

Elijah Harrison

14 Tottenham Court Road, London, England W1T 1JY

(C) 07956 654 32 (E) example-email@example.com

Summary

Accounting Consultant specialising in helping companies introduce or updating accounting systems. Personable and organised professional who promotes efficiency and accuracy in billing, sales, and reporting functions. Works easily with both technical and non-technical people and consistently exceeds requirements.

Highlights

- Sales proficiency
- Billing and payment processing
- MS Office expertise
- Financial reporting
- Customer service-minded
- GAAP understanding
- Documentation
- Training
- Professional demeanour
- Available for travel

Experience

12/2010 - Current **Futura Systems Group** – London, England
Accounting Consultant

- Analyse and breakdown business processes to develop solutions.
- Outline problem areas for compliance, accuracy, and productivity.
- Recommend process improvements to increase efficiency.
- Demonstrate business billing, accounting, and reporting improvement options.
- Train staff on programme use and optimization.

04/2007 - 11/2010 **Winstone Consulting Group LLC** – London, England
Accounting Consultant

- Set up and configured company accounting solutions.
- Coordinated on-site group and one-on-one training.
- Outlined standard operating procedures and compliance measures.
- Recommended organisational best practices.
- Maintained excellent relationships with all clients to facilitate ongoing business engagement and bottom-line revenue growth.

08/2004 - 03/2007 **NC Business Support Systems** – London, England
Accounting Consultant

- Designed and implemented various financial reports and reporting practices for business and client use.
- Built and maintained complex financial models.
- Performed detailed financial and data analysis.
- Travelled 80% of time to client locations for consultations, implementation, and training.

Education

2004

University of Leeds Leeds, England