

## Application for a chargeable variation of a Public Service Vehicle Operator's Licence

This form should only be used when applying to vary a condition on a licence so as to increase the maximum number of vehicles to be authorised at any one time or to upgrade the licence from Standard National to Standard International.

### Particulars of licence holder (see notes 1 and 2)

1. Full name (BLOCK LETTERS)

2. Trading name, if any

3. Business address to which all correspondence relating to this application should be sent

Postcode
e-mail address

Where possible we would like to communicate with you via your e-mail address, do you agree? Yes ☐ No ☐

Telephone No. (inc STD code)

Fax No.

4. PSV Operator Licence No.

Company Registration No.

### Proposed changes to licence (see note 3)

5. Increase the maximum number of vehicles authorised by your licence

From

To

6. Upgrade licence from standard national to standard international

Yes

No

Give details of the number and type(s) of vehicle you now wish to operate


### Declaration (see note 4)

I declare that the statements of fact made in this application are true.

I enclose a non-refundable application fee (see separate fee schedule).

Signature

Date

Position in applicants business

eg. owner, company secretary, director

# Explanatory Notes - PSV 431

## General

- A All applicants are strongly advised to read the booklet "A guide to Public Service Vehicle Operator Licensing" (PSV 437) **before** filling in their forms. This is available from any Traffic Area Office.
- B If you wish to change the type of licence held, from restricted to standard national or standard international, a fresh application must be made on form PSV 421.
- C If there is insufficient space for any answer on the printed form, a plain continuation sheet should be used. It should be attached securely to the printed form. Entries on the continuation sheet must be numbered to correspond with the sections of the printed form to which they relate.
- D If you wish to make any other variations to your licence please use form PSV 431A.
- E Fee - cheques should be made payable to The Vehicle and Operator Services Agency. Please do not send notes or coins.

## Notes on Individual Questions

- 1. Question 1.

Where the application is made by an individual, the full name should be given. If there is a partnership, the full names of each partner are required. In the case of a company, authority or corporate body, give its full name.

- 2. Question 2.

You may have a number of business addresses. Give here the one to which you wish the Traffic Commissioners to direct all correspondence relating to your licence. (You should notify the Traffic Commissioners in writing within 28 days of any change to this address.)

- 3. Question 5

The types of vehicle you should include are;

Type A: Small vehicles (less than 17 seats)

Type B: Single Deck

Type C: Double Deck

## Declaration

- 4. Under Part II of the Public Passenger Vehicles Act 1981 the Traffic Commissioners have the power to revoke, suspend or vary the conditions of any licence they have granted you if it comes to their notice that any statement of fact you have made here is false or that any undertaking has not been fulfilled.

## Data Protection

The personal information you provide on this form will be used for the purposes of VOSA's statutory functions. It will not be disclosed to other organisations unless required or permitted by law. For further information, visit our Information Charter available from VOSA's website: [www.vosa.gov.uk](http://www.vosa.gov.uk)