

LATVIA

When you complete your application form, you will need to send supporting documentary evidence to us with your application. You can send original documents, which we will copy and return, but we would prefer to receive certified* copies of documents, as original documents can be lost in the post.

A certified* copy is a photocopy of an original document. This copy must have been stamped and signed as being a true copy of the original by an official: a minister of religion, doctor, lawyer, civil servant, teacher/lecturer, police officer. The person certifying the copy must provide their name, job title, address and contact telephone number. The certifying person must not be a relative.

Certified* copies of documents required for each section would include (where needed):

Your personal details

Passport or ID card

Marriage Certificate, **Laul_bas apliec_ba**

Court Ruling of Divorce, a copy of the letter from **Tiesas l_mums par laul_bas š_iršanu**

Death Certificate of husband/wife, **Miršanas apliec_ba**

Student's estimated income and financial obligations

evidence from your Social Security office/benefit provider for example,

Soci l s apdrošin šanas pabalsti

salary/wage slips, **izzi"as par darba algu**

About your parents

a Court Ruling of Divorce, a copy of the letter from **Tiesas l_mums par laul_bas š_iršanu**

a Death Certificate, **Miršanas apliec_ba**

Parents', step-parents', parent's partner's, husband's, wife's or your partner's financial details

Documents required for this section, which relate to income earned/received from 01/01/2007 to 31/12/2007, would include (where applicable):

income tax form(s), **Gada ienakumu deklaracija, Pazinojums Par Algas Nodokli** and the **VID Izzina Par Personas Ienakumiem**.

In the situation where someone is in receipt of state benefits a letter from the **Vlasts**

Socialas Apdrošināšanas Agentūras is acceptable as long as it shows the total amount received during the tax year.

letter of statements relating to any Social Security Benefits for example

Sociālās apdrošināšanas pabalsti

Deductions

Private pension plan details, **Privātās pensiju fonda detaļas**– official confirmation of payments made from 01/01/2007 to 31/12/2007.

Dependant's details

Birth Certificate(s), **Dzimšanas apliecība**

National Identity Card, **Personas apliecība**