CITY CLERK

200 North Spring Street, Room 360 Los Angeles, CA 90012 Internet: http://clerk.lacity.org

Mail Stop

	PUBLIC INFORMATION	311			
	Filing a new Claim Against City, including refund of fees	213	978-1133		
	Status of Claims filed against City (City Attorney's Office)	213	978-7050		
	Council Agenda Items	213	978-1073		
	Election Information (Election Division)	213	978-0444		
	Ordinances, L.A. Administrative Code, L.A. Municipal Code /				
	L.A. City Charter	213	978-1133		
	Business Taxes / Fire Permits / Police Permits	844	663-4411		
	(Office of Finance - Tax and Permit Division)				
	Internet: http://finance.lacity.org				
	Los Angeles County Information (County-related matters)	213	974-1234		
	(From within L.A. County)	211			
	Internet: http://lacounty.gov				
	Birth / Death / Marriage Records (L.A. County)	562	462-2137		
	Internet: http://lavote.net/home/records				
	Property and Land Ownership Deeds (within City of L.A.)	213	482-0060		
	(Department of Public Works / Bureau of Engineering)				
	Grant / Quitclaim Deeds / Recording of Documents /	562	462-2125		
	Mechanical Liens				
	Internet: http://lavote.net/home/records/property-document-recording	g/form	ns/deeds		
	Federal Information	800	688-9889		
	Immigration / Income Tax				
	Internet: http://USA.gov				
	State of California Information	800	807-6755		
	Domestic Partnership Registration / Apostille of Documents				
	Internet: http://ca.gov				
160-01	ADMINISTRATIONRoom 360				
	City Clerk, Holly L. Wolcott		978-1020		
	Executive Officer, Shannon D. Hoppes		978-1023		
	Executive Administrative Assistant III, Gloria Piñon		978-1022		
	Secretary, Anna Martinez		978-1025		
	FAX	213	978-1027		
160	COUNCIL AND PUBLIC SERVICES DIVISIONRoom 395				
100	Division Manager, Brian Walters	213	978-1050		
	FAX				
		210	070 1010		
	Legislative Processing / Public Services				
	Section Manager, Melinda Novoa	213	978-0420		
	Principal Clerk, Staci Roberts		978-1073		
	Public Services (Front Counter)		978-1133		
	Council Index Section (status of Council Files)				
	http://cityclerk.lacity.org/lacityclerkconnect/				
	Council and Committee Meetings and Audio/Visual Recordings				
http://lacity.org/your-government/audiovideo/council-and-committee-meet					
	Translation Services	213	978-6682		
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DOCUMENT UPDATED BY: ANNA MARTINEZ

	Council Clerks for the City Council		
	Alan Alietti	213	978-1080
	Sharon Gin	213	978-1056
	Erika Pulst	213	978-1057
	Council Committee Services Section		
	(Committee Assignment Listing)		
	Legislative Assistants		
	Sharon Dickinson		978-1077
	Zina Cheng	213	978-1074
	Michael Espinosa	213	978-1064
	Maria Espinoza	213	978-1078
	Adam Lid	213	978-1076
	Eric Villanueva	213	978-1075
	John White	213	978-1072
	Richard Williams	213	978-1071
	City Health Commission		
	Commission Executive Assistant, Candy Rosales	213	978-6682
173	ADMINISTRATIVE SERVICES DIVISION		
	(City Clerk/ City Council/ Mayor)Room 224		
	Division Manager, Petty F. Santos	213	978-1101
	Vacant, Administrative Assistant		978-1108
	Fiscal Manager, Ruben Viramontes		978-1083
	Fiscal - General City Purposes		978-1087
	Fiscal - Council		978-1185
	Personnel Manager, Patricia Jimenez		978-1102
	Payroll		978-1100
	Accounting Services.		978-1117
	FAX		978-1107
	NEIGHBORHOOD AND BUSINESS IMPROVEMENT DISTRICT DIVI	SION	
	(Special Assessments Section)		
	Division Manager, Miranda Paster	213	978-1111
	Assistant Division Manager, Rosemary Hinkson	213	978-1082
	Special Assessments Section	213	978-1099
	Citywide Business Improvement District Program	213	978-1099
	FAX	213	978-1130
	NEIGUEORIAGO COUNCIL EUNDING PROCEAM CECTION		
	NEIGHBORHOOD COUNCIL FUNDING PROGRAM SECTION	040	070 0044
	Program Manager, Leyla Campos		978-0911
	Accounting Supervisor, Cheryl Hass		978-1930
	Funding Program Supervisor, Andrew Choi		978-1156
	Funding Program Supervisor, Melvin Cañas		978-1069
	Neighborhood Council Accounting, Martha Cabral		978-1066
	Neighborhood Council Accounting, Kathya Romero		978-1671
	Funding Representative, Atziri Camarena		978-1062
	Funding Representative, Shawna Dungo		978-1692
	Funding Representative, Janet A. Hernandez		978-1063
	Funding Representative, Angela Pipkin		978-1060
	Neighborhood Council Help Desk	213	978-1058
	clerk.ncfunding@lacity.org		

168	ELECTION DIVISION 555 Ramirez St., Space 300, L.A. 90012 Division Manager, Jinny Pak	_	978-0444
	Accounting and Personnel	_	978-0440
	Multilingual Outreach Unit	213	978-0304
	Public Information	213	978-0444
	Service Center, Space 375	213	978-8089
	FAX	213	978-0376
161	RECORDS MANAGEMENT DIVISION 555 Ramirez St., Space 320, L.A. 90012 Records Management Officer, Todd Gaydowski	213 213	473-8449 473-8441 473-8440 473-8450
104	SYSTEMS DIVISIONRoom 232		
	Division Manager, Richard Truong	213	978-0351
	Systems Support	213	978-0353
	FAX	213	978-0343