

Application for a Community Bus Permit

(Transport Act 1985 - Section 22)

For official use only

 in CAPITAL LETTERS

☒ the boxes

Your Details

1. Name of Body applying

2. Address for correspondence

Postcode
e-mail address

3. Daytime telephone No.

4. Have you registered any local services?

Yes ☐

No ☐

- If **Yes**, give Registration No(s)/Route No (if any) including any letters (eg 15A, 15B)

5. Do you hold any London local service licences / London Service Permits?

Yes ☐

No ☐

- If **Yes**, give Licence/Service Permit Nos.

6. Do you already hold any Community Bus Permits?

Yes ☐

No ☐

- If **Yes**, give Permit No(s).

7. Do you want the permit to authorise:

- community bus services only? ☐
- community bus services and other journeys (not local services) to help finance the community bus services? ☐

Vehicle Details

8. Have you already got your vehicle?

Yes ☐

No ☐

- If **Yes**, complete question 9. overleaf
- If **No**, please tell the Traffic Area Office when you get one

If you are going to use hired vehicles only, tick the box

☐

9. Name of registered keeper

Address

Postcode

Address where vehicle is normally kept
(if different)

Postcode

No. of passenger seats

Name and address of person(s) or
garage etc. who will maintain and service
the vehicle

Postcode

- Please attach a written maintenance contract or letter of agreement from the person or garage doing the work.

How often will safety checks be made
on the vehicle?

Weeks	Miles

Declaration

- I am authorised by the body applying for this permit to make this declaration on behalf of its members.
- The body will operate under this permit within the terms of sections 22 and 23 of the Transport Act 1985 and any regulations made under these sections

The body will make proper arrangements so that any vehicle used under the permit:

- will comply with the appropriate construction requirements and conditions of fitness;
- will be kept fit and serviceable and regular maintenance inspections will be carried out;
- will be properly insured for the uses authorised by the permit.

Drivers will:

- report mechanical faults in vehicles as soon as possible and get them put right promptly;
- hold a PSV driver's licence or be over 21 years of age and hold a driving licence giving full (not provisional) entitlement in the appropriate group;
- receive no payment for driving except for:
 - reimbursement of reasonable out-of-pocket expenses; or
 - if they make themselves available to drive in exceptional circumstances, an amount representing earnings lost as a result.

I enclose a fee of (cheques made payable to the Vehicle & Operator Services Agency)

Signed

Date

Name
(capitals)

Position in body
applying (eg. Secretary)

Now send this form to the Traffic Commissioner for the Traffic Area in which the vehicle will be kept.

Warning: Use of a vehicle to carry passengers for hire or reward other than as authorised by the permit applied for can lead to prosecution for offences under the Public Passenger Vehicles Act 1981. A false statement made in order to obtain a permit is also a criminal offence.