**Date:** 4th of Marth 2024

**Location:** Westminster Library (Physical Meeting)

**Time:** 18:00 - 18:30

**Attendees:**

* Romain Charles Kuhne: w1972584
* Al Masum: w2012132
* Mobeen Raja: w1803881

**Absentees:**

* N/A

**Topic of Discussion:**

* UML design alterations.
* Setting an ideal soft deadline for code development to finish.
* Talks of the ideal amounts of tests that would possibly be carried out.
* Regularity of meetings that should occur.

**Actions Taken:**

* Test layout creation (Mobeen Raja).
* UML design changes (Romain Charles Kuhne).
* Code development (Al Masum).

**Project Manager’s Notes:**

* Soft deadline for code development is set for 10/03/2024.
* Respectful session with all involved being professional.
* Time set out for regular meetings has been set to Mondays 18:00 onwards.

**Next week’s agenda:**

* Progress check of code.
* Discussion of testing.
* Analysis of time management.