

WEDDING SERVICES CONTRACT

ELEGANT MOMENTS WEDDING SERVICES

Professional Wedding Services

Address: 321 Business Boulevard, Anytown, CA 90210

Phone: (555) 234-5678

Email: info@elegantmoments.com

Website: www.elegantmoments.com

License: BL-12345

CONTRACT AGREEMENT

Contract Number: WED2025003

Date of Agreement: January 17, 2025

1. PARTIES TO THE CONTRACT

Service Provider

Company Name: Elegant Moments Wedding Services

Contact Person: Mike Johnson (DJ Services Manager)

Address: 321 Business Boulevard

City, State, ZIP: Anytown, CA 90210

Phone: (555) 234-5678

Email: dj@elegantmoments.com

Business License: BL-12345

Tax ID: 98-7654321

Client Information

Primary Client: Jessica Lynn Parker

Secondary Client: Ryan Thomas Mitchell

Mailing Address: 456 Oak Street

City, State, ZIP: Riverside, CA 92501

Primary Phone: (555) 0301

Secondary Phone: (555) 0302

Primary Email: jessica.parker@email.com

Secondary Email: ryan.mitchell@email.com

Emergency Contact: Linda Parker - (555) 555-0301

2. EVENT DETAILS AND TIMELINE

Wedding Event Information

Wedding Date: 2025-05-17
Ceremony Start Time: 3:00 PM
Reception Start Time: 5:00 PM
Event End Time: 10:00 PM
Total Event Duration: 7 hours

Venue Information

Ceremony Venue: Riverside Community Center
Ceremony Address: 3900 Main St, Riverside, CA 92501
Reception Venue: Riverside Community Center
Reception Address: 3900 Main St, Riverside, CA 92501
Venue Contact: Tom Wilson - (951) 826-5273

Guest Information

Expected Guest Count: 100
Wedding Party Size: 10
Special Accommodations: None specified

3. SERVICES AND DELIVERABLES

Primary Services Included

- DJ Services - Standard Package (7 hours):**
- Professional sound system with lighting
 - MC services for ceremony and reception
 - Karaoke setup for reception
 - Specific country music playlist
 - Wireless microphones for ceremony and toasts
 - Uplighting in purple and silver
 - Dance floor lighting
 - Music coordination with couple's preferences

Service Timeline and Schedule

Setup Time: 1:00 PM
Service Start Time: 3:00 PM
Service End Time: 10:00 PM
Breakdown Time: 11:00 PM

Deliverables and Timeline

- Pre-wedding consultation for music selection
- Ceremony sound system setup
- Reception DJ services with karaoke
- Coordination with venue staff
- Equipment breakdown and removal

Equipment and Materials Provided

- Professional DJ sound system
- Wireless microphone system (4 microphones)
- Karaoke system with extensive song library
- Uplighting equipment (8 lights)
- Dance floor lighting
- Backup equipment

Client Responsibilities

- Provide vendor meal
- Ensure power access for equipment
- Provide final music playlist 2 weeks before wedding
- Coordinate with venue for setup access
- Designate point person for day-of coordination

4. PRICING AND PAYMENT TERMS

Service Pricing

DJ Standard Package: \$2,075.00

Karaoke Setup Add-on: \$300.00

Uplighting Package: \$200.00

Weekend Multiplier (20%): \$249.00

Guest Count Adjustment: \$50.00

Subtotal: \$2,674.00

Sales Tax (8.75%): \$233.98

Total Contract Amount: \$2,907.98

Payment Schedule

Deposit (50%): \$1,453.99 - Due: February 17, 2025

Final Payment: \$1,453.99 - Due: May 3, 2025

Payment Terms

- Accepted Payment Methods: Cash, Check, Credit Card
- Late Fee: 5% of overdue amount after 15-day grace period
- Final payment due 14 days before wedding date

5. TERMS AND CONDITIONS

Cancellation Policy

- 90+ days before wedding: 75% refund
- 30-89 days before wedding: 50% refund
- Less than 30 days: 25% refund

Music Policy

- Client provides final playlist 2 weeks before event
- DJ reserves right to refuse inappropriate music requests
- Karaoke song requests subject to availability in library
- Volume levels will comply with venue restrictions

Equipment Policy

- All equipment remains property of service provider
- Client responsible for any damage to equipment
- Backup equipment available for critical components

Liability and Insurance

- General Liability: \$1,000,000
- Equipment Insurance: \$50,000

6. SIGNATURES

Service Provider:

____ **Date:** ____

Mike Johnson, DJ Services Manager
Elegant Moments Wedding Services

Client:

____ **Date:** ____

Jessica Lynn Parker

____ **Date:** ____

Ryan Thomas Mitchell

Document Version: v2.1

Last Updated: January 17, 2025

Template ID: WED-TEMPLATE-2025