**Alok Ranjan**

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| **Agile Project Manager** |  | **alokranjan04@gmail.com** | **Ph: +917042915552** |

**<https://www.linkedin.com/in/alokranjan04/>**

Highly motivated and results-oriented **Senior Project Manage**r with **15+ years of experience** driving successful project

execution across diverse industries. Proven ability to manage complex projects involving multiple teams, stakeholders,

and workstreams. Skilled in **Agile methodologies (Scrum)**, **project governance frameworks (SDLC), risk management,**

**resource allocation, and stakeholder communication**. Experienced in developing and maintaining project plans,

tracking progress, and ensuring adherence to timelines and budgets.

**CORE COMPETENCY**

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| **●** **●** **●** **●** **●** **●** **●** **●** | **Project Management:** Agile (Scrum), SDLC, Waterfall  **Resource Management:** Allocating and optimizing resources across projects  **Risk Management:** Identifying, assessing, and mitigating project risks  **Reporting & Metrics:** Creating dashboards, reports, and presenting KPIs for project performance **Stakeholder Communication:** Facilitating communication and collaboration among project stakeholders **Change Management:** Reviewing and managing change requests  **Team Management:** Leading and motivating cross-functional teams with diverse skill sets  **Software Development:** Experience working with ReactJS, HTML, CSS, JavaScript, and DevOps teams |

**PROFESSIONAL EXPERIENCE**

**Aerohyre**

**Role –Project Manager ( Agile )** Mar ’22 – Till Date Delhi, IN

**Tools & Technologies**: **Jira, confluence, Aha, Miro, Python, SQL, GenAI, EC2, S3**  **Project Type**: **Web Application**

● Led a **12-person team** to successfully launch **Aerohyre.com & mockskill.com** within 8 months

● Created **detailed project plans, assigned tasks, and allocated resources** effectively, prioritizing tasks to meet tight

deadlines

● Proactively identified and addressed **potential risks, preparing alternative solutions** for potential API integration delays

● Ensured strong **team communication** and **collaboration** through **regular meetings** and **open discussions**

● Managed **project budgets, ensuring alignment** with approved budgets and obtaining **necessary approvals for adjustments**

● Maintained **clear communication with stakeholders,** providing **monthly updates** after two sprints and addressing concerns

promptly

● Conducted rigorous testing to **ensure high-quality work** and bug-free platform before launch

● Collaborated effectively with external vendors, ensuring alignment with **project objectives and timelines**

● Managed **changes to project scope smoothly**, assessing impact on timeline and resources to ensure project success

● Maintained **comprehensive project documentation, including requirements, specifications, meeting minutes,** and **change**

**requests**

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| ● ● | Provided **leadership and mentorship to team members**, fostering a positive work environment  Conducted p**ost-project evaluations to assess outcomes**, identify lessons learned, and improve future projects |

**TaskUs – Product Manager**

**Client - Internal**

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| **Role - Product Manager** | Aug ’21 – Dec’22 |  | Gurgaon, IN |

**Technologies**: React **JS** – UI, dot Net - Backend

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| **Tools Used:** Jira, Confluence, Aha Product roadmap, Miro - wireframe and data flow | | **Project Type**: Web Apps/chrome Ext |
| ● | Oversaw **development of large-scale software applications** using Agile methodologies | |
| ● | Collaborated with **cross-functional teams** to **define project scope, objectives,** and technical requirements | |
| ● | Managed **project budgets** and **resources across multiple concurrent projects,** each **valued over ₹10 Crores** | |
| ● | Implemented **continuous improvement initiatives**, enhancing team productivity by 25% | |
| ● | Tracked **relevant OKRs/KPIs to measure project succes**s and drive improvements | |

**Concentrix – Senior Manager / Agile Project Manager**

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| **Role - Senior Manager / Project Manager** | Oct ’15 – Aug’21 |  | Gurgaon, IN |

**Technologies**: AngularJS – UI, Java - Backend

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| **Tools Used:** Jira, Eclipse | | **Project Type**: Web Apps |
| ● | Overhauled Korean Airlines' real-time ticket tracking system, improving query response time and reducing customer wait times. | |
| ● | Achieved **100% regulatory compliance** while maintaining a **98% on-time project delivery rate**. | |
| ● | Managed **geographically dispersed teams** across US, India, and Philippines, creating engaging and collaborative environments. | |
| ● | Led **cross-functional teams** to hit project milestones and deliverables consistently. | |

**Tarams, WDC, ABB, CA Technologies**

**Role - Software Engineer** Juy’07 – Aug’15 Bangalore, IN **Project Type**: Web Apps

● Worked as a Full Stack Developer, built elearning app,ecommerce , asset management & security web apps on **HTML, CSS, Javascript, NodeJS, Python & MySQL**

**TECHNICAL SKILLS**   
**Project Management Methodologies**: **Agile** (Scrum, Kanban), Waterfall, SAFe   
**Project Management Tools**: **JIRA**, Confluence, Aha, Miro   
**Cloud Platforms**: AWS, EC2, cloudfront,   
**Programming**: Python, SQL,javascript   
**Web Technologies**: React JS, AngularJS, Java,, HTML, CSS, JavaScript, NodeJ

**CERTIFICATION**

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| **●** **●** **●** **●** **●** | **PMP (Project Management Professional) - Exam scheduled in Nov’24 Google Project Management Certificate (Coursera)**  **Product Roadmap using Aha ( Courseera)**  **Google Product Analytics Certificate**  **Google Analytics Certificate** |

**EDUCATION**

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| ● | B.E. Electrical & Electronics (BMS Institute of Technology, Bangalore )[2003- 2007] |