

# Help using this PDF claim form

In this PDF form we have introduced a special feature that lets you save it in Adobe Reader 8.1.2 and later. This means that you no longer have to complete the form in one session.

This form will only work if you:

- save it to your computer, then
- open it in Acrobat Reader version 8.1.2 or later.

The form will not work in:

- older versions of Acrobat Reader
- other pdf readers, for example *Preview* on a Mac or *Foxit* on a PC
- your web browser window.

**If you are having technical difficulties:**

- downloading the form
- Navigating around the form, or
- printing the form

Please contact the **eService helpdesk**.

Phone: **0845 601 80 40**

Minicom (textphone): **0845 601 80 39**

Email: **[eservicehelpdesk@dwp.gsi.gov.uk](mailto:eservicehelpdesk@dwp.gsi.gov.uk)**

Opening hours

Monday to Friday: 08.00am - 09.00pm

Weekend: 08.00am - 04.00pm

Closed on all Public and Bank Holidays.

For help and advice on the information you need to put on the form or about the benefit you want to claim, contact the office that deals with the benefit.

## We would like your feedback about this PDF claim form

We would like your feedback about this form. We will use any comments to improve future versions. Please email your comments to:

**[forms.feedback@dwp.gsi.gov.uk](mailto:forms.feedback@dwp.gsi.gov.uk)**

Please do not send personal information or questions about your benefit or entitlement to this email address.

# State Pension Statement

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## Who can get a State Pension statement?

You can get a State Pension statement if you are aged 16 or over and at least 30 days away from your State Pension age when we look at your application.

## Completing the form

If you need any help, please phone us on **0845 3000 168** (if you live in the UK) or **+44 191 218 3600** (if you live outside the UK), or write to us at:

**Future Pension Centre  
Department for Work and Pensions  
Tyneview Park  
Whitley Road  
Newcastle upon Tyne  
NE98 1BA  
United Kingdom**

## Other ways to get a State Pension statement

**If you live in the UK you can get a State Pension statement:**

- online by visiting the website **[www.direct.gov.uk/statepension](http://www.direct.gov.uk/statepension)**  
To use the online service you must be at least four months away from reaching your State Pension age.
- by calling us at the Future Pension Centre. We will take your application over the phone. Our phone number is **0845 3000 168**. Lines are open Monday to Friday 8am to 6pm. For security and quality purposes your call may be monitored and recorded.

If you have speech or hearing difficulties you can contact us using a textphone on **0845 3000 169**. Or you can use Text Relay by dialling **18001 0845 3000 168**.

**If you live outside the UK**

You can call us by dialling **+44 191 2183600** to get a State Pension statement. Lines are open Monday to Friday 8am to 6pm. If you have speech or hearing difficulties you can contact us using a textphone on **+44 191 2182051**.

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## What your State Pension statement will tell you

Your State Pension statement will give you, using today's values, estimates of the basic and additional State Pension (and Graduated Retirement Benefit if appropriate) you may get at State Pension age based on your National Insurance (NI) contributions record at the time the State Pension statement is produced.

Your State Pension statement will be based on your own NI contributions record only.

We will normally send you a State Pension statement within 10 working days of receiving your application.

## Sending your State Pension statement to someone else

If you would like us to send your State Pension statement to someone else, please tick the box in **Part 4** and fill in **Part 5**.

We can only send your State Pension statement to someone else if:

- they have an existing Power of Attorney, or
- you give us your permission in writing to do this now.

If you are making the application on behalf of someone you are authorised to act for, we will need to see proof of that authority before we can send you their State Pension statement.

## Claiming State Pension

**You cannot use this form to claim your State Pension.**

To find out how to claim your State Pension go to [www.direct.gov.uk/pensions](http://www.direct.gov.uk/pensions)

## How we collect and use information

The information we collect about you and how we use it depends mainly on the reason for your business with us. But we may use it for any of the Department's purposes, which include:

- social security benefits and allowances
- child support
- employment and training
- private pensions policy, and
- retirement planning.

We may get information from others to check the information you give to us and to improve our services. We may give information to other organisations as the law allows, for example to protect against crime.

To find out more about how we use information, visit our website [www.dwp.gov.uk/privacy-policy](http://www.dwp.gov.uk/privacy-policy) or contact any of our offices.

# State Pension Statement

- **Application for a State Pension statement**

- **Part 1 About you**

Please tell us about yourself. Use BLOCK CAPITALS.

	Letters	Numbers	Letter
<b>National Insurance (NI) number</b>			

**Current surname or family name**

**First name and any middle names**

**Any other surnames or family names you have previously been known by**

<b>Date of birth</b>	<b>DD/MM/YYYY</b>
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**Full address including postcode or zip code**

**Correspondence address**  
if different. Give us the full address, including the postcode or zip code.

● **Application for a State Pension statement** continued

○ **Part 2    Marital status**

Please tick the description that applies to you and give exact dates.

Single

Married	Date of marriage	DD/MM/YYYY
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Civil partner	Date of formation of civil partnership	DD/MM/YYYY
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Divorced	Date of marriage	DD/MM/YYYY
	Date of divorce	DD/MM/YYYY

Civil partnership dissolved	Date of formation of civil partnership	DD/MM/YYYY
	Date of dissolution	DD/MM/YYYY

Widowed	Date you were married	DD/MM/YYYY
	Date you were widowed	DD/MM/YYYY

Surviving civil partner	Date of formation of civil partnership	DD/MM/YYYY
	Date your civil partner died	DD/MM/YYYY

○ **Part 3    Contact details**

<b>If we need to contact you before we send you your State Pension statement, how would you prefer us to get in touch with you?</b>	By letter to the address given in Part 1	By phone. Please give number below

Home phone number	Code	Number	
Daytime phone number, if different	Code	Number	Ext
What is this number?	Work	Mobile	Textphone

<b>If you live in Wales, we can send you your State Pension statement in English or Welsh. Which language do you prefer?</b>	English
	Welsh

<b>We can send you your State Pension statement in braille or large print.</b> Please tick a box if you prefer one of these choices.	Braille
	Large print

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## ● Application for a State Pension statement continued

### ○ Part 4 Living outside the United Kingdom (UK)

We use *United Kingdom (UK)* to mean England, Scotland, Wales and Northern Ireland.

If you have not lived outside the UK please go to **Part 5**.

If you are currently living outside the UK, please tell us:

**Your last two UK addresses,  
including postcodes**

Address 1

Address 2

**The date you left the UK**

**DD/MM/YYYY**

# ● Application for a State Pension statement continued

## ○ Part 5 What to do now

### Where do you want your State Pension statement sent?

Please tick the box that applies to you. If you tick both boxes, we will only send the State Pension statement to you.

To me at the address I have given in **Part 1**

Please go to **Part 7**.

To my representative.  
I want my representative to handle any follow-up enquiries that relate to my State Pension statement.

Please go to **Part 6**.

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Please note that

- this authorisation relates only to enquiries made to the Future Pension Centre, and
- we can only provide information to your representative for the period that your State Pension statement is held on our computer records.

If you request another State Pension statement in the future, you would need to provide further authorisation for us to provide/discuss that statement with your representative.

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I am a Personal Acting Body.  
Send the State Pension statement to me

Please go to **Part 6**.  
Please provide proof of your authority, for example, power of attorney.

A **Personal Acting Body** is a named person appointed to look after all or some aspects of a customer's affairs.

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Application for a State Pension statement

continued

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Part 6

Your representative

Please give details of your representative.  
If you are a Personal Acting Body, please give your name and address.

Surname or family name

Other names

Organisation's name  
if this applies

Full address including  
postcode or zip code

Daytime phone number	Code	Number	Ext
Fax number	Code	Number	
Reference number if you know it	Please go to <b>Part 7</b> .		

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Part 7

Signature

Please sign and date this form.

Signature

DateDD/MM/YYYY



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- **Application for a State Pension forecast – continued**

- **Where to send the form**

Please send the form to the address below:

**Future Pension Centre  
The Pension Service  
Tyneview Park  
Whitley Road  
Newcastle upon Tyne  
NE98 1BA  
United Kingdom**