

Application for MOT Managers Course

Who should attend this two day course?

- If you are a Company, Partnership or Designated Council - The person with direct responsibility for MOT Operations at the Vehicle Testing Station (VTS)
- If you are an individual - The person listed on the VT01 as Authorised Examiner

For further guidance please refer to 'The MOT Testing Guide' section B

Please note: The MOT Managers course DOES NOT enable you to become a Nominated Tester. If you wish to become a Nominated Tester, please complete a VT78 application form.

Why are you applying for this course? *Please tick box*

1. New Authorisation ☐
 - The training is free of charge for one person per Authorisation. The cost of training for additional applicants will be £220 + VAT at prevailing rate Cheques should be made payable to "V.O.S.A." and should be attached to this form
2. Change in Authorisation ☐
 - Before applying you must have informed your local area office of the changes and completed a new VT01
3. Existing trained AE left ☐
 - Before applying, you must have informed your local area office of the change
4. Additional AE training requested ☐
 - Cost of training is £220 + VAT at prevailing rate. Payment must be received before the course takes place
5. Area Office Recommended ☐

Official Use Only

Area signature

Name (please print)

6. Cessation ☐

Data Protection Act

The personal information you provide on this form will be used for the purposes of VOSA's statutory functions. It will not be disclosed to other organisations unless required or permitted by law. For further information, visit our Information Charter available from VOSA's website: www.dft.gov.uk/vosa

Please complete in BLOCK CAPITALS

AUTHORISED EXAMINER (AE) DETAILS

EXPLANATORY NOTES

AE number

If you do not know your AE number, please contact your local VOSA office.

AE name

Complete exactly as on VT01

AE address

All correspondence will be sent to this address.

AE postcode

AE telephone no. including area code

Please complete. We may need to phone you to check details and arrange course dates.

APPLICANT DETAILS

Mr / Mrs / Miss / Ms

Date of Birth

Surname

Forenames

Home address

Postcode

Signature

Job Title

Date

Driving Licence No. if held

We may take disciplinary action if, at any time, we find that a false declaration has been made on this form. Cancellations must be made in writing to VOSA Training Services at the address below.

COURSE DETAILS

Please indicate your preferred training location and when you would like your course. We cannot guarantee we will be able to provide a course at your preferred location in the time span indicated, but we will make every effort to do so.

EDINBURGH

NEWCASTLE

LEEDS

CHADDERTON

BOURNEMOUTH

BIRMINGHAM

WATFORD

MITCHAM

BRISTOL

BRIDGEND

THETFORD

INVERNESS

CHELMSFORD

GLASGOW

NEWBURY

EXETER

LINCOLN

DERBY

Timing

Urgent - will accept cancellation

Within 4 weeks

4-8 weeks

Over 8 weeks

Dates NOT available e.g. holidays

Please return this form to:- VOSA Training Services, Booking Section, Berkeley House, Croydon Street, Bristol, BS5 0DA