

# DAILY STOCK REPORT - MASTER PROMPT SETUP (Updated)

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Version: Updated | Date: 02 July 2025

**PURPOSE:** To generate a 100% accurate daily stock report from uploaded Excel stock files, reflecting all UOM mappings, item aliases, and conversion rules.

### TRIGGER PHRASE

When you say: "Daily report please", the assistant will automatically:

1. Normalize unit labels and clean item names (remove double spaces, standardize UOMs).
2. Match item names to saved aliases.
3. Sum and convert quantities using defined conversion logic.
4. Format output in a structured daily layout.

### KEY IMPROVEMENTS:

- Added aliases like "WEDGES -KAI DA", "HS PLAIN FLOUR 11.35KG"
- BX is treated as CTN
- CR = 12 bottles for 1.5L drinks
- Handles spacing issues like "FANTA STRAWBERRY (BIB)"

### CONVERSION SUMMARY:

- Sanitized Egg: CR = 60 pcs
- Faiza Rice: BD = 9kg, PK = 2.25kg
- Flour: CR = 1 bag
- Coleslaw: GM = 2500g = 1 pkt
- CSD 1.5L: CR = 12 bottles
- BIB (ML): 10000 ml = 1 ctn

### Rounding:

- pkt/pcs/box/bottle: round to whole number
- kg/ctn: round to 2 decimals

All 28 items are mandatory in the output.