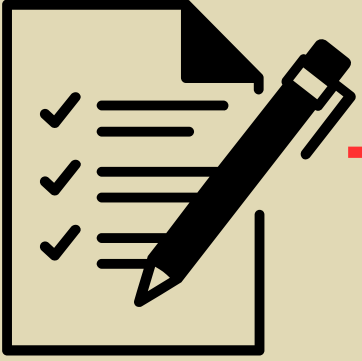




SEDS Academic and Student Affairs Office

Requierements for Program Completion



The PhD Program Requirements

The Phd Program requires:

- full time dedication
- 4 years of studies / 48 consecutive months
- 8 regular semesters and 4 summer terms
- The minimum duration of the program is 4 academic years
- Extensions require approval of the DGPC, Head of Department, GPC, Dean and Vice- Provost for academic Affairs

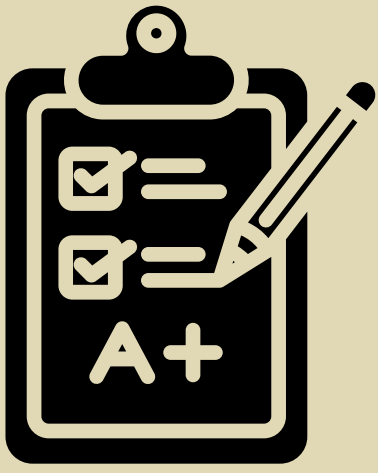


Continuation fees for an extended period
The amounts can be found by contacting
Bursar's Office of the University



The PhD Program Requirements

- **To progress and graduate student must:**
- Earn a CGPA **no less than B-**(2,67 on a 4-point scale);
- Earn a **PASS on IRS**(In-Progress Satisfactory)
- Accumulate **240 ECTS or more** (required of 60 or more ECTS of taught courses and 178 or more ECTS of research work)
- Successfully pass the **Final Oral Defense**
- Contribute to the teaching mission as a **Graduate Teaching Assistant** according to Clause 14 of the Graduate Framework



CQE FOR STUDENTS

- **The DGPC** is responsible for organizing and delivering the end-of-first year CQE to the students of the discipline
- The DGPC **must inform students in advance** of the CQE regarding the procedure for the examination, the subjects, the members of the examination panel, the evaluation and appeal process
- The CQE delivered **in written format** and comprised **of 2 questions from 3 subject-areas** of the selected discipline
- The examination will be prepared and conducted by an **ad hoc committee** designated by the DGPC
- The student must pass **all three subject-areas** in the exam to progress in the program
- If the student fails in one or two subject-areas, he has **second chance** to re-exam
- If the student fails any subject in the second attempt, he **cannot progress** in the program

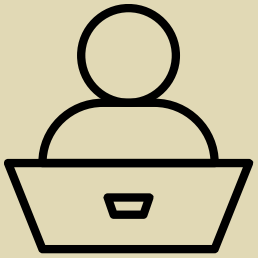


Thesis Defense Requirements

All PhD students in good academic standing after satisfactorily completion of the first year, will be scheduled to defend their **Thesis Proposal (RQE)** by the end of their second fall semester

Minimum Criteria for the successful completion of the PhD Student Defense :

- Demonstrate an original contribution to knowledge that is deemed to have high quality and international impact
- Publish or demonstrate unconditionally acceptance of at least 1 article in an international peer-reviewed renown journal as the main author
- Submit thesis book according to the procedures defined in the **PhD program guidelines** of each specific discipline.
- Successfully defend thesis at a viva according to the procedures defined in **PhD Student Handbook**



Conferment of the PhD Degree

The Conferment of the PhD degree will follow the next stages:

- After receiving recommendation for the award of a PhD Research Degree and approvals of revisions by examiners has been followed student must submit the final thesis book

-

Thesis formatting and Styling of the School of Engineering and Digital Sciences within the discipline guidelines given in the Policy in PhD.



Approved thesis book



GPC meeting for endorsement



Dean of the School



Provost for final approval

Letter of Conferment



Award Ceremony

Student may begin using the title of '**Doctor**'. When the degree has been conferred, student become eligible to attend next award ceremony of the University.