Ang Mo Kio - Thye Hua Kwan Hospital – Grizzly Badgers IS480

Date: 19 Jan 2017

Start Time: 0930H

End Time: 1135H

**In-Attendance (AMK-THKH)**

Dr Jocelyn Koh (Infection Control Team)

Ms Sarah Lim (Infection Control Team)

Mr Edy Chandra (MIS)

Mr Wayne Lee (MIS)

**In-Attendance (SMU)**

Friedemann Ang

Aloysius Lam

Christopher Teo

Jason Wu

Yu Zheng Yuan

**Agenda**

1. Testing on Modules Developed
2. Obtain feedback on Modules Developed
3. Any Other Business

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| **Minutes of Meeting** |
| * 1. Testing on Modules Developed   A test plan was provided as a guide to help participants from the Infection Control team go through the application.  We briefly went through the modules that were developed. That includes the following:   * Self Registration Page / Assisted Registration Page * Terminal Page * Form Management Page * Pass Management Page   We facilitated At the same time, the team from SMU were there to render assistance if any help is required. |
| * 1. Obtain feedback on Modules Developed   Majority of the feedback received where positive. Some questions were raised on some of the modules:   * Self Registration Page / Assisted Registration Page   + Concern that visitor does not know the patient’s name and the bed number. Also, concern that visitor only know the patient’s partial name (like the surname) and the bed number. For such cases, it would be necessary for the visitor to register at the front desk.   + Suggesting the possibility of excluding the DOB to reduce number of fields required to be entered. However, we are unable to do so as the age of visitor is calculated through the DOB.   + Suggesting the possibility of using Postal Code to automatically generate the address to reduce to the time needed to key in the address.   + In case of emergency, like an ambulance case. The way to expedite the process would be to obtain the IC or Driving License, Contact Number, Travel History and Temperature. * Terminal Page   + Suggesting to think of more ways to prevent visitors from visiting wards they are not supposed to be at.   + Have to cater for visitors who might need to sign in and out for the whole day. * Form Management Page   + Were generally okay with this module. * Pass Management Page   + A basic visitor pass should at least include date and bed number the visitor is visiting. |
| 1. Any Other Business |

Look through the scalability of the system and it should be able to cater to future uses such as the expansion with the upcoming new building.

We are exploring the possibility to change the barcode to a QR code.

As for analysis and visualisation of data, we will be creating a basic sample and shown on the next meeting.

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| Minutes written by: |  | Minutes vetted by: |
| Yu Zheng Yuan |  | Edy Chandra (AMK-THKH) |
| Christopher Teo |  | Wayne Lee (AMK-THKH) |