

Suzette Martinez

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OBJECTIVE

Seeking a teaching position within the Los Angeles Unified School District, leveraging my experience in the UCLA Teaching Education Program to create a positive and inclusive learning environment. Dedicated educator in bridging the relationship between parent involvement and student achievement through community partnership. Specifically partnerships with low income BIPOC (Black, Indigenous, and People of Color) communities and schools.

EDUCATION

University of California, Los Angeles

Masters of Education , Elementary Teaching Education Program

Multiple Subjects Preliminary Credential with Bilingual Authorization

August 2022 - Expected May 2024

California State University, Northridge

Bachelor of Arts, Communication Studies

Dean's List Spring 2019, Fall 2019

August 2017 - May 2020

El Camino College

Associate of Arts, Communication Studies

August 2014 - May 2017

EXPERIENCE

UCLA Teaching Education Program, Los Angeles, CA — Student Teacher-UCLA Community School and Stoner Avenue Elementary

August 2022 - present

- Implemented the Universal Design for Learning (UDL) framework engaging lesson plans aligned with state curriculum standards to create inclusive and accessible learning environments that catered to the diverse needs of students
- Utilized the Eureka Math curriculum to plan and deliver rigorous mathematics instruction
- Implemented the Cognitive Guided Instruction (CGI) approach to promote students' mathematical thinking
- Implemented Social and Emotional Learning (SEL) curriculum to promote students' self-awareness, self reflection, conflict resolution, social awareness and positive relationship-building
- Collaborated with guiding teachers to address individual student needs and develop interventions and assess student progress based on DIBELS, MAZE and TRC results
- Participated in professional development opportunities to further deepen my understanding in the field
- Employed variety of instructional techniques to promote active learning including hands-on activities, group work and technology integration
- Fostered a positive and inclusive classroom environment that encouraged student participation and collaboration

Mar Vista Family Center, Culver City, CA — Education/After School Coordinator

August 2020 – July 2022

- Responsible for mentoring and tutoring 60 underserved children ages 6–12. 90% of the students received A's in English and Math.
- Coordinate activities and provide supervision for children ages 3–5 in the MVFC Preschool program to work with educators who use a shared responsibility model.
- Develop an effective system for organizing student records from school districts in L.A County to keep a receptive line of communication between MVFC Educators, parents, and schools.
- Provide academic assistance to help empower students' education, personal growth, and leadership skills to prepare them to become mentors in the high school MVFC programs.
- Created a literature children's club to generate authentic dialogues through literature as a result students showed improvement in their reading fluency and vocabulary.
- Advocate and translate for parents and children who lack resources by providing workshops to help empower and educate parents with free resources in the community so that students can thrive regardless of socio-economic status.

Mar Vista Family Center, Culver City, CA — Volunteer Coordinator

August 2017 – July 2022

- Delegate leadership responsibilities to 150 volunteers while promoting personal growth to ensure effective support for program coordinators.
- Coordinate the yearly Literacy Fair to enhance literacy for underrepresented grade school students in addition to fundraising and coordinating donations to gift books to every student in our programs.
- Streamline system of volunteer paperwork, orientation and communication to have an organized Volunteer database that is accessible to our CEO, program coordinators, and board members.
- Attend relevant events to recruit volunteers for our 20 programs which include STEM, Sports, Education, and Community Programs for over 200 families.

PROFESSIONAL REFERENCES

Melissa Arias – UCLA TEP Advisor

arias@gseis.ucla.edu | 310-897-4422

Kirti Baranwal – UCLA Community School Teacher

2nd/3rd grade

kirtibarnwal@gmail.com | 323-377-9264

Kareli Rodriguez – Stoner Avenue Elementary School Teacher

5th grade

kareli.rodriguez@lausd.net | 310-505-1887