

Help using this PDF claim form

In this PDF form we have introduced a special feature that lets you save it in Adobe Reader 8.1.2 and later. This means that you no longer have to complete the form in one session.

This form will only work if you:

- save it to your computer, then
- open it in Acrobat Reader version 8.1.2 or later.

The form will not work in:

- older versions of Acrobat Reader
- other pdf readers, for example *Preview* on a Mac or *Foxit* on a PC
- your web browser window.

If you are having technical difficulties:

- downloading the form
- Navigating around the form, or
- printing the form

Please contact the **eService helpdesk**.

Phone: **0845 601 80 40**

Minicom (textphone): **0845 601 80 39**

Email: **eservicehelpdesk@dwp.gsi.gov.uk**

Opening hours

Monday to Friday: 08.00am - 09.00pm

Weekend: 08.00am - 04.00pm

Closed on all Public and Bank Holidays.

For help and advice on the information you need to put on the form or about the benefit you want to claim, contact the office that deals with the benefit.

We would like your feedback about this PDF claim form

We would like your feedback about this form. We will use any comments to improve future versions. Please email your comments to:

forms.feedback@dwp.gsi.gov.uk

State Pension Statement

Who can get a State Pension statement

You can get a State Pension statement if you reach your State Pension age on or after 6 April 2016. This would mean you are a man born on or after 6 April 1951 or a woman born on or after 6 April 1953. It will take an average of 10 working days to prepare your statement from the date we receive your application form.

Completing the form

If you need any help, please phone us on **0845 3000 168** (if you live in the UK) or **+44 191 218 3600** (if you live outside the UK), or write to us at:

**Future Pension Centre
The Pension Service
Tyneview Park
Whitley Road
Newcastle upon Tyne
NE98 1BA
United Kingdom**

Other ways to get a State Pension statement

You can call us at the Future Pension Centre and we will take your application over the phone. For security and quality purposes your call may be monitored and recorded.

If you live in the UK

You should call us on **0845 3000 168**. Our opening hours are Monday to Friday 8am to 8pm.

If you have speech or hearing difficulties you can call us using a textphone on **0845 3000 169**. Or you can use Text Relay by dialling **18001 0845 3000 168**.

If you live outside the UK

You should call us on **+44 191 2183600**. Lines are open 8am to 5pm Monday to Friday. If you have speech or hearing difficulties you can call us using a textphone on **+44 191 2182051**.

What your State Pension statement will tell you

Your statement will give you, using today's values, estimates of the basic and additional State Pension (and Graduated Retirement Benefit if appropriate) based on your National Insurance (NI) contributions record now.

Your statement will be based on your own NI contributions record only. If you are widowed, divorced or have had your civil partnership dissolved, it will not include the NI contributions of your late husband, late wife or late civil partner, or ex-husband, ex-wife or former civil partner.

If you are divorced or your civil partnership has been dissolved, the additional State Pension amount shown in your statement may also include any additional State Pension gained or lost as a result of any pension sharing order made by the Court during your divorce or dissolution proceedings.

If you have a spouse or civil partner, your statement does not include any State Pension they may receive.

Sending your statement to someone else

Our records are strictly confidential and we cannot send your statement to someone else unless they are authorised to act on your behalf (for example, they have Power of Attorney) or we have your permission in writing. If your representative is authorised to act on your behalf we need to see proof of that authority before we can send your statement to them. If you would like us to send your statement to someone else, please tick the box in **Part 4** and fill in **Part 5**.

Tracing a lost occupational or personal pension

The Pension Tracing Service

It's easy to lose contact with a previous employer and their pension scheme if, for example, you have changed jobs several times. If you think you have one or more old company or personal pensions, but you don't know the full details, contact the Pension Tracing Service. If you can give details of the company who you worked for, or the provider you had your pension(s) with, the Pension Tracing Service may be able to give you the scheme's contact details. You do not have to pay for this service. Once you have the contact details, you can ask the pension provider to check whether you have a pension with them.

You can contact the Pension Tracing Service by:

- phoning **0845 600 2537** (lines are open from 8am to 6pm Monday to Friday). If you are calling from outside the UK, the phone number is **+44 191 2154491**
- textphone on **0845 3000 169**. Or you can use Text Relay by dialling **18001 0845 600 2537**. These numbers are not available for customers who are calling from outside the UK.
- going to the website at **www.direct.gov.uk/pensions**
- writing to:
The Pension Tracing Service
Tyneview Park
Whitley Road
Newcastle upon Tyne
NE98 1BA
United Kingdom

Claiming State Pension

You cannot use this form to claim your State Pension.

To find out how to claim your State Pension go to **www.direct.gov.uk/pensions**

How we collect and use information

The information we collect about you and how we use it depends mainly on the reason for your business with us. But we may use it for any of the Department's purposes, which include:

- social security benefits and allowances
- child support
- employment and training
- private pensions policy, and
- retirement planning.

We may get information from others to check the information you give to us and to improve our services. We may give information to other organisations as the law allows, for example to protect against crime.

To find out more about how we use information, visit our website **www.dwp.gov.uk/privacy-policy** or contact any of our offices.

State Pension Statement



Department for
Work and Pensions

● Application for a State Pension statement

○ Part 1 About you

Please tell us about yourself. Use BLOCK CAPITALS.

Letters Numbers

Letter

**National Insurance (NI)
number**

**Current surname or family
name**

**First name and any middle
names**

**Any other surnames or family
names you have previously
been known by**

**Full address including
postcode or zip code**

Correspondence address
if different. Give us the full
address, including the
postcode or zip code.

**If you are living outside the
UK now, please give us full
details of your last two UK
addresses, including
postcodes**

Address 1

Postcode

Address 2

Postcode

Date of birth

DD/MM/YYYY

● Application for a State Pension statement continued

○ Part 2 Contact details

If we need to contact you before we send you your statement, how would you prefer us to get in touch with you?

By letter to the address given in Part 1

By phone.
Please give number below

Home phone number

Code

Number

Daytime phone number, if different

Code

Number

Ext

What is this number?

Work

Mobile

Textphone

If you live in Wales, we can send your statement in English or Welsh. Which language do you prefer?

English

Welsh

We can send you information in braille or large print.

Please tick the box if you prefer one of these choices.

Braille

Large print

●

Application for a State Pension statement

continued

○

Part 3

Living outside the United Kingdom (UK)

We use *United Kingdom (UK)* to mean England, Scotland, Wales and Northern Ireland.

If you have not lived outside the UK please go to **Part 4**.

If you have lived outside the UK at any time since the age of 16, please tell us where you have been. Do not include holidays or periods served in HM forces.

Please tick the boxes that apply to you.

Australia – please give dates.

Australia is the only country we need exact dates for.

from

DD/MM/YYYY

to

DD/MM/YYYY

Canada

New Zealand

Any other country

Which countries?

If you are currently living outside the UK, please provide details of the country you are living in and when you went to live there:

Country

From

DD/MM/YYYY

What date did you leave the UK?

DD/MM/YYYY

● Application for a State Pension statement continued

○ Part 4 What to do now

Where do you want your statement sent?

Please tick the box that applies to you.

To me at the address I have
given in **Part 1**

Please go to **Part 6**.

To my representative.
I want my representative to
handle any follow-up enquiries
that relate to my State Pension
statement.

Please go to **Part 5**.

Please note that

- this authorisation relates only to enquiries made to the Future Pension Centre, and
- we can only provide information to your representative for the period that your statement is held on our computer records.

If you request another statement in the future, you would need to provide further authorisation for us to provide/discuss that statement with your representative.

I am a Personal Acting Body.
Send the statement to me

Please go to **Part 5**.
Please provide proof of your authority,
for example, power of attorney.

●

Application for a State Pension statement

continued

○

Part 5

Your representative

Please give details of your representative.
If you are a Personal Acting Body, please give your name and address.

Surname or family name

Other names

Organisation’s name
if this applies

Full address including
postcode or zip code

Daytime phone number	Code	Number	Ext
Fax number	Code	Number	
Reference number if you know it	Please go to Part 6 .		

○

Part 6

Signature

Please sign and date this form.

Signature

DateDD/MM/YYYY

- **Application for a State Pension forecast – continued**

- **Where to send the form**

Please send the form to the address below:

**Future Pension Centre
The Pension Service
Tyneview Park
Whitley Road
Newcastle upon Tyne
NE98 1BA
United Kingdom**