Home Office

## **GET IT RIGHT**

**USE BLACK BIRO** ONLY.

# **United Kingdom** passport applicat

Please check the accompanying guidance to this form carefully.

Fill in this form in CAPITAL LETTERS and black biro only. Please write only within the white boxes. Your application may be delayed if you make a mistake, if you do not enclose the necessary documents or fee, or if you send photos that do not meet our guidance. We will electronically scan and store the information you provide. Your passport will have a digital image of your photo and signature. We will check the details you provide using information held by public and private sector organisations in order to determine whether to issue a passport. Those details may be used by the Identity and Passport Service to test our systems and to ensure the effective operation of passport services. We may also contact you to ask if you are satisfied with such services. We may pass information held on your passport and on related passport records to public and private sector organisations in the UK and abroad when you use your passport, obtain a service or when it is in the public interest to do so.

Adult

Further information can be found on our privacy statement at www.ips.gov.uk

## SECTION "

## **GET IT RIGHT**

This form is only for British applicants from certain countries applying from outside the UK. Check the gov.uk website for specific advice about how to renew or apply for your passport from the country you are in.

#### What type of passport are you applying for? Put a cross (X) in the relevant box.

Renewal of your passport (If you are an adult, see further information on section 1 of the guidance notes.)

Your first British Passport

**Extension** of a passport to full validity

**Changes** to your existing passport (the renewal fee applies)

Replacement for a passport that is lost, damaged or stolen

Child (under 16) Adult Adult (under 16)

Child

(under 16)

Adult Child (under 16)

Change **British national** status

Do not cross this box, it is intentionally blank

If you want to pay for a 48-page passport, put a cross (X) in this box (see the payment leaflet for details). This is not available for children.

If you have eyesight difficulties and need a Braille sticker for your passport, put a cross (X) in this box.



### **GET IT RIGHT**

Please include your full address, including state or province, and post code where applicable. You should include the international code in the phone number boxes. If there are any details that you are not able to fit in the boxes in section 2, use the boxes in section 8 to provide the information in full.

## Who is the nassport for?

Daytime phone number

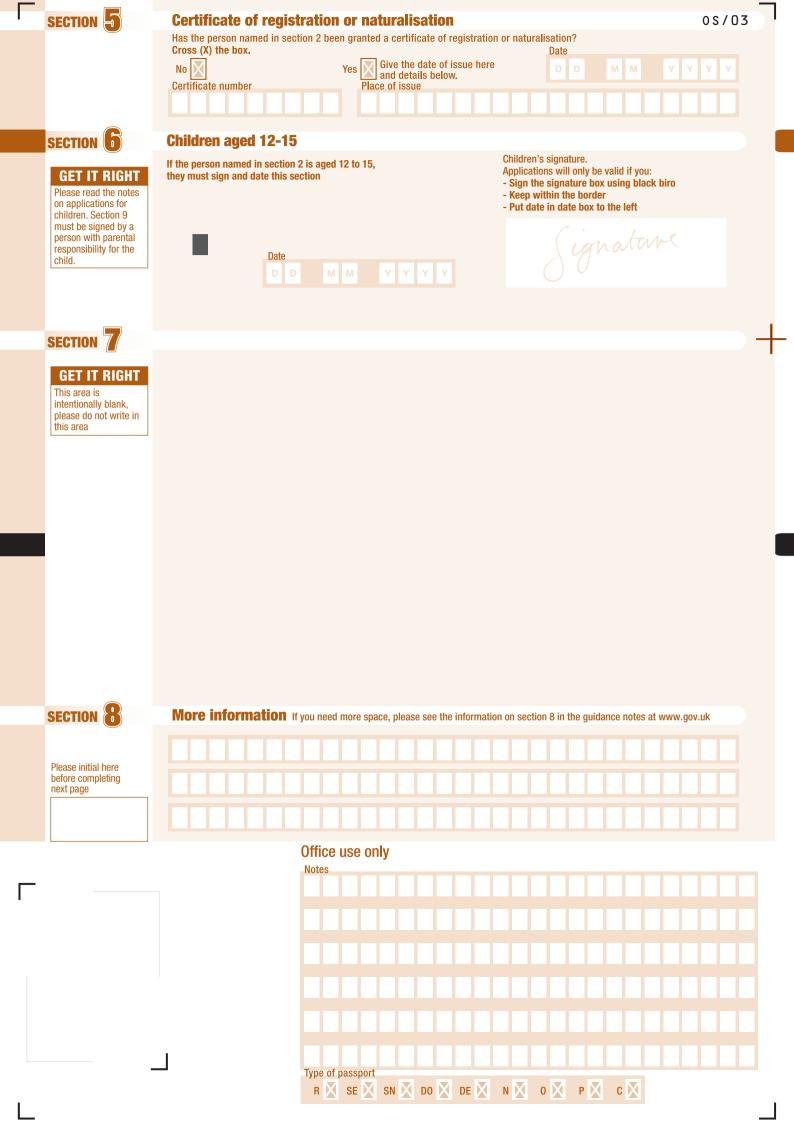
E-mail address (You do not have to fill in your e-mail address in capital letters.)

Cross (X) box Mr, Mrs, Miss, Ms, or write your title.									
Mr Mrs Miss Ms or title									
Surname									
	Т				П				
First and middle names									
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Maiden or all previous names (surname first)									
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Date of birth Gender <u>Cross</u> (X) the <u>rele</u> vant box.									
D D M M Y Y Y Male Female									
Town of birth									
Country of birth (including UK)									

Evening phone number

Please initial here before completing next page

Γ	SECTION 3	Have you had or been included on any sort of passport before?  (You must fill in this section.)	s/02
	If you are applying to replace a lost or stolen passport, you must also fill in form LS01. Please refer to the guidance booklet for details on where to obtain form LS01. We cannot process your application until you send us form LS01. If you have already sent us form LS01 please tell us at Section 8.	A Has the person named in section 2 had any sort of passport (British or otherwise) or been included in any passport before?  B You must send us all uncancelled passports with the application (say how many in the box). If the passports are lost or stolen, go to 3C.  1 Passport number  2 Passport number  3 Passport number  C Details of the lost and stolen passport Issued at  In year	
	SECTION 4	How the passport was lost, or why it is not available  Date of loss  D D M M Y Y Y Y  Parents' details	
	GET IT RIGHT Fill in this section if you are applying: - for your first adult British passport - to replace a British passport that has been lost, stolen or damaged - for a British passport for a child under 16, or - to extend a British passport.  If there are details you are not able to fit in the boxes in section 4, use the boxes at section 8 to include extra information.	If both parents named below were born after 31st December 1982 OR were born abroad, we will also need the full name, town, country, date of birth and date of marriage of your grandparents (or details of your parents claim to British nationality).  Write these details in Section 8, or on a separate piece of paper. Do not cross to boxes to the left, they are intentionally blank.  Mother's or Parent 1's full name (surname first)  Town and country of birth  Date of birth  Nationality and citizenship at the time of the applicant's birth  Date of issue  Date of marriage or civil partnership to the father or second parent of the person named in section 2 (if this applies).	of the
+	Please initial here before completing next page	Town and country of birth  Date of birth  Nationality and citizenship at the time of the applicant's birth  My y y y  If they have a British passport, give the number.  Date of issue	Y
	Office use only  Documents produced PT OB/EX P FBC PPT  SBC MC Other documents - speci	PT OB/EX PT OB/EX Block Application  Nat Cert  Payment Payment type  Chq PO Csh Cr/ Db  Partner Reference  Service Level Examiners Ref No  Post opener number  Examiners Signature  Counter time  Counter time	





## **GET IT RIGHT**

If a parent or guardian is signing section 9, they must have parental responsibility and should give their relationship to the child. If the parents are not married, the father will not normally have parental responsibility. Please see the guidance notes for more details.

SECTION 7

**GET IT RIGHT** 

The person acting as

the countersignatory must sign section 10.

**GET IT RIGHT** Please enclose two photos that meet the IPS photo guidance. On the back of only one photo, the countersignatory must write "I certify that this is a true likeness of..." giving the full name and title of the person named in section 2. The countersignatory must sign and date this endorsement.

**Declaration** This must be filled in by the person named in section 2. If under 16, their parent or guardian must fill this in instead. 0 S / 0 4

It is a criminal offence to make a false statement to get a passport. If you have made a false statement on this form, you could be prosecuted and could go to prison. Our work includes checking that the countersignature in section 10 is genuine.

I declare that I am 16 years or over (or will be within two weeks) and that:

- I will return a lost passport to a UK passport office if it comes into my possession; I, or the person named in section 2 of this application (if different), am a British national and have not lost or given up my national status;
- I have stated if the person named in section 2 was born of a surrogacy arrangement I do not owe any money to the UK Government for repatriation or similar relief;
- this application does not break the terms of any court order to which I, and the person named in section 2 (if different)
- as far as I know all the information I have given in this application is correct;
- if the application is for a child, I have parental responsibility and I have enclosed any court orders that relate to the child's residence, contact or removal from the UK/country of residence;
- I, or the person named in section 2 of this application (if different), understand that by voluntarily applying for a British passport, I may lose my citizenship of another country; and
- I have read both the guidance notes and the caution above and fully understand the consequences of my actions in

Before signing, please read the guidance booklet Applications are only valid if you:

- Sign the signature box using black biro
- Keep within the border
- Put date in date box below

applying	for a passport.												
Name, if sign	ing on behalf of a	a child (title, fir	st name and	surname)									
Relationship	to child						Date						
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**GET IT RIGHT** To avoid unnecessary

**GET IT RIGHT** Please use the boxes at Section 8 to tell us which country's passport your countersignatory holds. and his or her email address.

delays, please do not use a label or stamp on this form.

> By countersigning this application, you agree to us checking passport records to confirm your countersignature.

Countersignatures will only be valid if you:

- Sign the signature box using black biro
- Keep within the border
- Put date in date box above

