

Evidence of income for EU student finance applications: Belgium

When you complete your application form, you will need to send supporting documentary evidence to us with your application. You can send original documents, which we will copy and return, but we would prefer to receive certified* copies of documents, as original documents can be lost in the post.

A certified* copy is a photocopy of an original document. This copy must have been stamped and signed as being a true copy of the original by an official: a minister of religion, doctor, lawyer, civil servant, teacher/lecturer, police officer. The person certifying the copy must provide their name, job title, address and contact telephone number. The certifying person must not be a relative.

Certified* copies of documents required for each section would include (where needed):

Your personal details

Passport or ID card
Marriage Booklet, **Carnet de mariage/Huwelijksboekje**.
Marriage Certificate, **Acte de mariage/Huwelijksakte**.
An official document of separation.
Divorce Papers, **Acte de divorce/Echtscheidingsakte**.
husband's/wife's Death Certificate, **Acte de décès/Overlijdensakte**

Student's estimated income and financial obligations

Evidence from your Social Security office/benefit provider giving details of the benefits payable for example; **maladie-invalidité/ziekte-invaliditeit** or **chômage/werkloosheid**.

About your parents

Divorce papers, **Acte de divorce/Echtscheidingsakte**.
An official document confirming separation.
A Death Certificate, **Acte de décès/Overlijdensakte**.

Parents', step-parents', parent's partner's, husband's, wife's or your partner's financial details

Documents which relate to income earned/received from 01/01/2009 to 31/12/2009 would include (where applicable):

Income Tax Summary Slip(s), **Avertissement – extrait de rôle/Aanslagbiljet**.

Letters or statements from the National Pension Office,
Office national des pensions/Administratie der pensioenen.

Deductions

Private pension plan – official confirmation of payments made from
01/01/2009 to 31/12/2009.

Dependant's details

Birth Certificate, **Acte de naissance/Geboorteakte.**

National Identity Card, **Carte d'identité/Identiteitskaart.**