
relevant section and edit the same.
6. Click ?Save? after editing any details in the form. To submit the form with the updated details,
click ?Submit Application Form?. Please
note that if you do not submit the form after editing any details, the details will not be saved.
Form

?Application Form
Personal Details epteys etait Coe eae
Experience Details and Declaration
Test Location
Nearest Test Sanaa Click here to select location of Nearest Test Center
Personal Details
Names Mr. ? First Middie ?Surname Father's Name: * Mr. * First Middie Last Permanent Address

Name/Block No.:* -
citys city Pincode:* sosase
?are the Permanant and Prasant Address same?"
Present Address
@ Yes O No
House No./Apartment
Name/Bleck Nou* wn
Road/Street/Lane
Rosd/Street
country" noe
city= cs
Contact Details
?Area/Landmarks*

States	
Pincode:*	
sAree/Lenamark	
State	
[MASKED]	
Email 10:	
first@gmailcom	
?Alternate Number:	
Plc)	

Alarnate Email 1D:

Mobile Phone:	
?od	
or    s1zs4se7ee	
TATA CONSULTANCY [MASKED]	
Instruction *	
Highest Qualification	
Category Details *	
Graduate *	
XII Grade	

Equivalent Diploma \*

XGrade*
?Any Other Qualification*
Work Experience Details *
Declaration *

?Academic and Work
Exp =
pe reeecs
?Academic Instructions :
1. "Marks/CGPA Obtained? denotes Total Marks/CGPA secured by you in ALL* subjects in al
semesters in the first
attempt.
2. Total Marks/CGPA" denotes total of maximum marks in ALL* subjects in all semesters in the firs
attempt. ?ALL
implies that all subjects mentioned on the marksheet (including languages, optional subjects etc
should be taken
into consideration for calculating the obtained/total marks/CGPA.
3, Marks/CGPA obtained during the normal duration of the course only will be considered to decide
on the eligibility.
?4, Verify your marks after entering, as itis a part of the selection criteria,
5, Please mention only your XII duration in XII Grade details. Pls do not add the XI duration in the
same.

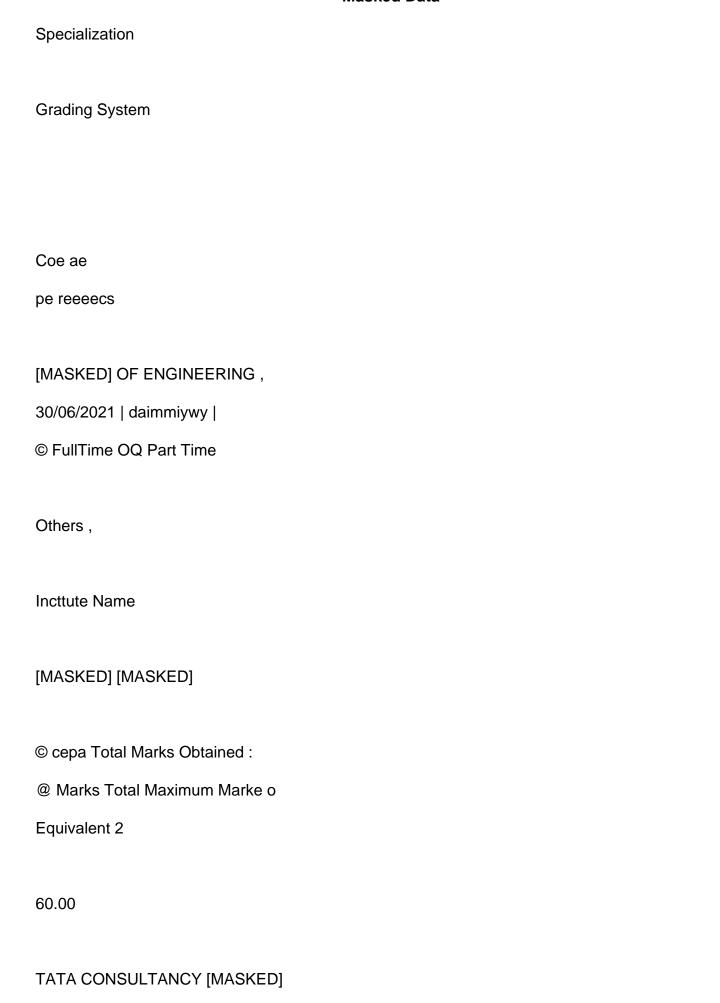
Instruction *  Highest Qualification  Category Details * Institute Name * Others :  Graduate *  Institute Name  Mal Grade	
Instruction *  Highest Qualification  Category Details * Institute Name * Others :  Graduate *  Institute Name  Mal Grade	[= ?Application Form Preview
Instruction *  Highest Qualification  Category Details * Institute Name * Others:  Graduate *  Institute Name  Mal Grade  Equivalent Diploma *	pe reeecs
Highest Qualification  Category Details * Institute Name * Others :  Graduate *  Institute Name  Mal Grade	
Highest Qualification  Category Details * Institute Name * Others :  Graduate *  Institute Name  Mal Grade	
Highest Qualification  Category Details * Institute Name * Others :  Graduate *  Institute Name  Mal Grade	
Highest Qualification  Category Details * Institute Name * Others :  Graduate *  Institute Name  Mal Grade	Instruction *
Category Details * Institute Name * Others : Graduate * Institute Name Mal Grade	
Category Details * Institute Name * Others : Graduate * Institute Name Mal Grade	
Category Details * Institute Name * Others : Graduate * Institute Name Mal Grade	
Category Details * Institute Name * Others : Graduate * Institute Name Mal Grade	
Graduate *  Institute Name  Mal Grade	Hignest Qualification
Graduate *  Institute Name  Mal Grade	
Graduate *  Institute Name  Mal Grade	
Graduate *  Institute Name  Mal Grade	
Graduate *  Institute Name  Mal Grade	
Graduate *  Institute Name  Mal Grade	
Institute Name Mal Grade	Category Details * Institute Name * Others :
Mal Grade	Graduate *
Mal Grade	
	Institute Name
Equivalent Diploma *	Mal Grade
Equivalent Diploma *	
	Equivalent Diploma *

XGrade* Highest Qualification * [MASKED] OF ENGINEERING	
Any Other Qualification	
Year of Passing for .	
Work Experience Highest Qualification * el	
Detaie :	
Declaration ©	

Highest Qualification	
Category Details *	
Graduate *	
XII Grade	
Equivalent Diploma *	
VO d-*	
XGrade*	

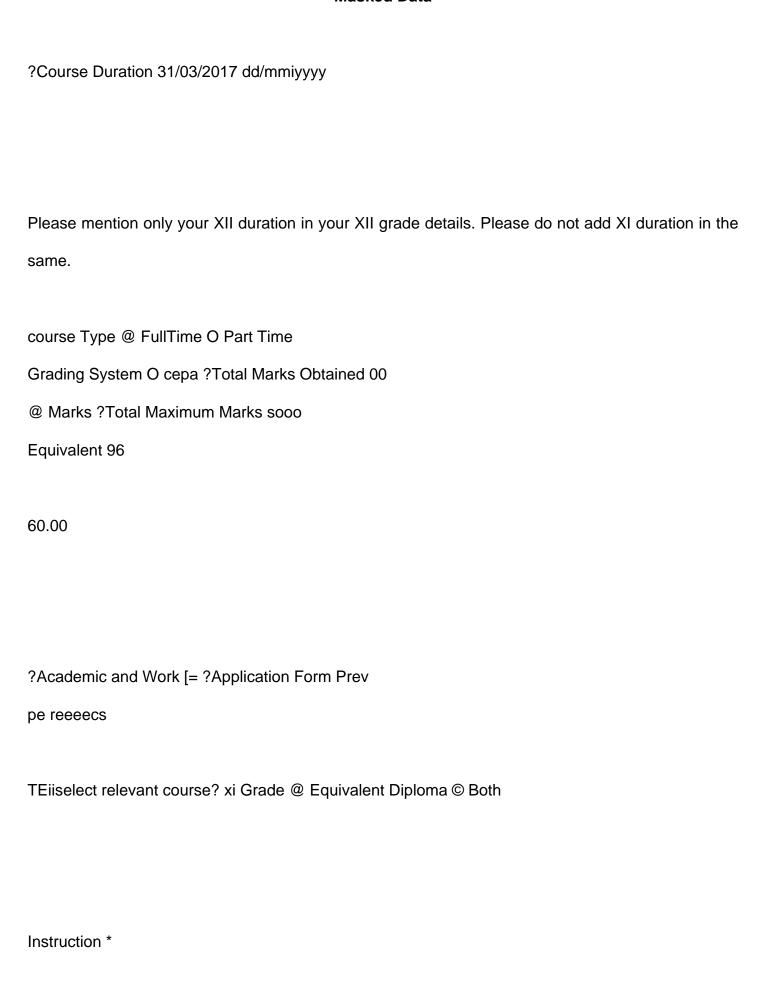
?Any Other Qualification\*

Work Experience	
Details *	
Declaration *	
course Name	
course Duration	
course Type	
Institute/University	

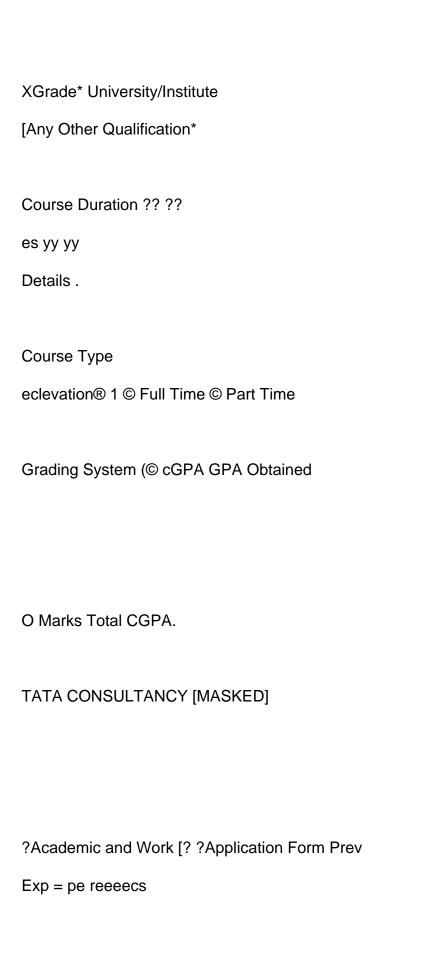


Instruction *	
Highest Qualification	
Category Details *	
Graduate *	
XII Grade	
Equivalent Diploma *	
XGrade*	

?Any Other Qualification*
Work Experience
Details *
Declaration *
Declaration *
?Academic and Work [= ?Application Form Prev
pe reeecs
Please Select relevant course? @ XIIGrade © Equivalent Diploma © Both
Specialization Maths Physics Chemistry
aparamanan manar nyaisa anamany



Highest Qualification		
eer course Name		
Graduate *		
XII Grade Specialization		
Equivalent Diploma *		



insircton\* sc/Class X Roll

netructin ssc/class x ReliNo,

Highest Qualification fess
Category Details *
codes University/Institute vnottute
7I Grade
Equivalent Diploma * Beard of Education State Board
XGrade*
Course Duration o1/oaani6 30/08/2017
Any Other Quaifcation*
Work Experience Please mention only your X duration in your X grade details.
Details : Grading System © cepa Total Marks Obtained =
Declaration * @ Marks Total Maximum Marks sono
Equivalent %
60.00
?Application Form Prev
pe reeecs

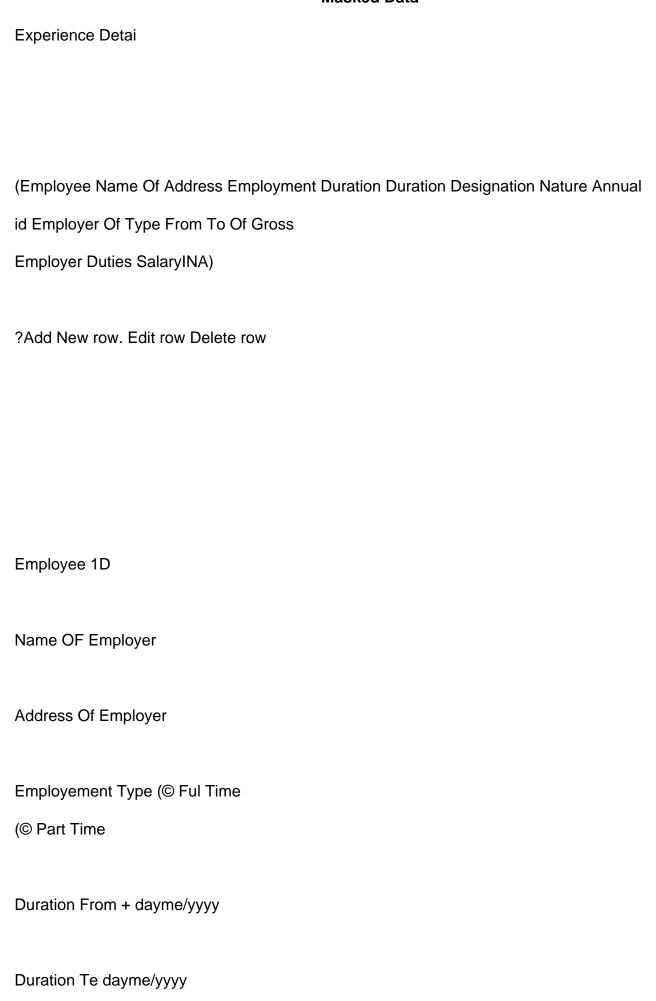
Have you done any other course? O Yes O No
Highest Qualification
Category Details *
Graduate *
XII Grade
Equivalent Diploma *
XGrade*

Any Other Qualification\*

Work Experience		
Details *		
Declaration *		

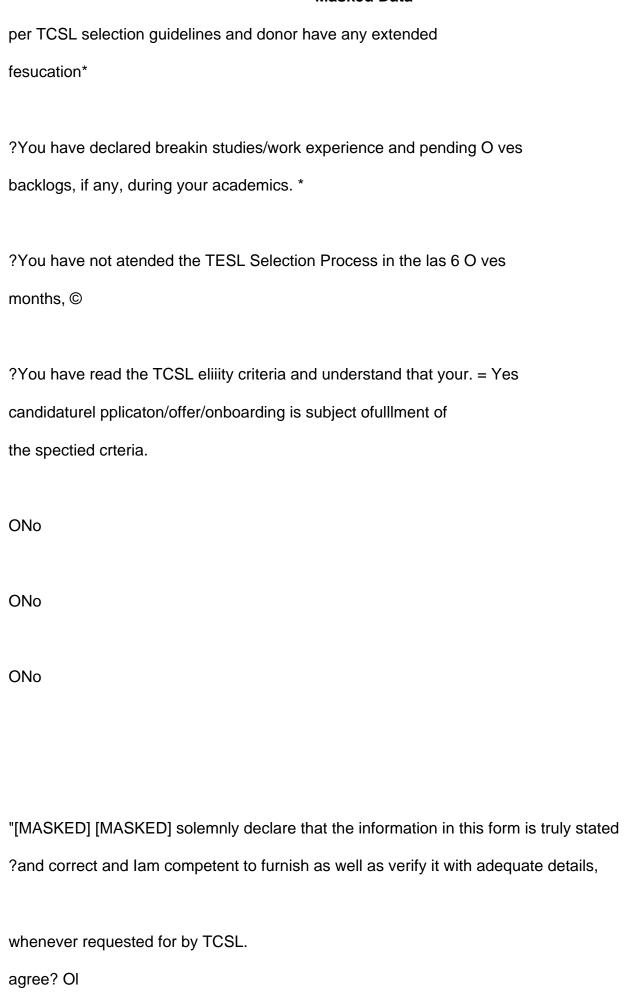
TATA CONSULTANCY [MASKED]

?Any Other Qualification*	
Work Experience	
Details .	
Declaration *	
Experience Details	
Do you have any Relevant Work Experience? * © Yes © No	
Note: Please do not mention Internships/Trainings as relevant Work Experience	



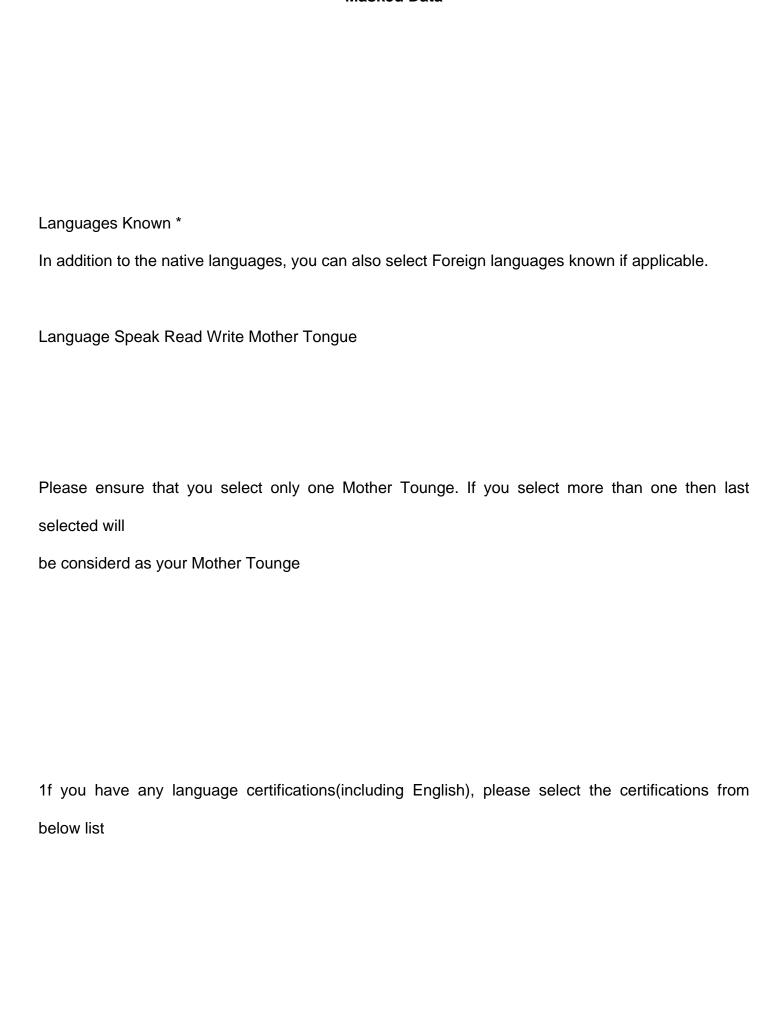
	Masked
Designation	
Nature OF Duties	
Annual Gross Salary(INR)	
TATA CONSULTANCY [MASKED]	
Declaration	
Do you have any Break in studies? Ove ©	No
Have you done any other courses? Ove ©	No
Do you have any pending backlog O ves ©	No
currently?	

} Please mention datails of Academic Project(s) undertaken.
?You have taken all subject marks into consideration for calculating the
Obtained/Total Maris/CGPA in each ofthe above mentioned academic
qualifications. *
?The Marks/CGPA Obtained? entered by you for each ofthe above
mentioned academic qualifications has been secured inthe frst,
arempt.*
?You have considered only the Marks/CGPA obtained during the normal
uration of the cours for calculating Obtained/Total Marks/CGPA, *
?You have completed each ofthe above mentioned academic courses
in the stipulated time as specfied by your University/Insttute and as



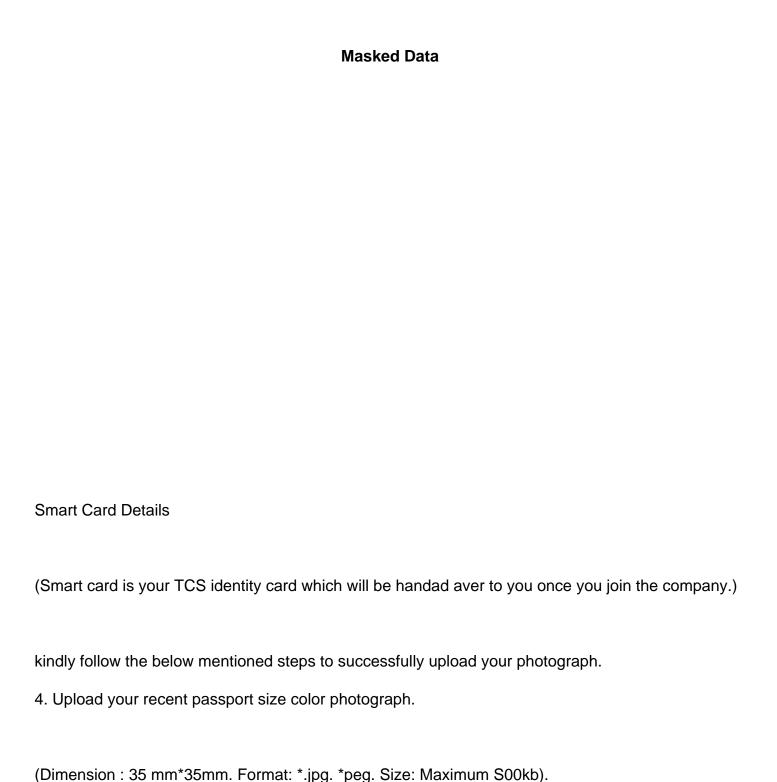
Nationality and
Languages Known *
ee
Cee
=z ae
?Achievements/Scholarship
?and certifications
Upload Photo/cv *

TATA CONSULTANCY [MASKED]



Languages Certifications
?Stayed ina
oO Language Language Certifications ?country where this language is ?mother tounge?
Languages Known *
?Achievements/ Scholarship
and certifications

Upload Photo/cv *
Achievements
Please specify any
Achievements,
Scholarships etc:
Certification Detai
?Add New Certification ] [Delete Certification
TATA CONSULTANCY [MASKED]



2. The phetograph must be formal, with # whita/off white background.

ahatogrash

3. You should look straight into the camera and your head should not be titled in the photograph.

4. Click on the Browse button to search for the location where the photograph is stored, The

will be uploaded and displayed to you.
Please provide the below details carefully as they will be printed on your TCS identity card if you get
selected to TCS.
Name * First Lest
(sstobeprinteson smartcard) ya 70 characters Max 20 characters
Blood Group *
ean
simaies (
sites
Please ensure file format is of the following typesndf.doc,.docx,.txttf(max 500kb)

## TATA CONSULTANCY [MASKED]

You have successfully completed filling your application form and its submission.

TATA CONSULTANCY [MASKED]

?Security Details

(0 Are you involved inary pening and / or lose Ci / Criminal / case / proceedings / charges / enquiry prior to joining Yes @ No

(1 Are you involved in any pening and / or dosed Disciptinary / malpractizes and /orany other charges / OF @M

Drocestings/ enquiry / case pending against mein any University or any other educational authorky / Institution prior joining TCS. =

?li the answer to any of the above mentioned questions YES give full particulars of the case /arest detention / fine /convicton /

sentence / punishment ete and / ofthe nature ofthe case pending nthe Court / University / Educational authority ee. a the Ume of

?ating thi orm





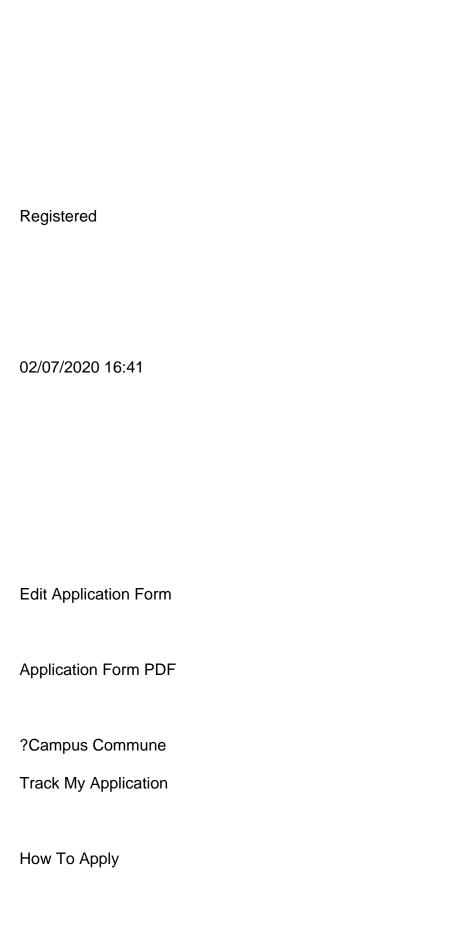
Th cannaaton wih my application to render services a Tata Consultancy Senices Ld (We "Company", Thereby agree as Tolows:T carly hat the by TCS induding Reference Check and Background Vercatio,

accept that an appointment given to me on this basis can be revoked an of terminated without any notice a

?been found tobe false, misleading, deliberately mitted suppressed

agrees
w2o7/a000
TATA CONSULTANCY [MASKED]
Below are the 3 ways to confirm that you have completed the application form.
Application Received
Application Received
02/07/2020 18:38

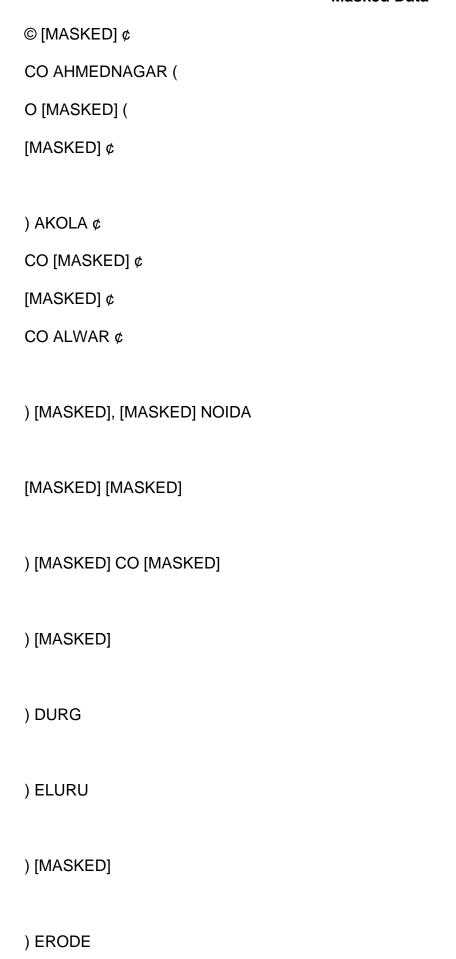
Candidate Registration

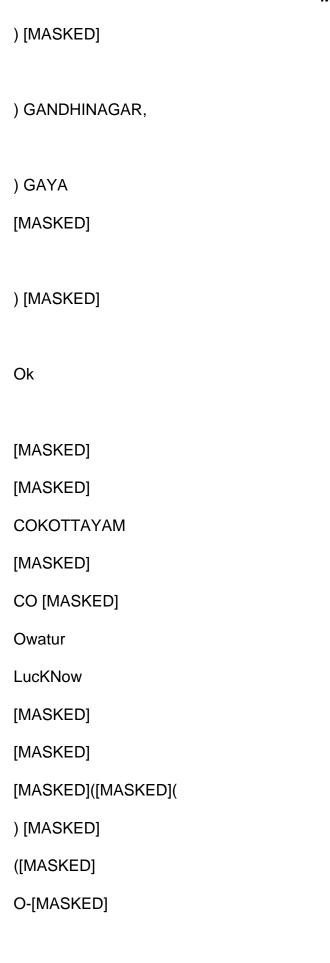


Apply For TCS Recruitment Drive
Greetings from TCS Talent Acquisition Team!
Thank you for considering TCS as a career opportunity by applying to TCS Entry Level Selection
Process.  Your application process is deemed submitted only when you complete the steps as mentioned
below:-
<ul><li>1.Complete the process by clicking ?Apply for Drive? on this page.</li><li>2.1n the Track Your Application menu the status should be updated as ?Applied for Drive?</li></ul>
2. The fraction represents the dialog choice be appeared as tripping for Billy.
<ul><li>[MASKED]:</li><li>1.The shortlisting for next round will be decided basis your test performance.</li></ul>
2.Please note that the communication related to Test will be communicated to you, by TCS iON.
3. Kindly be informed that Test Mode once selected at the time of ? Apply for Drive? cannot be
changed later (In-Centre or Remote)
Test Mode *
Apply

In-Centre
Remote
RM add
Apply For TCS Recruitment Drive
Greetings from TCS Talent Acquisition Team!
Thank you for considering TCS as a career opportunity by applying to TCS Entry Level Selection Process.
Your application process is deemed submitted only when you complete the steps as mentioned below:-
1.Complete the process by clicking ?Apply for Drive? on this page
2.in the Track Your Application menu the status should be updated as ?Applied for Drive?
[MASKED]:

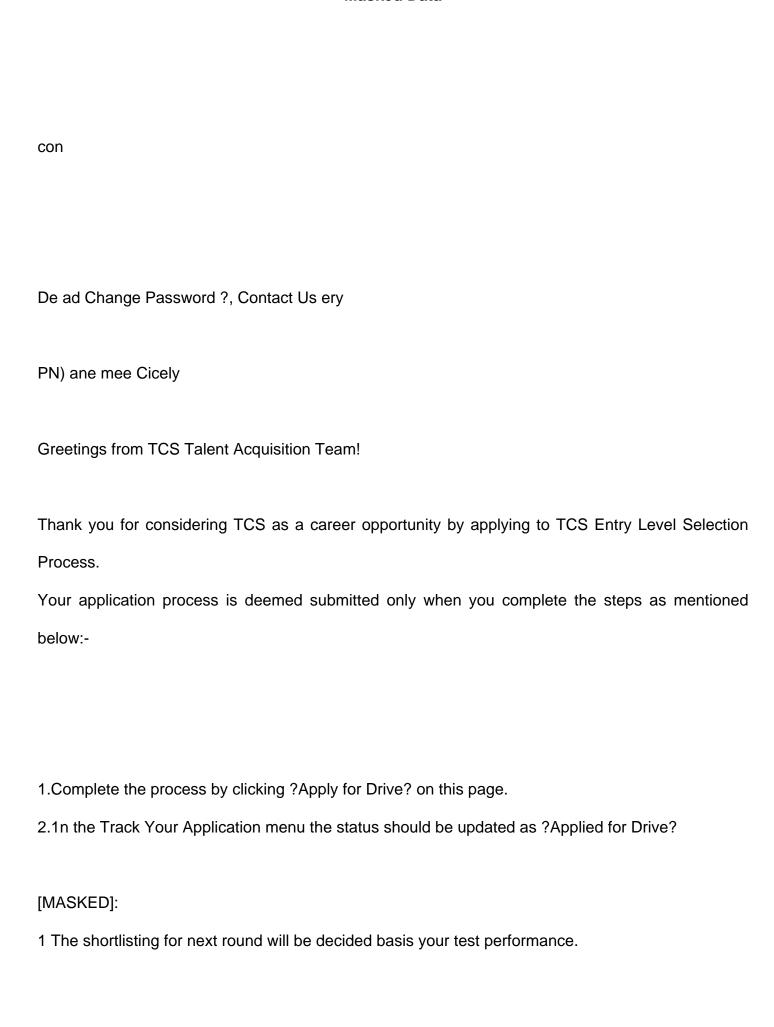
1The shortlisting for next round will be decided basis your test performance.
2.Please note that the communication related to Test will be communicated to you, by TCS iON.
3. Kindly be informed that Test Mode once selected at the time of ? Apply for Drive? cannot be
changed later (In-Centre or Remote)
TestMode* ? [In-Gentre
Nearest Test Centre*   [MASKED] ick here
Apply
Nearest Test Centre (Cities for which the Slots are over will be disabled)
) [MASKED] ¢
[MASKED] ¢





Cancel

[MASKED]		
[MASKED]		
[MASKED]		
SAGAR		
SALEM		
SAMBA		
[MASKED]		
[MASKED]		
[MASKED]		
SATNA		
[MASKED]		
[MASKED]		
SHIVAMOGGA([MASKED])		



2.Please note that the communication related to Test will be communicated to you, by TCS iON.						
3.Kindly be informed that Test Mode once selected at the time of ?Apply for Drive? cannot be						
changed later (In-Centre or Remote)						
TestMode* [Remote _V						
restivide [itemote_v						
Apply						
De ec ee cd Change Password ?, Contact Us rd						
You have applied for Recruitment Drive.						
ee ee						
Application Form PDF						

Campus Commune
?Apply For Drive
How To Apply
Activity
?Applied for Drive
?Application Received
т фризичисти
Candidate Registration
Pe
Status
Applied for Drive
Application Received
Registered
Cea rr meet
Jean meet

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1 1210 1	( )( )/	111111111111111111111111111111111111111	
Daic 1		MILLIO V V V I	
		- ,,,,,	

23/07/2021 12:55

18/07/2021 20:19

14/07/2021 18:58