Progress Report

DATE: Tuesday, September 5, 2017

TO: Dr. Jody Paul, Client

FROM: The Locksmiths

Erin Gurnett, [erin.m.gurnett@gmail.com](mailto:erin.m.gurnett@gmail.com)

Aaron Loomis, [aloomis85419@gmail.com](mailto:aloomis85419@gmail.com)

Jaziel Pauda, [JazielPauda@gmail.com](mailto:JazielPauda@gmail.com)

Joe Medina, [jmedina8303@gmail.com](mailto:jmedina8303@gmail.com)

Vicky Lym, [vlymvw@gmail.com](mailto:vlymvw@gmail.com)

SUBJECT: Resource Locking Project – 4-Bit/2-Disclosure Devices

Resource Locking - Circular Storage with Partial State Operations – 4-Bit/2-Disclosure Devices

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| Active Tasks | Target Completion | Work Began | Work Ended | Time | Task Worked On/ Completed By | Priority |
| Setting Team Expectations | On-going | 09/05/17 | On-going | On-going |  | 1 |
| Create Progress Report | On-going | 09/08/17 | On-going | On-going | Vicky Lym | 1 |
| Verify Access to Github Project Repository | 09/09/17 | 09/07/17 |  |  | All | 1 |
| Review [Resource-Locking Device Project Description](http://jodypaul.com/cs/sweprin/deviceProj/projectDescription.html). | On-going | 09/06/17 | On-going |  |  | 1 |
| Discuss Project Description | 09/12/17 | 09/08/17 |  |  |  | 1 |
| Update Product Requirements on Google Docs | 09/11/17 | 09/08/17 |  | 90 min + 45 min | All | 1 |
| Send Email to Client for Approval | 09/10/17 | 09/08/17 |  |  | Aaron Loomis | 1 |
| Unit Test Class Creation | 09/12/17 | 09/09/17 |  |  | All | 1 |
| Review GithubTutorial |  | 09/07/17 |  |  |  | 2 |

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| --- | --- | --- | --- | --- | --- | --- |
| Completed Tasks | Target Completion | Work Began | Work Ended | Time | Task Worked On/ Completed By | Priority |
| Introduction | 09/05/17 | 09/05/17 | 09/05/17 | 10 min | All Team Members | 1 |
| Document Team member Email Addresses | 09/07/17 | 09/07/17 | 09/07/17 | 10 min | All Team Members | 1 |
| Add Separate Slack Channel | 09/05/17 | 09/05/17 | 09/05/17 | 15 min | Aaron Loomis | 1 |
| Create Github Project Repository | 09/07/17 | 09/07/17 | 09/07/17 | 15 min | Aaron Loomis | 1 |
| Create Google Hangout | 09/07/17 | 09/07/17 | 09/07/17 | 15 min | Aaron Loomis | 1 |
| Access and Use Google Hangout | 09/07/17 | 09/07/17 | 09/07/17 | 15 min | All | 1 |
| Create Google Docs Requirements Document | 09/08/17 | 09/08/17 | 09/08/17 | 10 min | Erin Gurnett | 1 |
| Create UML | 09/08/17 | 09/07/17 | 09/08/17 | 60 min | Aaron Loomis | 1 |
| Device Class Creation | 09/11/17 | 09/07/17 | 09/08/17 | 60 min | Joe Medina | 1 |
| Introductory Meeting | 09/07/17 | 09/07/17 | 09/07/17 | 60 min | All | 1 |
| Meeting to Discuss API Specs and Create Requirements | 09/08/17 | 09/08/17 | 09/0817 | 90 min | Erin, Aaron, Jaziel, Vicky | 1 |
| Meeting to Review, Update, and Approve Requirements Document | 09/08/17 | 09/08/17 | 09/08/17 | 45 min | Aaron, Joe, Vicky | 1 |
| Create 09/07/17 Meeting Minutes | 09/09/17 | 09/08/17 | 09/09/17 |  | Vicky | 1 |
| Create 09/08/17 Meeting Minutes | 09/09/17 | 09/08/17 | 09/09/17 |  | Vicky | 1 |
| Create Google Doc of Test Cases | 09/09/17 | 09/09/17 | 09/09/17 | 5 min | Erin | 1 |
| Send Email to Team for Access to Test Cases Document | 09/09/17 | 09/09/17 | 09/09/17 | 15 min | Erin | 1 |
| Create 09/09/17 Meeting Minutes | 09/09/17 | 09/09/17 | 09/09/17 | 120 min | Vicky | 1 |