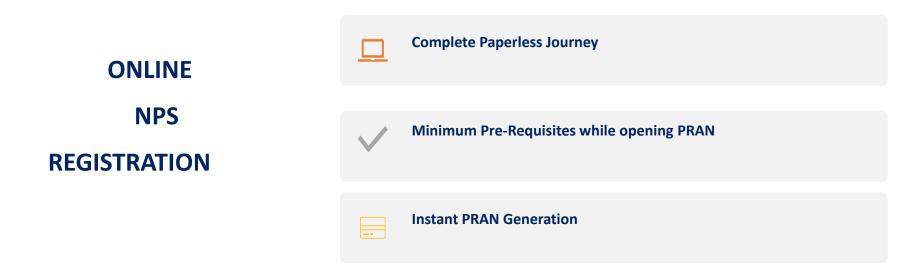


National Pension System

Onboarding Process





### PRE-REQUISITES FOR ONLINE REGISTRATION:

Mobile update in UIDAI database

- Aadhaar Offline e-KYC XML file (.zip file). If the file is not available, please download from the UIDAI website
- Scanned copy of PAN card and cancelled cheque in \*.jpeg/ \*.jpg/ \*.png format (file size max 2MB)
- Scanned copy of signature in \*.jpeg/ \*.jpg/ \*.png format (file size max 5MB).



### Process for Fresh NPS Registrations

- Click here to register in NPS
- Please select "Corporate Subscriber"
- Select Aadhaar Offline e-KYC and upload the XML file (which can be generated real time through UIDAI website)
- Select Corporate Name. Enter the first 4 letters of the Corporate Name and select the entity
- Complete the Online Form including personal details, bank details, fund manager, nominee, FATCA and more. Submit all of the necessary documents.
- Instant PRAN (Permanent Retirement Account Number) will be generated.







Retired life ka sahara, NPS hamara



Get your Annual Transaction Statement over Email

Welcome to "myNPS" - A faster, hassle free and paperless mode of opening NPS Account - Online. Requirement for opening NPS Account through "myNPS"

- ➤ A valid Mobile number and Email ID
- > There are two modes of registration as mentioned below.
  - a. Aadhaar Paperless Offline eKYC based registration
  - b. Permanent Account Number (PAN) based registration
- Active Bank account with Net Banking facility with one of the Banks linked with Payment Gateway Service Provider (click here for List of Banks)
- Scanned copy of photograph (Option for Aadhaar based registration) and signature in \* jpeg/\* jpg/\* png format having file size between 4KB 5MB each
- ➤ Scanned copy of PAN card and Cancelled Cheque in \* jpeg/\* jpg/\* png format having file size between 4KB 2MB each
- ➤ Online payment of initial contribution (Minimum amount ₹ 500) through Internet Banking
- Subscriber can eSign the registration form
- In case you are unable to eSign, please print the form, paste your photograph (please do not sign across the photograph) & affix signature and send to NSDL.
  Please note the form should be attested by nodal office.
- > In case of Corporate Subscriber registration, Online payment of initial contribution is not required
  - √ NPS account can be opened by All India Citizens between 18-65 years through "NSDL NPS" (Except NRIs).
  - √ PRAN in NPS is portable across sectors and locations
  - √ Government employees mandatorily covered under NPS, are requested to approach their Nodal Office for opening NPS account.
  - √ NPS Subscribers can claim tax deduction up to 10% of gross income under Sec 80 CCD (1) with in the overall ceilling of Rs. 1.5 lac under Sec 80 CCE.
  - √ An additional deduction for investment up to Rs. 50,000 in NPS (Tier I account) is available exclusively to NPS subscribers under subsection 80CCD (1).

For features and benefits of NPS please visit NSDL CRA website, www.npscra.nsdl.co.in

In case of Aadhaar Paperless Offline e-KYC based registration, the basic details like Name, DOB, Address and Photo would be pre-fetched from the UIDAI database. There will be no separate KYC verification process.

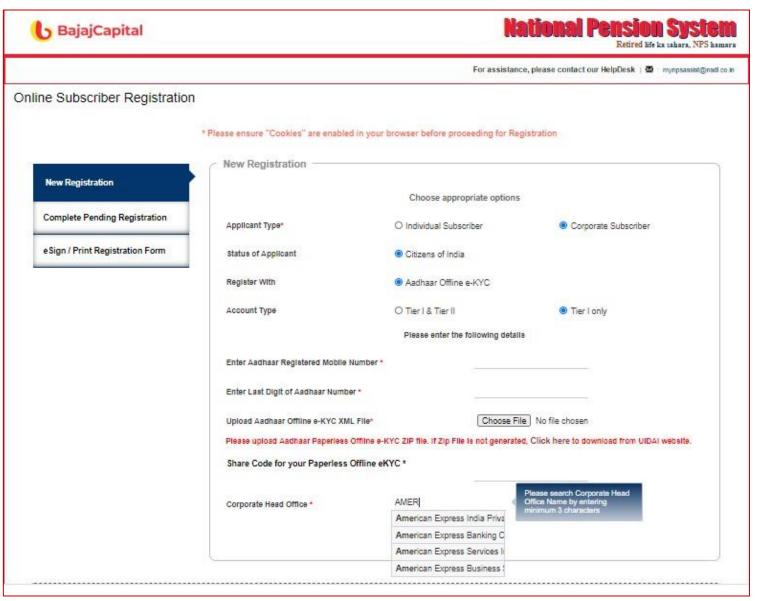
In case of PAN based registration, please ensure you have an existing active account (Bank Account/Mutual Fund/Demat Account/Insurance, etc) with the POP before initiating the registration. Also ensure that the details provided for your NPS account (address and Date of Birth) should match with the records available with the POP for which KYC will be carried out. The name provided under NPS should match with the name appearing on PAN.

Steps for Registration

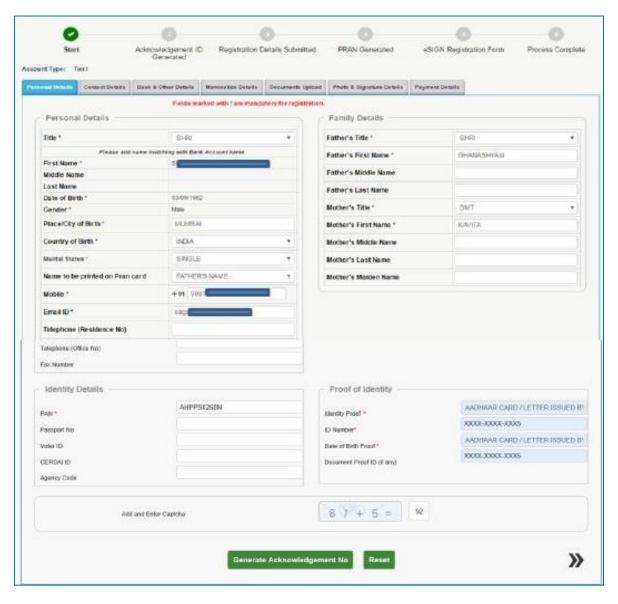
REGISTRATION

FAQ

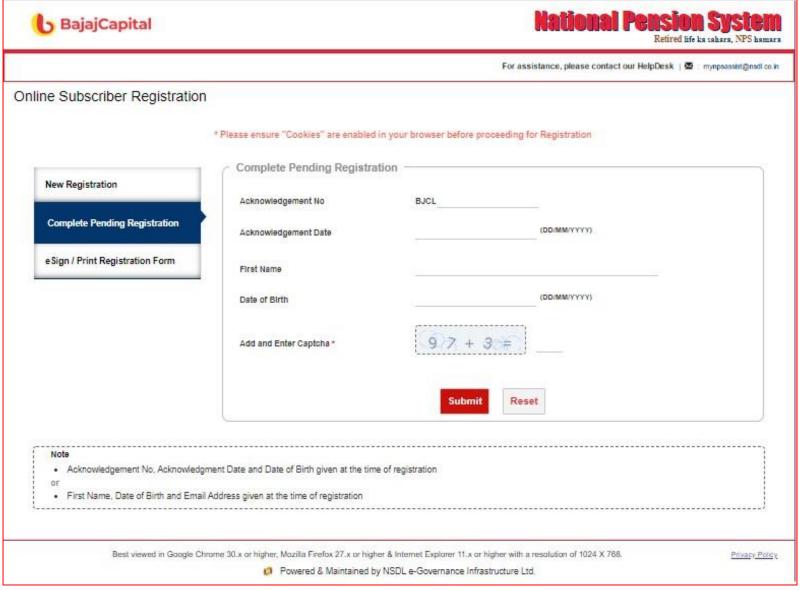














## Process for Existing NPS Subscribers

- PRAN (Permanent Retirement Account Number) should be in Active Status. In case the PRAN is freezed, please connect with the existing POP (Point of Presence).
- Send an email to <a href="mailto:nps@bajajcapital.com">nps@bajajcapital.com</a> to shift your individual NPS Account to the
- Corporate Account. (format uploaded on The Square)

| For<br>Intersector<br>Shifting: | Documents Required  |  |
|---------------------------------|---|--|
| 1                               | Duly filled and signed inter-sector shifting request      |  |
| 2                               | PRAN Card copy - self attested                            |  |
| 3                               | Screen shot of MyInfo portal with your employment details |  |



| Particulars                | Fresh Registration                    | Inter-sector Shifting                 |
|----------------------------|---------------------------------------|---------------------------------------|
| One Time Registration Fees | Rs. 200/-                             | 0                                     |
| Monthly Contribution       | Rs. 20/- or 0.25% whichever is higher | Rs. 20/- or 0.25% whichever is higher |
| GST on above charges       | 18%                                   | 18%                                   |
| Total Charges              | Rs. 500/-                             | Rs. 250/-                             |

## Need help?

Send an email to <a href="mailto:nps@bajajcapital.com">nps@bajajcapital.com</a>, call 1800 313 123 123 (toll-free). For more information, <a href="mailto:click here">click here</a> to check the NPS page on The Square.

**Note:** NPS is a completely voluntary program, and all transactions are made between the employee and the service provider (POP). American Express India has no functional role.



# #TeamAmex

