# Sarmista pradhan

### MBA | NIT ROURKELA

Final Year, MBA DOB: 21/08/2000

Contact: +916371005938 Email: psarmista21gmail.com

### **Education**

2023-present

MBA

**NIT Rourkela** 

CGPA: 7.31/10

2020-2023

**BBA** 

**GIET UNIVERSITY, GUNUPUR** 

CGPA :7.86/10 2017-2019 INTERMEDIATE

**NATIONAL INSTITUTE OF OPENING** 

SCHOOLING, Percentage: 65% 2016-2017 HIGH SCHOOL

**VYOMAYANA SAMSTHA VIDYALAYA** 

Percentage: 70.3

## Links

LinkedIn://sarmistha

## **Skills**

**TECHNICAL SKILL** 

MS Excel, Microsoft power point, Microsoft word **SOFTSKILL** 

Team Work, Time Management, Good Listener, Communication skill, Recruitment and selection, Performance management, Leadership skill, Problem solving skill, Interpersonal skill, Decision making, Adaptibility, Conflict Resolution

**Others** 

Photography

### **Relevant Coursework**

**Business Ethics** 

**Digital Marketing** 

**Marketing Strategies** 

**HR** Generalist

**Compensation Management** 

**Talent Management** 

Cross Cultural Management

**Industrial Relation** 

**Brand Management** 

Social Media Marketing

Google Analytics for Beginner

## **Experience**

#### 2024-Internship

**NALCO** Damanjodi

Worked as **HR intern** at **NALCO** analysed the effectiveness of current performance management system at **NALCO** 

#### 2024-Internship

JDKN Ananta Anugraha Foundation

I have done my internship at JDKN Ananta Anugraha Foundation as a **HR Intern**. As a part of my internship, I have done marketing and raised fund for the organization.

#### 2022-Internship

**HAL**, Koraput

I used secondary sources provided by HAL for the calculation of inventory. I have also worked in pay roll Department and pf section of HAL, Engine division Koraput.

# **Achievements/Awards**

#### **GIET UNIVERSITY GUNUPUR**

Participated in a Dance Competition on the occasion of the Smart India hackathon.

Participated in a dance competition on the occasion of Women's Day

# **Projects**

#### 2023

**Event Management Start up**. I have created a website for my Start-up and I worked as HR Manager in our online Business Event Named as "BHAV "Event management with a group of 5 members.

### 2024

Created a business of sweet delivery service with my team named as Hungers vibes and successfully ran the business and earned the profit