

**Appendix B2: Initial Incident Impact Assessment.**

**Date and time of disruption:**   
Assess each of the “Incident outcomes” marking the impact rating box with an **“X”** as if on a scale according to the most likely outcome.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Incident outcome** | | | **Impact rating** | | | | | **Incident outcome** | |
| **STAFF/PERSONNEL** | | | | | | | | | |
| 1 | Illness or injuries minor or non- existent | |  |  |  |  | | Serious illness or injuries and/or fatalities | |
| 2 | No impact on staff morale | |  | **ANCIA** | **L LOSS** |  | | Severe impact on staff morale | |
| **FINANCIAL LOSS** | | | | | | | | | |
| 3 | Key assets unaffected | |  |  |  |  | | One or more key assets out-of-action or destroyed | |
| 4 | No contract penalties | |  |  |  |  | | Substantial contract penalties | |
| 5 | No additional operating costs | |  |  |  |  | | Substantial uninsured additional operating costs | |
| 6 | No loss of income | |  | **RVICE F** | **AILUR** |  | | Substantial loss of Income | |
| **SERVICE FAILURE** | | | | | | | | | |
| 7 | Single event | |  |  |  |  | | Multiple events | |
| 8 | No prioritised activities affected | |  |  |  |  | | One or more prioritised activities affected | |
| 9 | Site/building access not affected | |  |  |  |  | | Access to site/building denied for a week or more | |
| 10 | Impact will be for a short time only | |  |  |  |  | | Impact will be for weeks | |
| 11 | Staff and management continuing normal duties | |  |  |  |  | | Staff and management attention diverted for an extended period | |
| 12 | All site business functions are working/continuing | |  |  |  |  | | Full off-site re-location necessary | |
| 13 | No impact on low priority business operations | |  | **ATIONA** | **L DAM** |  | | Severe impact on low priority business operations | |
| **REPUTATIONAL DAMAGE** | | | | | | | | | |
| 14 | No impact on reputation | |  |  |  |  | | Severe impact on reputation | |
| 15 | No impact on local community | |  |  |  |  | | Severe impact on local community | |
| 16 | No media interest in the event/impact | |  |  |  |  | | Media interest certain | |
| 17 | No single interest group involvement | |  |  |  |  | | Single interest group involvement certain | |
| 18 | No pollution/environmental impact | | **LATORY/** | **LEGAL** | **NON-C** | **OMPLIAN** | | Severe impact on environment | |
| **REGULATORY/LEGAL NON-COMPLIANCE** | | | | | | | | | |
| 19 | No Impact CCA obligations | |  |  |  |  | | Severe Impact on CCA obligations | |
| 20 | No H&S impact | |  |  |  |  | | Significant H&S impact | |
| 21 | No legal or regulatory Implications | |  |  |  |  | | Inevitable legal and regulatory Implications | |
| 22 | No external agencies involved | | **ACT –** (b   |  | | --- | | **Low** | | ased on   |  | | --- | | **Mediu** | | the Hig **m** | hest rating   |  | | --- | | **High** | | | External agencies must be notified | |
| **CURRENT IMPACT –** (based on the Hig hest rating established) | | | | | | | | | |
|  | **Incident Level:** |  |  | **Catastrophic** |
|  | **Current Assessment** | **Date:** | | | | | **Next** | **Date:** | |

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