

MOHIT SINGH BAGHEL

MBA | NIT Rourkela

Final Year, HUMAN RESOURCE

DOB: 20 August 2002

Contact: +91 9520780538

Email: mohitsanotherworld@gmail.com

Education

2023-PRESENT

MBA., HR

NIT Rourkela

CGPA: 7.8

MAY 2019-2022

BA Foreign Language

Aligarh Muslim University

Percentage: 7.2 CGPA

MAY 2019

INTERMEDIATE

STS School AMU

CGPA: 8.2

Links

LinkedIn:

<https://www.linkedin.com/in/mohit-singh-baghel-801977166>

Skills

- Presentation Skills
- Conversation Skills
- Negotiation and Various Soft Skills
- MS Word, MS Excel,
- PowerPoint.
- English, Urdu, Hindi,
- Team Player
- Decision Making
- Recruitment

Relevant Courses

- Course on Computer Concepts (NIELIT)

Work Experience

May 2024-July 2024 Summer Intern

HR Intern at Eduaxs Solutions

- Worked as HR INTERN.
- Gained insights into the recruitment process, including sourcing candidates, conducting interviews, and evaluating resumes.
- Worked with data related to employee performance, attendance, or benefits.
- Assisted in ensuring HR policies and procedures are up to date and adhered to.
- Supported the HR team in various administrative tasks and projects.
- Supported the onboarding process for new hires, including preparing necessary documentation and coordinating orientation sessions.

Achievements/Certifications

- Business Intelligence
- Equity Research Technical Analyst Program
- TCS iON Career Edge- Young Professional

Extra-Curricular Activities

2018-2019 Captain, School Cricket Team

I have been part of the school cricket team and played various matches that aim to develop me as a comradship, discipline, leadership, secular outlook, spirit of adventure, and ideals of selfless service.