

Form for Application/ Amendment/*Validation/Surrender of a **United Kingdom Ship Radio Licence or a **United Kingdom Ship Portable Radio Licence

Please note that Ship Radio Licence applicants and Ship Portable Radio Licence applicants are encouraged to register and apply for and print their ship radio licences via the Ofcom website www.ofcom.org.uk. This entitles you to a free licence.

A separate form should be used for each type of licence. Only one licence can be applied for on each form.

Please refer to the 'Ship Radio Guidance Notes for Licensing' Of168a when filling in this form.

Further information is available in 'Ship Radio Information' Of19a.

All fields are mandatory unless stated otherwise. Exceptions are Title, Tel No, Fax No, and E-mail. However, failure to supply this information may hinder Search and Rescue operations and may also delay the processing of forms.

Please use BLOCK CAPITALS and black ink throughout this form and use a separate sheet of paper for supplying additional information, clarification, or if space is not sufficient.

Tick ☐ if you have attached a separate sheet(s).

General information

The use of all maritime radio transmission equipment on board a vessel must be covered either by a Wireless Telegraphy Act Ship Radio Licence or Ship Portable Radio Licence.

Before completing this form, please read the guidance notes.

Please ensure that this application form is completed fully. Your application may be returned to you if it is not.

Important

- 1 Maritime radio transmitting equipment may be operated only by or under the direct and personal supervision of the holder of the appropriate Maritime Radio Operator's Certificate of Competence and Authority to Operate. Details of these are available from the Maritime and Coastguard Agency (MCA). See 'Ship Radio Guidance Notes for Licensing'.
- 2 The radio equipment covered by this licence must meet certain performance requirements as detailed in Section 4 of the guidance notes.

The Data Protection Act

The information you provide in this form and any information submitted will be used by Ofcom for the purpose of issuing, amending, validating and surrendering a Ship Radio Licence or a Ship Portable Radio Licence. See Ofcom's website for our data protection statement www.ofcom.org.uk

The information held by Ofcom will be updated as appropriate by relevant numbering records provided by Inmarsat, Accounting Authority Identification Code records provided by the (Maritime Radio) Accounting Authorities and EPIRB/PLB records provided by the MCA.

This information may be provided by Ofcom to the International Telecommunication Union (ITU) and the Maritime and Coastguard Agency (MCA) to assist in Search and Rescue operations and to help ensure that the information held by the ITU and MCA is accurate and up to date. This information may also be provided by Ofcom to law enforcement agencies (such as the police) for crime and taxation purposes as well as the Maritime administrations MCA Channel Islands and the Isle of Man. We will keep your information confidential and will not disclose it to third parties, except where we are required to do so by law or where we have obtained your consent in advance.

Please note that in general, licensing details of Ship Portable Radio licences are not sent to the ITU.

* Licensees are required to validate their details at least once every ten years unless they have notified Ofcom that their details have changed during that period.

** Including the Channel Islands and the Isle of Man.

Section 1 Purpose

1a Is your request in connection with a:

(Tick one box only as appropriate)

Ship Radio Licence

☐

Ship Portable Radio Licence

☐

} Limited to one set of certain types of portable radio equipment (e.g. EPIRBS/PLBs), whilst not limited to use on a particular vessel. For use in UK territorial waters.

Please note that licences are not transferable and in the case of a Ship Radio Licence, a transferred or disposed of vessel must be treated as a 'Surrender' whilst a newly acquired vessel (whether a new or old vessel) must be treated as a new licence application.

1b Is your request for:

A new licence?

☐

Tick and go to Section 2

Amendment/Validation/Surrender
of an existing licence?

☐

Tick and go to Section 8

Go to Section 2

Section 2 Licensee details

If you are applying on behalf of an organisation go to 2b, otherwise go to 2a.

2a Title of licensee (optional) (e.g. Mr, Mrs, Miss, Ms, Dr, other)

First name

Middle name (optional)

Last name

If the licence is to apply to more than one person (individual) give details of the additional applicants (as required in 2a) on a separate sheet of paper and tick ☐ to confirm attachment.

Go to 2c

2b Name of organisation

Organisation contact name

Job title

Details of organisation (Tick appropriate)

☐

Limited company/PLC (State company registration no.)

☐

Registered Charity (State the Charity registration no.)

☐

Government/Crown body

☐

Non-UK company

☐

Registered Partnership or Trust

☐

Other

2c Licensee address

You must detail your permanent address or if this application is made on behalf of an organisation, the organisation's registered address.

Address

Tel. (optional)

Home/Business/Mobile (delete as appropriate)

Fax (optional)

Home/Business (delete as appropriate)

Post Town

Postcode

E-mail (optional)

Country

- 2d Mailing address** (if different from 2c)
The Licence will be sent to this address. All other correspondence will be sent to the 'Licensee' address in 2c.

Address

Post Town

Postcode

Country

For a Ship Radio Licence go to Section 3
For a Ship Portable Radio Licence go to Section 5

Section 3 Vessel details (Ship Radio Licence only)

- 3a Name of vessel**

- 3b Has the vessel previously been issued with a Ship Radio Licence?**

☐

Yes

Go to **Question 3c**

☐

No

Go to **Question 3e**

☐

Don't know

Go to **Question 3e**

- 3c State the vessel's callsign**

See 'Ship Radio Guidance Notes for Licensing'

- 3d State the vessel's MMSI number**

See 'Ship Radio Guidance Notes for Licensing'

- 3e Have you changed the vessel's name?**

☐

Yes

☐

No

If yes, state previous name.

- 3f State previous owner's name and address**

If you are the vessel's first owner, write N/A.

Name

Address

Post Town

Postcode

Country

- 3g If you intend to use a VHF DSC portable radio on-board was it:**

See 'Ship Radio Guidance Notes for Licensing'

☐

Purchased new?

☐

Purchased used (secondhand)?

- 3h Does the radio incorporate facilities for Digital Selective Calling (DSC) and is it portable (integral antenna and power supply)?**

☐

Yes

☐

No

- 3i If you purchased it used (secondhand), state the VHF DSC portable radio MMSI number(s)**

If more than one portable radio MMSI number is applicable, list the numbers on a separate sheet of paper and attach it to this page of the form Tick ☐ if additional page(s) are attached.

3j Indicate the intended use of the vessel

i.e. the General Classification, See *'Ship Radio Guidance Notes for Licensing'*. Tick one box.

☐

Pleasure ship (code PL)

☐

Ship of a fishing fleet (code FV)

☐

Merchant ship (code MM)

☐

Naval ship (code NS)

☐

Official service ship (code GV)

☐

River vessel (code NF)

☐

Rescue vessel (code SV)

☐

Unspecified (code XX)

3k State type of vessel

i.e. the Individual Classification e.g. yacht, motorboat, trawler, etc. See *'Ship Radio Guidance Notes for Licensing'*.

3l What is the vessel's gross tonnage or if an open boat the vessel's approximate weight?

One ton equals 100 cubic feet of total enclosed space or internal capacity of the vessel.

3m State the maximum number of persons carried
(passengers plus crew)**3n Does the vessel have lifeboats?**☐

Yes

☐

No

If yes, how many?

3o Does the vessel have a Selcall number?☐

Yes

☐

No

If yes, state the Selcall number

3p If you have an agreement with a Maritime Radio Accounting Authority (MRAA), give its Accounting Authority Identification Code (AAIC)**3q If you have a separate entity (MRAA) for Inmarsat communications, state the Accounting Authority Identification Code (AAIC)**

If the vessel is registered with an official body, supply the following details (see *'Ship Radio Guidance Notes for Licensing'*).
If not go to Section 4.

Please note that Ofcom cannot license vessels registered in countries other than the UK, Isle of Man and the Channel Islands.

3r Supply the following details as applicable:

Port of registry

Official number (IMO number)

Small Ship Registry (SSR) number

Fishing vessel identification number

Go to Section 4

Section 4

Radio equipment details (Ship Radio Licence only)

Complete this section to indicate the quantity of each type of maritime radio equipment that you intend to use on board the vessel named in Section 3. If you declare that you have equipment requiring an MMSI number, you will automatically be issued with one. Owing to restricted availability of MMSI numbers, they will be issued only where a vessel has equipment that requires them. See 'Ship Radio Guidance Notes for Licensing'.

| No. (Qty) | Type of equipment | Frequencies (in accordance with the relevant ITU Radio Regulations and ITU-R Recommendations) | ITU category | |
|-----------|--|---|--|---|
| | VHF fixed | 156 to 163 MHz | V | |
| | VHF DSC fixed | 156 to 163 MHz | V | |
| | VHF portable | 156 to 163 MHz | V | |
| | VHF/DSC portable | 156 to 163 MHz | V | |
| | MF/WT | Radio telegraphy (MF/WT) 415 to 535 kHz | X | |
| | MF/WT | Radio telegraphy (MF/WT) 1,605 to 4,000 kHz | Y | |
| | HF/WT | Radio telegraphy (HF/WT) 4,000 to 27,500 kHz | Z | |
| | MF/RT | Radio telephony (MF/RT) 1,605 to 4,000 kHz | T | |
| | HF/RT | Radio telephony (HF/RT) 4,000 to 27,500 kHz | U | |
| | MF/HF DSC | 1,605-4,000 kHz, 4,000 to 27,500 kHz | | |
| | AIS transponder | 156-163 MHz | | |
| | Aeronautical SAR | 121.5/123.1 MHz | | |
| | UHF portable | 457/467 MHz band (ITU Radio Regulations Article 5.287) | | |
| | Search-and-rescue radar transponder (SART) | 9,200 to 9,500 MHz | G | |
| | Radar | 2,900 to 3,100 MHz, 9,300 to 9,500 MHz | | |
| | EPIRB | 121.5 MHz – see Section 12 of the guidance notes | B | |
| | | 121.5/243 MHz – see Section 12 of the guidance notes | BC | |
| | | 406/121.5 MHz – see Section 12 of the guidance notes | EB | |
| | EPIRB | 1.6 GHz (L-band) – see Section 12 of the guidance notes (These are becoming obsolete) | F | |
| | PLB | 121.5 MHz – see Section 12 of the guidance notes | B | |
| | PLB | 406/121.5 MHz – see Section 12 of the guidance notes | EB | |
| | *Satellite Earth Station equipment | *Primary Inmarsat Mobile No. if known (from terminal activation organisation) | | |
| | Satellite Earth Station – Standard A | 1 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | 1,525 to 1,559 MHz (receive), 1,626.5 to 1,660.5 MHz | S |
| | Satellite Earth Station – Standard B | 3 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | 1,525 to 1,559 MHz (receive), 1,626.5 to 1,660.5 MHz | S |
| | Satellite Earth Station – Standard C | 4 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | 1,525 to 1,559 MHz (receive), 1,626.5 to 1,660.5 MHz | S |
| | Satellite Earth Station – Standard Mini C | 4 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | 1,525 to 1,559 MHz (receive), 1,626.5 to 1,660.5 MHz | S |
| | Satellite Earth Station – Standard F | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | 1,525 to 1,559 MHz (receive), 1,626.5 to 1,660.5 MHz | S |
| | Satellite Earth Station – Standard M | 6 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | 1,525 to 1,559 MHz (receive), 1,626.5 to 1,660.5 MHz | S |
| | Satellite Earth Station – Standard Mini M | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | 1,525 to 1,559 MHz (receive), 1,626.5 to 1,660.5 MHz | S |

* If necessary list additional Inmarsat Mobile Nos. and Satellite Standard type on a separate page and tick ☐ to confirm attachment.
(Receive-only navigation equipment other than radar transponders (e.g. GPS) does not need to be declared on this form.)

Go to Section 6

Section 5 Radio equipment details (Ship Portable Radio Licence only)

(See 'Ship Radio Guidance Notes for Licensing'.) Please note that a maximum of 1 VHF portable radio, 1 VHF DSC portable radio, 1 EPIRB, 1 PLB and 1 aeronautical SAR radio equipment may be licensed under a Ship Portable Radio Licence.

| | | |
|---|--|--|
| 5a | Indicate the type of equipment to be carried (Tick box) | <input type="checkbox"/> VHF Portable Radio 156-163 MHz ITU Band V <input type="checkbox"/> VHF/DSC Portable Radio 156-163 MHz ITU Band V |
| 5b | In the case of a VHF DSC portable radio, was it purchased (Tick appropriate box) | <input type="checkbox"/> New? <input type="checkbox"/> Used (Secondhand)? |
| 5c | If purchased used (secondhand), state the VHF DSC portable radio MMSI number | <div style="display: flex; align-items: center; gap: 5px;"> <div style="border: 1px solid black; padding: 2px 5px;">2</div> <div style="border: 1px solid black; padding: 2px 5px;">3</div> <div style="border: 1px solid black; padding: 2px 5px;">5</div> <div style="border: 1px solid black; padding: 2px 5px;">9</div> <div style="border: 1px solid black; padding: 2px 5px; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; padding: 2px 5px; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; padding: 2px 5px; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; padding: 2px 5px; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; padding: 2px 5px; width: 20px; height: 20px;"></div> </div> |
| Indicate other equipment to be carried by ticking as relevant: | | |
| 5d | 121.5 MHz Personal Locator Beacon (PLB) 406 MHz/121.5 MHz Personal Locator Beacon (PLB) | <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> ITU Band B <input type="checkbox"/> ITU Band EB </div> <div style="width: 45%;"> 121.5 MHz EPIRB 121.5/243 MHz EPIRB 406 MHz/121.5 MHz EPIRB </div> <div style="width: 45%;"> <input type="checkbox"/> ITU Band B <input type="checkbox"/> ITU Band BC <input type="checkbox"/> ITU Band EB </div> </div> |
| 5e | Aeronautical SAR (121.5/123.1 MHz) radio equipment | <input type="checkbox"/> |

**If you ticked (in Section 5) a PLB or EPIRB which includes the 406 MHz frequency, go to Section 6
If not go to Section 6A**

Section 6 EPIRB/PLB registration (Ship Radio Licence and Ship Portable Radio Licence)

[illegible]

If more than two EPIRBs or PLBs are carried, note the details of the additional devices on a separate sheet of paper clearly indicating all the relevant attributes as indicated above, and attach it to this page of the form.

If you have attached additional page(s) tick ☐

IMPORTANT: The owner should contact the EPIRB REGISTRY if no acknowledgement is received within two weeks.

The EPIRB Registry

HM Coastguard Southern (Falmouth)

Pendennis Point, Castle Drive, Falmouth, Cornwall, TR11 4WZ

Tel: +44 (0)1326 211 569 Fax: +44 (0)1326 319 264

Go to Section 6A

Section 6A

24-hour emergency contact details (for both Ship Radio Licence and Ship Portable Radio Licence)

Name and address of contact to be used in the event of an emergency (24hr if possible). This information **MUST** be supplied and will only be used by Search and Rescue authorities in an emergency.

If you do not have a contact, write N/A.

| | | | |
|--------------------------------------|----------------------|-----------|----------------------|
| First name | <input type="text"/> | Address | <input type="text"/> |
| Last name | <input type="text"/> | | <input type="text"/> |
| Relationship (optional) to licensee | <input type="text"/> | Post Town | <input type="text"/> |
| | | Postcode | <input type="text"/> |
| | | Country | <input type="text"/> |
| Tel. Home | <input type="text"/> | Business | <input type="text"/> |
| | | Mobile | <input type="text"/> |
| Fax Home | <input type="text"/> | Business | <input type="text"/> |
| E-mail | <input type="text"/> | | |
| Alternative 24-hr emergency Tel. No. | <input type="text"/> | | |

For a Ship Radio Licence go to Section 7

For a ship Portable Radio Licence go to Section 15

Section 7

Additional information Ship Radio Licence only (Optional)

The following information is collected for inclusion on the International Telecommunication Union's (ITU) MARS Database – see Section 10 of the guidance notes. This information is not mandatory, and failure to supply it will not prevent Ofcom from issuing a licence.

| | | | |
|-----------------------|---|--------------------|---|
| National telex number | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | Services available | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| Nature of service | <input type="text"/> <input type="text"/> | Hours of service | <input type="text"/> <input type="text"/> <input type="text"/> |

Go to Section 15

Section 8

Amendments/Validation/Surrender of an existing Licence

This section is not to be used for the licensing of a newly acquired vessel (whether the vessel is new or old). Please note that licences are not transferable.

Current details

Ship Radio Licence only:

| | |
|--|---|
| Call sign | <input type="text"/> |
| MMSI number (if applicable) | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| VHF DSC portable radio MMSI number (if applicable) | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| Licence number | <input type="text"/> |

Ship Portable Radio Licence only:

| | |
|--|---|
| 'T' number | <input type="text"/> |
| VHF DSC Portable radio MMSI number (if applicable) | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| Licence number | <input type="text"/> |

For Amendments to an existing Ship Radio Licence

☐

Tick and go to Section 9

For Amendments to an existing Ship Portable Radio Licence

☐

Tick and go to Section 10

For Validation of an existing licence

☐

Tick and go to Section 13

For Surrender of an existing licence

☐

Tick and go to Section 14

(Tick one box only)

Section 9

Changes to radio equipment and vessel name (for a Ship Radio Licence only)

Indicate changes since the licence was last issued:

| Radio Equipment | Quantity | |
|------------------------------|----------|---------|
| | Added | Removed |
| VHF Fixed 156-163 MHz | | |
| VHF/DSC Fixed 156-163 MHz | | |
| VHF Portable 156-163 MHz | | |
| VHF/DSC Portable 156-163 MHz | | |
| MF/WT 415-535 kHz | | |
| MF/WT 1,605-4,000 kHz | | |
| HF/WT 4,000-27,500 kHz | | |
| MF/RT 1,605-4,000 kHz | | |
| HF/RT 4,000-27,500 kHz | | |
| MF/HF DSC 1,605-27,500 kHz | | |
| AIS Transponder 156-163 MHz | | |
| EPIRB 121.5 MHz | | |
| EPIRB 121.5/243 MHz | | |

| Radio Equipment | | Quantity | |
|--|--|----------|---------|
| | | Added | Removed |
| EPIRB 406 MHz/121.5 MHz | | | |
| EPIRB 1.6 GHz Band (These are becoming obsolete) | | | |
| PLB 121.5 MHz | | | |
| PLB 406/121.5 MHz | | | |
| Aeronautical SAR 121.5/123.1 MHz | | | |
| UHF Portable 457/467 MHz Band (ITU Radio Regs.Art.5.287) | | | |
| * Satellite Earth Station equipment | * Primary Inmarsat Mobile No. (If known) | | |
| Satellite Standard A | 1 <input type="text"/> | | |
| Satellite Standard B | 3 <input type="text"/> | | |
| Satellite Standard C | 4 <input type="text"/> | | |
| Satellite Standard Mini C | 4 <input type="text"/> | | |
| Satellite Standard F | <input type="text"/> | | |
| Satellite Standard M | 6 <input type="text"/> | | |
| Satellite Standard Mini M | <input type="text"/> | | |
| SART (9,200-9,500) MHz | | | |
| Radar 2,900-3,100 MHz, 9,300-9,500 MHz | | | |

* If necessary list additional Inmarsat Mobile Nos. and Satellite Standard type on a separate page and tick ☐ to confirm attachment.

Additional identification numbers

If you require an additional MMSI number supplied only for Portable VHF DSC equipment tick the box ☐ VHF DSC Portable MMSI Number

New name of vessel (if applicable)

Go to Section 11

Section 10

Changes to radio equipment (for a Ship Portable Radio Licence only)

Indicate changes since the licence was last issued.

Note: Only a max of 1 VHF portable radio, 1 VHF DSC portable radio, 1 EPIRB, 1 PLB and 1 aeronautical SAR radio equipment may be licensed under a Ship Portable Radio Licence

| Radio Equipment | Quantity | |
|------------------------------|----------|---------|
| | Added | Removed |
| VHF Portable 156-163 MHz | | |
| Portable VHF/DSC 156-163 MHz | | |
| EPIRB 121.5 MHz | | |
| EPIRB 121.5 /243 MHz | | |
| EPIRB 406/121.5 MHz | | |

| Radio Equipment | Quantity | |
|----------------------------------|----------|---------|
| | Added | Removed |
| PLB 121.5 MHz | | |
| PLB 406/121.5 MHz | | |
| Aeronautical SAR 121.5/123.1 MHz | | |
| | | |
| | | |

Additional identification numbers

☐ If you require an MMSI number tick
(only necessary if you have a VHF DSC Portable Radio)

**If you ticked (in Section 10) a PLB or EPIRB which includes the 406 MHz frequency, go to Section 11
If not go to Section 11A**

Section 11 Changes to 406MHz/1.6GHz EPIRB/PLB registration details (for both Ship Radio Licence and Ship Portable Radio Licence)

Fill in all boxes where changes are required

Tick as relevant

☐ Beacon added

☐ Beacon removed

Beacon frequency

Beacon manufacturer's name

Beacon type (from the label on the beacon)

Beacon serial number (from the label on the beacon)

Hex ID (15 characters, if known)

If the vessel carries more than one EPIRB/PLB, record the details of the additional devices on a separate sheet of paper clearly indicating all the relevant attributes as indicated above and attach it to this page of the form.

Tick ☐ to confirm you have attached additional page(s)

IMPORTANT: Contact the EPIRB REGISTRY if no acknowledgement is received within two weeks.

The EPIRB Registry

HM Coastguard Southern (Falmouth)

Pendennis Point, Castle Drive, Falmouth, Cornwall, TR11 4WZ

Tel: +44 (0)1326 211 569 Fax: +44 (0)1326 319 264

Go to Section 11A

Section 11A Changes to 24-hour emergency contact details (for both Ship Radio Licence and Ship Portable Radio Licence)

Name and address of contact to be used in the event of an emergency (24hr if possible). This information MUST be supplied and will only be used by Search and Rescue authorities in an emergency.

If you do not have a contact, write N/A.

First name

Last name

Relationship (optional)
to licensee

Address

Post Town

Postcode

Country

Tel.

Fax

E-mail

Alternative 24-hr emergency Tel. No.

Go to Section 12

Section 12 Change in current licensee name or address (amended details)

(Fill in all the boxes with the new details)

N.B. Licences are NOT transferable between vessels or persons – go to Section 2 to apply for a new licence for a newly acquired vessel (whether old or new)

Please note that a change of name must be supported by documentary evidence.

Tick to confirm that you have enclosed a certified copy of your change of name documentation

(e.g. marriage certificate or deed poll)

Title (optional)

First name

(e.g. Mr, Mrs, Miss, Ms, Dr, other)

Middle name (optional)

Last name

2c Licensee address

Address

Post Town

Postcode

Country

Tel. (optional)

Home/Business/Mobile (delete as appropriate)

Fax (optional)

Home/Business (delete as appropriate)

E-mail (optional)

Mailing address

Address

Post Town

Postcode

Country

[Go to Section 16](#)

Section 13 Licence Validation (confirmation that licensing details are correct of licence already held)

Tick to confirm that your licensing details are correct (i.e. unchanged since your last licence was issued or last validated).

Do not tick this box if you have amended any of your licensing details in Section 9-12.

(Validation is necessary at least once every 10 years if licence details have not changed during that period)

[Go to Section 16](#)

Section 14**Surrender of licence (licence no longer required)**

Tick if you are surrendering your licence

☐

Tick all applicable boxes below:

Radio sold or passed on

☐

Vessel sold

☐

Radio lost or destroyed

☐

Vessel scrapped

☐

Radio retained

☐

Station de-commissioned

☐

If a vessel has been sold, give details of new owner (if known)

Title of licensee (optional)

(e.g. Mr, Mrs, Miss, Ms, Dr, other)

Address

First name

Last name

Post Town

Postcode

Country

Tel.

Fax

E-mail

Go to Section 16

Section 15**Payment details (only applicable for licence applications)**

See 'Ship Radio Guidance Notes for Licensing'

A fee of £20 is payable for a Ship Radio Licence and a separate application form should be used for each vessel.

A fee of £20 is payable for a Ship Portable Radio Licence and a separate form should be used for each licence applied for.

Please note that BACS transfers, Postal Orders and cash are not acceptable.

If paying by credit or debit card, provide the following details:

Card holder name (Please print)

Card holder signature

Card holder
billing
address

Postcode

Country

Telephone

Card type:

Visa

☐

Mastercard

☐

Switch/UK Maestro

☐

Visa Debit/Delta

☐

Card number:

Start date:

 /

End date:

 /

Card verification :

Last 3 digits on back of card

Issue number:

(Where appropriate)

Amount in £

20

Tick ☐ if paying by cheque;

The cheque must be drawn against a UK clearing bank bearing the bank's sort code, crossed 'A/C Payee' and made payable to 'Ofcom'. Include the applicant's name and address on the reverse of the cheque.

Go to Section 16

Section 16

Declaration

By signing this form I confirm that I have read and understood the (guidance) notes and any information provided is correct and complete to the best of my knowledge and belief.

I declare that I*/the body I represent* will be responsible for compliance with the licence and will have control and supervision of the equipment, and that I have due authority to make this declaration and sign this application on my own behalf**/behalf of the body I represent**. I agree to the use of my personal data for the purposes described in page 1 of this form.

*Delete as applicable **Delete as applicable

Signature of applicant/licensee

Date of application

| | | | | | | | | | |
|----------------------|----------------------|---|----------------------|----------------------|---|----------------------|----------------------|----------------------|----------------------|
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Name

Name of organisation (if applicable)

Position held (if applicable) (job title)

Where to send this form

When you have completed this form send it, with any attached pages, together with your cheque if applicable for the current fee of £20 for a new licence, made payable to Ofcom and crossed 'A/C Payee' to:

Ofcom Licensing Centre

PO Box 56373

London

SE1 9SZ

For help, contact:

Ofcom Licensing Centre

Tel: 020 7981 3131

Fax: 020 7981 3333

Textphone: 020 7981 3043 – Please note that this number only works with special equipment used by people who are deaf or hard of hearing.

E-mail: licensingcentre@ofcom.org.uk

Website: www.ofcom.org.uk

In the case of licence applications, allow 14 days from posting your application, for receipt of your licence

FOR OFFICIAL USE ONLY

Type of licence

Callsign

T No.

Fixed MMSI

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VHF DSC Portable MMSI

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Date issued

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Licence number

Officer's signature

Officer's name