

SHIFA SARFARAZ

Final year (M.B.A.)
School Of Management
NIT, Rourkela
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LINKS

www.linkedin.com/in/shifa-sarfaraz-a068b3214

SKILLS

ORGANISING

RECRUITMENT
EMPLOYER BRANDING

SOFT-SKILLS

Communication skills
Teamwork and Collaboration
convincing

MULTI-TASKING

EDUCATION

2023-PRESENT

School Of Management, NIT ROURKELA
CGPA : 8.19/10

2020-2023

B.B.A
Ravenshaw University
Cuttack, Odisha
CGPA : 8.50/10

2018-2020

INTERMEDIATE
Tagore Academy
Jamshedpur, Jharkhand
Percentage: 81%

2018

MATRICULATION
ICSE
Tagore Academy,
Jamshedpur, Jharkhand
Percentage: 79.2%

INTERNSHIP

RAMAKRISHNA FORGING LIMITED

(DEC 2023)

Winter Internship

Department: LEARNING AND DEVELOPMENT

- Learned about designing and delivering of effective training programs.
- Creating engaging training materials and resources.
- Providing support to trainers during sessions.
- Gathering and analyzing participant feedback.
- Maintaining accurate training records and data-bases.
- Reading and understanding training Calendar and Schedules"

AADARNEYI FOUNDATION

(MAY TO JULY 2024)

Summer Internship

Department: Marketing and Human Resource

Worked as Business Growth Intern

- Employer Branding, Campaign Designing and Blogging
- Lead Generation, Offer Management and Onboarding
- Networking and Fundraising.

M.B.A.

EXTRA-CURRICULAR ACTIVITIES

SEPT 2023-NOW EVENT MANAGER Grapevine Business Club

SOM DEPARTMENT

- Led a team to organize and manage various club events, honing skills in project management, teamwork, and leadership.
- Efficiently planned and executed events, demonstrating creativity in problem-solving and overcoming challenges.
- Fostered collaborative relationships within the club and with external partners to ensure the success of initiatives.

VOLUNTEERING

- Actively participated in organizing and managing multiple events and sports activities.
- Assisted in event coordination ensuring smooth execution of activities.
- Gained experience in teamwork, time management, and leadership while contributing to successful event outcomes.

CERTIFICATIONS AND ACHIEVEMENTS

Google Certification

(OCT 2023)

Successfully completed a Certification Course in Google Analytics

Business Ethics and Values

Completed a short-term course on business ethics and values.

Sales Management

Completed a comprehensive sales management course, learnt about sales, customer relationship management.