

## Evidence of income for EU student finance applications: Greece

When you complete your application form, you will need to send supporting documentary evidence to us with your application. You can send original documents, which we will copy and return, but we would prefer to receive certified\* copies of documents, as original documents can be lost in the post.

**A certified\* copy is a photocopy of an original document. This copy must have been stamped and signed as being a true copy of the original by an official: a minister of religion, doctor, lawyer, civil servant, teacher/lecturer, police officer. The person certifying the copy must provide their name, job title, address and contact telephone number. The certifying person must not be a relative.**

Certified\* copies of documents required for each section would include (where needed):

### Your personal details

- Passport or ID card
- Certificate of Family Status, ΒΕΒΑΙΩΣΗ ΟΙΚΟΓΕΝΕΙΑΚΗΣ ΚΑΤΑΣΤΑΣΗΣ.
- Marriage Certificate, ΠΙΣΤΟΠΟΙΗΤΙΚΟ ΓΑΜΟΥ/ ΛΗΞΙΑΡΧΙΚΗ ΠΡΑΞΗ ΓΑΜΟΥ.
- An official document confirming separation.
- Court Ruling of Divorce, ΔΙΚΑΣΤΙΚΗ ΑΠΟΦΑΣΗ ΔΙΑΖΥΓΙΟΥ.
- Husband's/wife's Death Certificate, ΠΙΣΤΟΠΟΙΗΤΙΚΟ ΘΑΝΑΤΟΥ.

### Student's estimated income and financial obligations

- Rent from property
- Information on any dividend(s), ΜΕΡΙΣΜΑ.
- Information on any interest payments, ΤΟΚΟΣ.
- Social Security Benefits, ΚΟΙΝΩΝΙΚΑ ΕΠΙΔΟΜΑΤΑ.
- Scholarships and bursaries, ΥΠΟΤΡΟΦΙΕΣ.

### About your parents

- Certificate of Family Status, ΒΕΒΑΙΩΣΗ ΟΙΚΟΓΕΝΕΙΑΚΗΣ ΚΑΤΑΣΤΑΣΗΣ.
- An official document confirming separation.
- A Court Ruling of Divorce, ΔΙΚΑΣΤΙΚΗ ΑΠΟΦΑΣΗ ΔΙΑΖΥΓΙΟΥ.
- A Death Certificate(s), ΠΙΣΤΟΠΟΙΗΤΙΚΟ ΘΑΝΑΤΟΥ.

**Parents,' step-parents', parent's partner's, husband's, wife's or your partner's financial details**

Documents required for this section, which relate to income earned/received from 01/01/2009 to 31/12/2009, would include (where applicable):

- The income tax record for fiscal year 2009, The tax form issued by the Greek authorities is the **ΕΚΚΑΘΑΡΙΣΤΙΚΟ ΣΗΜΕΙΩΜΑ 2009**.

**(WE CANNOT ACCEPT THE TAX DECLARATION FORM)**. This document does not need to be translated but it must be sent with the application form.

- Written evidence from the employer(s) confirming the exact start and end dates (ie day, month and year) of the employment and the gross earnings, ΕΤΗΣΙΟ ΣΗΜΕΙΩΜΑ ΕΡΓΟΔΟΤΗ ΓΙΑ ΔΗΛΩΣΗ ΦΟΡΟΥ ΕΙΣΟΔΗΜΑΤΟΣ.
- Letters or statements relating to any Social Security benefits, ΑΠΟΔΕΙΞΕΙΣ ΠΛΗΡΩΜΗΣ ΚΟΙΝΩΝΙΚΩΝ ΕΠΙΔΟΜΑΤΩΝ.

### **Deductions**

- **Private** pension plan – official confirmation of payments made from 01/01/2009 to 31/12/2009.

### **Dependant's details**

- Certificate of Family Status, ΒΕΒΑΙΩΣΗ ΟΙΚΟΓΕΝΕΙΑΚΗΣ ΚΑΤΑΣΤΑΣΗΣ.
- Birth Certificate, ΠΙΣΤΟΠΟΙΗΤΙΚΟ ΓΕΝΝΗΣΗΣ.
- National Identity Card, ΤΑΥΤΟΤΗΤΑ.