

## ROMANIA

When you complete your application form, you will need to send supporting documentary evidence to us with your application. You can send original documents, which we will copy and return, but we would prefer to receive certified\* copies of documents, as original documents can be lost in the post.

A certified\* copy is a photocopy of an original document. This copy must have been stamped and signed as being a true copy of the original by an official:

- o minister of religion,
- o doctor,
- o lawyer,
- o civil servant,
- o teacher/lecturer or;
- o police officer.

The certifying person must not be a relative and must provide their:

- o name,
- o job title,
- o address and;
- o telephone number.

Certified\* copies of documents required for each section would include:

### Your personal details

- o Passport or ID card, **Paşaport or Carte de identitate.**
- o Marriage Certificate, **certificat de căsătorie.**
- o An official document of separation.
- o Divorce Papers, **certificat de divorţ.**
- o Husband's/wife's Death Certificate, **certificat de deces.**

### Student's estimated income and financial obligations

- o Evidence from your Social Security office/benefit provider giving details of the benefits payable for example; **dovada de ajutor de şomaj de plăţi** or **dovada de boală / invaliditate beneficiază de plăţi.**

## About your parents

- Divorce Papers, **certificat de divorț**.
- An official document confirming separation.
- Death Certificate, **certificat de deces**.

## Parents', step-parents', parent's partner's, husband's, wife's or your partner's financial details

Documents required for this section, which relate to income earned/received from 01/01/2008 to 31/12/2008, would include (where applicable):

- Income Tax Summary Slip(s), **impozit pe venit documente**.
- Letters or statements from the National Pension Office, **Biroul național de pensii**.
- Income tax statement, **Adeverinta de plata a taxelor**

## Deductions

- **Private** pension plan – official confirmation of payments made from **01/01/2008 to 31/12/2008**.

## Dependant's details

- Birth Certificate, **certificatul de naștere**
- National Identity Card, **Carte de identitate**.