

Evidence of income for EU student finance applications: ENGLAND, NORTHERN IRELAND AND WALES

When you complete your application form, you will need to send supporting documentary evidence to us with your application. You can send original documents, which we will copy and return, but we would prefer to receive certified* copies of documents, as original documents can be lost in the post.

A certified* copy is a photocopy of an original document. This copy must have been stamped and signed as being a true copy of the original by an official: a minister of religion, doctor, lawyer, civil servant, teacher/lecturer, police officer. The person certifying the copy must provide their name, job title, address and contact telephone number. The certifying person must not be a relative.

Certified* copies of documents required for each section would include (where needed):

Your personal details

- Passport or ID card
- Marriage certificate.
- Official letter of separation.
- Court Ruling of Divorce.
- Death Certificate of husband/wife.

Student's estimated income and financial obligations

- Documentation from your local job centre, benefits agency.
- Evidence of any bank/building society interest or dividend payments.
- Details of any grants, scholarships or bursaries.
- Details of any other income, for example from employment, relatives etc.

About your parents

- A Court Ruling of Divorce.
- An official document confirming separation.
- Death Certificate(s).

Parents', step-parents, parents partner, husband's, wife's or your partner's financial details

Documents required for this section, which relate to income earned/received from 06/04/2009 to 05/04/2010, would include (where applicable):

Income tax form(s): **P60**.

Letters or statements relating to any Social Security Benefits received during the above period.

Deductions

Private pension plan – official confirmation of payments made from 06/04/2009 to 05/04/2010.

Dependant's details

Birth Certificate(s)