

Evidence of income for EU student finance applications: Luxembourg

When you complete your application form, you will need to send supporting documentary evidence to us with your application. You can send original documents, which we will copy and return, but we would prefer to receive certified* copies of documents, as original documents can be lost in the post.

A certified* copy is a photocopy of an original document. This copy must have been stamped and signed as being a true copy of the original by an official: a minister of religion, doctor, lawyer, civil servant, teacher/lecturer, police officer. The person certifying the copy must provide their name, job title, address and contact telephone number. The certifying person must not be a relative.

Certified* copies of documents required for each section would include (where needed):

Your personal details □ Passport or ID card □ Marriage Certificate, Extrait de l'acte de marriage/heiratsurkunde. □ an official document confirming separation. □ Divorce Papers, Transcript du jugement de divorce/Scheidungsurkunde. □ your husband's/wife's Death Certificate, Extrait de l'acte de decès/Sterbeurkunde
Student's estimated income and financial obligations in respect of Social Security benefits, a letter from the Employment Administration/Unemployment Service, Administration de l'emploiservice prestation chômage, or from the Sickness Agency, Caisse de maladie, or from the Ministry of the Family/Family Allowance Agency, Ministère de la Famille-Caise Nationale des Prestations Familiales.
About your parents □ an official document confirming separation. □ Divorce Papers: Transcript du jugement de divorce/Scheidungsurkunde □ a Death Certificate(s): Extrait de l'acte de decès/Auszug aus dem Sterbeieintrag.

Parents', step-parents', parent's partner's, husband's, wife's or your partner's financial details.

Documents required for this section, which relate to income earned/received

from 01/01/2009 to 31/12/2009, would include (where applicable): ☐ The income tax form(s), Certificat de revenue et de fortune/Vermogens-und Einkommensbescheinigung.
□ Social Security/Pension benefits, for example, from the Ministry of the Family/Sickness and Pension Agency, Caisse de maladie or the Private Employee Pension Agency, Caisse de pension des employées privés, or a certificate of Pension and taxable income, Certificat de pension et de retenue d'impôt/Rentenbescheid.
 □ Wage slips, fiche de rémunerations, issued by the employer at the end of the tax year. □ Letter from the Employment Administration-Unemployment Service, Administration de l'emploi-service prestation chômage.
Deductions □ Private pension plan – official confirmation of payments made from 01/01/2009 to 31/12/2009.
Dependant's details ☐ Birth Certificate: Extrait de l'acte de naissance/Auszug aus dem Geburtseintrag. ☐ Identity Card: Carte d'identité/Personalausweis.