

Prepare for Your Arrival

Address:

Av. de las Granjas 538 Santo Tomas Alc. Azcapotzalco 02020 Ciudad de México CDMX



The accommodation is a ten-minute walk from the Ferrería metro station, right next to Vocacional 8. The address is Av. De las Granjas 538 int F207.

To access the building, you need to ring the bell at the entrance and inform the security personnel that you are a guest of F207. They will grant you access. You will be asked for an ID to validate your name (only for adults). They should not keep your ID. I will have previously shared details about the guests to facilitate access.

Arrival and departure

Check-In

Check-in Time: 3:00 PM

Check-in must be done at the confirmed time. If you arrive earlier without confirmation, you won't be able to access since the automatic lock code won't work until the scheduled time.

Early Check-in:

If you need access before the defined time on Airbnb, please write to us at least 48 hours in advance. A charge of \$150 MXN per additional hour will apply to compensate the staff's effort in preparing the space. Please do not plan an early arrival without prior confirmation.

Access Code and Instructions:

We will provide you with your access code on the day of your arrival. If you don't have it before arriving at the building, contact us immediately to provide it and avoid inconvenience at the time of your arrival.

1. Activate the keypad by touching the lock on the flat surface.
2. Enter the code and press #.
3. The number 5 will blink for a few seconds, after which the lock will unlock and you should turn the knob upwards.

Note: The first time you use the code, it takes between 5-15 seconds for the lock to respond. If you have trouble accessing, press 4, and finally # to send a remote access notification.

Check-Out

We allow up to 30 minutes after the check-out time. Notify us if you plan to leave late as the cleaning staff arrives at check-out time.

Check-Out Instructions:

- Close windows and blinds.
- Do not leave dirty dishes.
- Do not leave food in the refrigerator.
- Do not make the beds; we will take care of the linen change.
- Place towels in the blue basket.
- Take out the trash and place it in the containers in the parking lot, ensuring you use the one for tower F. It is located down the stairs to the left upon exiting the building.

- Do not leave personal items. If you forget something, we will keep it for two days before discarding it.

Offered Amenities

Bathroom:

- Towels (Body, Face, Hair, Makeup - black towels)
- Shampoo, body lotion, and soap kit
- Two rolls of toilet paper
- Cotton swabs
- Cotton pads
- Earplugs
- Hairdryer

Kitchen:

- Paper towels
- Dish soap
- Oil
- Multi-capsule coffee maker and ground coffee
- Nespresso capsules
 - Dolce Gusto capsules
 - Salt and pepper
 - Paper napkins
- Blender, basic kitchen utensils

Bedrooms:

Master Bedroom:

- Sheets
- Duvet
- Pillows
- Desk
- Monitor
- Lamp

Secondary Bedroom:

- Sheets
- Duvet
- Ironing board
- Iron

Laundry Area:

- Washer-dryer
- Soap capsules or powder detergent
- Fabric softener
- Cleaning supplies (broom, dustpan, floor cleaner, mop, and wringer bucket)

Living and Dining Room:

- Alexa
- TV
- Fan
- Sofa bed
- Duvet and cushions

Kitchen:

- **Coffee Maker:** It is multi-capsule, so you can use it for Nespresso, Dolce Gusto, or ground coffee. We will provide the capsules.
- **Stove:** Avoid lowering the flame to the minimum as it turns off due to gas pressure. Up to medium flame does not affect its operation. We are working on its repair.
- **Purifying Jug:** You can use it as needed. The filter life indicator is active.
- **Ice Machine:** Add water to the maximum level, and it will make ice every 9 minutes.

Laundry Area:

- **Washer-Dryer:** It has pre-programmed cycles. Select the one that suits your needs. It has a 9 kg capacity.

Coffee Selection

National:

- **Punta del Cielo Coffee:** Choosing Punta del Cielo coffee means selecting high-quality coffee grown in the best regions of Mexico with a distinctive flavor and sustainable practices that support local communities. The brand combines tradition and innovation to offer an authentic and modern experience, celebrating Mexico's coffee heritage and guaranteeing a premium product.

Nespresso Capsules:

- Oaxaca Coffee



•

Dolce Gusto Capsules:

- Cappuccino (uses two capsules: one for milk and one for coffee)
- Americano



•



Ground Coffee:



American Brands:

- **Starbucks Pike Place Coffee:** Starbucks Pike Place coffee is balanced and accessible with a smooth flavor profile that includes cocoa and roasted notes, moderate acidity, and medium body. Its medium roast highlights the natural flavors of the bean. It is known for its consistency and pleasant aroma.



House Rules

- Pets are allowed but must be registered. Maintain your responsibility as an owner.
- Parties are not allowed. The condominium has rules about quiet hours.
- Smoking is not allowed in the accommodation, not even on the balcony.
- Quiet hours: 8 PM to 8 AM.
- Allowed Maximum of 4 registered guests for safety reasons.
- **If something breaks or gets damaged, let us know. Usually, there are no charges for small items, but it is important that you inform us.**

Security

- Make sure to lock the doors when leaving and safeguard personal belongings. The smart lock cannot be opened from outside without a key or access code. Ensure to close the door while you are inside.

Use of Common Areas

- **Care:** Common areas can be used, but it is essential to take care of them and not cause inconvenience to other residents.
- **Cleanliness:** Leave common areas as clean as you found them.

Balcony Use

- **Clothes Drying:** Drying clothes on balconies is not allowed.

Condominium Rules in CDMX

- **Coexistence Norms:** Respect the coexistence and behavior norms established by the condominium.
- **Parking:** Use only the assigned parking space and do not obstruct other vehicles.
- **Events:** Events or parties are not allowed without prior authorization from the condominium administrator.
- **Pets:** Pets must be under control and not cause disturbances. Clean up after them immediately.
 - **Control:** Pets should not be loose.
 - **Cleanliness:** If you bring a pet, carry bags, a spray bottle, and paper towels for cleaning.
- **Security:** Comply with all security measures of the building, including the use of access cards and visitor registration.

Responsibility

- **Damages:** Any damage caused to the apartment or common areas is the guest's responsibility and must be reported to the host.
 - **Report:** The host will report it to Airbnb for follow-up.

Compliance: Non-compliance with these rules may result in additional charges and/or early termination of the stay.

Emergency Numbers for CDMX

Service	Number
General Emergencies	911 - Emergencies
Police	5208 9898 - Police
	080 - Citizen Assistance
Firefighters	5768 2532 - Firefighters
Red Cross	065 - Red Cross
	5557 5757 - Central Red Cross
Civil Protection	5683 2222 - Civil Protection
Locatel	5658 1111 - Information
Emergency Attention Center (C5)	911 - Incident Reporting
Anonymous Tip Line	089 - Crime Reporting
Medical Services	Dr. Simi Emergencies - 800 911 6666
Support for Women Victims of Violence	Women's Line - 5658 1111
Life Line	800 911 2000 - Crisis Support

Animal Protection	5533 5533 - Animal Abuse
CFE (Federal Electricity Commission)	071 - Electricity Outages
Water Services (SACMEX)	5654 3210 - Water Issues
Natural Gas	800 091 4000 - Gas Leaks

Keep this table in an accessible place and make sure to have it handy in case of an emergency.