

WEDDING SERVICES CONTRACT

[COMPANY NAME]

Professional Wedding Services

Address: [Company Address]

Phone: [Company Phone]

Email: [Company Email]

Website: [Company Website]

License: [Business License Number]

CONTRACT AGREEMENT

Contract Number: {{Contract_Number}}

Date of Agreement: {{Contract_Date}}

1. PARTIES TO THE CONTRACT

Service Provider

Company Name: {{Company_Name}}

Contact Person: {{Company_Contact_Person}}

Address: {{Company_Address}}

City, State, ZIP: {{Company_City_State_ZIP}}

Phone: {{Company_Phone}}

Email: {{Company_Email}}

Business License: {{Business_License}}

Tax ID: {{Tax_ID}}

Client Information

Primary Client: {{Client_Primary_Name}}

Secondary Client: {{Client_Secondary_Name}}

Mailing Address: {{Client_Address}}

City, State, ZIP: {{Client_City_State_ZIP}}

Primary Phone: {{Client_Primary_Phone}}

Secondary Phone: {{Client_Secondary_Phone}}

Primary Email: {{Client_Primary_Email}}

Secondary Email: {{Client_Secondary_Email}}

Emergency Contact: {{Emergency_Contact_Name}} - {{Emergency_Contact_Phone}}

2. EVENT DETAILS AND TIMELINE

Wedding Event Information

Wedding Date: {{Wedding_Date}}
Ceremony Start Time: {{Ceremony_Start_Time}}
Reception Start Time: {{Reception_Start_Time}}
Event End Time: {{Event_End_Time}}
Total Event Duration: {{Total_Event_Duration}} hours

Venue Information

Ceremony Venue: {{Ceremony_Venue_Name}}
Ceremony Address: {{Ceremony_Venue_Address}}
Reception Venue: {{Reception_Venue_Name}}
Reception Address: {{Reception_Venue_Address}}
Backup Venue (if applicable): {{Backup_Venue}}

Guest Information

Expected Guest Count: {{Guest_Count}}
Wedding Party Size: {{Wedding_Party_Size}}
Special Accommodations: {{Special_Accommodations}}

3. SERVICES AND DELIVERABLES

Primary Services Included

{{Primary_Services_List}}

Additional Services

{{Additional_Services_List}}

Service Timeline and Schedule

Setup Time: {{Setup_Time}}
Service Start Time: {{Service_Start_Time}}
Service End Time: {{Service_End_Time}}
Breakdown Time: {{Breakdown_Time}}

Deliverables and Timeline

{{Deliverables_Timeline}}

Equipment and Materials Provided

{{Equipment_Materials_List}}

Client Responsibilities

{{Client_Responsibilities}}

4. PRICING AND PAYMENT TERMS

Service Pricing

Base Service Fee: \${{Base_Service_Fee}}

Additional Services: \${{Additional_Services_Fee}}

Travel Charges: \${{Travel_Charges}}

Equipment Rental: \${{Equipment_Rental_Fee}}

Overtime Charges: \${{Overtime_Rate}} per hour

Subtotal: \${{Subtotal}}

Tax Rate: {{Tax_Rate}}%

Tax Amount: \${{Tax_Amount}}

Total Contract Amount: \${{Total_Contract_Amount}}

Payment Schedule

Retainer/Deposit: \${{Retainer_Amount}} (Due: {{Retainer_Due_Date}})

Second Payment: \${{Second_Payment_Amount}} (Due: {{Second_Payment_Due_Date}})

Final Payment: \${{Final_Payment_Amount}} (Due: {{Final_Payment_Due_Date}})

Payment Methods

Accepted payment methods: {{Accepted_Payment_Methods}}

Late Payment Policy

A late fee of {{Late_Fee_Percentage}}% will be charged on payments received after the due date.

Services may be suspended for payments more than {{Payment_Grace_Period}} days overdue.

5. INTELLECTUAL PROPERTY RIGHTS

Ownership of Work Product

{{IP_Ownership_Terms}}

Usage Rights

The Client is granted {{Usage_Rights_Description}} to use the delivered services and materials for personal, non-commercial purposes related to their wedding celebration.

Copyright and Licensing

{{Copyright_Terms}}

Social Media and Marketing Usage

The Service Provider reserves the right to use images and content from the wedding for marketing purposes unless otherwise specified: {{Marketing_Usage_Restrictions}}

6. LIABILITY AND INSURANCE

Service Provider Insurance

The Service Provider maintains the following insurance coverage:

- General Liability: \${{General_Liability_Amount}}
- Professional Liability: \${{Professional_Liability_Amount}}
- Equipment Insurance: \${{Equipment_Insurance_Amount}}

Limitation of Liability

The Service Provider's total liability under this contract shall not exceed the total contract amount of \${{Total_Contract_Amount}}. The Service Provider is not liable for:

- Acts of God, natural disasters, or extreme weather conditions
- Venue restrictions or changes beyond our control
- Third-party vendor failures or cancellations
- Client-caused delays or changes to the schedule

Client Responsibilities

The Client agrees to:

- Provide accurate information and timely communication
- Ensure venue access and necessary permissions
- Maintain appropriate behavior and ensure guest compliance
- Provide adequate security for equipment and personnel

Indemnification

{{Indemnification_Terms}}

7. CANCELLATION AND REFUND POLICIES

Client Cancellation Policy

More than {{Cancellation_Period_1}} days before event: {{Refund_Percentage_1}}% refund of payments made

{{Cancellation_Period_2}} to {{Cancellation_Period_1}} days before event: {{Refund_Percentage_2}}% refund of payments made

Less than {{Cancellation_Period_2}} days before event: {{Refund_Percentage_3}}% refund of payments made

Service Provider Cancellation

In the unlikely event that the Service Provider must cancel, the Client will receive a full refund plus {{Provider_Cancellation_Compensation}} compensation.

Rescheduling Policy

Rescheduling Fee: \${{Rescheduling_Fee}}

Rescheduling Notice Required: {{Rescheduling_Notice_Period}} days

Availability: Subject to Service Provider availability on new date

No-Show Policy

If the Client fails to appear for the scheduled service without prior notice, no refund will be provided.

8. FORCE MAJEURE AND CONDUCT REQUIREMENTS

Force Majeure Events

Neither party shall be liable for delays or failures in performance resulting from acts beyond their reasonable control, including but not limited to:

- Natural disasters, extreme weather, or acts of God
- Government regulations or restrictions
- Public health emergencies or pandemics
- Labor strikes or transportation disruptions
- Venue closures or restrictions

Conduct Requirements

All parties agree to maintain professional and respectful behavior. The Service Provider reserves the right to cease services immediately if:

- Threatening or abusive behavior occurs toward staff
- Illegal activities take place at the event
- Safety concerns arise that cannot be reasonably addressed
- Contract terms are materially breached

Weather and Outdoor Events

{{Weather_Policy}}

9. CHANGES AND MODIFICATIONS

Change Request Process

All changes to this contract must be requested in writing and approved by both parties. Changes may result in additional fees and schedule adjustments.

Timeline for Changes

Major Changes: Must be requested at least {{Major_Change_Notice}} days before the event

Minor Changes: Must be requested at least {{Minor_Change_Notice}} days before the event

Day-of Changes: Subject to availability and additional fees

Change Fees

Administrative Fee: \${{Change_Administrative_Fee}} per modification

Additional costs will be calculated based on the nature and scope of changes

10. COMMUNICATION AND COORDINATION

Primary Contacts

Service Provider Contact: {{Provider_Primary_Contact}}

Client Primary Contact: {{Client_Primary_Contact}}

Day-of Coordinator: {{Day_Of_Coordinator}}

Communication Methods

Primary communication will be conducted via: {{Primary_Communication_Method}}

Emergency contact: {{Emergency_Contact_Method}}

Response Time

The Service Provider will respond to client communications within {{Response_Time_Business}} business hours during normal business hours.

11. VENDOR COORDINATION

Third-Party Vendor Relationships

{{Vendor_Coordination_Terms}}

Vendor Access and Scheduling

The Client is responsible for coordinating vendor access and ensuring all vendors comply with venue requirements and this contract's terms.

Vendor Liability

The Service Provider is not responsible for the performance, quality, or actions of third-party vendors.

12. DISPUTE RESOLUTION

Governing Law

This contract shall be governed by the laws of {{Governing_State}}.

Dispute Resolution Process

1. **Direct Communication:** Parties will first attempt to resolve disputes through direct communication
2. **Mediation:** If direct communication fails, disputes will be submitted to mediation
3. **Arbitration:** Unresolved disputes will be settled through binding arbitration
4. **Legal Action:** Legal action may only be pursued after completing the above steps

Jurisdiction

Any legal proceedings shall take place in {{Legal_Jurisdiction}}.

13. ADDITIONAL TERMS AND CONDITIONS

Entire Agreement

This contract represents the entire agreement between the parties and supersedes all prior negotiations, representations, or agreements.

Severability

If any provision of this contract is deemed invalid or unenforceable, the remaining provisions shall remain in full force and effect.

Assignment

This contract may not be assigned by either party without written consent from the other party.

Survival

Provisions relating to intellectual property, liability, and confidentiality shall survive termination of this contract.

Special Terms and Conditions

{{Special_Terms_Conditions}}

14. SIGNATURES AND EXECUTION

By signing below, both parties acknowledge that they have read, understood, and agree to be bound by all terms and conditions of this contract.

Service Provider Signature

Signature: _____

Print Name: {{ProviderSignatory_Name}}

Title: {{Provider_Signatory_Title}}

Date: _____

Client Signatures

Primary Client Signature: _____

Print Name: {{ClientPrimary_Name}}

Date: _____

Secondary Client Signature: _____

Print Name: {{ClientSecondary_Name}}

Date: _____

LEGAL DISCLAIMERS AND FINE PRINT

Contract Effective Date: This contract becomes effective upon execution by all parties and receipt of the required retainer payment.

Modification: This contract may only be modified in writing, signed by both parties.

Waiver: The failure of either party to enforce any provision of this contract shall not constitute a waiver of that provision or any other provision.

Notices: All notices required under this contract shall be in writing and delivered to the addresses specified in Section 1.

Time is of the Essence: Time is of the essence in the performance of all obligations under this contract.

Attorney Fees: In the event of legal action to enforce this contract, the prevailing party shall be entitled to reasonable attorney fees and costs.

Photography/Video Release: By signing this contract, the Client grants permission for the Service Provider to photograph/video the event for portfolio and marketing purposes, unless specifically restricted in writing.

Data Privacy: The Service Provider will maintain the confidentiality of all client information in accordance with applicable privacy laws.

Contract Interpretation: This contract shall be interpreted fairly and not more strictly against either party regardless of who drafted it.

Document Version: {{Document_Version}}

Last Updated: {{Last_Updated_Date}}

Contract Template ID: {{Template_ID}}

This contract has been prepared for {{Client_Primary_Name}} and {{Client_Secondary_Name}} for their wedding celebration on {{Wedding_Date}}. Please review all terms carefully before signing.