

# WEDDING SERVICES CONTRACT

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## ELEGANT MOMENTS WEDDING SERVICES

### Professional Wedding Services

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**Address:** 321 Business Boulevard, Anytown, CA 90210

**Phone:** (555) 234-5678

**Email:** info@elegantmoments.com

**Website:** www.elegantmoments.com

**License:** BL-12345

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## CONTRACT AGREEMENT

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**Contract Number:** WED2025001

**Date of Agreement:** January 15, 2025

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## 1. PARTIES TO THE CONTRACT

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### Service Provider

**Company Name:** Elegant Moments Wedding Services

**Contact Person:** Sarah Williams

**Address:** 321 Business Boulevard

**City, State, ZIP:** Anytown, CA 90210

**Phone:** (555) 234-5678

**Email:** info@elegantmoments.com

**Business License:** BL-12345

**Tax ID:** 98-7654321

### Client Information

**Primary Client:** Alexandra Victoria Thompson

**Secondary Client:** James Michael Richardson

**Mailing Address:** 1247 Luxury Lane

**City, State, ZIP:** Beverly Hills, CA 90210

**Primary Phone:** (555) 0101

**Secondary Phone:** (555) 0102

**Primary Email:** alexandra.thompson@email.com

**Secondary Email:** james.richardson@email.com

**Emergency Contact:** Jane Thompson - (555) 555-0123

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## 2. EVENT DETAILS AND TIMELINE

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### Wedding Event Information

**Wedding Date:** 2025-06-21

**Ceremony Start Time:** 4:00 PM

**Reception Start Time:** 6:30 PM

**Event End Time:** 12:00 AM

**Total Event Duration:** 8 hours

### Venue Information

**Ceremony Venue:** Ritz-Carlton Laguna Niguel

**Ceremony Address:** 1 Ritz Carlton Dr, Dana Point, CA 92629

**Reception Venue:** Ritz-Carlton Laguna Niguel

**Reception Address:** 1 Ritz Carlton Dr, Dana Point, CA 92629

**Backup Venue (if applicable):** Indoor Ballroom Available

### Guest Information

**Expected Guest Count:** 200

**Wedding Party Size:** 16

**Special Accommodations:** Wheelchair accessible setup required, Kosher meal required for vendor

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## 3. SERVICES AND DELIVERABLES

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### Primary Services Included

#### DJ Services - Premium Package (8 hours):

- Professional sound system with full lighting and MC services
- Uplighting in blush and gold
- Wireless microphones for ceremony
- Photo booth integration
- Specific playlist for cocktail hour

#### Photography Services - Deluxe Package (12 hours):

- Premium package with multiple photographers
- Coverage: Getting ready, ceremony, cocktail hour, reception, couple portraits
- Drone shots for ceremony
- Second photographer for getting ready
- Engagement session included
- Online gallery with high-resolution images
- Wedding album (50 pages)

#### Videography Services - Cinematic Package (10 hours):

- Multi-camera with professional editing
- Cinematic style production
- Drone footage
- Highlight reel
- Live streaming for remote family members

## Service Timeline and Schedule

**Setup Time:** 12:00 PM

**Service Start Time:** 4:00 PM

**Service End Time:** 12:00 AM

**Breakdown Time:** 1:00 AM

## Deliverables and Timeline

- Online photo gallery: 2-3 weeks post-wedding
- Wedding album delivery: 8-10 weeks post-wedding
- Highlight reel: 4-6 weeks post-wedding
- Full video production: 12-16 weeks post-wedding

## Equipment and Materials Provided

- Professional camera equipment and lighting
- Backup equipment for all services
- DJ sound system and lighting equipment
- Video production equipment including drones
- Photo props and accessories

## Client Responsibilities

- Provide vendor meals (Kosher required)
- Ensure timeline adherence
- Coordinate with other vendors
- Provide power access for equipment
- Secure necessary permits for drone usage

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## 4. PRICING AND PAYMENT TERMS

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### Service Pricing

**DJ Services:** \$6,627.50

**Photography Services:** \$15,460.00

**Videography Services:** \$12,173.75

**Travel Charges:** \$350.00

**Subtotal:** \$34,611.25

**Sales Tax (8.75%):** \$3,028.48

**Processing Fee (2.5%):** \$865.28

**Total Contract Amount:** \$37,639.73

### Payment Schedule

**Deposit (30%):** \$11,291.92 - Due: February 15, 2025

**Second Payment:** \$12,546.58 - Due: April 21, 2025

**Final Payment:** \$13,801.23 - Due: June 7, 2025

### Payment Terms

- Accepted Payment Methods: Cash, Check, Credit Card, Bank Transfer

- Late Fee: 5% of overdue amount after 15-day grace period
  - All payments must be received by due dates to maintain service commitment
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## 5. TERMS AND CONDITIONS

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### Cancellation Policy

- 90+ days before wedding: 75% refund
- 30-89 days before wedding: 50% refund
- Less than 30 days: 25% refund

### Rescheduling Policy

- Rescheduling fee: \$250.00
- 60 days notice required for major changes
- 7 days notice required for minor changes

### Weather Policy

Outdoor ceremonies subject to weather conditions. Indoor backup venue available at no additional cost.

### Liability and Insurance

- General Liability: \$1,000,000
- Professional Liability: \$500,000
- Equipment Insurance: \$100,000

### Intellectual Property

Service provider retains copyright to all images and videos. Client receives personal, non-commercial usage rights with photographer credit required for social media sharing.

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## 6. SIGNATURES

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### Service Provider:

\_\_\_\_ **Date:** \_\_\_\_

Sarah Williams, Owner/Lead Photographer  
Elegant Moments Wedding Services

### Client:

\_\_\_\_ **Date:** \_\_\_\_

Alexandra Victoria Thompson

\_\_\_\_ **Date:** \_\_\_\_

James Michael Richardson

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