



Dear Future Students,

Date: February 14, 2024

Subject: Extended Deadline for Undergraduate Program Applications

We are excited to announce that the admissions process for undergraduate programs at Suffah is now open. As you prepare to begin your academic journey with us, we would like to share important details regarding the application process and admission requirements.

1. Programs Available:

Our institution offers a wide variety of undergraduate programs in diverse fields such as Arts, Sciences, Engineering, Business, and Humanities. Comprehensive information about each program, including course structure, specializations, and faculty, is available on our official website.

2. How to Apply:

- Online Application: All prospective students must submit their applications through our online portal, which can be accessed via our website.
- Application Fee: A non-refundable application fee is required from all applicants. Information about the payment procedure can be found on the application portal.
- Supporting Documents: Applicants must upload all relevant documents, including academic transcripts, test scores, and any additional materials required for the program of choice.

3. Key Dates:

- Application Deadline: Please ensure your application is submitted by [Insert Application Deadline Date].
- Admission Decision: Applicants will be notified of their admission status by December 12, 2024.

4. Information Session:

To help you learn more about our programs, admission process, and campus life, we invite you to attend our upcoming information session on [Insert Date and Time]. More details will be provided on our website. If you have any questions or need assistance, feel free to contact our admissions office at [Admissions Office Contact Information].

We eagerly anticipate your application and hope to welcome you to [Your College/Institution Name] as part of our dynamic academic community.

Best regards,

Assistant Professor

Suffah Madrasa