

Curriculum Vitae

Mark Sample
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Profile

I am a keen, conscientious, hard-working and reliable person. I am a good timekeeper and enjoy meeting people. I get on well with people and can work well either on my own or as part of a team. I can adapt to any environment and would like to use my skills to contribute positively to any work situation.

Achievements

- I set up my own fish-and-chip shop business, and recruited people to work for me.
- I became competent in dealing with accounts, paying wages and handling cash.
- I became a skilled machine operator in a printing firm.

Work history

(Dates) **Self-employed.** Ran a fish-and-chip shop in Harton. Duties included running the shop every day, serving customers, handling cash, operating the till, paying wages and banking money.

(Dates) **Halley's Printers**, Liddon Street, Harton. Machine operator. Duties included changing rollers on printing machines. Responsible for ordering paper and keeping records of stock.

(Dates) **Birkton Boiler Foundry**, Birkton, Leicestershire. Boiler grinder. General duties included grinding boilers, which is a responsible job that involves checking for leaks. Operated a grinding machine.

Education

Attended Pemborough Secondary School and gained qualifications in English and maths.

Spare time activities

I enjoy reading, gardening, listening to music and spending time with my family.